



## Public Works Commission Meeting Minutes - Draft

Gio DiDomenico  
Joel Wood  
Keith Novak  
Aidan Gray  
Tami Reeder  
Oscar Rangel

---

Monday, July 7, 2025

5:30 PM

Castle Rock Service Center  
4175 Castleton Court  
Castle Rock, CO 80104

---

*This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed.*

### Dinner and Informal Discussion

#### Call To Order

**Commissioner Wood joined via WebEx.**

- Present** 4 - Vice Chair Joel Wood, Chair Gio DiDomenico, Commissioner Tami Reeder, and Commissioner Oscar Rangel
- Not Present** 2 - Commissioner Keith Novak, and Commissioner Aidan Gray
- Attendance** 5 - Dan Sailer, John LaSala, Jacob Vargish, Jim Paral, and Monica Cammalleri

#### Public Comment on Items Not on the Agenda

There were no public comments.

#### Action Items

[TMP 2025-316](#) Introduction of New Commission Members and Election of New Chair and Vice Chair

**An election was conducted for Chair and Vice Chair of the Public Works Commission. Motion was made by Commissioner Wood and seconded by Commissioner Reeder to elect Commissioner DiDomenico as Chair of the Commission. Another Motion was made by Commissioner DiDomenico and seconded by Commissioner Reeder to elect Commissioner Wood as Vice Chair for the Commission. Both motions pass 4-0.**

- Yes:** 4 - Wood, Chair DiDomenico, Commissioner Reeder, and Commissioner Rangel
- Not Present:** 2 - Commissioner Novak, and Commissioner Gray

[TMP 2025-317](#) May 5, 2025 Public Works Commission Meeting Minutes

**A motion made by Commissioner DiDomenico and seconded by Commissioner Rangel to approve the minutes from May 5, 2025 meeting. Motion passes 4-0.**

- Yes:** 4 - Wood, Chair DiDomenico, Commissioner Reeder, and Commissioner Rangel
- Not Present:** 2 - Commissioner Novak, and Commissioner Gray

[TMP 2025-438](#) A Resolution Approving A Construction Contract (2025 Traffic Signal Construction)

The Transportation Planning and Traffic Engineering Division evaluates the need for a traffic signal at intersections through an engineering analysis. The Prairie Hawk Drive at Low Meadow Blvd/Limelight Ave traffic signal, located near the Meadows portion of Castle Rock is planned to begin construction in Summer of 2025.

The following questions were asked by the Commission:

1. Did PWC approve a contract to retain a design consultant or was this done with an on-call process?
  - A. The design contract for this project was not approved by the PWC, as it was under \$250K and the Town Manager has approval authority for that. Public Works has an on-call contract that was used to select the design consultant.
2. Why did Public Works pick a signal vs a roundabout for this intersection?
  - A. While roundabouts are generally the preferred option, Public Works analyzes each location individually. At this location, a roundabout would have been cost prohibitive for our budget due to the right-of-way impacts and concrete work needed for a roundabout.
3. Is the contractor responsible for the electrical and fiber when doing this project?
  - A. The Town's Department of Information and Technology handles all the fiber related work. Electrical work on the project is coordinated with CORE. Our contractor will install a meter, and CORE handles the connected from the meter to one of their transformers, and Town is responsible for the connection from the meter to the traffic signal cabinet.
4. Will there be extra costs from CORE Electric?
  - A. Town does pay a design fee to CORE to address ability to provide electric power. With the construction contract, there is one bid item that is a force account which has a fixed fee that each bidder uses the same cost. This cost is used to cover the connection from the meter to the Town's cabinet.
5. Since Lighthouse was the lowest bid how was it determined to pick them?
  - A. Per our code the Town does select the contractor with the lowest qualified bid. Contractors' qualifications are also considered including: insurance coverage; bonding; past experience and references.
6. What other intersections were considered and how was this intersection picked?
  - A. Public Works reviews key locations for signals each year. Last year we looked at three intersections: Front St/Canyon Dr; Crystal Valley/Old Lanterns; and Prairie Hawk/Low Meadow-Limelight. We performed analysis on each intersection to see if national guideline warrants were met under current conditions and future conditions. This project site was the only intersection that met warrants. In this case the 1-hour and 4-hour volumes met warrants, and a signal was found to improve safety, namely for traffic crossing Prairie Hawk from one side or the other.

**A motion made by Commissioner Rangel and seconded by Commissioner Reeder to approve the Resolution Approving A Construction Contract (2025 Traffic Signal Construction) Motion passes 4-0.**

**Yes:** 4 - Wood, Chair DiDomenico, Commissioner Reeder, and Commissioner Rangel

**Not Present:** 2 - Commissioner Novak, and Commissioner Gray

### **Informational / Discussion Items**

[TMP 2025-318](#) Project Updates

**Dan Sailer, Public Works Director gave an overview of the current Public Works project/programs which was provided to the Commission in their packet.**

### **Town Council Liaison Comments**

**Councilperson Hollingshead was not present, no updates given.**

### **Commissioner Comments / Questions**

### **Adjourn**

**There being no further business, the meeting was adjourned at 6:27 p.m.**