



Public Safety Commission Meeting Minutes - Draft

Chairperson Nate Marsh
Vice Chair Janet Peterson
Debra Beck
Clark Hammelman
Don MacBrayne
Richard Morton
Andy Powell
Carl Smith
Steve Thayer

Thursday, November 3, 2022

3:00 PM

Castle Rock Municipal Courtroom
100 Perry St., Castle Rock, CO 80104

This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time.

Call to Order and Attendance

Chairperson Marsh called the meeting to order at 2:59 p.m.

Present 8 - Chairperson Nate Marsh, Andy Powell, Don MacBrayne, Clark Hammelman, Carl Smith, Steve Thayer, Vice Chair Janet Peterson, and Debra Beck

Not Present 1 - Richard Morton

Attendance 3 - Jack Cauley, Norris Croom, and Becky Hernandez

Approval of Meeting Minutes

[PS 2022-033](#) Public Safety Commission Meeting Minutes - October 6, 2022

Attachments: [PSC 10-06-22 Minutes](#)

Mr. Thayer moved to approve the October 6, 2022 minutes. Mr. Hammelman seconded the motion; the motion carried.

Fire Department Report

[PS 2022-034](#) CRFD September Report

Attachments: [Fire Sep-2022](#)

- The commission members received the department's September report via email.
 - The department's call volume continues to show an increase of 15 percent above 2021 last year.
 - Hiring update
 - Fire Marshal position continues in progress.
 - Once filled, the Deputy Fire Marshal posting will open.
 - Request for a new engine was approved at the Oct. 18 Town Council.
 - The contract was signed and engine ordered (estimated arrival is 30 months).
 - Quint remains awaiting repairs.
 - 2023 positions
 - Four new positions were approved by Town Council.
 - Moving forward to advertising for a Jan 2 hire date.

- West Metro Academy to begin in February.
- 2022 Budget
 - Fire projects to be approximately \$100,000 (1.3 percent) under budget.
 - Question: Is there a reason for this? There have been some cost savings due to open positions as well as other saving techniques - Chief Croom.

Police Department Report

[PS 2022-035](#) CRPD September Report

Attachments: [Police Sep-2022](#)

- The commission members received the department's September report via email.
- 2022 Budget
 - Police expectation is to be near or under budget by approximately \$10,000.
 - One reason is found in the overtime budgets.
- Crime statistics
 - Total crimes continues to see a decrease. As of end of August, there has been a 42 percent decrease in total crimes.
 - Discussion on the rash of car break-ins over the summer.
 - Hiring updates
 - Police officer (lateral)
 - Written examinations completed - 37 candidates.
 - Dispatcher
 - Two new dispatchers will onboard by the end of the year.
 - Communication Unit will then be fully staffed.
 - Chief Cauley's one-on-one interviews are in progress. These meetings are departmentwide and performed annually.
 - Building remodel
 - Lower level remodel project is expected to begin within 30 days.
 - Special Events
 - Starlighting - November 19
 - 2022 IACP Conference
 - Chief's presentation on *Changing Culture in a Police Organization* was well received.

New Business

- Reminder: PSM Grant presentation to Council on Nov. 15.
 - Mr. Thayer to attend.

Old Business

N/A

Commissioner Comments and Questions

- Questions from Councilmembers:
 - Town Council requested staff look into muffler noise and parked cars in neighborhoods. Discussion on the following:
 - Traffic calming devices (e.g., speed humps)
 - Parking near the MAC
 - Possibility of a permit program
 - Unmoved / abandoned vehicles
 - There is a 72-hour ordinance regarding abandoned vehicles.
 - HOA regulation
 - Noise violations
 - Town's ordinance does not allow vehicle owners to modify their mufflers. The police department began with an educational program and developed business cards with QR code for more information.
 - Hiring method questions included:
 - Lateral hiring question for both departments.
 - A mix of hiring methods are used in both departments.
 - Occasionally, only lateral positions are hired, which may be dependent upon on the number of previous candidates attending an academy.
 - What are the age requirements for hiring?
 - Fire - 18 years old
 - Police - 21 years old
 - Uvalde tragedy and outcomes
 - Town's police and fire personnel training consists of an integrative process.

Adjourn

Chairperson Marsh asked for a motion to adjourn the meeting. Mr. Thayer motioned and Ms. Peterson seconded the motion.

The meeting adjourned at 3:51 p.m.

The next Public Safety Commission meeting is scheduled for December 1, 2022 at 3:00 p.m. at the Municipal Courtroom.