



Design Review Board Meeting Minutes - Draft

Chair Stuart Butler
Vice Chair Garo Chalian
Charles Fletcher
Mike Borgelt
John Manka
Chris Leever
Robert Lange

Wednesday, January 26, 2022

6:00 PM

**Hybrid Board Meeting
Town Hall Council Chambers
100 N. Wilcox Street
Castle Rock, CO 80104**

**<https://crgov.webex.com/crgov>
Phone In: 720-650-7664
Meeting Number: 2496 107 9590
Password: 2022DRBMeeting**

This hybrid meeting is open to the public and will be held in a virtual format in accordance with the Board and Commission Electronic Participation, Connected and Hybrid Meeting Policy. Public may choose to attend in person at Town Hall or electronically or by phone if preferred. This meeting will be hosted online and can be accessed using link and meeting information above.

**** ALL TIMES ARE APPROXIMATE ****

DINNER FOR BOARD MEMBERS

CALL TO ORDER / ROLL CALL

The meeting was called to order at 6:00 p.m. by Vice Chair Chalian.

Present 6 - Vice Chair Garo Chalian, Charles Fletcher, Mike Borgelt, John Manka, Chris Leever, and Robert Lange

Not Present 1 - Chair Stuart Butler

Attendance 8 - Laura Cavey, Tony Felts, Donna Ferguson, Amy Becker, Julie Parker, Keith Johnston, Thomas Reiff, and Desiree LaFleur

CERTIFICATION OF MEETING

Mr. Felts confirmed the meeting and agenda had been noticed in accordance with the Open Meetings Law.

APPROVAL OF MINUTES

[DRB 2022-001](#)

December 15, 2021 Design Review Board Meeting Minutes

Moved by Manka, seconded by Borgelt, to approve the Dec. 15, 2021 Design Review Board Meeting Minutes as presented. The motion passed by the following vote: 6 to 0

Yes: 6 - Vice Chair Chalian, Fletcher, Borgelt, Manka, Leever, and Lange

Not Present: 1 - Chair Butler

TOWN COUNCIL UPDATE

Town Council member Cavey reported that Town Council voted that all board and commission members must be Castle Rock residents. Current members that are not residents can finish out their term. Non-residents can be considered if no other applicants apply for the position.

PUBLIC HEARING ITEMS

[DRB 2022-002](#)

Ms. Ferguson presented the Site Development Plan for the Castle Rock Library/Part of Block 1, First Amendment Plat of Castle Plaza. There are two variances to consider: the minimum setback from the roadway and the minimum tree requirement. Ms. Ferguson reviewed the purview of the Board. Staff recommends approval as the SDP meets criteria.

Applicant: Bob Pasicznyuk, Douglas County Library director and various design construction and engineering professionals working on the project presented. The professionals included: Jeff Pittman with Fransen Pittman Construction, Matthew Stewart with OPN Architects, Bill Bowen, and Sharon Procopio with JVA Civil.

Public Comment: None

Moved by Lange, seconded by Manka to approve DRB 2022-002 SDP for Castle Rock Library based on the applicable code criteria and the evidence presented. The motion passed by the following vote: 5 to 1

Yes: 5 - Vice Chair Chalian, Borgelt, Manka, Leever, and Lange

No: 1 - Fletcher

Not Present: 1 - Chair Butler

BOARD MEMBER ITEMS

Check for quorum for upcoming meetings

Vice Chair Chalian checked for quorum and Board members present plan to attend the upcoming Board meetings.

ITEMS FROM STAFF

Mr. Felts informed the Board that the Feb. 9 meeting will most likely be canceled. A legal training, primarily for the new members, will be held on Feb. 23 and the Board agreed it will be in person. There is nothing on the Feb. 23 meeting agenda at this time.

ADJOURN

Moved by Chalian, seconded by Borgelt to adjourn the meeting at 7:13 p.m. The motion passed by the following vote: 6 to 0

Yes: 6 - Vice Chair Chalian, Fletcher, Borgelt, Manka, Leever, and Lange

Not Present: 1 - Chair Butler