



Meeting Date: February 4, 2026

AGENDA MEMORANDUM

To: Historic Preservation Board Members

From: Brad Boland, AICP, Planning Manager, Development Services

Title: **Castle Rock Historical Society and Museum Historic Preservation Month Contribution Request**

Executive Summary

The Castle Rock Historical Society and Museum is requesting a \$750 contribution from the Town of Castle Rock and this Historic Preservation Board to assist with the costs of their Historic Preservation Month trolley rides and scavenger hunt called "Scavenge the Rock".

Discussion

Historic Preservation Month is observed nationwide each May to promote, educate, and celebrate the importance of preserving historical sites, buildings, and cultural heritage. The National Trust for Historic Preservation began National Preservation Week in 1973 and extended the celebration to the entire month of May in 2006. Historic Preservation Month provides an opportunity to meet one of the goals of the Historic Preservation Board in the provision of educational opportunities to increase public appreciation of the Town's unique heritage. The Town of Castle Rock Historic Preservation Board and the Castle Rock Historical Society and Museum (Historical Society) have collaborated over the years to put on Historic Preservation Month programing.

For 2026, as with past years, the Historical Society will be providing guided trolley tours through the historic downtown area and will be putting on "Scavenge the Rock". Trolley tours will be held on a Saturday in May and will be free to the public. The "Scavenge the Rock" is a scavenger hunt that takes participants to historical buildings in the Historic Downtown and local business. "Scavenge the Rock" takes places throughout the month and participants who score enough points and return their clue sheets to the Museum are entered into a drawing to win prizes. For the past few years, the Historic Preservation Board has financially contributed to the Historical Society through money budgeted for historic preservation activities. Last year the Historic Preservation Board approved \$750 to assist the Historical Society for these activities, an increase from the \$500 that had been granted in previous years.

Budget Impact

There is \$3,500 budgeted in 2026 for historic preservation activities. The full budget is available at this time.

Recommendation

Staff believes that the partnership with Historical Society has been beneficial in achieving the goal of the Historic Preservation Board to provide educational opportunities to increase public appreciation of the Town's unique heritage. The amount requested fits within the budget for historic preservation activities.

Proposed Motion

Option 1: Approval of Full Request

"I move to approve a contribution of \$750 to the Castle Rock Historical Society and Museum to assist with Historic Preservation Month activities."

Option 2: Approval of Different Amount

"I move to approve a contribution of \$(a different amount if desired) to the Castle Rock Historical Society and Museum to assist with Historic Preservation Month activities"

Option 3: Denial

"I move to deny a contribution to assist with the cost of Historic Preservation Month activities, based on the following findings:" (list reasons for denial)

Option 4: Continue item to next hearing (need more information to make decision)

"I move to continue this item to the next regular Historic Preservation Board meeting on March 4, 2026, as additional information on (_____) is needed."