

# Public Safety Commission Agenda - Draft

Chairperson Nate Marsh
Vice Chair Janet Peterson
Debra Beck
Clark Hammelman
Don MacBrayne
Richard Morton
Andy Powell
Carl Smith
Steve Thayer

Thursday, November 3, 2022

3:00 PM

Castle Rock Municipal Courtroom 100 Perry St., Castle Rock, CO 80104

This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time.

#### 3:00 P.M. Call to Order and Attendance

#### **Approval of Meeting Minutes**

PS 2022-033 Public Safety Commission Meeting Minutes - October 6, 2022

Attachments: PSC 10-06-22 Minutes

#### **Fire Department Report**

PS 2022-034 CRFD September Report

Attachments: Fire Sep-2022

#### **Police Department Report**

PS 2022-035 CRPD September Report

Attachments: Police Sep-2022

**New Business** 

**Old Business** 

**Commissioner Comments and Questions** 

**Adjourn** 



#### Town of Castle Rock

#### **Agenda Memorandum**

**Agenda Date:** 11/3/2022

Item #: File #: PS 2022-033



#### Public Safety Commission Meeting Minutes

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#### Call to Order and Attendance

Chairperson Marsh called the meeting to order at 3:05 p.m.

GUESTS - Pete Mangers - Finance Dept., Sara Ruby - Finance Dept.

Present 9 - Chairperson Nate Marsh, Andy Powell, Don MacBrayne, Richard Morton, Clark

Hammelman, Carl Smith, Steve Thayer, Vice Chair Janet Peterson, and Debra Beck

Attendance 3 - Norris Croom, Jack Cauley, and Deborah Stanley

#### **Approval of Meeting Minutes**

PS 2022-030 Public Safety Commission meeting minutes - Sep. 1, 2022

Attachments: PSC 09-01-2022 Minutes

Mr. Thayer moved to approve the September 1, 2022 minutes. Ms. Peterson seconded the motion; the motion carried.

**Yes:** 9 - Chairperson Marsh, Powell, MacBrayne, Morton, Hammelman, Smith, Thayer, Vice Chair Peterson, and Beck

#### **Fire Department Report**

PS 2022-031 CRFD August Report

Attachments: CRFD August Report

- Commission members were emailed a copy of the Fire Department's August report prior to today's meeting.
- The department received 24 applications for the Fire Marshal position, which closed last Friday.
  - The hiring process will take place towards the beginning of November.
  - The Deputy Fire Marshal position will be posted either late this year or the beginning of next year, which allows the Fire Marshal the opportunity to participate in the hiring process.
  - Did you receive any internal applicants for the Fire Marshal posting? Yes, there were two Chief Croom.
- On Tuesday, Town Council approved the 2023 budget.

- The department received approval for four new positions next year, three firefighter/EMTs and one Safety and Training officer.
- These new positions are still considered to be part of the "down payment" (due to the failure of 2A last year) on the future staffing needs for Station 156.
- The department is expecting to open Station 156 in late 2025, early 2026.
  - Station 156 will be located in the Terrain/Cobblestone Ranch area
  - Will there be a medic unit at this station? No, the next medic unit will be placed into service at Station 155 Chief Croom.
  - In November, the department will ask Council for approval to pre-order the apparatus for Station 156 due to significant future cost increases and delays in production. The department was recently notified of the incremental cost increases.
    - As part of the pre-payment deal, Pierce will issue a performance bond to protect our investment.
    - Is this an additional cost in 2022? Yes, this is an additional expenditure to the 2022 budget and will be requested through a budget amendment - Chief Croom.
    - Is the Town able to fund it? Yes Chief Croom.
    - What happens to the future funding for this purchase? The future funding for this project will not be needed - Chief Croom.
    - Mr. Hammelman made a motion of recommendation to Council for the pre-purchase of the apparatus for Station 156.
      - 7 yea, 2 abstain.
- Fire Headquarters, Station 151 will be hosting a 2022 Community Wildfire Protection Plan presentation this Saturday from 10 am -11:15 am.
- Chief Croom is working to reschedule the Fourth of July fireworks show rescheduled. The plan is to have fireworks on New Year's Eve at Miller's Landing.

#### **Police Department Report**

PS 2022-032 CRPD August Report

Attachments: CRPD August Report

- Commission members were emailed a copy of the Police Department's August report prior to today's meeting.
- The Department's remodel project is set to begin. The project will not be completed until next spring.
- Two of the newly hired officers started last week and are lateral

#### hires.

- Will be hiring one additional civilian and four officers for 2023.
   The four candidates will attend an academy in January.
- Has the department lost any candidates while attending an academy? None that can be recalled Chief Cauley.
- Chief Cauley personally meets with each candidate to talk about the department's culture, fit and experience.
- Discussion on hiring laterals and non-laterals and the benefits of working in Castle Rock such as community and Council support.
- Is the Castle Rock Police Department's salary table and benefits, competitive? Yes Chief Cauley.
- Is the Police Department faced with the same equipment delays and costs? No, there are some minor delays in getting equipment due to supply chain issues, but the department's lead times are not as long as Fire's - Chief Cauley.

#### Special Presentation - 2023 Philip S Miller Nonprofit Funding Program applications

- Philip S. Miller Resource Grant Program The annual budget set for this program has been increased to \$45,000.
  - Pete Mangers, Assistant Director of Budgeting, presented an overview of the program. A cap of five individual grants is awarded annually. The budget for this program is reviewed and approved annually by Town Council.
  - To be eligible, applicants must be a 501(c) (3) or 501(c) (19) organization. Funding requests must include provisions for the necessities of life: water, energy, food or shelter assistance.
  - Mr. Mangers was asked about the funding amount. The grant is not funded through the Town budget. This is an independent grant - Mr. Mangers.
- Applicant presentations:
- American Legion Post 1187 requested amount: \$5,000
  - Senior vice Commander Larry Underwood presented an overview of Post 1187.
  - Requested funding would be used to assist homeless and low-income veterans and current service members in meeting their food, shelter, and energy needs. The grant would also help the Post provide other services to military families and promote patriotism in the community.
  - The Post serves more than 180 local Post members and veterans at local retirement facilities.
  - The grant would help fund the cost of sending four local high school students to the American Legion State Leadership Conference.
  - Funds from this grant will also be used to purchase U.S. and POW flags for display throughout Castle Rock on national holidays along with uniforms for Post members who volunteer to serve in the Honor Guard for funerals and other ceremonies to honor military veterans.
  - The Post is run by all volunteers and is solely dependent on donations.
- Crisis Center requested amount \$20,000
  - Executive Director Jennifer Walker presented an overview of the Crisis Center.
  - Requested funding would be used to provide emergency shelter, food,

- personal care items and community-based advocacy programs for victims of domestic violence.
- Specific to the Crisis Center direct service programs, there is no duplication of services, as the Crisis Center is the only agency serving those impacted of domestic violence and has the only shelter of any kind in Douglas, Elbert and Lincoln Counties.
- In 2021, the agency reached over 3,200 people: more than 50 percent of clients who are from Castle Rock.
- The organization continues to work with Douglas County law enforcement agencies and the District Attorney's Office.

#### • Help & Hope Center - requested amount \$20,000

- Executive Director Dan Marlow presented an overview of the Center.
- Funding would be used to purchase food for the food bank. The goal of the food bank is to provide at least seven days of food to residents in need, serving over 20 client households per day, five days per week.
- Funding will not only support the on-site food bank but will also provide support for the agency's once a month off-site senior food banks located at Reyn Rock Plaza, Oakwood Apartments and Auburn Ridge - three low-income older adult housing facilities here in Castle Rock.
- In 2021, the Help & Hope Center provided 20,413 community members with \$2,011,293 of direct and in-kind client assistance and distributed \$1,419,504 in food, hygiene, and household supplies.

#### New Hope Presbyterian - requested amount \$10,000

- Moderator Deacon Jane Brown presented an overview of their program.
- Proposed funding would support individuals who need assistance with rent, utility bills and food.
- In the last 12 months, the organization has helped 173 people with rent assistance and utility bills.
- In addition, the organization sends money to Hands of Hope and the Douglas County Task Force.
- The organization's vision going forward is to be able to help more people experiencing difficulties.

#### • SECORCares - requested amount \$10,500

- Executive Director Mark Heistand presented an overview of their program.
- The purpose of the grant would be to pilot a mobile market at Arapahoe
   Community College Castle Rock campus to provide food to low-income college
   students and the surrounding community.
- The requested amount is predicted to provided up to 300 residents with food.
- Populations served by the proposed project would include populations often overlooked and are food insecure; Immigrants and refugees, seniors on fixed incomes, struggling children and college students.

#### The Rock - requested amount \$20,000

- Secretary-Treasurer Andrew Nemeth presented an overview of their program.
- Requested funding would be used to expand their existing food bank program and increase capacity to help individuals and families facing housing insecurity.
- The food bank currently has 60,000 lbs of food that is distributed twice a month to hundreds of families. The organization would like to increase the

- amount of food they can provide.
- The organization also works with local hotels to house individuals and families facing eviction or experiencing homelessness.
- It is anticipated that the requested amount will provide 70 families with food or shelter assistance.
- Commissioner comments:
  - Commission members held a discussion concerning their individual connections with some of the applicant presenters and whether anyone should be recused from the selection process.
  - Commission members voted on whether to recuse any member from the selection process. Vote to not recluse any member 7 yea, 2 abstain.
  - Commission recommendations:
  - After a discussion was held on each organization's request and presentation,
     Commission members agreed unanimously to recommend funding as follows;
    - o American Legion Post 1187 \$5,000
    - o Crisis Center \$17,500
    - o Help & Hope Center \$17,500
    - o New Hope Presbyterian \$5,000
- Commission recommendations will be presented to Council in November.
- Ms. Cavey expressed her thanks and gratitude to commission members for their time and commitment to this process.

#### **New Business**

n/a

#### **Old Business**

n/a

#### **Adjourn**

Mr. Marsh made a motion to adjourn the meeting; Mr. Thayer seconded the motion. All were in favor.

The meeting adjourned at 4:47 p.m.

The next Public Safety Commission meeting is scheduled for November 3, 2022 at 3:00 p.m.



#### Town of Castle Rock

#### **Agenda Memorandum**

**Agenda Date:** 11/3/2022

Item #: File #: PS 2022-034

# Castle Rock Fire and Rescue Department



An Internationally Accredited Fire Rescue Agency Since 2012

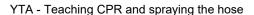
### September 2022 Monthly Report

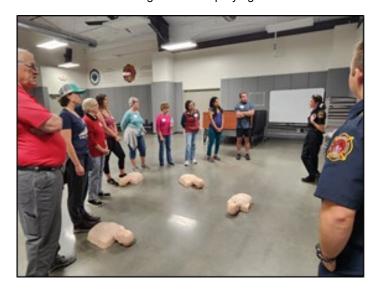
**Department News:** Learning to not to be afraid of firefighters in full gear is important! Also, pictures of members having a great time with Your Town Academy attendees.





Public Education with children







#### **Operations Division:**

**Deputy Chief Rich Martin** 

#### **Customer Service**

Measurable Outcomes - Rating of 4 or better on customer survey cards 100% of the time **September 2022 ...100%** 

Of the 56 customer survey cards we received in September, 54 were of the highest overall rating of 5, and 2 had a rating of 4. Some of the comments we received read; "Very respectful and listened carefully re: to my injury. They were amazing! Thank you so very much." Another read; "Truly appreciated the kindness and explanation of all the things they were helping me with. We are new to CO & CR since June. 100% confident in our Fire & Paramedic teams." Another read; "I am a retired FFPM of 32 yrs. You guys are outstanding – very caring and professional – Thank you so much! Great job!!"!

#### **Call Statistics**

For the month of September, we responded to 529 calls for service. Last year at this time, we responded to 539 calls. This places our year to date calls at 5,289, which is 827 more calls or 15.7% higher than last year. Average calls per day for the month were 19.4.

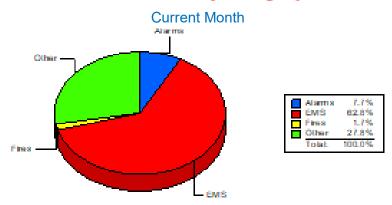
Of the 529 calls for service in September, 346 of the calls were for EMS. We had 312 patient contacts and transported 249 patients. This time last year, we had 260 transports.

#### Fire Calls

During the month of September, we ran 11 fire calls compared to 11 in September 2021. We had 38 alarm calls, which is 5 more than last year. Alarm calls are closely related to new commercial construction, where alarms are generated as new systems come on line.

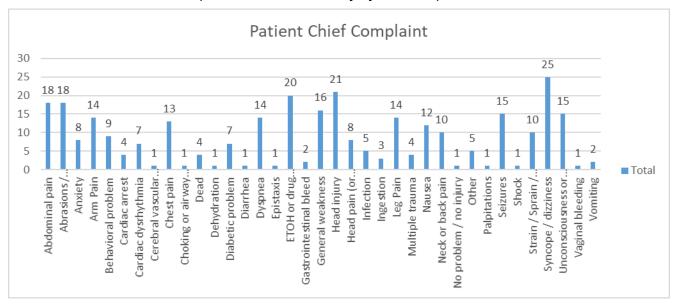
The chart below indicates call proportions for the month of September:

#### Total Incidents by Category



#### **Emergency Medical Service Calls**

The most common EMS calls in September were for syncope/dizziness with 25 patients. The second most common complaint was for head injury with 21 patients.



#### **Measurable Outcomes**

CRFD Paramedic on scene of all EMS calls 100% of the time

August 2022...100% September 2022...100%

Monthly alerts called by crews and follow-up

Trauma Alerts	0	Transported to appropriate facility N/A
Stroke Alerts	2	Transported to appropriate facility 100%
STEMI Alerts	1	Transported to appropriate facility 100%
Sepsis Alerts	5	Transported to appropriate facility 100%

Correct treatment, destination, and procedures done 100%

#### **Significant calls:**

- **A Shift:** On September 3<sup>rd</sup>, Quint 151, Engine 161, Medic 153, Brush 153, Division Chief 151, Battalion 151, Tender 161, Bureau 152, and Brush 151 responded to the area of Dillon Drive on an outbuilding fire. The crews found a large shed/chicken coop on fire. The fire was extinguished, investigation completed and no injuries reported.
- **B Shift:** On September 14<sup>th</sup>, Battalion Chief151, Battalion Chief 4 (South Metro), Quint 155, Engine 154, Engine 184 (Franktown), Medic 154, Medic 46 (South Metro), Medic 151 and Medic 153 responded to a MVC (motor vehicle crash) with extrication involving four vehicles, and several patients were transported to appropriate medical facilities.

• **C Shift:** On September 18<sup>th</sup>, Engine 154, Quint 155, Medic 36, Engine 36, and Battalion 151 responded to Interstate 25 and mile marker 185 for a reported motor vehicle crash. The crews found a single vehicle on fire with one party trapped inside. The crews worked to extinguish the fire and perform extrication to remove the trapped party from the vehicle. The party was injured and burned, and required transport to a local trauma center.

#### **Life Safety Educators:**

It was another busy month for our Life Safety Educators. The Fire and Life Safety Educators continue to schedule and participate in multiple public education events such as:

- Car Seat event with Castle Rock Adventist Hospital
- Your Town Academy
- Freedom Service Dogs of America Training Partnership with CRFD
- Blood Pressure check clinic at Castle Rock Senior Center
- Douglas County School District Career Fair
- Business Fire Drill and Fire Extinguisher Education with local business
- Station and school visits throughout the month
- Two Youth Fire Setter initial screenings
- Attended a YFS Workshop and Colorado Division of Fire Prevention meeting with Colorado YFS Specialists at South Metro Fire Rescue Department

#### **Public Education Statistics:**

For the month of September, we made contact with 3,350 citizens through 11 different events, totaling 15.25 hours of education.

Of the 3,350 citizens we made contact with, 3,114 were children (18 years of age or younger) and 236 were adults.

#### **Car Seat Education Statistics and Measurable Outcomes:**

Crews and administrative staff assisted with the completion of 31 car seat checks during the month of September.

Of the car seat education that was provided during the month of September:

- 100% of respondents "would recommend this service to friends and family."
- 100% of respondents indicated they are "better educated in child passenger safety after this experience."

#### Community Member feedback:

- "Above and beyond in every way, thank you!"
- "Thank you! Knowing your crew members undergo regular training gives such peace of mind knowing they are installed correctly."

4

#### Social Media:

During the month of August (reporting is one month in arrears), the CRFD Facebook page reached 5,250 people. Posts were shared 9 times during the month and post engagements came in at 2,179.

#### **PulsePoint Monthly Active Users (MAUs):**

During August 2022 (reporting is one month in arrears), 891 users following CRFD on the PulsePoint app enabled CPR alerts and 4,190 MAUs. MAUs represent individuals actively following CRFD on the app during the reported month. When citizens are more aware and engaged with the health of their community, they become better partners with CRFD and can help save a life.

#### **Deputy Chief Commentary:**

Our call volume continues to remain above last year. Through the month of September, we have responded to 15.7% more calls for service than last year at this time.

We continue to monitor wildland fire conditions in conjunction with our county partners.

All of our Paramedics that were due for renewal of their Advanced Cardiac Life Support and Pediatric Education for Prehospital Provider courses successfully completed them over August and September.

We continue to focus on Cardiac, Sepsis, Stroke and Trauma alerts, from initial contact, through transport to the appropriate facility, hospitalization, and ultimately, discharge from a health care facility. We continue to work with our medical director to show these outcomes by utilizing The Modified Rankin Score. We believe this data is the most comprehensive at this time for us to get the best information and continue to look at ways to improve patient care and outcome.

We remain current and are complying with any remaining orders and guidance regarding the pandemic at local, state, regional, and national levels as they are updated and revised. We have noticed an increase in patients and employees that have tested positive.

The ER divert status remains an issue we monitor. The frequency of diverts, this past month, did not seem to occur as often as it had been. We certainly hope this trend continues.

We continue to ensure our EMS data is reported to the state on time as per new state statutes.

All of our members have either completed or are scheduled to complete their maximal treadmill test through CSU's Health and Fitness Clinic. Those who have received this test during their employment continue to have the option to participate as well, however, they will be scheduled after our required members are completed.

Annual physicals for all members will begin in October, and are scheduled to be completed by the first week in December.

In September, members were involved in physical fitness for a total of 354 hours.

#### **Administration Division:**

#### **Fire Chief Norris Croom**

#### **Key Admin Issues**

On September 20<sup>th</sup>, Town Council approved the 2023 Town Budget on first reading on a 7-0 vote. Second reading is scheduled for October 4<sup>th</sup>, and I don't anticipate any issues with adopting the budget. For the department specifically, we will receive four new positions next year (three firefighter/EMTs and one Safety and Training officer) along with a number of non-capital line items increases. These new positions are still considered to be part of the "down payment" (due to the failure of 2A last year) on the staffing needs for the future Station 156. With the four positions hired this year, these four for next year, and hopefully four more in 2024, this will fulfill the 12 needed positions to open Station 156 in late 2025 or early 2026. We are still working to identify other potential funding solutions so that we can retain these positions and still be able to hire the twelve needed positions. All in all, the department will benefit greatly from all of the items included in the 2023 budget. Thank you, Town Council!

We had a significant change in the Life Safety Division last month with the retirements of the Division Chief/Fire Marshal and Deputy Fire Marshal. The Fire Marshal position was posted with the application period closing on September 30<sup>th</sup>. Interviews will occur in late October/early November, and I hope that we can have the position filled by the end of the year. Once the Fire Marshal is in place, I will work with that individual to get the Deputy Fire Marshal position filled. I currently think that this will not occur until after the first of the year.

With the above changes, all of the members of the Life Safety Division have worked extremely hard to ensure that all internal and external customer needs are being met. This did require some schedule changes, but the team put together a plan that seems to be working well considering we are down two positions. Great job to all of the team members in the Life Safety Division!

#### **Fire Chief Commentary:**

As part of our Community Wildfire Protection Plan, one recommendation was to develop a town-wide evacuation plan. Working initially with GIS to develop DRAFT maps, a meeting was held with representatives from Public Works and the Police Department to review the potential routes and offer comments for any additions or deletions. These comments will be worked into the DRAFT maps to develop a version 2.0, they will be reviewed again for any additional changes, and then potentially adopted. Once adopted, we will present this plan to department members as well as key staff in other Town departments as these will be for internal use only in the event of a significant event requiring an evacuation of any area in town.

Logistics has continued to work with Castle Rock Water and our Parks and Rec department to change the landscaping at Station 153 to ColoradoScape. A purchase order has been issued to a design firm to complete the needed design and documents for both stations. We hope to have the

design completed, potentially implement the landscape changes at Station 153, and then look at Station 154 next year to complete those landscaping changes.

The local Fraternal Order of Eagles held a First Responder Appreciation BBQ on September 25th, and presented a check to the department to be used specifically for our members. The FOE has done this several times in the past, and they are big supporters of the fire and police departments. As part of the appreciation events, Battalion Chief Morgenthaler played several sets on his bagpipes, and members of the department enjoyed food from Sedalia-based BMans BBQ. They are planning on doing the same for CRPD in October. Thanks to our local Eagles!

The Douglas County Board of County Commissioners adopted an updated Community Wildfire Protection Plan, which directly impacts the residents of the fire protection district. The plan was last updated in 2011, and DC staff had been working to update the plan over the last year. Castle Rock Fire did have the opportunity to review and provide comment prior to adoption, and their new plan and the Town's CWPP will work well together.

Finally, a number of our members were recognized at the Town's Years of Service Celebration. Ranging from five years to twenty-nine years, these members were recognized for their excellence, dedication, and service. This was the first year under the new program where members receive a monetary gift instead of choosing a gift. Members will receive a check at 5, 10, 15, and 20 years of service, and then every year after twenty in \$20 increments. So, a twenty-two year member would receive a check for \$440. In my opinion, this is a significant investment in our town employees, and I greatly appreciate the town taking this action to recognize our folks.

#### **Life Safety Division:**

During the month of September, the Division continued to meet the expectations of our customers as can be seen in the following summary.

#### Statistics:

Inspection Type	Number
Business Inspections	135
Construction Inspections	111
Customer Inquiries	23
Investigations	5
Plan Reviews	107
Responses	8
Special Events	10
Permits completed and closed	36

#### Plan reviews:

A total of 107 plan reviews were completed during the month of September.

#### **Investigations/Response Assist:**

Response Assist – 8 responses. Investigation/Law Enforcement – 5

#### Training:

The division as a whole documented 70 hours of training during the month of September. This includes training for investigations, fire inspections, plan reviews, and code interpretation.

#### **UAV:**

A total of 24 flights resulted in 13,873 feet.

#### **Training Division:**

#### **Division Chief Oren Bersagel-Briese**

#### **Division Chief Commentary**

This month featured 2022's live-fire evolutions at the FTC. We were able to train with two shifts during the month, and the focus is on crew timing, hose deployment, hose advancement, and tailboard conversations. During one of the days, we were able to help the R&D Team's research on new thermal imaging cameras for the department; and members completed evaluations after using the TICs on several



different evolutions. We've had a great time so far and we look forward to C-shift's training in October.

Of course, September 11 was the annual Denver 9/11 Memorial Stair Climb in downtown Denver. CRFD was again strongly represented in the planning, organizing, and event management; and we'd like to thank everyone who either participated as a climber or helped with the event itself. It's always humbling to see CRFD's commitment to the climb program and to remembering what happened.

September's department-wide training included the annual series of PEPP classes, an online EMS training on OB emergencies, awareness level structure collapse training, and awareness level confined space training. Thank you to each of the instructors in each of these trainings for your time and energy!

Early in the month, the division went on an off-site retreat to plan for the next 16-18 months. This proved to be very beneficial as we discussed Adam's role as an STO, the development and timeline for the STO program, FTC upgrades, training purchases, hiring plans, skill review for members returning from light duty, lateral/transition academy changes, and a new training calendar that will be shared at the November Command Staff meeting. We will also update our current SOG to reflect a new minimum training hours requirement of 200hrs, which includes PT time for everyone. This should not change any workload; it is just accounting for all types of training.

CMCB: All certifications have been loaded into each member's Vector Solutions profile and everyone will be receiving a certification assignment in the next month. Several members participated in evaluator needs including at WMFR and CSFD, and congratulations to all of our members that successfully passed their DO-Pumper and DO-Aerial written exams.

FTC Upgrades: We keep moving on projects at the FTC and we have awarded bids for electrical work and a new vent prop. The electrical will bring power to the building, lighting in the stairwell and the 1<sup>st</sup>-floor storage room, and outlets on each floor. The vent prop is constructed by a company named Fire Vent and will be placed adjacent to our tables/shelter on the south end of the property.

In September, crews trained for more than 2,041 hours on a wide range of topics to stay operationally prepared including confined space, EMS topics, driver/operator, engine and truck company

operations, wildland response, forcible entry, incident command, ground ladders, professional development, size-up, physical fitness, search and rescue, and much more.

We are currently working on the following projects:

- FTC projects
- A new recruitment video
- EMS training
- CMCB

- Hosting Rick Lasky
- ImageTrend implementation plan
- SimsUShare Training





CRFD members at 9/11 stair climb



Live fire training



Confined space awareness training

#### **Logistics Division:**

#### **Division Chief Jim Gile**

#### **Division Chief Commentary**

The Logistics Division has been busy with many projects. In preparation for Station 156, we have been diligently working to get a spec. and contract ready for the order of new apparatus. Due to the projected 24-month build and delivery time for any new apparatus, Chief Croom, Chief Martin and myself met with TOCR Finance along with Front Range Fire Apparatus to map a path forward in the budget to allow for early purchase. The direction, as a result of these meetings, was to have the contracts ready by



the first of the year 2023 in order to avoid further projected price increases. Because of this, the new Apparatus Team has been stood up and you have seen a couple of survey questions to department members resulting from those Apparatus Team meetings. To give a brief idea of the increases we are seeing, Cummins engines had a greater than 13% increase starting October 1, 2022. The goal we are working on is to have the contract to Chief Croom by the first week of October so it can be put through the approval process.

We had some station parking lot repairs during this month as well. Working with TOCR Streets Department, repairs were made at Station 151 and 153. The Station 151 tear out and replace of curbing and pad to the back of the station was scheduled, but the patch repair at 153 was identified earlier in the year and the Streets Dept. was able to fit this into the schedule this fall.

Work also continues in other areas of the Logistics Division. LEST Keegan continues to handle the day to day logistics needs of the department. This includes tools, equipment, uniforms and PPE. Tad is also the primary approver of the Home Depot / Supply Works station supply orders. Tad attended a training hosted by Globe on turnout gear and boot design and construction. Tad had the opportunity to tour the factories and meet with the material providers. He reports that it was very informative.

Sr. EVT Jennings continues to handle the repair and maintenance needs of the department fleet. During September, Ben performed extensive repairs to Reserve Q159. This included replacement of a cracked air to water cooler in the engine air intake system. In addition, complete preventative maintenance service was done on HM153, and various daily repairs were completed as needed on in-service vehicles. We continue to work closely with TOCR Fleet for the repairs and maintenance of all light duty vehicles. As a reminder, due to the workload Ben has on the heavy vehicles, working on light vehicles is limited.

There have been some additions and changes at the PSTF South building that everyone should be aware of, CRPD has moved their Special Operations personnel into the office space on the north side of building. This includes Training, Logistics and Animal Control. With the parking struggles we continue to have, *please avoid parking apparatus in the driveway of the south building*. You will

also see the parking lot has been reconfigured and restriped. Signage has been added at the South Building designating parking spaces. PD has 3 designated spaces, there are assigned spaces and some PSTF general parking spaces. Please be respectful of the spaces you park in, and if possible park in the FTC or North Building lot leaving the south spaces for the folks assigned to the building.

HAAS alerting system (the system that alerts drivers of emergency vehicles in the area) totals for September are 4,697. Year to date is 47,296, and the total since we began the program is 173,960. Castle Rock Fire and Rescue was the first agency in Colorado to implement the system.

#### **Division Project Report**

- Facilities Projects
- MDC Replacement
- Station 154 / 155 Door Raise Project
- Station 156 Apparatus
- New STO Up-fitting
- R&D Team Projects
- Hazmat Team Projects



Station 153 Rear Drive Repair



Station 151 Rear Pad Repair



EVT Jennings work on the Quint

#### **Accreditation and Emergency Management:**

#### **Assistant Chief Craig Rollins**

Much of this past month has been focused on the pending transition to ImageTrend. While Chief Bersagel-Briese, Chief Nelson, and Lt. Moore have been focusing on ePCR, incident reporting, and scheduling, I have spent my time learning and developing the data analysis and reporting aspects of ImageTrend known as Continuum. The Continuum model will likely come online after the main incident reporting modules because Continuum requires system data for its queries and reports. The Department/Town is also developing a stand-alone server to house all ImageTrend data locally; this is known as the Data Mart. From this server we will be able to develop custom reports and queries for any data collected by ImageTrend.

The department has four members serving as CPSE peer assessors for the fall 2022 accreditation cycle. Having members serve as peer assessors increases both the Department's and member's knowledge of the accreditation process, fire department operations, administration, and how other agency approach various challenges. This is also a great example of CRFD being an active member of the accreditation community.

Lastly, the Center for Public Safety Excellence has announced the dates for the 2023 Excellence Conference in Orlando FL (Feb 28 – Mar 3), and registration has begun. This conference is a great opportunity to learn more of the CFAI continuous improvement methodology, the Commission on Professional Credentialing (CPC) process, and general professional networking. This year, there will be five educational tracks (Accreditation, Credentialing, Leadership, Challenges to Opportunities, and Changing for Improvement), or you can attend sessions a la carte. If you have an interest, please contact me. <a href="https://www.cpse.org/conference/">https://www.cpse.org/conference/</a>

### August 2022 Summary: Calls for Service:

		All Inc	idents			Emergent Incidents			
	Inci	idents	Apparatu	Apparatus Response		dents	Apparatu	Apparatus Response	
	6	523	1393		4	435		1075	
Urban	402	65%	835	60%	280	64%	622	58%	
Rural	155	25%	362	26%	103	24%	273	25%	
Interstate	23	4%	100	7%	23	5%	100	9%	
Blank	43	7%	96	7%	29	7%	80	7%	
Mutual Aid Calls	51	8%	215	15%	44	10%	189	18%	
Aid Received	31	5%	128	9%	26	6%	117	11%	
Aid Given	20	3%	87	6%	18	4%	72	7%	

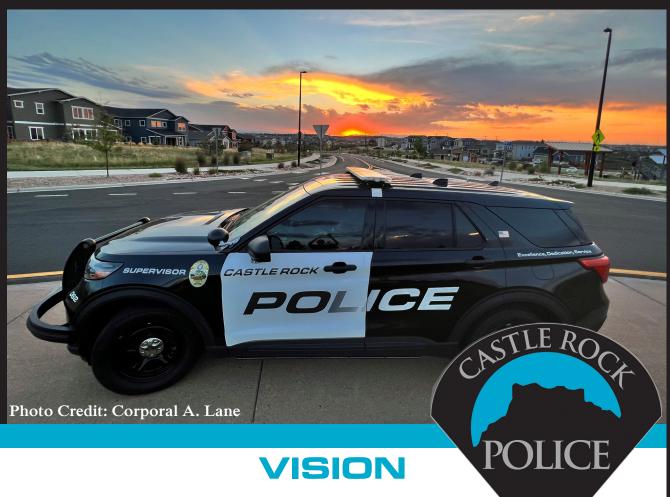


#### Town of Castle Rock

#### **Agenda Memorandum**

**Agenda Date:** 11/3/2022

Item #: File #: PS 2022-035



To serve people one-by-one so together, we can create environments that are safe and secure, and where people can thrive.

#### **MISSION**

The Castle Rock Police Department is dedicated to excellence through community safety, innovation, and public trust. Our goal is to provide for the safety and welfare of both the citizens and visitors of the Town of Castle Rock utilizing effective community-policing philosophies, including crime prevention, traffic enforcement, criminal investigation, crime analysis and community involvement.

Follow us on Facebook, Instagram or Twitter: CRpoliceCO

# One-By-One Policing

To serve people one-by-one so together, we can create environments that are safe and secure, and where people can thrive.

One-by-one policing is Castle Rock Police Department's vision and is a unique way of leading and serving people, which is central to our pursuit of providing a safe and secure community. This is our purpose, our cause, our belief, and it all starts within our organization. This page is dedicated to the ways in which we as a department reach out to our community one by one and where the community reaches back.

"I wanted to give a big shoutout to our Castle Rock Police Department!!! Today one of their officers [Officer J. Smith] stepped up in a big way! Doug was stuck on the road with a flat tire... In a less than desirable spot on the road. The police officer pulled over to make sure he was ok, and to see if he could help. He stayed with Doug for a while to make sure he was safe and no one hit him. When Doug shared with him that he was late to deliver an order to a customer, the officer took the order and delivered it! Thankful and grateful for these men and women who put their lives on the line every day, and also help out in little ways to help the community. Thank a police officer the next time you see one!"

Jennifer M. (8/16/22; received in Sep.)

Mr. B. asked we express his gratitude to you [Officers Gardner and Rabon] for your work on [his] call. He credits you with saving his life that day...We'd also like to thank you for helping him... THANK YOU, and keep up the good work!

Officer Tom O. and KB (9/15/22)

VAC Binks was asked to extend her gratitude to all the fire and police personnel [Sgts. Carney & Speacet,

POLICE PEOPLE FEEL SHEET

Cpls. Moffitt & Stamos] who responded [to an incident].. All that responded to the [reporting party's] home were kind and truly looking out for him... (9/26/22)

Dispatcher Brunetti received a very nice compliment from a person who called in a suspicious incident, which happened to his wife while he was not home. He wished to thank us for taking the call and having an officer respond. A special thank you to Officer Lance for speaking to his wife and making her feel safe and less scared.

Dispatcher Brunetti (9/2/22)



Swearing-In - September 26, 2022

The Castle Rock Police Department is proud to welcome Officers Huston and Post to our family. They were sworn in before Town officials and their new team. We are thrilled to have them and know they will help us accomplish our mission of providing a safe and secure environment for the people we serve.

# Message from the Chief



The format of the department's monthly report is purposely designed to mirror our department's five-year strategic plan. This will allow members of the community as well as members of our organization to gauge how we are progressing in key areas of our strategic plan.

The Police Department's strategic priorities will anchor and update the main sections of this report. By doing so, this will facilitate our continued focus on implementing our strategic plan and providing outstanding service to the Castle Rock community. There are six strategic priorities included in the Police Department's Five-Year Strategic Plan:

**Priority 1:** Crime

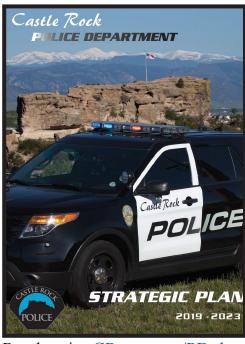
**Priority 2:** Traffic Safety

**Priority 3:** Employees

**Priority 4:** Prepare for Future Growth

**Priority 5:** Community Policing and Partnerships

**Priority 6:** Technology, Equipment and Training



Read entire <u>CRgov.com/PDplan</u>

#### Leading with Success

#### Castle Rock Clean-up

We can't ever say it enough: Castle Rock is a special place to call home. On Saturday, September 24, Castle Rock Police Officer Coyle organized a clean-up effort of the Plum Creek Trail. More than 70 volunteers from Calvary Castle Rock and The Church of Jesus Christ of Latter-day Saints of Castle Rock picked up some 300 pounds of trash, painted over graffiti and beautified a half-mile stretch of the trail near the I-25 and Wolfensberger underpass.

We are so incredibly grateful for their efforts to keep our Town clean. Help us thank them for their selfless work!

#OneByOne #WeWorkForYou



# Priority 1: Crime

Goal 1: Maintain or reduce the crime rate and provide a sense of safety and security Goal 2: Maintain an investigative capability to identify, apprehend, and assist with the prosecution of criminal offenders

Person Crime Offense	2022 AUG Crime	2021 AUG Crime	3-YR MO. AVG	2022 YTD Crime	2021 YTD Crime	YTD % change 2021-2022	2022 YTD Clearance
Homicide	0	0	0.0	2	0	200%*	2 (100%)
Sex Offenses - Forcible	1	1	2.8	11	26	-58%	1 (9%)
Domestic Violence	13	12	16.1	129	108	19%	121 (94%)
Aggravated Assault	0	1	1.5	8	11	-27%	7 (88%)
Total Persons Crimes	14	14	20.4	150	145	3%	131 (87%)

Property Crime Offense	2022 AUG Crime	2021 AUG Crime	3-YR MO. AVG	2022 YTD Crime	2021 YTD Crime	YTD % change 2021-2022	2022 YTD Clearance
Burglary	6	8	7.6	39	66	-41%	7 (18%)
Fraud/Forgery	14	21	40.9	133	590	-77%	23 (17%)
Motor Vehicle Theft	5	6	7.0	42	54	-22%	1 (2%)
Robbery	0	0	0.4	1	6	-83%	0 (0%)
Theft from Motor Vehicle	5	22	18.5	73	179	-59%	0 (0%)
Theft	63	59	61.6	438	553	-21%	83 (19%)
Vandalism	29	30	32.0	218	288	-24%	42 (19%)
Total Property Crimes	122	146	168.0	944	1,736	-46%	156 (17%)

Total Crime Offense	2022 AUG Crime	2021 AUG Crime	3-YR MO. AVG	2022 YTD Crime	2021 YTD Crime	YTD % change 2021-2022	2022 YTD Clearance
Total Persons Crimes	14	14	20.4	150	145	3%	131 (87%)
Total Property Crimes	122	146	168.0	944	1,736	-46%	156 (17%)
Total Crimes	136	160	188.4	1094	1881	-42%	287 (26%)

<sup>\*</sup>Increase from "0" is an estimate as it can not be calculated.

<sup>1.</sup> Persons and Property crimes are reported for the **previous** month due to the transition to NIBRS reporting.

<sup>2.</sup> Offenses shown with N/A data reflect zero incidents for that specific offense. Any offenses displaying 0% reflect incidents had occurred during the year; however, they had not yet been cleared.

# Priority 1: Crime (continued)



Goal 3: Maintain the capability of effective emergency management as well as the response to, and recovery from, a critical incident

Response Times									
PRIORITY 1 CALLS FOR SERVICE	# of Calls	Average Dispatch Time	Average Wait to Enroute	Average Drive Time	Average Time Officers on Scene				
SEP	67	1.34	0.30	5.20	47.75				
AUG	94	1.33	0.37	6.06	65.36				
JUL	97	1.73	0.35	6.54	66.12				
2022 YTD	745	1.45	0.32	5.85	62.90				
2021 MON. AVG	79.3	1.50	0.30	5.48	66.17				

Note: The above time references are fractions of minutes.

Victims Assistance Unit (VAU)										
Activity	2022 SEP	2021 SEP	3-YR MO. AVG	2022 YTD	2021 YTD	% Change 2021-2022				
Cases assigned - Staff Advocates	26	21	21.5	224	178	26%				
Cases assigned - Volunteer Advocates	7	12	10.7	113	111	2%				
Total cases assigned	33	33	32.2	337	289	17%				
Total victims served	70	57	59.4	608	541	12%				
Volunteer office hours	0	9	2.4	45	11	309%				
Total call out hours	30	11	15.4	193	117	65%				

#### Victims Assistance Unit Spotlight

The Victim Assistance paired at a table with Dispatch employees at the Rally of Hope. This event brings together education, resources, and hope for those suffering from mental illness and survivors of suicide. Thank you VA Volunteers Crystal and Kayleigh for joining us and continuing to support the VA Team and CRPD events!



# Priority 2: Traffic Safety

Goal 1: Increase traffic safety on the roadways in the Town of Castle Rock

Traffic Crashes								
Crash Type	2022 SEP	2021 SEP	3-YR MO. AVG	2022 YTD	2021 YTD	% Change 2021-2022		
Fatality	0	0	0.0	0	0	0%		
Injury	3	1	2.6	40	22	82%		
Non-Injury	29	63	64.1	554	588	-6%		
Traffic Crash Total	32	64	66.7	594	610	-3%		
	,	Traffi	c Enforcer	nent				
Traffic Type	2022 SEP	2021 SEP	3-YR MO. AVG	2022 YTD	2021 YTD	% Change 2021-2022		
Driving Under the Influence (DUI)	7	6	8.3	71	76	-7%		
	Traffic	Citation	s (Munici	pal and S	State)			
Call Type	2022 SEP	2021 SEP	3-YR MO. AVG	2022 YTD	2021 YTD	% Change 2021-2022		
Traffic Tickets Issued	116	85	122.7	1,155	1,169	-1%		
Written Warnings	89	100	181.6	707	1,655	-57%		



# Priority 3: Employees



Goal 1: Attract and retain the highest quality employees

Goal 2: Train and develop employees

Goal 3: Recognize employee accomplishments

Staffing Levels									
Year	Sworn Officer Turnover	Total Sworn FTE	Total Turnover Rate	% Change from prior year					
2022	8	87	9.2%	83.9%					
2021	4	80	5.0%	-50.0%					
2020	8	80	10.0%	-12.2%					
2019	9	79	11.4%	113.6%					
2018	4	75	5.3%	29.8%					

Current Staff	Sworn Officers	Officers in Training	Civilian Staff	Total Staff	Volunteers	Explorers	Total Staff (inc. Vol.)
SEP	83	2	30	115	25	9	149
Authorized FTE positions	87		32	119			

Training Hours									
Total Hours	Total Hours         2022 SEP         2021 SEP         3-YR MO. AVG         2022 YTD         2021 YTD								
Internal/External	1,239	893.5	715.8	7,501.3	7,415.8	1.2%			
		Hours per Type							
Internal/In-service (En		430							
investigators assoc. ann dog workshop, designate workshop, 30x30 initiation of law enforcement, CO	<b>External Training</b> (Trauma/Informed responses, CO open records act law, drug investigators assoc. annual summit, Glock Armorer, LEFTA/Galls, CIT, basic tracking dog workshop, designated marksman/firearms, desert snow criminal interdiction workshop, 30x30 initiative, SWAT week/firearms, force encounters analysis, women of law enforcement, CO animal welfare conference (AC officers), firearms/vehicle containment (new hires), verbal de-escalation)								

Accomplishments / Recognition								
Type 2022 2021 3-YR 2022 2021 % Change MO. AVG YTD YTD 2021-2022								
Compliments/Commendations	6	9	10.5	74	86	-14%		
Recognition / Awards         3         2         5.8         77         62         24								

# Priority 4: Prepare for Future Growth

Goal 1: Monitor Townwide population growth estimates

Goal 2: Monitor Police Department workload

Goal 3: Evaluate an efficient method of delivering service to newly developed areas

Calls for Service (CFS)									
Calls for Service (CFS) Per Officer / Per 1st Responder	2022 SEP 87 OFC /58	2021 SEP 80 OFC /55	3-YR MO. AVG	2022 YTD 87 OFC /58	2021 YTD 80 OFC/ 55	% Change 2021-2022			
CFS TOTAL, includes self-initiated (SI)	4,848	4,863	5,307.0	40,249	45,065	-10.7%			
CFS, excludes self-initiated (SI)	2,116	2,190	2,082.6	20,079	19,210	4.5%			
Year-to-Date (Per 1,000 citizens)	26.0	27.6		247.1	242.1	2.1%			
CFS per Officer, excludes self-initiated	24.3	27.4		230.8	240.1	-3.9%			
CFS per 1st Responder, excl. self-initiated	36.5	39.8		346.2	349.3	-0.9%			

Note: Year-to-date and 3-Year monthly averages reflect periodic adjustments due to population and CFS fluctuation.

Communication Incoming Phone Calls										
911 Calls	# of Calls	Avg per Day	AVG Answer Time (sec)	Answer Time ≤10 secs.	Answer Time ≤15 secs.	AVG Call Length (sec)				
SEP	472	16	3.33	98.3%	99.8%	179.2				
AUG	592	19	3.27	99.5%	100.0%	175.2				
JUL	637	21	3.22	99.2%	100.0%	172.3				
2022 YTD	5,062	19	3.34	99.0%	99.8%	172.3				
2021 Monthly AVG	546.0	16.3		98.7%	99.9%	179.8				
		APCO and I	NENA Standard:*	90.0%	95.0%	N/A				
		, and the second	l '							

Mon. Administration Calls	4,071	136
Mon. Outbound Calls	973	32
YTD-Administration Calls	39,679	123
YTD-Outbound Calls	10,002	37

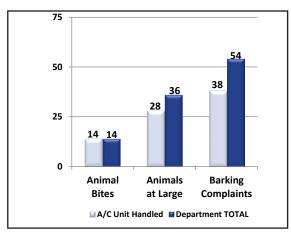
<sup>\*</sup>Association of Public-Safety Communications Officials (APCO) and National Emergency Number Association (NENA).

Downtown Liaison Officer (DLO)								
Type 2022 2021 3-YR 2022 2021 % Change SEP MO. AVG YTD YTD 2021-2022								
Parking Enforcement/CFS	123	71	167	977	1773	-44.9%		
Parking Warnings	1	31	61.7	77	684	-88.7%		
Parking Tickets	80	7	39.9	521	223	133.6%		

# Priority 4: Future Growth (continued)



#### **Animal Control Monthly Response Comparison**

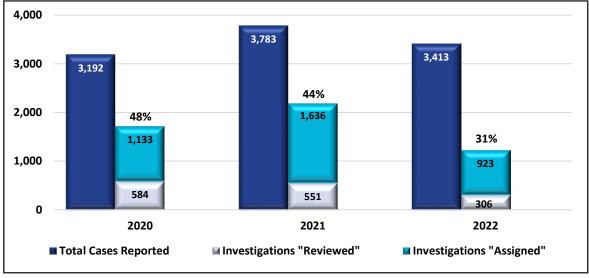


The ACU handled:

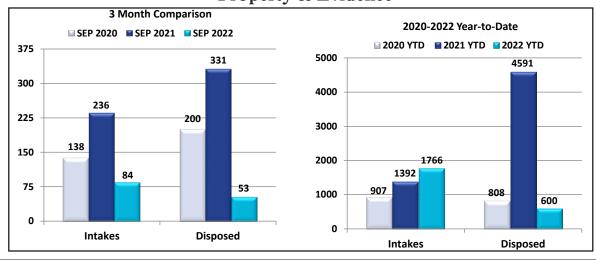
- 100 Percent of animal bites
- 78 Percent of animals at large
- 70 Percent of barking complaints

Note: The remainder of animal calls for service are handled by on-duty officers.

# Investigations Case Reports (2020-2022 Year-to-Date)



#### Property & Evidence



# Priority 4: Future Growth (continued)

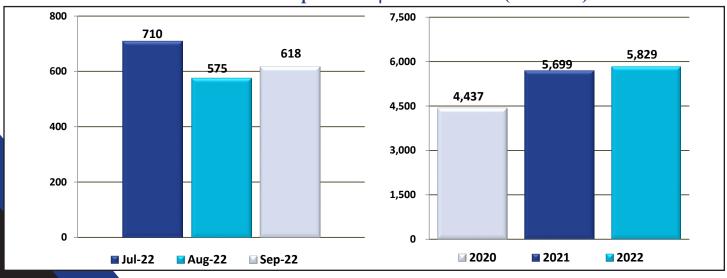
#### Records Unit

Workload	Backgrounds	Reports requested	Reports reviewed	eDiscovery	Synology*	Recordings	Reports to D.A.	Reports released
SEP 2022	86	618	597	56	0	1,167	4	563
SEP 2021	99	686	653	58	5	957	0	618
% Change 2021-2022	-13.1%	-9.9%	-8.6%	-3.4%	-100.0%	21.9%	N/A	-8.9%
3-YR MO. AVG.	103	502	505	60	4	713	6	480

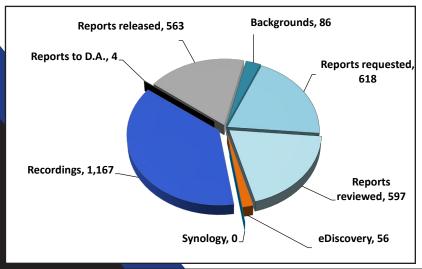
<sup>\*</sup> Felony drug cases

#### Total Reports Requested

Three-Month Comparison | Year-to-Date (2020-2022)



#### Records Unit Monthly Workload



# Priority 5: Community Policing & Partnerships



Goal 1: Community engagement through outreach and education

Crime Prevention and Community Partnership Programs									
Running Program Types	2022 SEP	2021 SEP	3-YR MO. AVG	2022 YTD	2021 Year-End	% Change 2021-2022			
Crime Free Multi-Housing	0	0	1.9	25	25	0.0%			
Crime Free Self-Storage	0	0	0.7	8	9	-11.1%			
Rock Watch	4	1	56.8	878	830	5.8%			
CPTED (Crime Prevention)	1	0	1.3	31	22	40.9%			
R-U-OK	0	0	1.0	33	17	94.1%			
<b>Total</b> Activity	5	1	61.3	975	903	8.0%			

Notes: Rock Watch 2021-2022 YTD statistics were revised for accuracy. R-U-OK totals periodically fluctuate as members enter or leave the program.

Volunteer Hours									
Unit Hours 2022 2021 3-YR 2022 2021 % Change MO. AVG YTD YTD 2021-202									
Explorer Unit	105.0	206.0	167.0	1,629.0	1,836.0	-11.3%			
Victim Advocates	536	365	456.4	4,093.0	4,067.0	0.6%			
VIPS-Community Safety Vol.	65.0	161.0	160.3	658.0	1062.0	-38.0%			
Total									

Goal 2: Optimize communication and marketing programs

Publ	Public Information Officer (PIO)									
SEP 2022	Facebook	Twitter	Nextdoor	Instagram						
Followers	17,820	4,134	36,954	3,507						
Number of Posts	17	9	5	12						
Total Viewer Engagement	16,233	77	9,749	2,087						
	Poli	се	To	wn						
Total Call Outs or Incident Response	0			0						
	TOTAL									
Media Inquiries			8							

# Priority 6: Technology, Equipment

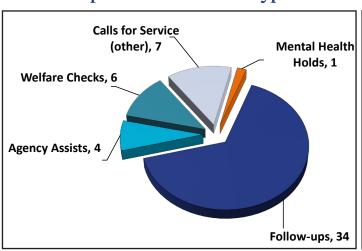
### & Practices

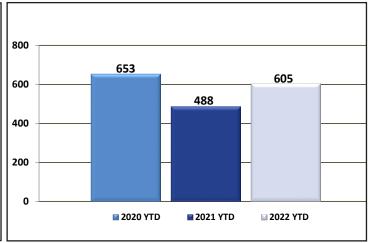
Goal 1: Maintain and utilize the most effective technology, equipment and best practices

Community Response Team (CRT) Dashboard

#### September 2022 Call Types

#### **CRT Total Calls for Service (YTD)**





Domestic Violence Lethality Assessment Program (LAP)									
Call Type         2022 SEP         2021 SEP         3-YR MO. AVG         2022 YTD         2021 YTD         % Change 2021-2022									
Total LAP reports completed	4	9	10.1	96	89	8%			
High-risk reports	1	4	5.0	40	40	0%			

The Lethality Assessment Program (LAP) tool is designed to reduce risks, save lives, and involves an assessment by law enforcement personnel to determine risks in collaboration with community-based victim service providers. More information is found at <u>LethalityAssessmentProgram.org</u>

ePoliceReporting									
Online Reports         2022 SEP         2021 SEP         3-YR MO. AVG         2022 YTD         2021 YTD         % Change 2021-2022									
Reports received 28 28 41 270 706 -61.8%									

#### CueHit (Customer Service Measurement Tool)

CRPD utilizes a survey tool, which measures customer service on select non-violent or property crime calls for service. Citizens receive a short text survey with an option to rate the service provided between one and five with five being our goal. Citizens may also leave comments. The CueHit results are listed in the table below.

Custor	ner Service S	urveys		Rating Result	s (1 - 5 with 5 as our goal)			
MON/YTD	Sent	Received	5	4	3	2	1	
SEP	106	55	45	5	2	1	2	
YTD	886	473	412 30 13 6					

## Department Highlights





#### PIO Temby's Corner Top Social Media Post

#### September 8 at 9:59 AM



Woof, woof! The Castle Rock Police Department and Douglas County School District are expanding their School Resource Officer and therapy dog program. SRO Luke Godfrey and Rocket, a 1-year-old Husky mix, are now serving Mesa Middle School students and staff

#WeWorkForYou #OneByOne



#### K9 Unit Shogun & Maverick

#### Patrol Deployments: 2

Officer Fellows and Shogun were deployed twice. Officer Gondeck and Maverick were not requested on a patrol deployment during the month of September.

#### Narcotics Deployments: 3

Officer Gondeck and Mayerick conducted one narcotics deployment; Officer Fellows and Shogun deployed twice. Narcotics were not located.

#### Training: 96 hours

The K9 units trained a total of 96 hours during the month.

#### Arrests: 4

Officer Fellows and Shogun assisted in four arrests.



\*K9 Protect is a term the department uses when a K9 is on the scene of a high-risk call. The K9 is on standby to protect officers or assist in apprehension. The presence of the K9 gains compliance. Examples of patrol deployments include high-risk traffic stops, higher risk attempt to contact, etc.