



Historic Preservation Board Agenda - Final

Chair John Beystehner
Vice-Chair Robert Lange
Carlos Salinas
Mike Borgelt
Dennis Duffin
Peter Gould
Scott Ashburn
Liaison Ron Claussen

Wednesday, March 1, 2023

6:00 PM

Hybrid Board Meeting
Town Hall Council Chambers
100 N. Wilcox Street
Castle Rock, CO 80104
Online: <https://crgov.webex.com/crgov>
Phone-in: 720-650-7664
Meeting Number: 2485 626 2476
Meeting Password: 2023HPBMeeting

This hybrid meeting is open to the public and will be held in a virtual format in accordance with the Board and Commission Electronic Participation, Connected and Hybrid Meeting Policy. Public may choose to attend in person at Town Hall or electronically or by phone if preferred. This meeting will be hosted online and can be accessed using link and meeting information above.

To access full meeting details, please visit:

[www.crgov.com/Town Government/Boards and Commissions/Historic Preservation Board](http://www.crgov.com/Town%20Government/Boards%20and%20Commissions/Historic%20Preservation%20Board) and click on the "View current agenda packet" link.

Remote participants please sign up to speak by sending an email to the Development Services Long Range Project Manager, Brad Boland (bboland@crgov.com) no later than 1 pm on the day of the hearing, to be added to the list of speakers. Public comments may also be given in person or submitted in writing via email, to be included in the public record.

**** ALL TIMES ARE APPROXIMATE ****

5:30 pm DINNER FOR BOARD MEMBERS

6:00 pm CALL TO ORDER / ROLL CALL

6:02 pm CERTIFICATION OF MEETING

6:03 pm APPROVAL OF MINUTES

[HPB](#)

[2023-002](#)

Minutes: February 1, 2023 Historic Preservation Board Meeting Minutes

6:05 pm TOWN COUNCIL UPDATE

6:10 pm DISCUSSION ACTION ITEMS

[HPB](#)
[2023-003](#)

2023 Historic Preservation Month Planning (Follow up on Communications meeting summary)

6:45 pm DESIGN REVIEW BOARD UPDATE

6:55 pm CASTLE ROCK HISTORICAL SOCIETY AND MUSEUM LIAISON UPDATE

7:00 pm BOARD MEMBER ITEMS

Check for quorum for upcoming meetings

April 5, 2023

May 3, 2023

7:05 pm ITEMS FROM STAFF / INFORMATIONAL ITEMS

7:10 pm ADJOURN



Town of Castle Rock

Agenda Memorandum

Agenda Date: 3/1/2023

Item #: **File #:** HPB 2023-002

To: Members of the Historic Preservation Board

From: Historic Preservation Board Administrator

February 1, 2023 Historic Preservation Board Meeting Minutes

Executive Summary

Attached are the meeting minutes from the February 1, 2023 Historic Preservation Board meeting for your review and approval.



Historic Preservation Board Meeting Minutes

Chair John Beystehner
Vice-Chair Robert Lange
Carlos Salinas
Mike Borgelt
Dennis Duffin
Peter Gould
Scott Ashburn
Liaison Ron Claussen

Wednesday, February 1, 2023

6:00 PM

Hybrid Board Meeting
Town Hall Council Chambers
100 N. Wilcox Street
Castle Rock, CO 80104
Online: <https://crgov.webex.com/crgov>
Phone-in: 720-650-7664
Meeting Number: 2485 626 2476
Meeting Password: 2023HPBMeeting

This hybrid meeting is open to the public and will be held in a virtual format in accordance with the Board and Commission Electronic Participation, Connected and Hybrid Meeting Policy. Public may choose to attend in person at Town Hall or electronically or by phone if preferred. This meeting will be hosted online and can be accessed using link and meeting information above.

To access full meeting details, please visit:

www.crgov.com/Town Government/Boards and Commissions/Historic Preservation Board and click on the "View current agenda packet" link.

Remote participants please sign up to speak by sending an email to the Development Services Long Range Project Manager, Brad Boland (bboland@crgov.com) no later than 1 pm on the day of the hearing, to be added to the list of speakers. Public comments may also be given in person or submitted in writing via email, to be included in the public record.

**** ALL TIMES ARE APPROXIMATE ****

DINNER FOR BOARD MEMBERS

CALL TO ORDER / ROLL CALL

The meeting was called to order at 6:03 p.m. by Chair Beystehner.
Also in attendance was Katy Houston with Town Communications.

Present 6 - Chair John Beystehner, Vice Chair Robert Lange, Carlos Salinas, Mike Borgelt, Peter Gould, and Scott Ashburn
Not Present 2 - Dennis Duffin, and Liaison Ron Claussen
Attendance 3 - Desiree LaFleur, Brad Boland, and Sandra Aguilar

CERTIFICATION OF MEETING

Mr. Boland confirmed the meeting and agenda had been noticed in accordance with the Open Meetings Law.

APPROVAL OF MINUTES

[HPB 2023-001](#) Minutes: December 7, 2022 Historic Preservation Board Minutes

Attachments: [HPB12.07.2022Minutes-DRAFT](#)

Moved by Vice Chair Lange, seconded by Borgelt, to approve the Historic Preservation Board meeting minutes for December 7, 2022 as presented. The motion passed by a vote of: 6 to 0

Yes: 6 - Vice Chair Lange, Salinas, Borgelt, Gould, Ashburn, and Chair Beystehner

TOWN COUNCIL UPDATE

Councilmember LaFleur extended gratitude from the Town to the Board for their service.

DISCUSSION ACTION ITEMS

[HPB 2022-024](#) 2023 Historic Preservation Month Planning (continued discussion)

Several Board members, as has Mr. Boland, have reached out to Historic Colorado for ideas on how to engage the youth in Douglas County. It was recommended to see what the school district teaches about the county's history and introduce topics during May. Councilmember LaFleur will reach out to the school district superintendent regarding the curriculum and to see if we can add literature to the libraries. She will also inquire about having the younger grades receive the 3D models to color and assemble and the possibility of programs for multi-media presentations including art, poetry, movement, etc. with the local history topic. The Board hopes to introduce the May Local History idea and have the school district and teachers develop it as they find appropriate. It was noted that second grade does have 'community' in the curriculum which lends itself to local history and fifth grade does do the history of Colorado. In the past, the Museum has hosted student groups but there have been issues with transportation. The History Douglas County is also working on getting a book accepted into the school libraries.

Angie DeLeo, museum representative, reported that the Scavenger Hunt with the clue sheet, walking tour and participation from local businesses is in the works. There are prizes, usually from the participating businesses for the winners. The museum's annual fundraiser, a tea with historic dignitaries, will occur in May, along with the trolley tour.

For National Historic Month, the Board is going to work with the Communications department on printing the historic activity placements for restaurants, creating posters (A-frame or sidewalk) for notable historic spots, and creating a poster for area businesses. They will also look into the idea of having historic lectures in the park.

Moved by Chair Beystehner, seconded by Vice Chair Lange, to approve \$500 to the Castle Rock Museum for their National Historic Month efforts, and to reassess the budget in the future to potentially provide additional funding. The motion passed by

a vote of: 6 to 0

Yes: 6 - Chair Beystehner, Salinas, Borgelt, Gould, Ashburn, and Vice Chair Lange

DESIGN REVIEW BOARD UPDATE

No report. Councilmember LaFleur is the new Council liaison.

CASTLE ROCK HISTORICAL SOCIETY AND MUSEUM LIAISON UPDATE

No report. Mr. Claussen was unable to attend the meeting.

BOARD MEMBER ITEMS

Check for quorum for upcoming meetings

Board members present did not have any conflicts with upcoming meeting dates.

ITEMS FROM STAFF / INFORMATIONAL ITEMS

Mr. Boland reminded the Board that there is still an opportunity to attend the Saving Places conference on Feb. 8 - 10 and that there is also a virtual version that is available after the event.

ADJOURN

Moved by Chair Beystehner, seconded by Salinas, to adjourn the meeting at 7:28 p.m. The motion passed by a vote of: 6 to 0

Yes: 6 - Salinas, Borgelt, Gould, Ashburn, Chair Beystehner, and Vice Chair Lange

Minutes approved by the Historic Preservation Board on _____ by a vote of _____ in favor, _____ opposed, with _____ abstention(s).

Historic Preservation Board



Town of Castle Rock

Agenda Memorandum

Agenda Date: 3/1/2023

Item #: **File #:** HPB 2023-003

To: Members of the Historic Preservation Board

From: Brad Boland, Long Range Project Manager, Development Services
Katy Houston, Communications Specialist

2023 Historic Preservation Month Planning - Communications follow up

Executive Summary

Continuing discussion and assignments for the upcoming 2023 Historic Preservation Month Activities.