



Planning Commission Meeting Minutes - Draft

Chair Todd Warnke
Vice Chair Kevin McHugh
Carlos Salinas
Jeff Samuelson
Tom Martinez
Kari Stanley
Mitchell Sawin

Thursday, June 13, 2024

6:00 PM

Town Hall Council Chambers
100 N. Wilcox Street
Castle Rock, CO 80104

**** ALL TIMES ARE APPROXIMATE ****

DINNER FOR BOARD MEMBERS

CALL TO ORDER / ROLL CALL

- Present** 7 - Jeff Samuelson, Carlos Salinas, Tom Martinez, Chair Todd Warnke, Vice Chair Kevin McHugh, Kari Olson Stanley, and Mitchell Sawin
- Not Present** 1 - Jason Gray
- Attendance** 2 - Kevin Wrede, and Abbigail Nichols

CERTIFICATION OF MEETING

Mr. Wrede certified that the meeting and agenda had been noticed in accordance with the requirements of the Open Meeting Law.

APPROVAL OF MINUTES

[PC 2024-009](#)

May 23, 2024 Planning Commission Meeting Minutes

Moved by Martinez, seconded by Vice Chair McHugh, to Approve Planning Commission Topic PC 2024-009 as presented. The motion passed by a vote of: 5 to 0 with 2 abstentions.

Yes: 5 - Samuelson, Salinas, Martinez, Chair Warnke, and Vice Chair McHugh

Abstain: 2 - Olson Stanley, and Sawin

ELECTION OF OFFICERS, ETC.

[PC 2024-010](#)

Election of 2024-2025 Planning Commission Chair

Moved by Salinas, to approve the nomination of Commissioner Stanley for 2024-2025 Planning Commission Chair. The motion failed by a vote of: 1 to 6

Yes: 1 - Salinas

No: 6 - Samuelson, Martinez, Chair Warnke, Vice Chair McHugh, Olson Stanley, and Sawin

Moved by Vice Chair McHugh, to approve the nomination of Commissioner Warnke for 2024-2025 Planning Commission Chair. The motion passed by a vote of: 6 to 1

Yes: 6 - Samuelson, Martinez, Chair Warnke, Vice Chair McHugh, Olson Stanley, and Sawin

No: 1 - Salinas

[PC 2024-011](#) **Election of 2024-2025 Planning Commission Vice Chair**

Moved by Martinez, to approve the nomination of Commissioner McHugh for 2024-2025 Planning Commission Vice-Chair. The motion passed by a vote of: 7 to 0

Yes: 7 - Samuelson, Salinas, Martinez, Chair Warnke, Vice Chair McHugh, Olson Stanley, and Sawin

[PC 2024-012](#) **Appointment of Design Review Board Representative**

Moved by Salinas, to approve the nomination of Commissioner Martinez for 2024-2025 Design Review Board Representative. The motion failed by a vote of: 1 to 6

Yes: 1 - Salinas

No: 6 - Samuelson, Martinez, Chair Warnke, Vice Chair McHugh, Olson Stanley, and Sawin

Moved by Martinez, to approve the nomination of Commissioner Salinas for 2024-2025 Design Review Board Representative. The motion failed by a vote of: 0 to 7

No: 7 - Samuelson, Salinas, Martinez, Chair Warnke, Vice Chair McHugh, Olson Stanley, and Sawin

The commissioners discussed the requirements of the Design Review Board.

Moved by Chair Warnke, to approve the nomination of Commissioner McHugh for 2024-2025 Design Review Board Representative. The motion passed by a vote of: 6 to 0

Yes: 6 - Samuelson, Martinez, Chair Warnke, Vice Chair McHugh, Olson Stanley, and Sawin

No: 1 - Salinas

TOWN COUNCIL LIAISON UPDATE

None.

DESIGN REVIEW BOARD UPDATE

None.

COMMISSION ITEMS

Check for quorum for upcoming meetings

June 27, 2024

July 11, 2024

STAFF UPDATE/PLANNING COMMISSION DISCUSSION ITEMS

No significant updates since the last meeting. Commissioner Salinas suggested that we include a review of a previous Planning Commission item as an example in the legal training session. Mr. Wrede responded. Commissioner Martinez suggested the T-Mobile Cell Tower that was denied once and approved on the second hearing would be a good example.

ADJOURN

Moved by Chair Warnke, seconded by Stanley, to adjourn. The motion passed by a vote of: 7 o 0

Yes: 7 - Samuelson, Salinas, Martinez, Chair Warnke, Vice Chair McHugh, Olson Stanley, and Sawin

Minutes approved by the Planning Commission on _____ by a vote of ____ in favor, ____ opposed, with ____ abstention(s).

Planning Commission