

**THIRD AMENDMENT TO THE TOWN OF CASTLE ROCK  
 SERVICES AGREEMENT  
 (Front Street Downtown Connection, RWRWTC Pump Upgrades, & Liggett Road Pipe  
 Upsize Projects – CRW)**

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**THIS THIRD AMENDMENT TO TOWN OF CASTLE ROCK SERVICES AGREEMENT** (the “Third Amendment”) is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2026 by and between **BURNS & MCDONNELL ENGINEERING COMPANY, INC.**, a Missouri corporation, whose local office address is 9191 S. Jamaica Street, Englewood, Colorado 80112 (“Consultant”), and the **TOWN OF CASTLE ROCK**, a home rule municipal corporation, 100 North Wilcox Street, Castle Rock, Colorado 80104 (the “Town”) (collectively, the Town and Consultant are referred to as the “Parties” and each party may be referred to individually as a “Party”).

**RECITALS:**

- I. The Town and Consultant entered into the Town of Castle Rock Services Agreement (Front Street Downtown Connection, RWRWTC Pump Upgrades, & Liggett Road Pipe Upsize Projects – CRW) on April 16, 2024, the First Amendment to said Agreement on April 11, 2025, and the Second Amendment to said Agreement on June 3, 2025, collectively referred to herein as “Agreement” and attached hereto as *Exhibit A-3*.
- II. The Parties desire to amend the Agreement to revise the payment section, update the scope of services, and extend the Term of the Agreement.
- III. The Parties wish to memorialize these changes in this Third Amendment. The Parties agree that there are no other changes being made to the Agreement in this Third Amendment other than as set forth below.

**TERMS:**

1. **Effective Date.** This Third Amendment is effective as of the date stated in the preamble contained herein (the “Effective Date”).
2. **Amendment.** Section 1 of the Agreement is amended to read as follows:
  - “1. **Scope of Services.** Consultant shall perform all of the services as set forth on *Exhibit 1* to the Agreement, *Exhibit B* to the First Amendment, *Exhibit B-2* to the Second Amendment, and *Exhibit B-3* to the Third Amendment (“Services”). Consultant shall complete the Services consistent with standards and practices of the profession.”
3. **Amendment.** Section 2 of the Agreement is amended to read as follows:
  - “2. **Payment.** Consultant shall invoice Town upon completion of Services rendered in accordance with the rate and fee schedule set forth *Exhibit 1* to the Agreement, *Exhibit B* to the First Amendment, *Exhibit B-2* to the Second



Amendment, and *Exhibit B-3* to the Third Amendment. The Town shall not be required to pay for Services found to be defective, untimely, unsatisfactory, or otherwise not conforming to this Agreement, or not in conformance with all applicable federal, state, and local laws, ordinances, rules and regulations. The Town shall remit payment to Consultant within thirty (30) days receipt of such invoice. In no event shall the total payment to the Consultant under this Agreement exceed **\$706,461.00**, unless authorized in writing by Town.”

4. **Amendment.** Section 3 of the Agreement is amended to read as follows:
 

“3. **Term.** The term of this Agreement shall commence upon execution of the Agreement and expire on **March 31, 2027** (the “Term”). The Parties may mutually agree to extend the Term of this Agreement for no more than three (3) years under the same terms and conditions by executing a written amendment to this Agreement prior to March 31, 2027. Nothing in this Section prohibits the Parties from amending the payment section and/or incorporating an updated rate and fee schedule should the Parties elect to extend the Term of the Agreement. Consultant shall complete any Services in progress as of the expiration date unless directed otherwise by the Town. Consultant shall devote adequate resources to assure timely completion of the Services in accordance with the standards specified in this Agreement. Consultant shall perform the Services under this Agreement using a standard of care, skill and diligence ordinarily used by reputable professionals performing under circumstances similar to those required by this Agreement.”
5. **Certificate of Insurance.** An updated Certificate of Insurance for the Consultant is attached as *Exhibit C-3*.
6. **Ratification.** In all other respects, the Agreement shall remain in full force and effect.

**ATTACHED EXHIBITS:**

EXHIBIT A-3 – AGREEMENT

EXHIBIT B-3 – SUPPLEMENTARY SCOPE OF SERVICES AND FEE SCHEDULE

EXHIBIT C-3 – CONSULTANT’S UPDATED CERTIFICATE OF INSURANCE

**[SIGNATURE BLOCK TO FOLLOW]**



To evidence their assent to this Third Amendment and its exhibits, the Parties hereby execute and deliver this Third Amendment as of the Effective Date.

**ATTEST:**

**TOWN OF CASTLE ROCK**

\_\_\_\_\_  
Lisa Anderson, Town Clerk

\_\_\_\_\_  
Jason Gray, Mayor

**Approved as to form:**

**Approved as to content:**

\_\_\_\_\_  
William Langford, Assistant Town Attorney

\_\_\_\_\_  
Mark Marlowe, Director of Castle Rock Water

**CONSULTANT:**

**BURNS & MCDONNELL ENGINEERING COMPANY, INC.**

By: \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

Its: \_\_\_\_\_  
(Title)

**EXHIBIT A-3**

AGREEMENT

CON-2025-0257



**SECOND AMENDMENT TO TOWN OF CASTLE ROCK SERVICES AGREEMENT**  
**(Front Street Downtown Connection, RWRWTC Pump Upgrades, & Liggett Road Pipe Upsize Projects - CRW)**

**DATE:** JUNE 3, 2025

**PARTIES:** **TOWN OF CASTLE ROCK**, a Colorado municipal corporation, 100 N. Wilcox Street, Castle Rock, Colorado 80104 (“Town”).

**BURNS & MCDONNELL ENGINEERING COMPANY, INC.**, a Missouri corporation with a local address of 9191 S. Jamaica Street, Englewood, Colorado 80112 (“Consultant”).

**RECITALS:**

- I. The Town and Consultant are Parties to the Town of Castle Rock Services Agreement (Front Street Downtown Connection, RWRWTC Pump Upgrades, & Liggett Road Pipe Upsize Projects - CRW) dated April 16, 2024 (the “Agreement”), which Agreement was approved by the Town Council pursuant to Resolution No. 2024-039 (the “Resolution”).
- II. The Parties entered into the First Amendment to the Agreement dated April 11, 2025 (“First Amendment”), to update the scope of Services and increase the payment amount.
- III. The Agreement and the First Amendment are attached hereto as *Exhibit A-2*.
- IV. The Parties desire to amend the Agreement to extend the expiration date of the Agreement to September 30, 2026, and to update the scope of Services and increase the payment amount by the amount of \$149,178.00, as provided in the supplementary scope of Services and fee schedule attached as *Exhibit B-2*.
- V. The Town and Consultant wish to memorialize these changes in this Second Amendment to the Agreement (“Second Amendment”).

**TERMS:**

- 1. **Amendment.** Section 1 of the Agreement is amended to read as follows:  
  - “1. **Scope of Services.** Consultant shall perform all of the services as set forth on *Exhibit I* to the Agreement, *Exhibit B* to the First Amendment, and *Exhibit B-2* to the Second Amendment (“Services”). Consultant shall complete the Services consistent with standards and practices of the profession.”
- 2. **Amendment.** Section 2 of the Agreement is amended to read as follows:  
  - “2. **Payment.** Consultant shall invoice Town upon completion of Services rendered in accordance with the rate and fee schedule set forth in *Exhibit I* to the Agreement, *Exhibit B* to the First Amendment, and *Exhibit B-2* to the Second Amendment. The Town shall not be required to pay for Services found to be defective, untimely, unsatisfactory, or otherwise not conforming to this Agreement, or not in conformance with all applicable federal, state, and local laws, ordinances, rules and regulations. The Town shall remit

CON-2025-0257



payment to Consultant within thirty (30) days receipt of such invoice. In no event shall payment to Consultant under this Agreement exceed \$576,899.00, unless authorized in writing by the Town.”

3. **Amendment.** Section 3 of the Agreement is amended to read as follows:

“3. **Term.** The term of this Agreement shall commence upon execution of the Agreement and expire on **September 30, 2026** (the “Term”). The Parties may mutually agree to extend the Term of this Agreement for no more than four (4) additional one-year terms under the same terms and conditions by executing a written amendment to this Agreement prior to September 30, 2026. Nothing in this Section prohibits the Parties from amending the payment section and/or incorporating an updated rate and fee schedule should the Parties elect to extend the term of the Agreement. Consultant shall complete any Services in progress as of the expiration date unless directed otherwise by the Town. Consultant shall devote adequate resources for timely completion of the Services in accordance with the standards specified in this Agreement. Consultant shall perform the Services under this Agreement using a standard of care, skill and diligence ordinarily used by reputable professionals performing under circumstances similar to those required by this Agreement.”

4. **Ratification.** In all other respects, the Agreement shall remain in full force and effect.

**ATTACHED EXHIBITS:**

EXHIBIT A-2 – AGREEMENT

EXHIBIT B-2 – SUPPLEMENTARY SCOPE OF SERVICES AND FEE SCHEDULE

**ATTEST:**

DocuSigned by:  
  
298A8A4FDEE34AF...  
Lisa Anderson, Town Clerk

**TOWN OF CASTLE ROCK**

DocuSigned by:  
  
A7938A42F3A828A...  
Jason Gray, Mayor

**Approved as to form:**

Signed by:  
  
4B4400493FA3464...  
Kaitlin Parker, Assistant Town Attorney

**Approved as to content:**

Signed by:  
  
FEA6D2E651B241D...  
Mark Marlowe, Director, Castle Rock Water

**CONSULTANT:**

BURNS & MCDONNELL ENGINEERING COMPANY, INC.

By:   
(Signature)  
Daniel D. Korinek  
(Print Name)

Its: Senior Vice President  
(Title)





**EXHIBIT A-2**

**AGREEMENT AND FIRST AMENDMENT**

PREVIOUSLY EXECUTED

CON-2025-0017



**FIRST AMENDMENT TO TOWN OF CASTLE ROCK SERVICES AGREEMENT**

**(Front Street Downtown Connection, RWRWTC Pump Upgrades, & Liggett Road Pipe Upsize Projects - CRW)**

4/11/2025 | 1:47 PM MDT

**DATE:** \_\_\_\_\_

**PARTIES:** **TOWN OF CASTLE ROCK**, a Colorado municipal corporation, 100 N. Wilcox Street, Castle Rock, Colorado 80104 (“Town”).

**BURNS & MCDONNELL ENGINEERING COMPANY, INC.**, a Missouri corporation with a local address of 9191 S. Jamaica Street, Englewood, Colorado 80112 (“Consultant”).

**RECITALS:**

- I. The Town and Consultant are parties to the Town of Castle Rock Services Agreement (Front Street Downtown Connection, RWRWTC Pump Upgrades, & Liggett Road Pipe Upsize Projects - CRW) dated April 16, 2024 (the “Agreement”), which Agreement was approved by the Town Council pursuant to Resolution No. 2024-039 (the “Resolution”). The Agreement is attached hereto as *Exhibit A*.
- II. The Parties desire to amend the Agreement to update the scope of Services and increase the payment amount by the amount of \$22,221.00, as provided in the supplementary scope of Services and fee schedule attached as *Exhibit B*.
- III. The Town and Consultant wish to memorialize these changes in this First Amendment to the Agreement (“First Amendment”).

**TERMS:**

- 1. **Amendment.** Section 1 of the Agreement is amended to read as follows:  
 “1. **Scope of Services.** Consultant shall perform all of the services as set forth on *Exhibit 1* to the Agreement and *Exhibit B* to the First Amendment (“Services”). Consultant shall complete the Services consistent with standards and practices of the profession.”
- 2. **Amendment.** Section 2 of the Agreement is amended to read as follows:  
 “2. **Payment.** Consultant shall invoice Town upon completion of Services rendered in accordance with the rate and fee schedule set forth in *Exhibit 1* to the Agreement and *Exhibit B* to the First Amendment. The Town shall not be required to pay for Services found to be defective, untimely, unsatisfactory, or otherwise not conforming to this Agreement, or not in conformance with all applicable federal, state, and local laws, ordinances, rules and regulations. The Town shall remit payment to Consultant within thirty (30) days receipt of such invoice. In no event shall payment to Consultant under this Agreement exceed \$427,721.00, unless authorized in writing by the Town.”
- 3. **Certificate of Insurance.** An updated Certificate of Insurance for Consultant is attached as *Exhibit C*.

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4. **Ratification.** In all other respects, the Agreement shall remain in full force and effect.

**ATTACHED EXHIBITS:**

EXHIBIT A – AGREEMENT

EXHIBIT B – SUPPLEMENTARY SCOPES OF SERVICES AND FEE SCHEDULE

EXHIBIT C – CONSULTANT'S UPDATED CERTIFICATE OF INSURANCE



**ATTEST:**

DocuSigned by:

*Lisa Anderson*

Lisa Anderson, Town Clerk

**TOWN OF CASTLE ROCK**

Signed by:

*David L. Corliss*

David L. Corliss, Town Manager

**Approved as to form:**

Signed by:

*Kaitlin Parker*

Kaitlin Parker, Assistant Town Attorney

**Approved as to content:**

Signed by:

*Mark Marlowe*

Mark Marlowe, Director, Castle Rock Water

**CONSULTANT:**

**BURNS & MCDONNELL ENGINEERING COMPANY, INC.**

By:

*Jason Schaefer*  
(Signature)

Jason Schaefer  
(Print Name)

Its:

Regional GP Manager  
(Title)

Previously Executed

CON-2025-0017



**EXHIBIT A**  
**AGREEMENT**

*Previously Executed*

CON-2024-0174



**TOWN OF CASTLE ROCK SERVICES AGREEMENT**  
**(Front Street Downtown Connection, RWRWTC Pump Upgrades, & Liggett Road Pipe Upsize Projects – CRW)**

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**DATE:** April 16, 2024

**PARTIES:** TOWN OF CASTLE ROCK, a Colorado municipal corporation, 100 N. Wilcox Street, Castle Rock, Colorado 80104 (the “Town”).

BURNS & MCDONNELL ENGINEERING COMPANY, INC., a Missouri corporation with a local address of 9191 S. Jamaica Street, Englewood, Colorado 80112 (“Consultant”).

**RECITALS:**

- I. The Town issued a Request for Proposals from qualified consultants in engineering and design services.
- II. Consultant timely submitted its Proposal.
- III. The Town engages Consultant to provide the services more fully described in the following Agreement and Exhibits.

**TERMS:**

- 1. **Scope of Services.** Consultant shall perform all of the services as set forth on *Exhibit 1* (“Services”). Consultant shall complete the Services consistent with standards and practices of the profession.
- 2. **Payment.** Consultant shall invoice Town upon completion of Services rendered in accordance with the rate and fee Schedule set forth in *Exhibit 1*. The Town shall not be required to pay for Services found to be defective, untimely, unsatisfactory, or otherwise not conforming to this Agreement, or not in conformance with all applicable federal, state, and local laws, ordinances, rules and regulations. The Town shall remit payment to Consultant within thirty (30) days receipt of such invoice. In no event shall payment to Consultant under this Agreement exceed \$405,500.00, unless authorized in writing by Town.
- 3. **Term.** The term of this Agreement shall commence upon execution of the Agreement and expire on September 30, 2025 (the “Term”). The Parties may mutually agree to extend the Term of this Agreement for no more than five (5) additional one-year terms under the same terms and conditions by executing a written amendment to this Agreement prior to September 30, 2025. Nothing in this Section prohibits the Parties from amending the payment section and/or incorporating an updated rate and fee schedule should the Parties elect to extend the term of the Agreement. Consultant shall complete any Services in progress as of the expiration date unless directed otherwise by the Town. Consultant shall devote adequate resources for timely completion of the Services in accordance with the standards specified in this Agreement. Consultant shall perform the Services under this Agreement using a standard of care, skill and diligence ordinarily used by reputable professionals performing under circumstances similar to those required by this Agreement.
- 4. **Termination.** Town shall have the right to terminate this Agreement with or without cause at any time with ten (10) days’ written notice to Consultant. The Town’s only obligation in the event of

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termination shall be payment of fees and expenses incurred up to and including the effective date of termination. Upon termination, Consultant shall immediately turn over all work product, materials, and/or deliverables created up to the point of termination.

5. **Subcontractors.** Consultant may utilize subcontractors to assist with specialized services as necessary to complete the Services. Consultant will submit any proposed subcontractor and the description of subcontractor services to the Town for its prior approval.

6. **Annual Appropriation.** The continuance of this Agreement is contingent upon the appropriation of funds to fulfill the requirements of the Agreement by the Town. If the Town fails to appropriate sufficient monies to provide for the continuance of the Agreement, the Agreement shall terminate on the final day preceding the date of the beginning of the first fiscal year for which funds are not appropriated. The Town's only obligation in the event of termination shall be payment of fees and expenses incurred up to and including the effective date of termination.

7. **Assignment.** This Agreement shall not be assigned by either party without the written consent of the other party.

8. **Notice.** Any notice required or permitted by this Agreement shall be in writing and shall be deemed to have been sufficiently given for all purposes if sent by certified mail or registered mail, postage and fees prepaid, addressed to the Party to whom such notice is to be given at the address set forth on the first page of this Agreement, or at such other address as has been previously furnished in writing to the other Party or Parties. Such notice shall be deemed given when deposited in the United States mail.

9. **Insurance.**

A. **General Conditions:** Consultant agrees to secure, at or before the time of execution of this Agreement, the following insurance covering all operations, goods or services provided pursuant to this Agreement. Consultant shall keep the required insurance coverage in force at all times during the term of the Agreement, including any extension thereof, and during any warranty period. The required insurance shall be underwritten by an insurer licensed or authorized to do business in Colorado and rated by A.M. Best Company as "A-VII" or better. Each policy shall require notification to the Town in the event any of the required policies be canceled or non-renewed before the expiration date thereof. Such written notice shall be sent to the Parties identified in the Notices section of this Agreement. Such notice shall reference the Town. Said notice shall be sent thirty (30) days prior to such cancellation or non-renewal unless due to non-payment of premiums for which notice shall be sent ten (10) days prior. If such written notice is unavailable from the insurer, Consultant shall provide written notice of cancellation, non-renewal and any reduction in coverage to the Town by certified mail, return receipt requested within three (3) business days of such notice by its insurer(s). Consultant shall be responsible for the payment of any deductible or self-insured retention. The insurance coverages specified in this Agreement do not lessen or limit the liability of the Consultant. The Consultant shall maintain, at its own expense, any additional kinds or amounts of insurance that it may deem necessary to cover its obligations and liabilities under this Agreement. All commercial and automobile liability policies shall have the following additional provisions:

- Severability of interests or separation of insureds provision;
- Provision that coverage is primary and non-contributory with other coverage maintained by the Town;
- The underlying Agreement is an "insured contract" under the policy;
- Defense costs shall be outside the policy limits for liability coverage.

B. **Proof of Insurance:** Consultant may not commence services or work relating to this Agreement prior to placement of coverages required under this Agreement. Consultant certifies that the



certificate of insurance attached as *Exhibit 2*, preferably an ACORD form, complies with all insurance requirements of this Agreement. The Town's acceptance of a certificate of insurance or other proof of insurance that does not comply with all insurance requirements set forth in this Agreement shall not act as a waiver of Consultant's breach of this Agreement or of any of the Town's rights or remedies under this Agreement. Each certificate shall identify the Project and shall provide that coverage afforded under the policies shall not be cancelled or terminated until at least 30 days prior written notice has been given to the Town. If the words "endeavor to" appear in the portion of the certificate addressing cancellation, those words shall be stricken from the certificate by the agent(s) completing the certificate.

C. **Additional Insureds:** For Commercial General Liability and Automobile Liability, Consultant and subcontractor's insurer(s) shall include the Town, its elected and appointed officials, officers, employees, agents and volunteers acting within the course and scope of their duties for the Town as additional insured.

D. **Waiver of Subrogation:** Town and Consultant waive all rights of recovery and subrogation against each other and their officers, directors, agents, or employees for damage covered by property insurance (including deductibles) during and after the completion of Consultant's services.

E. **Subcontractors:** Consultant shall confirm and document that all (including independent contractors, suppliers or other entities providing goods or services required by this Agreement) procure and maintain coverage as approved by the Consultant and appropriate to their respective primary business risks considering the nature and scope of services provided.

F. **Workers' Compensation and Employer's Liability Insurance:** Consultant shall maintain the coverage as required by statute for each work location and shall maintain Employer's Liability insurance with limits of \$100,000 per occurrence for each bodily injury claim, \$100,000 per occurrence for each bodily injury caused by disease claim, and \$500,000 aggregate for all bodily injuries caused by disease claims.

G. **Commercial General Liability:** Consultant shall maintain a Commercial General Liability insurance policy with combined single limits of \$1,000,000 for each occurrence and \$2,000,000 products and completed operations aggregate, and \$2,000,000 general aggregate (per project). The policy shall provide coverage for all claims for bodily injury, property damage (including loss of use), products and completed operations, and contractual liability.

H. **Automobile Liability:** Consultant shall maintain Automobile Liability with limits of \$1,000,000 combined single limit applicable to all owned, hired and non-owned vehicles used in performing services under this Agreement.

I. **Professional Liability (Errors & Omissions):** Consultant shall maintain limits of \$1,000,000 per claim and \$1,000,000 policy aggregate limit.

10. **Colorado Governmental Immunity Act.** The Parties understand and agree that the Town is relying on, and does not waive or intend to waive by any provision of this contract, the monetary limitations or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, §24-10-101, *et seq.*, C.R.S., as from time to time amended, or otherwise available to Town, its officers, or its employees.

11. **Indemnification.** Consultant expressly agrees to indemnify the Town or any of its officers, agents or employees from any and all claims for bodily injury and property damage or claims resulting from Consultant's professional services which are the subject of this Agreement, including by, but not limited

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to, any person, firm, partnership, or corporation, to the extent caused by the negligent acts, errors or omissions of Consultant or any of their employees or agents in performing Services pursuant to this Agreement. In the event that any such suit or action is brought against Town, Town will give notice within ten (10) days thereof to Consultant. These defense and indemnification obligations shall survive the expiration or termination of this Agreement.

12. **Delays.** Any delays in or failure of performance by any Party of the obligations under this Agreement shall be excused if such delays or failure are a result of acts of God, fires, floods, strikes, labor disputes, accidents, regulations or orders of civil or military authorities, shortages of labor or materials, or other causes, similar or dissimilar, which are beyond the control of such Party.

13. **Additional Documents & Entire Agreement.** The Parties agree to execute any additional documents or take any additional action that is necessary to carry out this Agreement. Further, this Agreement represents the entire agreement between the Parties and there are no oral or collateral agreements or understandings. This Agreement may be amended only by an instrument in writing signed by the Parties. If any other provision of this Agreement is held invalid or unenforceable, no other provision shall be affected by such holding, and all of the remaining provisions of this Agreement shall continue in full force and effect.

14. **Time is Important.** If any payment or any other condition, obligation, or duty is not timely made, tendered or performed by either Party, then this Agreement, at the option of the Party who is not in default, may be terminated by the non-defaulting Party, in which case, the non-defaulting Party may recover such damages as may be proper.

15. **Default and Remedies.** In the event either Party should default in performance of its obligations under this agreement, and such default shall remain uncured for more than ten (10) days after notice of default is given to the defaulting Party, the non-defaulting Party shall be entitled to pursue any and all legal remedies and recover its reasonable attorney's fees and costs in such legal action. In addition, no Party will be entitled to lost profits, economic damages, or actual, direct, incidental, consequential, punitive or exemplary damages in the event of a default.

16. **Waiver.** A waiver by any Party to this Agreement of the breach of any term or provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by either Party.

17. **Venue and Choice of Law.** Venue for all legal actions shall lie in the District Court in and for the County of Douglas, State of Colorado, and shall be governed by the laws of the State of Colorado as well as the Charter and Municipal Code, rules, regulations, Executive Orders, and fiscal rules of the Town.

18. **Americans with Disabilities Act.** Consultant agrees that any deliverables, work, services, or equipment developed, designed, constructed or produced pursuant to this Agreement, to include website design services, will comply with all requirements of the Colorado Anti-Discrimination Act, Title II of the Americans with Disabilities Act and, where applicable, Section 504 of the Rehabilitation Act and the Architectural Barriers Act. To the extent any deliverables, work, services, or equipment developed, designed, constructed or produced pursuant to this Agreement fail to comply with the requirements of this Section, Consultant shall indemnify the Town in accordance with the terms of this Agreement and, at the Town's option, shall re-visit, re-construct, or similar, the non-compliant deliverable, work, service, or equipment, or reimburse the Town for the cost associated with bringing the non-compliance deliverable, work, service or equipment into compliance.

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19. **No Discrimination in Employment.** The Town is a governmental agency and, therefore, in connection with the performance of Work or Services under this Agreement, Consultant shall not refuse to hire, discharge, promote or demote, or to discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, gender identity or gender expression, marital status, or physical or mental disability, or any other protected class under Federal or State law; and Consultant shall insert the foregoing provision in any subcontracts hereunder.

20. **Title VI Compliance.** To the extent applicable, Consultant shall maintain its current and future compliance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d et seq., as amended, which prohibits the exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal financial assistance, of any person in the United States on the ground of race, color, or national origin.

21. **Advertising and Public Disclosure.** Consultant shall not include any reference to this Agreement or goods or services provided pursuant to this Agreement in any of Consultant's advertising or public relations materials without first obtaining the written approval of the Town. Nothing herein, however, shall preclude the transmittal of any information to officials of the Town, including without limitation, the Town Attorney, Town Manager, and the Town Council.

22. **Ownership of Documents, Open Records, and Copyright.** Any work product, materials, and documents produced by the Consultant pursuant to this Agreement shall become joint property of the Town and Consultant upon delivery and shall not be made subject to any copyright or made confidential or protected in any manner unless authorized by the Town. Other materials, methodology and proprietary work used or provided by the Consultant to the Town not specifically created and delivered pursuant to the Services outlined in this Agreement may be protected by a copyright held by the Consultant and the Consultant reserves all rights granted to it by any copyright. However, Consultant acknowledges and understands that the Town is subject to the Colorado Open Records Act, C.R.S. § 24-72-201, et seq. The Town shall not reproduce, sell, or otherwise make copies of any copyrighted, confidential or protected material, subject to the following exceptions: (1) for exclusive use internally by Town staff and/or employees; or (2) pursuant to a request under the Colorado Open Records Act, C.R.S. § 24-72-201, et seq., to the extent that such statute applies; or (3) pursuant to law, regulation, or court order. The Consultant waives any right to prevent its name from being used in connection with the Services.

Consultant shall strive so that all Services or Work performed under this Agreement shall comply with all applicable patent, trademark and copyright laws, rules, regulations and codes of the United States. Consultant shall not utilize any protected patent, trademark or copyright in performance of the Work or Services unless Consultant has obtained proper permission and all licenses, releases and other necessary documents. Consultant releases, defends, indemnifies and holds harmless the Town, its officers, agents, and employees from any and all claims, damages, suits, costs, expenses, liabilities actions or proceedings of any kind or nature whatsoever, of or by anyone whomsoever, in any way resulting from, or arising out of, directly or indirectly, the performance of the Work or Services under this Agreement which infringes upon any patent, trademark or copyright protected by law. These defense and indemnification obligations shall survive the expiration or termination of this Agreement.

23. **Authority.** The individuals executing this Agreement represent that they are expressly authorized to enter into this Agreement on behalf of the Town and the Consultant and bind their respective entities. This Agreement is executed and made effective as provided above.

24. **Independent Contractor.** Consultant has completed the Affidavit of Independent Contractor Status, attached as *Exhibit 3*, and submitted same at the time of execution of this Agreement. In

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addition to the Affidavit, Consultant and the Town hereby represent that Consultant is an independent contractor for all purposes hereunder. Consultant is not covered by any worker's compensation insurance or any other insurance maintained by Town except as would apply to members of the general public. Consultant shall not create any indebtedness on behalf of the Town.

25. **No Third-Party Beneficiaries.** It is expressly understood and agreed that enforcement of the terms and conditions of this Agreement, and all rights of action relating to such enforcement, shall be strictly reserved to Town and Consultant, and nothing contained in this Agreement shall give or allow any such claim or right of action by any other third party on such Agreement. It is the express intention of the Parties that any person other than Town or Consultant receiving services or benefits under this Agreement shall be deemed to be an incidental beneficiary only.

26. **Counterparts & Electronic Signatures.** This Agreement may be executed in counterparts, each of which shall be deemed an original, and all of which together shall be deemed to constitute one and the same instrument. Each of the Parties hereto shall be entitled to rely upon a counterpart of the instrument executed by the other Party and sent by electronic mail. Each Party agrees that this Agreement and any other documents to be delivered in connection herewith may be electronically signed, and that any electronic signatures appearing on this Agreement or such other documents are the same as handwritten signatures for the purposes of validity, enforceability, and admissibility.

27. **Licenses/Taxes.** Consultant affirms it is licensed to do business in the State of Colorado and is in good standing. Further, Consultant shall be solely responsible for paying all applicable taxes associated with or arising out of this Agreement.

28. **Confidentiality.** Consultant agrees that it shall treat as confidential all information marked as such provided by the Town regarding the Town's business and operations. All confidential information provided by the Town hereto shall be used by Consultant solely for the purposes of rendering services or work pursuant to this Agreement and, except as may be required in carrying out the terms of this Agreement, shall not be disclosed to any third party without the prior consent of the Town. The foregoing shall not be applicable to any information that is publicly available when provided or which thereafter becomes publicly available or which is required to be disclosed by any regulatory authority in the lawful and appropriate exercise of its jurisdiction over a Party, any auditor of the Parties hereto, by judicial or administrative process or otherwise by applicable law or regulation.

29. **Work with Construction Contractors.** In the event the Town enters into a construction contract with a third party contractor ("Construction Contractor"), and Consultant works with the Construction Contractor on the Front Street Downtown Connection, RWRWTC Pump Upgrades, and or Liggett Road Pipe Upgrade Projects, this Section applies to the Agreement. Consultant shall not be responsible for the construction means, methods, techniques, sequences, or procedures, or safety precautions or programs for which the Construction Contractor is responsible for. Nor will Consultant be responsible for a Construction Contractor's failure to perform construction work in accordance with a contract entered into between the Town and the Construction Contractor, nor will Consultant be responsible for damage to the Project site solely attributable to a Construction Contractor, and nothing in this Agreement is intended to create any such responsibility of Consultant. Consultant shall not have control over or charge of, and shall not be responsible for, ensuring the Construction Contractor is performing construction work in accordance with a construction contract entered into between the Town and the Construction Contractor.

30. **Priority of Provisions.** In the event that any terms of this Agreement and any Exhibit, attachment, or other referenced document are inconsistent, the following order of priority shall control: (1) this Agreement; (2) Exhibit containing Certificate of Insurance; (3) Exhibit containing Services and Fee Schedule; and (4) Exhibit containing Town of Castle Rock Affidavit of Independent Contractor Status.

CON-2024-0174



**ATTACHED EXHIBITS:**

EXHIBIT 1 – SCOPE OF SERVICES AND FEE SCHEDULE

EXHIBIT 2 – CONSULTANT’S CERTIFICATE OF INSURANCE

EXHIBIT 3 – TOWN OF CASTLE ROCK AFFIDAVIT OF INDEPENDENT CONTRACTOR STATUS

**ATTEST:**



DocuSigned by:  
*Lisa Anderson*

298A8A4EDEC34AF

Lisa Anderson, Town Clerk

**TOWN OF CASTLE ROCK**

DocuSigned by:  
*Jason Gray*

A7938A42F3A948A

Jason Gray, Mayor

**Approved as to form:**

DocuSigned by:  
*Kaitlin Parker*

4B1400493EA3484

Kaitlin Parker, Assistant Town Attorney

**Approved as to content:**

DocuSigned by:  
*Mark Marlowe*

FEA6D2E651B241D

Mark Marlowe, Director of Castle Rock Water

**CONSULTANT:**

**BURNS & MCDONNELL ENGINEERING COMPANY, INC.**

By: *Jason Schaefer*  
(Signature)

Jason Schaefer  
(Print Name)

Its: Regional GP Manager  
(Title)

Previously Executed

CON-2024-0174



**EXHIBIT 1**

**SCOPE OF SERVICES AND FEE SCHEDULE**

*Previously Executed*

Castle Rock Water  
 Front Street Downtown Connection, RWRWTC Red Zone Upgrade, & Liggett Road Upsize  
 Work Breakdown Structure and Fee Schedule

Activity	Project Managers		Pipeline Lead		Pump Station Lead		Pump Station Engineers		Pipelines Engineers		Pump Station Engineers		Electrical		Civil		Groundwater Evaluation		Environmental		Structural		Designers		Quality Control		BIM/CD		Sub-Consultants		Total Cost					
	Hours	Days	Hours	Days	Hours	Days	Hours	Days	Hours	Days	Hours	Days	Hours	Days	Hours	Days	Hours	Days	Hours	Days	Hours	Days	Hours	Days	Hours	Days	Hours	Days	Hours	Days						
Task 01 - Project Kick-off Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,770	5	\$1,770		
Task 02 - Monthly Progress Meetings (x6)	16	8	8	4	8	4	8	4	8	4	8	4	8	4	8	4	8	4	8	4	8	4	8	4	8	4	8	4	8	4	8	4	8	\$10,636	3	\$10,636
Task 03 - Initial Construction from construction	48	24	24	12	24	12	24	12	24	12	24	12	24	12	24	12	24	12	24	12	24	12	24	12	24	12	24	12	24	12	24	12	24	\$22,174	3	\$22,174
Task 04 - Quality Control and Quality Assurance Reviews	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$7,044	5	\$7,044
Task 05 - 30% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 06 - 50% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 07 - 75% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 08 - 90% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 09 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 10 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 11 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 12 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 13 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 14 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 15 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 16 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 17 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 18 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 19 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 20 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 21 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 22 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 23 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 24 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 25 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 26 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 27 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 28 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 29 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 30 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 31 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 32 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 33 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 34 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 35 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 36 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 37 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 38 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 39 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 40 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 41 - 100% Design Review Meeting	4	2	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	1	2	\$1,968	5	\$1,968
Task 42 - 100% Design Review Meeting	4																																			

## 2 \\ Action Plan & Schedule

### Scope of Services

Our team is proposing the following scope of services.

#### Task Series 100 – Project Management

Task 101 – Project Kickoff Meeting – Burns & McDonnell will initiate, coordinate, and lead a Project Kickoff meeting at Castle Rock Water's (CRW) offices. During the Project Kickoff meeting the collective project team will identify the project goals, discuss project requirements, identify key project components, coordinate planned activities, establish a project schedule and milestones, identify key project issues/concerns, identify key personnel who are to provide input on the project, and get initial input on design items. Burns & McDonnell will prepare a meeting agenda, meeting content in conjunction with the other partners, and provide meeting minutes that include a decision log and action item log.

Task 102 – Monthly Progress Meetings – Burns & McDonnell will initiate, host, and prepare for monthly in-person meetings throughout the project duration to keep CRW informed regarding progress and to receive input on design criteria and other key project considerations. Burns & McDonnell will prepare a meeting agenda, meeting content, and provide meeting minutes that include a decision log and action item log.

Task 103 – Project Management and Team Coordination - Burns & McDonnell will perform daily project coordination and management for the design phase, which includes coordination between CRW, Burns & McDonnell, and project subconsultants. The project manager will monitor project status, monitor project schedule, monitor project deliverables, track project budget, coordinate resources, and submit monthly invoicing. This task also encompasses half hour weekly internal meetings with the Burns & McDonnell design team to collaborate on design, track internal action items and discuss status updates, and review work-sharing needs to keep the project on schedule and within budget.

Task 104 – Quality Control and Quality Assurance Reviews – Burns & McDonnell will perform company-standard QA/QC design reviews on calculations and design deliverables. Burns & McDonnell has an established, formalized quality control program that is described herein and is mandatory on all projects. A copy of our corporate quality control manual is available upon request. The deliverables anticipated within the first six (6) months of work is a Paired Comparison Analysis Technical Memorandum which will detail our alignment selection process and ultimate recommendation based on our collaborative Paired Comparison Analysis Workshop with the larger team as well as any hydraulic modeling results.

Task 105 – 30% Design Review Meeting (Ligget Road and Front Street) – Burns & McDonnell will initiate and prepare for a 30% design review meeting at CRW offices after CRW has had an opportunity to review the 30% design documents. Burns & McDonnell will prepare a meeting agenda and provide meeting minutes with a decision log and a list of action items. Meeting minutes will be distributed via e-mail and document comments will be incorporated into the 90% design documents as appropriate. This task assumes one combined review meeting for the Ligget Road and Front Street designs.

Task 106 – 90% Design Review Meeting (Ligget Road and Front Street) - Burns & McDonnell will initiate and prepare for a 90% design review meeting at CRW offices after CRW has had an opportunity to review the 90% design documents. Burns & McDonnell will prepare a meeting agenda and provide meeting minutes with a decision log and a list of action items. Meeting minutes will be distributed via e-mail and document

comments will be incorporated into the 100% design documents as appropriate. This task assumes one combined review meeting for the Ligget Road and Front Street designs.

## Task Series 200 - Site Investigation

Task 201 - Survey - Burns & McDonnell will subcontract with a licensed surveyor, Encompass Services, to conduct field surveys in sufficient detail to provide a topographic map suitable for detailed design. The survey will show property boundaries, existing designated utilities, mapped utilities, surface features, and easements necessary for the project that are within identified survey limits.

Task 202 - Geotechnical Investigation - Burns & McDonnell will subcontract with a licensed geotechnical firm, Kumar & Associates, to conduct soil borings, asphalt cores, and laboratory tests at identified locations, as needed, to identify subsurface conditions. The geotechnical firm will provide a geotechnical data report discussing geotechnical design and construction considerations, ground water depth measurements, and soil corrosivity.

Task 203 - Potholing - Burns & McDonnell will subcontract with a potholing subconsultant to perform locates of existing utilities that will be crossed or connected to by the proposed construction to identify their location, elevation, size, material, and alignment. For the purposes of this proposal, twenty (20) potholes have been assumed for each project with 50% of potholes outside of pavement limits. For the purpose of this fee, potholes outside of the pavement are assumed to be completed for \$1,000/each and potholes within a pavement section are assumed to be completed for \$1,250/each. If the alignment requires more utility potholing than the amount assumed at the time of the proposal, additional scope and fee can be included through amendment.

## Task Series 300 - Pre-Design & Reports

Task 301 - Existing Document Review - Burns & McDonnell will review existing documents made available by CRW. These documents are anticipated to include available record drawings of existing infrastructure and easement documents. We will also review available geographical information, property ownership, and data that Burns & McDonnell has obtained from available online resources (e.g., Utility owner, Douglas County, and Town GIS data) and from previous projects within this corridor (e.g., survey data, utility documentation, etc.). Our findings will be discussed in the monthly progress meeting(s).

Task 302 - Engineering (811) Locate Requests - Burns & McDonnell will request engineering one-call (811) locates as due diligence to understand what existing utilities may exist in the area during preliminary alignment development. This information will be used as we begin to develop, evaluate, and present conceptual waterline alignment alternatives to CRW. Burns & McDonnell will digitize gathered information (as GIS shapefiles) to be incorporated into our conceptual level alignment exhibits within Task 303.

Task 303 - Routing Studies and GIS Map Books - Burns & McDonnell will develop and evaluate up to two (2) different alignment alternatives for both the Ligget Road Pipe Upsize and Front Street Downtown Connection projects. Evaluation of the alignment alternatives will include the development of conceptual level alignment exhibits (GIS Map Books). The GIS Map Book will use available geographical information, aerial photography, engineering locates, and existing record documents. Data obtained from engineering (811) locate requests, and the Environmental Studies (if additional service is selected) will be incorporated into these map books to consolidate information. The alternatives will be evaluated and summarized in a decision matrix. The decision matrix and recommendations will be discussed during a monthly progress meeting with CRW.

Task 304 –Engineer's Opinion of Probable Construction Cost for Alternatives – Burns & McDonnell will prepare the engineer's opinion of probable cost for the identified alignment alternatives. This cost opinion will be submitted along with the Alternatives Technical Memorandum for review and comment by CRW. The cost opinion will be based on recent bid tabulation information, historical cost data, and discussions with local suppliers and contractors. Assumptions will be included for reference.

The EOPCC will be based on recent bid tabulation and information, historical cost data, and discussions with local suppliers and contractors. The EOPCC will be shown in the current year's dollars. Consideration should be made for increases in material and labor costs for the construction during subsequent years. The construction industry has experienced dramatic cost changes in materials in the past decade and materials costs continue to fluctuate.

Many other items can also influence the local bidding environment. Burns & McDonnell has no control over weather, cost and availability of labor, material and equipment, labor productivity, construction contractor's procedures and methods, unavoidable delays, construction contractor's methods of determining prices, economic conditions, government regulations and laws (including the interpretation thereof), competitive bidding or market conditions and other factors affecting such opinions or projections; consequently, the final costs may vary from the opinions of costs. Moreover, the cost opinions presented here are only conceptual in nature and can vary significantly as design and detail is added to the project. Project budgets should continue to be carefully reviewed at regular intervals to assist in the decision-making process.

Task 305 – Land Ownership and Easement Requirements – Burns & McDonnell will develop a Land Ownership Map within the GIS Map Book exhibits showing the parcels surrounding the alternative alignments. The intent of this Land Ownership Map is to evaluate existing ROW and permanent and temporary construction easement requirements for each of the proposed alignment alternatives. Burns & McDonnell will populate this map based on information available from Douglas County assessor's databases. This land ownership information will help inform the routing study by evaluating land acquisition requirements.

#### Task Series 400 – Pump Station Hydraulic Analysis and Improvement Plan

Task 401 – Hydraulic Analysis Report and Phasing Plan – Burns & McDonnell will work with CRW to identify scenarios to be run through CRW's existing hydraulic model. The results of the hydraulic model provided by CRW will be summarized in a technical memorandum. The memorandum will include recommendations for pump upgrades.

In addition to the hydraulic analysis, the memorandum will include an evaluation of the existing pump station, including the clearwell, electrical, and pump accessories (i.e., piping and valves). The recommendations from the pump station evaluation will be summarized in the technical memorandum.

Burns & McDonnell will issue a draft memorandum which will be revised per CRW's comments and reissued as final.

Task 402 – Pump Station Improvement Plan Engineer's Opinion of Probable Construction Cost – Burns & McDonnell will prepare the engineer's opinion of probable cost for each phase of the multi-phase improvement plan based on the developed pump station improvement plan. These cost opinions will be submitted along with the memorandum for review and comment by the CRW.

The EOPCC will be based on recent bid tabulation and information, historical cost data, and discussions with local suppliers and contractors. The EOPCC will be shown in the current year's dollars. Consideration should

be made for increases in material and labor costs for the construction during subsequent years. The construction industry has experienced dramatic cost changes in materials in the past decade and materials costs continue to fluctuate.

Many other items can also influence the local bidding environment. Burns & McDonnell has no control over weather, cost and availability of labor, material and equipment, labor productivity, construction contractor's procedures and methods, unavoidable delays, construction contractor's methods of determining prices, economic conditions, government regulations and laws (including the interpretation thereof), competitive bidding or market conditions and other factors affecting such opinions or projections; consequently, the final costs may vary from the opinions of costs. Moreover, the cost opinions presented here are only conceptual in nature and can vary significantly as design and detail is added to the project. Project budgets should continue to be carefully reviewed at regular intervals to assist in the decision-making process.

### Task Series 500 – Front Street & Liggett Road Pipeline Design

Task 501 – 30% Design Documents – Burns & McDonnell will develop plans and specifications at the 30% Design Level. The 30% Design Documents will be constructed as two separate packages and include each of the following:

- ▶ General Sheets (Cover, Index, Legend, Survey Control General Notes)
- ▶ Specification Table of Contents
- ▶ Pipeline Plan View Drawings
- ▶ Detail Drawings

CRW will be given at least two weeks to review the plans and outline specifications prior to holding the 30% Design Review Meeting. PDF documents of the plans along with the specifications will be provided to the CRW for review.

Task 502 – 30% Engineer's Opinion of Probable Construction Cost - Based on the 30% design documents, Engineer will prepare the engineer's opinion of probable cost for each project. These cost opinions will be submitted along with the design documents for review and comment by the Owner.

The EOPCC will be based on recent bid tabulation and information, historical cost data, and discussions with local suppliers and contractors. The EOPCC will be shown in the current year's dollars. Consideration should be made for increases in material and labor costs for the construction during subsequent years. The construction industry has experienced dramatic cost changes in materials in the past decade and materials costs continue to fluctuate.

Many other items can also influence the local bidding environment. Burns & McDonnell has no control over weather, cost and availability of labor, material and equipment, labor productivity, construction contractor's procedures and methods, unavoidable delays, construction contractor's methods of determining prices, economic conditions, government regulations and laws (including the interpretation thereof), competitive bidding or market conditions and other factors affecting such opinions or projections; consequently, the final costs may vary from the opinions of costs. Moreover, the cost opinions presented here are only conceptual in nature and can vary significantly as design and detail is added to the project. Project budgets should continue to be carefully reviewed at regular intervals to assist in the decision-making process.

Task 503 - 90% Design Documents - Burns & McDonnell will develop plans and specifications at the 90% design level which will incorporate comments received by CRW during the 30% design review meeting. The 90% Plans will be constructed as two separate packages and include each of the following:

- ▶ General Sheets (Cover, Index, Legend, Survey Control General Notes)
- ▶ Technical Specifications
- ▶ Pipeline Plan and Profile Drawings
- ▶ Detail Drawings

CRW will be given at least two weeks to review the plans and outline specifications prior to holding the 90% Design Review Meeting. PDF documents of the plans along with the specifications will be provided to the CRW for review.

Task 504 - 90% Engineer's Opinion of Probable Construction Cost - Based on the 90% design documents, Engineer will prepare the engineer's opinion of probable cost for each project. These cost opinions will be submitted along with the design documents for review and comment by the Owner.

The EOPCC will be based on recent bid tabulation and information, historical cost data, and discussions with local suppliers and contractors. The EOPCC will be shown in the current year's dollars. Consideration should be made for increases in material and labor costs for the construction during subsequent years. The construction industry has experienced dramatic cost changes in materials in the past decade and materials costs continue to fluctuate.

Many other items can also influence the local bidding environment. Burns & McDonnell has no control over weather, cost and availability of labor, material and equipment, labor productivity, construction contractor's procedures and methods, unavoidable delays, construction contractor's methods of determining prices, economic conditions, government regulations and laws (including the interpretation thereof), competitive bidding or market conditions and other factors affecting such opinions or projections; consequently, the final costs may vary from the opinions of cost. Moreover, the cost opinions presented here are only conceptual in nature and can vary significantly as design and detail is added to the project. Project budgets should continue to be carefully reviewed at regular intervals to assist in the decision-making process.

Task 505 - Easement Descriptions and Exhibits (additional @ \$1,100/ea.) - Burns & McDonnell's surveyor subconsultant, Encompass Services, will complete up to two (2) legal descriptions for permanent easements for the Front Street Downtown Connection Project and up to three (3) legal descriptions for permanent easements for the Liggett Road Pipe Upsize Project. Temporary construction easements will be included with the permanent easement descriptions. Legal descriptions will include the written description and be supported by an exhibit. Additional legal descriptions/exhibits can be provided at \$1,100 each.

Task 506 - TESC Plan and Report - Burns & McDonnell will prepare a Temporary Erosion and Sediment control (TESC) plan and report, in accordance with the Town of Castle Rock's requirements. The GESC submittal will include a water control plan. The TESC package will be included with the 90% and 100% submittals.

Task 507 - Issued for Bid (100%) Design Documents - Burns & McDonnell will prepare and submit 100% (Issue for Bid) plans and specifications for bidding purposes. The plans and specifications will incorporate final Owner comments prior to bidding.

Task 508 – Issued for Bid (100%) Engineer's Opinion of Probable Construction Cost - Based on the 100% design documents, Engineer will prepare the engineer's opinion of probable cost for the project. This cost opinion will be submitted along with the design documents for review and comment by the Owner.

The EOPCC will be based on recent bid tabulation and information, historical cost data, and discussions with local suppliers and contractors. The EOPCC will be shown in the current year's dollars. Consideration should be made for increases in material and labor costs for the construction during subsequent years. The construction industry has experienced dramatic cost changes in materials in the past decade and materials costs continue to fluctuate.

Many other items can also influence the local bidding environment. Burns & McDonnell has no control over weather, cost and availability of labor, material and equipment, labor productivity, construction contractor's procedures and methods, unavoidable delays, construction contractor's methods of determining prices, economic conditions, government regulations and laws (including the interpretation thereof), competitive bidding or market conditions and other factors affecting such opinions or projections; consequently, the final costs may vary from the opinions of costs. Moreover, the cost opinions presented here are only conceptual in nature and can vary significantly as design and detail is added to the project. Project budgets should continue to be carefully reviewed at regular intervals to assist in the decision-making process.

### Task Series 600 - Bid Support

Task 601 –Distribute Bid Documents and Keep Bidders List - Burns & McDonnell will distribute the Issued for Bid Documents to the Contractors at the CRW's request. We will coordinate with CRW on how the advertisement should be provided to prospective bidders. Burns & McDonnell will keep an updated plan holders list. That will be used to deliver the addenda or any other important notices.

Task 602 –Address Bidder Questions - Burns & McDonnell will respond to questions from Contractors during the bidding process.

Task 603 –Draft and Distribute Addenda - Burns & McDonnell will assemble addenda and transmit addenda to Contractors during the bidding process. The addenda will be incorporated into the Contract Documents. Based upon comments, questions, and feedback from Contractors during the bidding process, multiple addenda may be required to be issued.

Task 604 – Prepare Agenda and Host Pre-Bid Conference - Burns & McDonnell will prepare for and host a pre-bid conference with potential bidding Contractors. A meeting agenda will be provided to cover noteworthy conditions and requirements associated with work. We will keep a sign-in sheet for all Contractors attending. We will take meeting minutes and distribute them to meeting attendees and prospective bidders.

Task 605 – Attend Bid Opening - Burns & McDonnell will attend and assist with the bid opening. Our team will help with the management and collection of bidding documents. Bid discrepancies and irregularities will be documented.

Task 606 – Validate Bid Document for Responsiveness - Burns & McDonnell will collect all the submitted bids and evaluate each bid for conformance, completeness, and costs. Irregularities and discrepancies will be documented.

Task 607 - Provide Bid Tabulation Summary - We will compile a bid tabulation summary showing the provided bid costs from all contractors in a single document. Computation errors and uncertainties will be documented and provided.

Task 608 – Provide Recommendation for Contract Award – Burns & McDonnell will provide a formal written Contractor recommendation for Award, which may be presented to Town Council. Our recommendation will consider the Contractor’s qualifications, bid irregularities, value to the Town, and experience with work.

Task 609 – Deliver Issued for Construction Drawings and Specifications (IFC Documents) – Burns McDonnell will provide Issued for Construction Drawings and Specifications. Final revisions based on addenda will be included in these documents. The Issued for Construction Documents will be delivered to the successful Contractor for the Construction Phase.

### Task Series 700 – Permitting Services and Environmental Studies

Task 701 – Permitting with Railroad and CDOT – Burns & McDonnell will aid in acquiring permits required for construction with CDOT (interstate) ROW and BNSF/Union Pacific ROW for each alignment. If an alignment is selected that runs parallel to interstate 25, a memo requesting acceptance will be required. Note that executed agreements or permits may only be issued by both entities at the end of design or before commencement of construction activities.

Task 702 – Environmental Studies (PJM, Wetlands) - Burns & McDonnell environmental scientists and cultural resource specialists will evaluate each pipeline alignment site for historical, cultural, and biological features (e.g., the Preble Jumping Mouse, wetlands, and nesting birds & raptors.) The evaluation will start as a desktop evaluation to inform the route study and then expanded to field investigations based on the desktop findings. An Environmental Report will summarize the findings at both sites and advise on coordination with any further regulatory entities such as the USACE, Colorado Parks and Wildlife, and the National Fish and Wildlife Foundation.

Previously Executed

CON-2024-0174



**EXHIBIT 2**

CONSULTANT'S CERTIFICATE OF INSURANCE

*Previously Executed*



# CERTIFICATE OF LIABILITY INSURANCE

12/1/2024

DATE (MM/DD/YYYY)  
4/16/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Lockton Companies 444 W. 47th Street, Suite 900 Kansas City MO 64112-1906 (816) 960-9000 kcasu@lockton.com	<b>CONTACT NAME:</b> _____ <b>PHONE (A/C, No, Ext):</b> _____ <b>FAX (A/C, No):</b> _____ <b>E-MAIL ADDRESS:</b> _____	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> 1334942 BURNS & MCDONNELL ENGINEERING COMPANY, INC. PO BOX 419173 KANSAS CITY MO 64141-6173 LEBRASSE, KYLE	<b>INSURER A:</b> Liberty Mutual Fire Insurance Company <b>NAIC #</b> 23035	
	<b>INSURER B:</b> Steadfast Insurance Company <b>26387</b>	
	<b>INSURER C:</b> _____	
	<b>INSURER D:</b> _____	
	<b>INSURER E:</b> _____	

**COVERAGES \* CERTIFICATE NUMBER: 20503296 REVISION NUMBER: XXXXXXXX**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____	Y	Y	TB2-641-432888-473	12/1/2023	12/1/2024	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	<input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	AS2-641-432888-043	12/1/2023	12/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			NOT APPLICABLE			EACH OCCURRENCE \$ XXXXXXXX AGGREGATE \$ XXXXXXXX \$ XXXXXXXX
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below.	Y	N/A	WC2-641-432888-013	12/1/2023	12/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	<b>PROFESSIONAL LIABILITY</b>	N	N	EOC 7042179-03	12/1/2023	12/1/2024	\$1,000,000 PER CLAIM; \$1,000,000 AGGREGATE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
\*\*\*SEE ATTACHED\*\*\*

<b>CERTIFICATE HOLDER</b>  <b>20503296</b> TOWN OF CASTLE ROCK, COLORADO 100 N. WILCOX ST. CASTLE ROCK CO 80104	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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RE: FRONT STREET DOWNTOWN CONNECTION, RWRWTC PUMP UPGRADES, & LIGGETT ROAD PIPE UPSIZE. THE TOWN, ITS ELECTED AND APPOINTED OFFICIALS, OFFICERS, EMPLOYEES AGENTS AND VOLUNTEERS ACTING WITHIN THE COURSE AND SCOPE OF THEIR WORK ARE ADDITIONAL INSURED AS RESPECTS GENERAL LIABILITY AND AUTO LIABILITY, AND THESE COVERAGES ARE PRIMARY AND NON-CONTRIBUTORY, AS REQUIRED BY WRITTEN CONTRACT. WAIVER OF SUBROGATION APPLIES TO GENERAL LIABILITY, AUTO LIABILITY AND WORKERS COMPENSATION/EMPLOYER'S LIABILITY WHERE ALLOWED BY STATE LAW AND AS REQUIRED BY WRITTEN CONTRACT. THIRTY (30) DAYS NOTICE OF CANCELLATION BY THE INSURER WILL BE PROVIDED TO THE CERTIFICATE HOLDER, TEN (10) DAYS NOTICE IN THE EVENT OF NONPAYMENT OF PREMIUM).

*Previously Executed*



**EXHIBIT 3**

**TOWN OF CASTLE ROCK  
AFFIDAVIT OF INDEPENDENT CONTRACTOR STATUS**

In accordance with Section 8-70-115, C.R.S., Burns & McDonnell Engineering Company, Inc. certifies the following:

- With respect to the Agreement, **BURNS & MCDONNELL ENGINEERING COMPANY, INC.** (“Entity”) represents that it is the Entity’s express intention to be employed as an independent contractor of the Town of Castle Rock (the “Town”) for purposes of performing the work or services which are the subject of the Agreement, to include all employees and agents of the above-named Entity. Entity understands and confirm that the Town reasonably relied on this intention in entering into the Agreement.
- The Town does not require Entity work exclusively for the Town, except that Entity may choose to work exclusively for the Town for a finite period of time specified in the document.
- The Town does not establish a quality standard for the work or services performed pursuant to the Agreement, except that the Town may provide plans and specifications regarding the work but cannot oversee the actual work or provide instruction as to how the work is performed.
- The Town does not pay a salary or hourly rate but rather a fixed or contract rate, as noted in the terms and conditions of the Agreement, and any Exhibits made part of the Agreement.
- The Town cannot terminate the work or services performed during the contract period unless otherwise agreed to in the terms and conditions of the Agreement.
- Entity is not provided with anything, if at all, more than minimal training from the Town.
- The Town does not provide Entity with tools or benefits for the performance of the work or services which are the subject of the Agreement, except materials and equipment may be supplied.
- The Town does not dictate the time of performance, except that a completion schedule and a range of mutually agreeable work hours may be established in the Agreement.
- The Town does not pay Entity personally but rather makes checks payable to the trade or business name of the Entity, who is a Party to the Agreement; and the Town does not combine their business operations in any way with the Entity’s business, but instead maintains such operations as separate and distinct.
- Entity understands that if a professional license to practice a particular occupation under the laws of the State of Colorado requires the exercise of a supervisory function with regard to the work of services performed under this Agreement, such supervisory role shall not affect the independent contractor relationship with the Town.
- **ENTITY UNDERSTANDS THAT NEITHER ENTITY NOR ITS EMPLOYEES ARE ENTITLED TO UNEMPLOYMENT INSURANCE BENEFITS OF THE TOWN. THE**

PREVIOUSLY EXECUTED

CON-2024-0174



ONLY AVAILABLE UNEMPLOYMENT COMPENSATION COVERAGE IS THAT PROVIDED BY THE ENTITY.

- ENTITY UNDERSTANDS THAT IT IS OBLIGATED TO PAY FEDERAL AND STATE INCOME TAX ON MONEYS PAID PURSUANT TO THE AGREEMENT.

INDEPENDENT CONTRACTOR:

BURNS & MCDONNELL ENGINEERING COMPANY, INC.

By: Jason Schaefer  
 Name Jason Schaefer

STATE OF COLORADO )  
 ) ss.  
 COUNTY OF Douglas )

The foregoing instrument as acknowledged before me this 16 day of April, 2024 by Tristan Campbell as Notary Public of the above-mentioned Independent Contractor.

Witness my official hand and seal.

My commission expires: 11/8/26

T. Campbell  
 Notary Public

TRISTAN CAMPBELL  
 NOTARY PUBLIC - STATE OF COLORADO  
 Notary ID #2022404281  
 My Commission Expires 11/8/2026

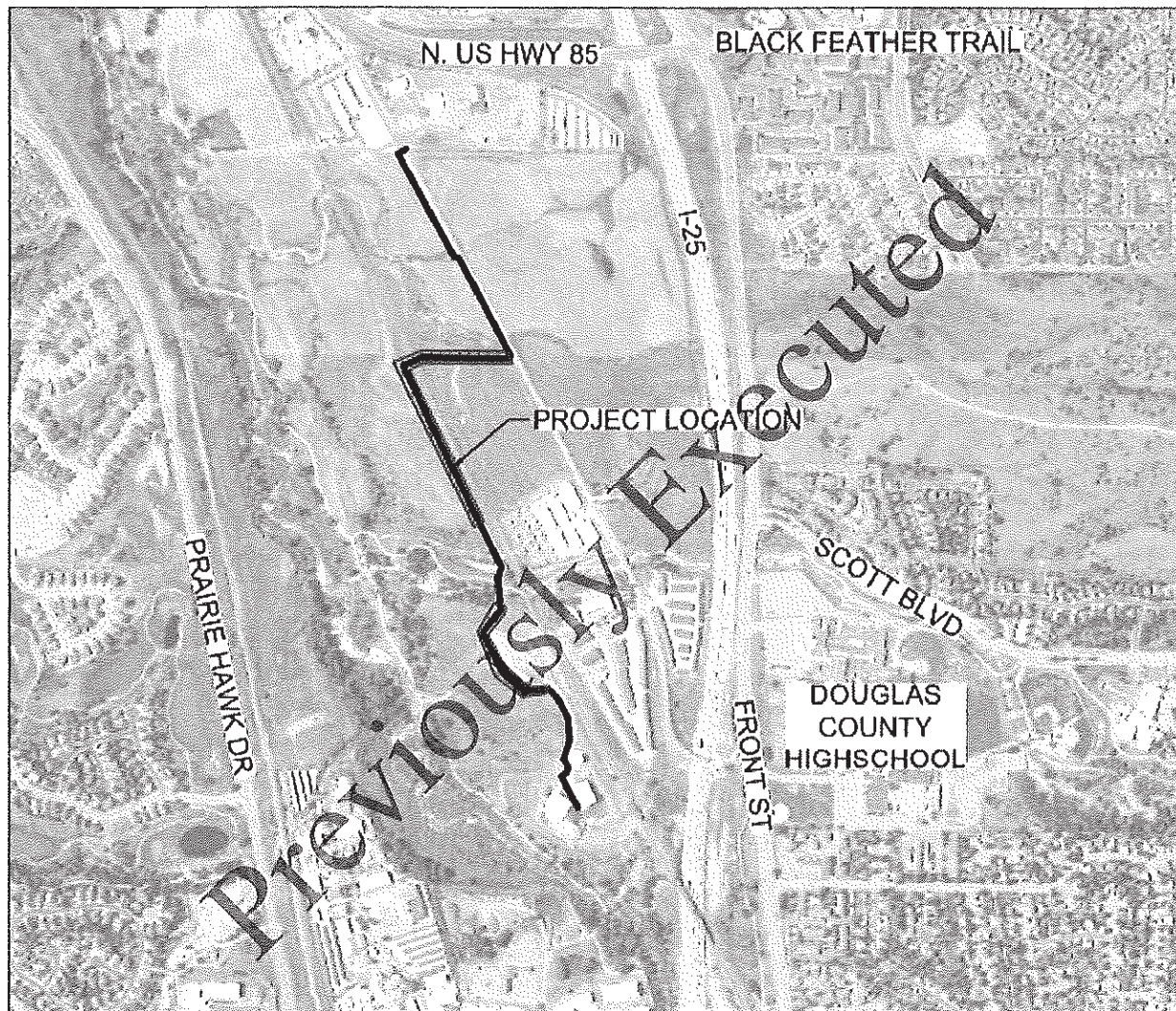
PROMPTLY EXECUTED

**EXHIBIT B**

**SUPPLEMENTARY SCOPE OF SERVICES AND FEE SCHEDULE**

**TASK SERIES 200 – SITE INVESTIGATIONS**

Task 201 – Survey – This task is amended to include the survey of the below red-hatched areas which will be performed by Burns & McDonnell's subconsultant, Encompass Services.



**TASK SERIES 300 – PRE-DESIGN AND REPORTS**

Task 306 – Right-of-Entry – Burns & McDonnell will correspond with the owner of the ADAM B SCOTT & KYLE A SCOTT parcel adjacent to Liggett Road in an effort to acquire Right-of-Entry to support survey and geotechnical investigations.

Castle Rock Water

Amendment #1 - ROE and Additional Liggett Survey

Task Series	Task	Hours	Rate	Total
200 - SITE INVESTIGATIONS				
Task 201	Survey	4		
Task Subtotal		4		
300 - PRE-DESIGN AND REPORTS				
Task 305	Right of Entry	0		
Task Subtotal		0		
<b>Project Total</b>		<b>4</b>		<b>2</b>

Project Manager	Lead Pipeline	ROE Support
Ryan Brong, PE	Brett Holzambel	Sara Crooks
4	4	0
4	4	0
0	0	2
4	4	2

Total Hours	Total Cost	Expenses	Subcontracts	Subtotal
6	\$ 1,668	\$ 67	\$ 19,898	\$ 21,632
8	\$ 1,668	\$ 67	\$ 19,898	\$ 21,632
2	\$ 868	\$ 23	\$ -	\$ 899
2	\$ 988	\$ 23	\$ -	\$ 989
<b>10</b>	<b>\$ 2,234</b>	<b>\$ 90</b>	<b>\$ 19,898</b>	<b>\$ 22,221</b>

Previously Executed

CON-2025-0017



**EXHIBIT C**

**CONSULTANT'S UPDATED CERTIFICATE OF INSURANCE**

*Previously Executed*



RE: FRONT STREET DOWNTOWN CONNECTION, RWRWTC PUMP UPGRADES, & LIGGETT ROAD PIPE UPSIZE. THE TOWN, ITS ELECTED AND APPOINTED OFFICIALS, OFFICERS, EMPLOYEES AGENTS AND VOLUNTEERS ACTING WITHIN THE COURSE AND SCOPE OF THEIR WORK ARE ADDITIONAL INSURED AS RESPECTS GENERAL LIABILITY AND AUTO LIABILITY, AND THESE COVERAGES ARE PRIMARY AND NON-CONTRIBUTORY, AS REQUIRED BY WRITTEN CONTRACT. WAIVER OF SUBROGATION APPLIES TO GENERAL LIABILITY, AUTO LIABILITY AND WORKERS COMPENSATION/EMPLOYER'S LIABILITY WHERE ALLOWED BY STATE LAW AND AS REQUIRED BY WRITTEN CONTRACT. THIRTY (30) DAYS NOTICE OF CANCELLATION BY THE INSURER WILL BE PROVIDED TO THE CERTIFICATE HOLDER, TEN (10) DAYS NOTICE IN THE EVENT OF NONPAYMENT OF PREMIUM).

Previously Executed



**EXHIBIT B-2**

**SUPPLEMENTARY SCOPE OF SERVICES AND FEE SCHEDULE**

PREVIOUSLY EXECUTED



## **Amendment 2 Work Breakdown**

### **TASK SERIES 100 – PROJECT MANAGEMENT**

**Task 103 – Project Management and Team Coordination** – This task is amended to include daily project coordination and management between CRW, Burns & McDonnell, and subconsultants for the tasks outlined in this Amendment #2.

### **TASK SERIES 200 – SITE INVESTIGATION**

**Task 202 – Geotechnical Investigation** – This task is amended to include an additional three (3) borings along the Front Street alignment and two (2) borings along the Liggett Road Alignment. Four (4) of these five (5) bore holes will be converted to groundwater monitoring wells. Kumar will take four (4) subsequent groundwater readings at each monitoring well. CRW will be responsible for abandoning the monitoring wells or re-permitting with the State beyond the initial 18-month period.

The borings will be drilled to a depth agreed to between BMcD and Kumar, ranging between approximately 15' and 50' beneath ground surface.

**Task 204 – Front Street Union Pacific RR – Geotechnical Investigation Observation**  
Burns & McDonnell Subconsultant, GEI, will monitor boring activities and soil sampling completed by Kumar as described in Task 202.

**Task 205 – Front Street Union Pacific RR – Trenchless Feasibility Memorandum**  
Burns & McDonnell, Subconsultants, GEI, will evaluate the boring data provided by Kumar (see Task 202) and draft a Trenchless Feasibility Memorandum. Burns & McDonnell along with GEI will meet with CRW to discuss trenchless technology options for this the railroad crossing.

**Task 206 – Front Street Union Pacific RR – Geotechnical Baseline Report**  
Burns & McDonnell's subconsultant, GEI, will provide a geotechnical baseline report which will be incorporated in the bid documents.

### **TASK SERIES 400 – PUMP STATION HYDRAULIC ANALYSIS AND IMPROVEMENT PLAN**

#### **Task 401 – Hydraulic Analysis Report and Phasing Plan**

This task will be amended to include one additional pump capacity evaluation at a new hydraulic scenario, as identified by CRW. The pump capacity evaluation will be limited to new pump selection, pipe sizing evaluation, and clearwell sizing evaluation. The clearwell sizing evaluation will be limited to determining what modifications may be required to target Hydraulic Institute standards for pump intake design.

Castle Rock Water

Page 2

**Task 402 – Pump Station Improvement Plan Engineer’s Opinion of Probable Construction Cost**

This task will be amended to include an engineer’s opinion of probable construction cost for the new hydraulic scenario included in Task 401.

**TASK SERIES 500 – FRONT STREET & LIGGETT ROAD PIPELINE DESIGN**

**Task 503 – 90% Design Documents**

This task is amended to include the following for the Front Street Pipeline Design package:

- Tunnel Technical Specifications
- Updated Trenchless Alignment & Drawings
- Trenchless Detail Drawings

**Task 504 – 90% Engineer’s Opinion of Probable Construction Cost**

This task is amended to include a revised 90% EOPCC capturing the changes to the design described in Task 503 of this Amendment #2.

**Task 507 – Issued for Bid (100%) Design Documents**

This task is amended to include the Front Street pipeline trenchless design documents described in Task 503, which will incorporate final Owner comments prior to bidding.

**Task 508 – Issued for Bid (100%) Engineer’s Opinion of Probable Construction Cost**

This task is amended to include the 100% Front Street Pipeline trenchless design within the 100% EOPCC.

**Task 509 – Front Street Waterline – Stormwater Outfall Improvements – Burns & McDonnell** will design improvements to the stormwater outfall near Station 12+00 (see 90% design drawings).

**TASK SERIES A200 – MISCELLANEOUS SCOPE**

**Task A201 – Pinery Easement Staking – Burns & McDonnell’s subconsultant, Encompass Services,** will stake the easement near station R1 28+00 (see Pinery Pipeline & Pump Station bid drawings). This will include physical markings to aid in CRW’s site walk with the landowner.

Castle Rock Water  
Page 3

**ADD ALTERNATES (TASKS 001 AND 002)**

**Task 001 – Union Pacific RR Rush Permitting Review – Tier II**  
This task is amended to include the optional Tier II rush permit review services as offered by Union Pacific (if available).

**Task 002 – Front Street Union Pacific RR – HDD Package**  
If HDD is selected from the memorandum provided in Task 205 as the trenchless alternative, GEI will provide HDD design calculations and alignment for the design submittals discussed in Task 206.

PREVIOUSLY EXECUTED



Castle Rock Water  
 Front Street Downtown Connection, RWRWC Pump  
 Upgraded, & Liggert Road Pipe Upside Projects (CON-2024-  
 0174); Request for Amendment 2

Project Manager	Lead Pipeline	Quality Control	Process
Ryan Bromberg, PE	Britt Hildan, P/E	Wesley Chin, PE	Kelly Horton, PE

Task	Total Hours	Total Cost	Expenses	Subcontracts	Subtotal
Task 103	20	\$ 5,638	\$ 233	\$ -	\$ 5,863
Task 104	20	\$ 5,638	\$ 228	\$ -	\$ 5,863
Task 204	8	\$ 2,255	\$ 90	\$ 18,987	\$ 21,342
Task 205	0	\$ -	\$ -	\$ 9,525	\$ 9,525
Task 206	4	\$ 2,255	\$ 131	\$ 1,748	\$ 4,134
Task 207	4	\$ 2,255	\$ 259	\$ 53,558	\$ 56,072
Task Subtotal	12	\$ 8,723	\$ 463	\$ -	\$ 9,186
Task 401	41	\$ 11,579	\$ 57	\$ -	\$ 12,043
Task 402	5	\$ 1,452	\$ 57	\$ -	\$ 1,489
Task Subtotal	46	\$ 13,011	\$ 530	\$ -	\$ 13,522
Task 503	14	\$ 3,552	\$ 142	\$ 11,850	\$ 15,640
Task 504	7	\$ 1,776	\$ 71	\$ 2,888	\$ 4,807
Task 507	12	\$ 2,893	\$ 120	\$ 11,850	\$ 15,053
Task 508	2	\$ 1,776	\$ 71	\$ 2,888	\$ 4,807
Task 509	4	\$ 4,168	\$ 167	\$ -	\$ 4,332
Task Subtotal	39	\$ 14,272	\$ 577	\$ 28,276	\$ 43,125
Task 601	0	\$ -	\$ -	\$ 5,144	\$ 5,144
Task 602	0	\$ -	\$ -	\$ 5,144	\$ 5,144
Task Subtotal	0	\$ -	\$ -	\$ 10,288	\$ 10,288
<b>Project Total</b>	<b>146</b>	<b>\$ 39,649</b>	<b>\$ 1,586</b>	<b>\$ 88,678</b>	<b>\$ 129,813</b>

Task	Total Hours	Total Cost	Expenses	Subcontracts	Subtotal
Task 603	0	\$ -	\$ -	\$ -	\$ -
Task 604	0	\$ -	\$ -	\$ -	\$ -
Task 605	0	\$ -	\$ -	\$ -	\$ -
Task 606	0	\$ -	\$ -	\$ -	\$ -
Task 607	0	\$ -	\$ -	\$ -	\$ -
Task 608	0	\$ -	\$ -	\$ -	\$ -
Task 609	0	\$ -	\$ -	\$ -	\$ -
Task 610	0	\$ -	\$ -	\$ -	\$ -
Task 611	0	\$ -	\$ -	\$ -	\$ -
Task 612	0	\$ -	\$ -	\$ -	\$ -
Task 613	0	\$ -	\$ -	\$ -	\$ -
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Task 618	0	\$ -	\$ -	\$ -	\$ -
Task 619	0	\$ -	\$ -	\$ -	\$ -
Task 620	0	\$ -	\$ -	\$ -	\$ -
Task 621	0	\$ -	\$ -	\$ -	\$ -
Task 622	0	\$ -	\$ -	\$ -	\$ -
Task 623	0	\$ -	\$ -	\$ -	\$ -
Task 624	0	\$ -	\$ -	\$ -	\$ -
Task 625	0	\$ -	\$ -	\$ -	\$ -
Task 626	0	\$ -	\$ -	\$ -	\$ -
Task 627	0	\$ -	\$ -	\$ -	\$ -
Task 628	0	\$ -	\$ -	\$ -	\$ -
Task 629	0	\$ -	\$ -	\$ -	\$ -
Task 630	0	\$ -	\$ -	\$ -	\$ -
Task 631	0	\$ -	\$ -	\$ -	\$ -
Task 632	0	\$ -	\$ -	\$ -	\$ -
Task 633	0	\$ -	\$ -	\$ -	\$ -
Task 634	0	\$ -	\$ -	\$ -	\$ -
Task 635	0	\$ -	\$ -	\$ -	\$ -
Task 636	0	\$ -	\$ -	\$ -	\$ -
Task 637	0	\$ -	\$ -	\$ -	\$ -
Task 638	0	\$ -	\$ -	\$ -	\$ -
Task 639	0	\$ -	\$ -	\$ -	\$ -
Task 640	0	\$ -	\$ -	\$ -	\$ -
Task 641	0	\$ -	\$ -	\$ -	\$ -
Task 642	0	\$ -	\$ -	\$ -	\$ -
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Task 645	0	\$ -	\$ -	\$ -	\$ -
Task 646	0	\$ -	\$ -	\$ -	\$ -
Task 647	0	\$ -	\$ -	\$ -	\$ -
Task 648	0	\$ -	\$ -	\$ -	\$ -
Task 649	0	\$ -	\$ -	\$ -	\$ -
Task 650	0	\$ -	\$ -	\$ -	\$ -
Task 651	0	\$ -	\$ -	\$ -	\$ -
Task 652	0	\$ -	\$ -	\$ -	\$ -
Task 653	0	\$ -	\$ -	\$ -	\$ -
Task 654	0	\$ -	\$ -	\$ -	\$ -
Task 655	0	\$ -	\$ -	\$ -	\$ -
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Task 665	0	\$ -	\$ -	\$ -	\$ -
Task 666	0	\$ -	\$ -	\$ -	\$ -
Task 667	0	\$ -	\$ -	\$ -	\$ -
Task 668	0	\$ -	\$ -	\$ -	\$ -
Task 669	0	\$ -	\$ -	\$ -	\$ -
Task 670	0	\$ -	\$ -	\$ -	\$ -
Task 671	0	\$ -	\$ -	\$ -	\$ -
Task 672	0	\$ -	\$ -	\$ -	\$ -
Task 673	0	\$ -	\$ -	\$ -	\$ -
Task 674	0	\$ -	\$ -	\$ -	\$ -
Task 675	0	\$ -	\$ -	\$ -	\$ -
Task 676	0	\$ -	\$ -	\$ -	\$ -
Task 677	0	\$ -	\$ -	\$ -	\$ -
Task 678	0	\$ -	\$ -	\$ -	\$ -
Task 679	0	\$ -	\$ -	\$ -	\$ -
Task 680	0	\$ -	\$ -	\$ -	\$ -
Task 681	0	\$ -	\$ -	\$ -	\$ -
Task 682	0	\$ -	\$ -	\$ -	\$ -
Task 683	0	\$ -	\$ -	\$ -	\$ -
Task 684	0	\$ -	\$ -	\$ -	\$ -
Task 685	0	\$ -	\$ -	\$ -	\$ -
Task 686	0	\$ -	\$ -	\$ -	\$ -
Task 687	0	\$ -	\$ -	\$ -	\$ -
Task 688	0	\$ -	\$ -	\$ -	\$ -
Task 689	0	\$ -	\$ -	\$ -	\$ -
Task 690	0	\$ -	\$ -	\$ -	\$ -
Task 691	0	\$ -	\$ -	\$ -	\$ -
Task 692	0	\$ -	\$ -	\$ -	\$ -
Task 693	0	\$ -	\$ -	\$ -	\$ -
Task 694	0	\$ -	\$ -	\$ -	\$ -
Task 695	0	\$ -	\$ -	\$ -	\$ -
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Task 697	0	\$ -	\$ -	\$ -	\$ -
Task 698	0	\$ -	\$ -	\$ -	\$ -
Task 699	0	\$ -	\$ -	\$ -	\$ -
Task 700	0	\$ -	\$ -	\$ -	\$ -
Task 701	0	\$ -	\$ -	\$ -	\$ -
Task 702	0	\$ -	\$ -	\$ -	\$ -
Task 703	0	\$ -	\$ -	\$ -	\$ -
Task 704	0	\$ -	\$ -	\$ -	\$ -
Task 705	0	\$ -	\$ -	\$ -	\$ -
Task 706	0	\$ -	\$ -	\$ -	\$ -
Task 707	0	\$ -	\$ -	\$ -	\$ -
Task 708	0	\$ -	\$ -	\$ -	\$ -
Task 709	0	\$ -	\$ -	\$ -	\$ -
Task 710	0	\$ -	\$ -	\$ -	\$ -
Task 711	0	\$ -	\$ -	\$ -	\$ -
Task 712	0	\$ -	\$ -	\$ -	\$ -
Task 713	0	\$ -	\$ -	\$ -	\$ -
Task 714	0	\$ -	\$ -	\$ -	\$ -
Task 715	0	\$ -	\$ -	\$ -	\$ -
Task 716	0	\$ -	\$ -	\$ -	\$ -
Task 717	0	\$ -	\$ -	\$ -	\$ -
Task 718	0	\$ -	\$ -	\$ -	\$ -
Task 719	0	\$ -	\$ -	\$ -	\$ -
Task 720	0	\$ -	\$ -	\$ -	\$ -
Task 721	0	\$ -	\$ -	\$ -	\$ -
Task 722	0	\$ -	\$ -	\$ -	\$ -
Task 723	0	\$ -	\$ -	\$ -	\$ -
Task 724	0	\$ -	\$ -	\$ -	\$ -
Task 725	0	\$ -	\$ -	\$ -	\$ -
Task 726	0	\$ -	\$ -	\$ -	\$ -
Task 727	0	\$ -	\$ -	\$ -	\$ -
Task 728	0	\$ -	\$ -	\$ -	\$ -
Task 729	0	\$ -	\$ -	\$ -	\$ -
Task 730	0	\$ -	\$ -	\$ -	\$ -
Task 731	0	\$ -	\$ -	\$ -	\$ -
Task 732	0	\$ -	\$ -	\$ -	\$ -
Task 733	0	\$ -	\$ -	\$ -	\$ -
Task 734	0	\$ -	\$ -	\$ -	\$ -
Task 735	0	\$ -	\$ -	\$ -	\$ -
Task 736	0	\$ -	\$ -	\$ -	\$ -
Task 737	0	\$ -	\$ -	\$ -	\$ -
Task 738	0	\$ -	\$ -	\$ -	\$ -
Task 739	0	\$ -	\$ -	\$ -	\$ -
Task 740	0	\$ -	\$ -	\$ -	\$ -
Task 741	0	\$ -	\$ -	\$ -	\$ -
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Task 743	0	\$ -	\$ -	\$ -	\$ -
Task 744	0	\$ -	\$ -	\$ -	\$ -
Task 745	0	\$ -	\$ -	\$ -	\$ -
Task 746	0	\$ -	\$ -	\$ -	\$ -
Task 747	0	\$ -	\$ -	\$ -	\$ -
Task 748	0	\$ -	\$ -	\$ -	\$ -
Task 749	0	\$ -	\$ -	\$ -	\$ -
Task 750	0	\$ -	\$ -	\$ -	\$ -
Task 751	0	\$ -	\$ -	\$ -	\$ -
Task 752	0	\$ -	\$ -	\$ -	\$ -
Task 753	0	\$ -	\$ -	\$ -	\$ -
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Task 764	0	\$ -	\$ -	\$ -	\$ -
Task 765	0	\$ -	\$ -	\$ -	\$ -
Task 766	0	\$ -	\$ -	\$ -	\$ -
Task 767	0	\$ -	\$ -	\$ -	\$ -
Task 768	0	\$ -	\$ -	\$ -	\$ -
Task 769	0	\$ -	\$ -	\$ -	\$ -
Task 770	0	\$ -	\$ -	\$ -	\$ -
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Task 772	0	\$ -	\$ -	\$ -	\$ -
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Task 774	0	\$ -	\$ -	\$ -	\$ -
Task 775	0	\$ -	\$ -	\$ -	\$ -
Task 776	0	\$ -	\$ -	\$ -	\$ -
Task 777	0	\$ -	\$ -	\$ -	\$ -
Task 778	0	\$ -	\$ -	\$ -	\$ -
Task 779	0	\$ -	\$ -	\$ -	\$ -
Task 780	0	\$ -	\$ -	\$ -	\$ -
Task 781	0	\$ -	\$ -	\$ -	\$ -
Task 782	0	\$ -	\$ -	\$ -	\$ -
Task 783	0	\$ -	\$ -	\$ -	\$ -
Task 784	0	\$ -	\$ -	\$ -	\$ -
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Task 786	0	\$ -	\$ -	\$ -	\$ -
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Task 788	0	\$ -	\$ -	\$ -	\$ -
Task 789	0	\$ -	\$ -	\$ -	\$ -
Task 790	0	\$ -	\$ -	\$ -	\$ -
Task 791	0	\$ -	\$ -	\$ -	\$ -
Task 792	0	\$ -	\$ -	\$ -	\$ -
Task 793	0	\$ -	\$ -	\$ -	\$ -
Task 794	0	\$ -	\$ -	\$ -	\$ -
Task 795	0	\$ -	\$ -	\$ -	\$ -
Task 796	0	\$ -	\$ -	\$ -	\$ -
Task 797	0	\$ -	\$ -	\$ -	\$ -
Task 798	0	\$ -	\$ -	\$ -	\$ -
Task 799	0	\$ -	\$ -	\$ -	\$ -
Task 800	0	\$ -	\$ -	\$ -	\$ -



Below is Consultant's Schedule of Hourly Professional Service Billing Rates for Services performed under this Agreement through December 31, 2025:

**Schedule of Hourly Professional Service Billing Rates**

<u>Position Classification</u>	<u>Classification Level</u>	<u>Hourly Billing Rate</u>
General Office *	5	\$78.00
Technician *	6	\$99.00
Assistant *	7	\$120.00
	8	\$165.00
	9	\$195.00
Staff *	10	\$222.00
	11	\$243.00
Senior	12	\$275.00
	13	\$297.00
Associate	14	\$306.00
	15	\$308.00
	16	\$310.00
	17	\$313.00

**NOTES:**

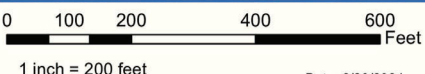
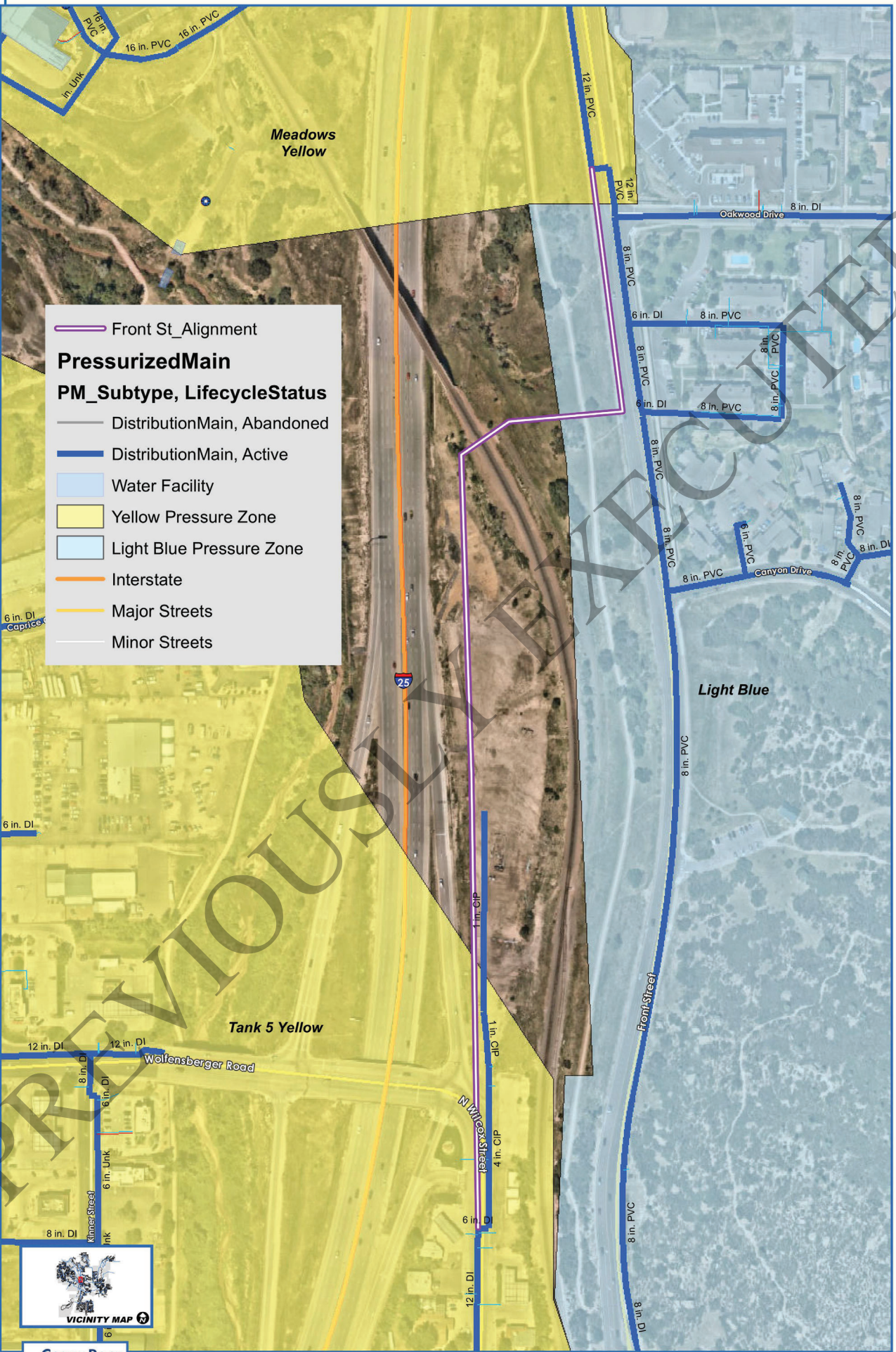
1. Position classifications listed above refer to the firm's internal classification system for employee compensation. For example, "Associate", "Senior", etc., refer to such positions as "Associate Engineer", "Senior Architect", etc.
2. For any nonexempt personnel in positions marked with an asterisk (\*), overtime will be billed at 1.5 times the hourly labor billing rates shown.
3. For outside expenses incurred by Burns & McDonnell, such as authorized travel and subsistence, and for services rendered by others such as subcontractors, the client shall pay the cost to Burns & McDonnell plus 10%.
4. Monthly invoices will be submitted for payment covering services and expenses during the preceding month. The Town shall remit payment to Burns & McDonnell within thirty (30) days receipt of such invoice, pursuant to Section 2 of the Agreement.
5. The services of contract/agency and/or any personnel of a Burns & McDonnell parent, subsidiary, affiliate, or related or associated entity shall be billed to Owner according to the rate sheet as if such personnel is a direct employee of Burns & McDonnell.
6. The rates shown above are effective for services through December 31, 2025, and are subject to revision thereafter. The composition or build-up of the rates shown above are not subject to audit, inspection, or review.

— Front St\_Alignment

**PressurizedMain**

**PM\_Subtype, LifecycleStatus**

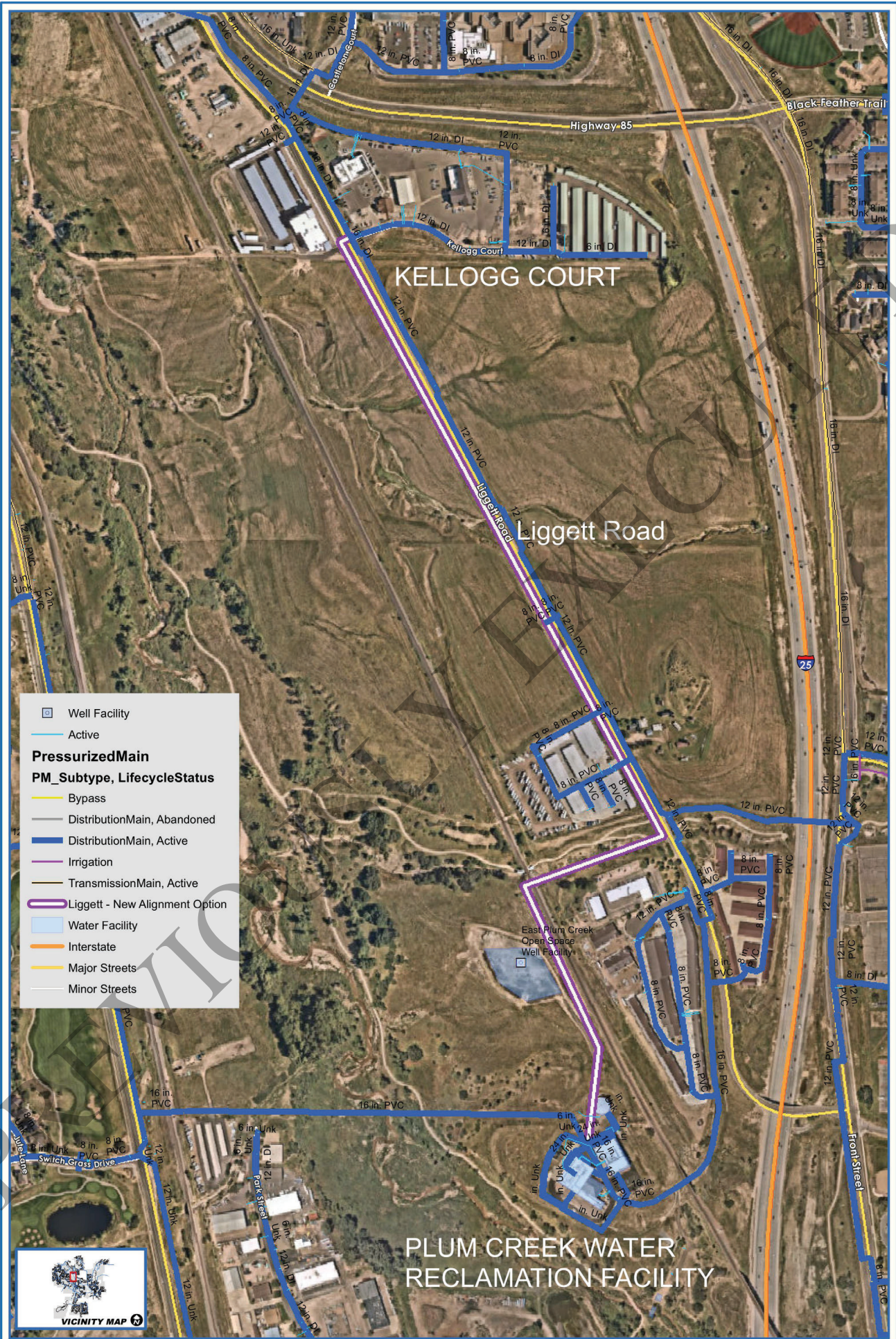
- DistributionMain, Abandoned
- DistributionMain, Active
- Water Facility
- Yellow Pressure Zone
- Light Blue Pressure Zone
- Interstate
- Major Streets
- Minor Streets



Date: 2/29/2024

Disclaimer: The data presented has been compiled from various sources, each of which introduces varying degrees of inaccuracies or inconsistencies. Such inaccuracies in data are inherent and in supporting the product the Town of Castle Rock assumes no liability for its use or accuracy. Questions or comments regarding the cartographic composition of this map including, but not limited to, errors, omissions, corrections, and/or updates, should be directed to the Utility Department, Town of Castle Rock, (720) 735-8000. Copyright 2024, Town of Castle Rock Utilities Mapping.

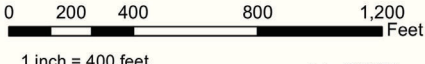
**FRONT STREET  
DOWNTOWN  
CONNECTION**



- Well Facility
- Active
- PressurizedMain**
- PM\_Subtype, LifecycleStatus**
- Bypass
- DistributionMain, Abandoned
- DistributionMain, Active
- Irrigation
- TransmissionMain, Active
- Liggett - New Alignment Option
- Water Facility
- Interstate
- Major Streets
- Minor Streets



# PLUM CREEK WATER RECLAMATION FACILITY



Disclaimer: The data presented has been compiled from various sources, each of which introduces varying degrees of inaccuracies or inconsistencies. Castle Rock Water makes no warranty as to the accuracy or completeness of the data. Castle Rock Water assumes no liability for its use or accuracy. Questions or comments regarding the cartographic representation of this map including, but not limited to, errors, omissions, corrections, and/or updates, should be directed to the Utilities Department, Town of Castle Rock, (720) 733-8000. Copyright 2024, Town of Castle Rock Utilities Mapping.

**LIGGETT ROAD PIPE UPSIZE**

## EXHIBIT B-3

### SUPPLEMENTARY SCOPE OF SERVICES AND FEE SCHEDULE

#### **TASK SERIES 100 – PROJECT MANAGEMENT**

**Task 103 – Project Management and Team Coordination** – This task is amended to include two hours per week over eight (8) weeks of additional project management for the Amendment 3 scope of work.

#### **TASK SERIES 200 – SITE INVESTIGATIONS**

**Task 201 – Survey** – This task is amended to include additional topographic and subsurface utility survey along the Walker parcel (parcel # 2351353000019). This area is depicted on the map included below. Additional potholing to Achieve SUE Quality Level A (QL-A) is not included within the Walker parcel.

#### **TASK SERIES 500 – FRONT STREET & LIGGETT ROAD PIPELINE DESIGN**

**Task 507 – Issued for Bid (100%) Design Documents** – This task is amended to include pipeline plan view realignment and profile updates within the Walker Parcel (parcel # 2351353000019).

#### **TASK SERIES 600 – BID SUPPORT**

**Task 610 – Geotechnical Engineer Bid Support** – Consultant’s geotechnical subcontractor, GEI, will assist with tunnel-related pre-bid questions, clarifications, and addenda related to the Union Pacific Railroad trenchless crossing design.

#### **TASK SERIES A300 – MISCELLANEOUS ITEMS**

##### **Task A301 – Pinery Pipeline – Kiowa Engineer Design Review** –

This task includes meetings with Kiowa Engineering to discuss the potential impacts of this project and the “Sanitary Sewer Extension Concept Plan – Castle Rock Fire Station” project, per Town request.

#### **TASK SERIES 800 – CONSTRUCTION PHASE SERVICES – FRONT STREET**

The Scope of Services described herein represents the Consultant’s professional engineering activities necessary for engineering services during construction and post-construction activities. Consultant’s Construction Phase Services will in no way relieve Town designated construction contractors (“Town’s Construction Contractor”) of their obligations for complete compliance with the drawings and specifications. Consultant shall not make exhaustive or continuous on-site assessments to check the quality or quantity of such work. Consultant shall not be responsible for the means, methods, techniques, sequences, or procedures of Town’s Construction Contractor, or for their safety precautions and programs incident to their work. Consultant shall not be responsible for the failure of Town’s Construction Contractor to perform the work in accordance with the Contract Documents.

Insofar as job site safety is concerned, Consultant is only responsible for its employees' activities on the job site, and this shall not be construed to relieve Town or any Town’s Construction

Contractor from their responsibilities for maintaining a safe job site. Neither the professional activities of Consultant, nor presence of Consultant or its employees and subcontractors shall be construed to imply Consultant has any responsibility for methods of work performance, superintendence, sequencing of construction, or safety in, on or about the job site. Town agrees that the Town's Construction Contractor is solely responsible for job site safety, and this intent shall be made evident in Town's agreement with Town's Construction Contractor. Town and Consultant shall be made additional insureds under the Town's Construction Contractors' general liability insurance policy.

Consultant will not be a party to any construction contract and all authority and responsibility to stop work belongs to the Town. Consultant shall not be liable for the results of any reasonable interpretations or reasonable decisions rendered by it in good faith when acting as an arbitrator or interpreter of the Contract Documents; provided, however, that all interpretations and decisions of Consultant shall be consistent with the intent of, and reasonably inferable from, the Contract Documents and shall be in writing or in the form of drawings.

Consultant has based the scope of services level of effort on a construction duration of 120 days. If more time is required and agreed to by the Town, an equitable adjustment will be made to the Consultant's contract by means of a written amendment executed by both Parties.

**Task 801 – General Management of Construction Contract** - Consultant shall provide for general management during the construction contract. Consultant shall maintain, at Consultant's office, orderly files for correspondence, reports of job conferences, Shop Drawings and Samples, reproductions of original Contract Documents including Requests for Information, Construction Change Directives, Addenda, Change Orders, Field Orders, additional Drawings issued subsequent to the execution of the Contract, clarifications and interpretations of the Contract Documents, progress reports, Shop Drawing submittals, quality control testing reports (as received from Town's Construction Contractor's 3rd party testing lab), and other project related documents.

**Task 802 – Pre-Construction Conference** – Consultant's Project Manager and Lead Pipeline engineer will conduct a preconstruction conference. This meeting will be held at Town's offices. Consultant will provide meeting agendas and distribute meeting minutes. It is assumed that the meeting will take three (3) hours.

**Task 803 – Progress Meetings** – Consultant's Project Manager and Lead Pipeline engineer will attend weekly construction progress meetings. These meetings will be held via Microsoft Teams or on-site. This task assumes a total of sixteen (16) meetings for this task, with eight (8) occurring on-site. It is assumed that the Town's Construction Contractor will provide meeting agendas and distribute meeting minutes. It is assumed virtual meetings will take thirty (30) minutes and on-site meetings will take one (1) hour.

**Task 804 – RFI Review and Response** - Consultant will review and respond to RFIs in writing and prepare and issue supplemental drawings and specifications as necessary in response to RFIs. Consultant will maintain a record of RFIs, responses provided to the Town's Construction Contractor, and documentation of each RFI's resolution. This task includes written responses to

twelve (12) RFIs with a review, determination, and response time of approximately three (3) hours per RFI.

**Task 805 – Submittal and Resubmittal Reviews** - Consultant will review submittals for the project and provide a response and status for each submittal. Consultant will maintain a record of submittals, responses provided to the Town’s Construction Contractor, and documentation of each submittal. This task includes written responses to twenty-five (25) submittals with a review, determination, and response time of approximately 1 (one) hour per submittal. This task also includes that each submittal will have one (1) resubmittal with a review, determination, and response time of approximately one (1) hour per resubmittal.

**Task 806 – Change Orders/Work Change Directives** - Consultant will review and comment on prospective change orders. Consultant will evaluate and make recommendations to Town on change orders. Consultant will provide Work Change Directives as needed. Consultant will track changes and obtain Town approval prior to returning direction to the Town’s Construction Contractor. Eight (8) change orders or Work Change Directives are assumed each requiring two (2) hours of review by Consultant.

**Task 807 – Periodic Site visits by Engineer** - This includes two (2) site visits per month by the project manager or project engineer. Each site visit is assumed to be three (3) hours in duration, including travel. Consultant will:

- Provide observation of construction progress and of the quality of the work as is reasonably feasible at various stages of construction to evaluate if the work is proceeding in general accordance with the design documents.
- Review delivered and on-site materials as is reasonably feasible for general conformance with the design documents and approved submittals.
- Prepare and submit daily construction observation reports to the Town after each site visit by Consultant.
- Provide construction photos of construction activities while on site.

**Task 808 – Geotechnical Engineer Submittal Review, RFI Review, and Site Visits** - Consultant’s Geotechnical Engineer (GEI) will review up to eight (8) submittals and up to three (3) RFIs for the project pertaining to relevant scope and provide a response and status for each. The Consultant will maintain the record of submittals and RFIs, provide responses to the Town’s Construction Contractor, and documents for each. This task includes that each submittal will have one (1) resubmittal for review, determination, and response. This task also includes periodic site observation by GEI for work pertaining to the trenchless installation across the Union Pacific Railroad. Ten (10) total site visits are assumed. Each site visit will be assumed to be ten (10) hours in duration. For each day on-site, the Geotechnical Engineer will submit a daily report documenting the Town’s Construction Contractor’s activities and progress.

**Task 809 – Final Completion Inspection and Punchlist** - Consultant will participate in the field walks of the site with the Town and the Town’s Construction Contractor. Consultant will generate a punchlist of incomplete and construction items to correct in the field and prepare the

substantial completion letter with final completion requirements outlined. This task assumes four (4) hours each for the project engineer and the project manager to perform the site walk. The task also includes punch list preparation.

**Task 810 – Conforming to Construction Record Drawings** - Following the construction, and prior to recommendation of the final payment to the Town's Construction Contractor, the Town's Construction Contractor will be required to provide a set of red lined drawings indicating changes that took place in the field during construction of the project.

Consultant will prepare conforming to construction drawings from the Town's Construction Contractor supplied redlines. A PDF file of the information will be provided to the Town.



Castle Rock Water

Front Street Downtown Connection, RWRWTC Pump Upgrades, & Liggett Road Pipe Upsize Projects (CON-2024-0174): Request for Amendment 3


Project Manager	Lead Pipeline	Quality Control	CAD
Ryan Brong, PE	Brett Holzapfel	Woosuk Cha, PE	Victor Ponce

Task Series 100 - PROJECT MANAGEMENT	
Task 103	Project Management and Team Coordination
<b>Task Subtotal</b>	
Task Series 200 - SITE INVESTIGATIONS	
Task 201	Survey
<b>Task Subtotal</b>	
Task Series 500 - FRONT STREET & LIGGETT ROAD PIPELINE DESIGN	
Task 507	Issued for Bid (100%) Design Documents
<b>Task Subtotal</b>	
Task Series 600 - BID SUPPORT	
Task 610	Geotechnical Engineer Bid Support
<b>Task Subtotal</b>	
Task Series 800 - CONSTRUCTION PHASE SERVICES - FRONT STREET	
Task 801	General Management of Construction Contract
Task 802	Pre-Construction Conference
Task 803	Progress Meetings
Task 804	RFI Review and Response
Task 805	Submittal Review and Response
Task 806	Change Orders/Work Change Directives
Task 807	Periodic Site Visits
Task 808	Geotechnical Engineer Submittal Review, RFI Review, and Site Visits
Task 809	Final Completion Inspection and Punchlist
Task 810	Conforming to Construction Record Drawings
<b>Task Subtotal</b>	
Task Series - A200 - MISCELLANEOUS SCOPE	
Task A301	Pinery Pipeline - Kiowa Engineer Design Review
<b>Task Subtotal</b>	
<b>Project Total</b>	

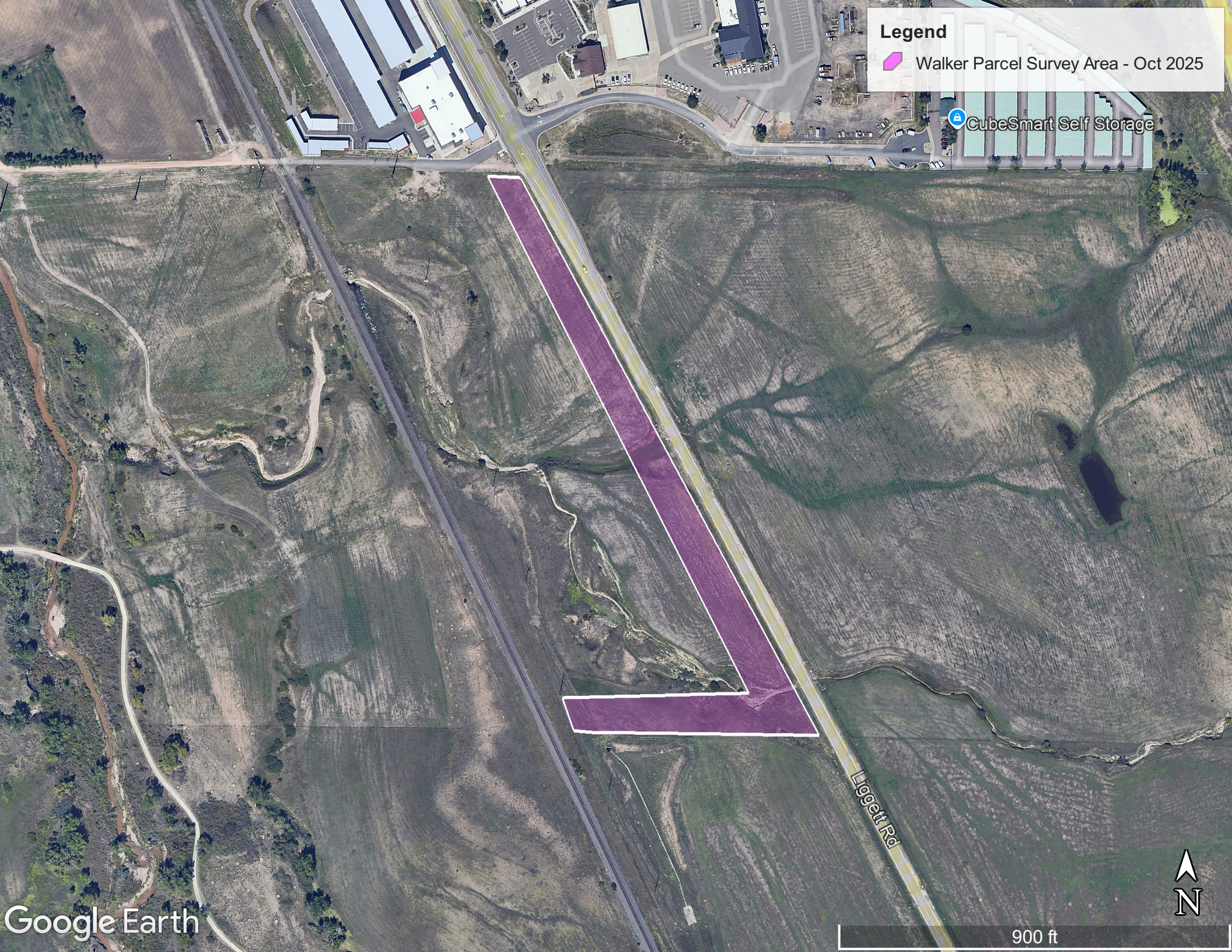
Project Manager	Lead Pipeline	Quality Control	CAD
16			
<b>16</b>	<b>0</b>	<b>0</b>	<b>0</b>
0	0	1	0
<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>
4	4	2	8
<b>4</b>	<b>4</b>	<b>2</b>	<b>8</b>
0	0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
32			
3	5		
12	12		
12	24		
20	30		
4	12		
12	12		
2			
4	6		
4		2	40
<b>105</b>	<b>101</b>	<b>2</b>	<b>40</b>
8			2
<b>8</b>	<b>0</b>	<b>0</b>	<b>2</b>
<b>133</b>	<b>105</b>	<b>5</b>	<b>50</b>

Total Hours	Total Cost	Expenses	Subcontracts	Subtotal
16	\$ 4,672	\$ 47	\$ -	\$ 4,719
<b>16</b>	<b>\$ 4,672</b>	<b>\$ 47</b>	<b>\$ -</b>	<b>\$ 4,719</b>
1	\$ 316	\$ 3	\$ 11,140	\$ 11,459
<b>1</b>	<b>\$ 316</b>	<b>\$ 3</b>	<b>\$ 11,140</b>	<b>\$ 11,459</b>
18	\$ 5,084	\$ 51	\$ -	\$ 5,135
<b>18</b>	<b>\$ 5,084</b>	<b>\$ 51</b>	<b>\$ -</b>	<b>\$ 5,135</b>
0	\$ -	\$ -	\$ 3,729	\$ 3,729
<b>0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,729</b>	<b>\$ 3,729</b>
32	\$ 9,344	\$ 93	\$ -	\$ 9,437
8	\$ 2,061	\$ 21	\$ -	\$ 2,082
24	\$ 6,348	\$ 63	\$ -	\$ 6,411
36	\$ 9,192	\$ 92	\$ -	\$ 9,284
50	\$ 12,950	\$ 130	\$ -	\$ 13,080
16	\$ 4,012	\$ 40	\$ -	\$ 4,052
24	\$ 6,348	\$ 171	\$ -	\$ 6,519
2	\$ 584	\$ 6	\$ 33,886	\$ 34,475
10	\$ 2,590	\$ 26	\$ -	\$ 2,616
46	\$ 13,480	\$ 135	\$ -	\$ 13,615
<b>248</b>	<b>\$ 66,909</b>	<b>\$ 776</b>	<b>\$ 33,886</b>	<b>\$ 101,571</b>
10	\$ 2,920	\$ 29	\$ -	\$ 2,949
<b>10</b>	<b>\$ 2,920</b>	<b>\$ 29</b>	<b>\$ -</b>	<b>\$ 2,949</b>
<b>293</b>	<b>\$ 79,901</b>	<b>\$ 906</b>	<b>\$ 48,754</b>	<b>\$ 129,562</b>

**Legend**

 Walker Parcel Survey Area - Oct 2025

 CubeSmart Self Storage



**EXHIBIT C-3**

CONSULTANT'S UPDATED CERTIFICATE OF INSURANCE



RE: PROJECT # 171132 - FRONT STREET DOWNTOWN CONNECTION, RWRWTC PUMP UPGRADES, & LIGGETT ROAD PIPE UPSIZE PROJECTS. TOWN OF CASTLE ROCK, ITS ELECTED AND APPOINTED OFFICIALS, EMPLOYEES AND VOLUNTEERS ARE ADDITIONAL INSUREDS AS RESPECTS GENERAL LIABILITY AND AUTO LIABILITY, AND THESE COVERAGES ARE PRIMARY AND NON-CONTRIBUTORY, IF REQUIRED BY WRITTEN CONTRACT. WAIVER OF SUBROGATION APPLIES TO GENERAL LIABILITY, AUTO LIABILITY AND WORKERS COMPENSATION/ EMPLOYER'S LIABILITY WHERE ALLOWED BY STATE LAW AND AS REQUIRED BY WRITTEN CONTRACT. GENERAL LIABILITY INCLUDES SEVERABILITY OF INTERESTS. THIRTY (30) DAYS NOTICE OF CANCELLATION BY THE INSURER WILL BE PROVIDED TO THE CERTIFICATE HOLDER, TEN (10) DAYS NOTICE IN THE EVENT OF NONPAYMENT OF PREMIUM.