



Public Safety Commission Meeting Minutes - Draft

Chairperson Dan Smoker
Vice Chair Kerstin Keough
Clark Hammelman
Don MacBrayne
Nate Marsh
Janet Peterson
Carl Smith
Steve Thayer
Mike Wells

Thursday, October 7, 2021

3:00 PM

Castle Rock Municipal Courtroom,
100 Perry St., Castle Rock, CO 80104

This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time.

Call to Order and Attendance

Chairperson Smoker called the meeting to order at 3:02 pm

Guest - Pete Mangers, Revenue Manager

Sara Ruby - Finance Department

Present 9 - Chairperson Dan Smoker, Vice Chair Kerstin Keough, Clark Hammelman, Don MacBrayne, Nate Marsh, Janet Peterson, Carl Smith, Steve Thayer, and Mike Wells

Attendance 3 - Rich Martin, Jack Cauley, and Deborah Stanley

Approval of Meeting Minutes

[PS 2021-034](#) Public Safety Commission meeting minutes - Sept. 2, 2021

Attachments: [PSC09-02-2021 Minutes](#)

Ms. Keough moved to approve the September 2, 2021 minutes. Mr. Marsh seconded the motion; the motion carried.

Yes: 9 - Chairperson Smoker, Vice Chair Keough, Hammelman, MacBrayne, Marsh, Peterson, Smith, Thayer, and Wells

Fire Department Report

[PS 2021-035](#) CRFD August Report

Attachments: [CRFD August Report](#)

- Commission members were emailed a copy of the Fire Department's August report prior to today's meeting.
- Deputy Chief Martin explained to Commission members that Chief Croom was away on business and family matters. He then introduced Battalion Chief (BC) Eric Morgenthaler and Acting BC Jay Allen.
 - As part of the Acting BC program, each member is required to attend a Public Safety Commission meeting as part of their training.
- Call volume is up 12 percent, which is the highest level this year. This is also the busiest year in the 23 years, Chief Martin has been

with the department.

- Hospital diversions are still an issue. Deputy Chief Martin gave a brief explanation of the department's procedures.
- Deputy Chief Martin was asked if the Town is under any fire restrictions - no, but our fire danger level is trending high.

Police Department Report

[PS 2021-037](#) CRPD August Report

Attachments: [CRPD August Report](#)

- Commission members were emailed a copy of the Police Department's August report prior to today's meeting.
- The Police Department is working on hiring an officer and a dispatcher.
 - The department is fully staffed and currently has no officer vacancies. We are only one of three Colorado agencies, fully staffed. This could be an issue for the department, in the future.
 - The department received 111 applicants when normally it receives over 200.
 - Many of the applicants are laterals from other departments. Not seeing many younger college graduates or prior military applicants.
 - Since 2020, the country started seeing a decrease in applications. We are now just starting to see this trend ourselves.
 - All sectors of the workforce are experiencing similar issues. We will be looking to fill six more positions in January, if the ballot measures pass.
- Chief Cauley was appointed to the Board of Directors for the International Association of Chiefs of Police (IACP). His term will end in 2024.
 - The IACP is the world's largest and most influential professional association for police leaders.
 - It has more than 31,000 members in 165 countries.
 - Chief Croom is a board member of the International Association of Fire Chiefs (IAFC). It is very rare to have both chiefs serve simultaneously as board members for these prominent organizations.
- The department's parking lot expansion is progressing. The area is part of a flood plain and a floodwall will need to be constructed first. The completed project will provide 40 additional parking spots.
- Chief Cauley was asked about the cameras being installed by the HOAs and any possible use by the Police Department. Brief discussion followed.
- Chief Cauley asked commission members to contact him should they want future demonstrations/presentations.

Special Presentation - 2022 Philip S Miller Nonprofit Funding Program applications

- Philip S. Miller Resource Grant Program - The annual budget set for this program is \$40,000.

Pete Mangers presented an overview of the program. A cap of five individual grants are awarded annually. The budget for this program is reviewed and approved annually by Town Council. To be eligible, applicants must be a 501(c)(3) or 501(c)(19) organization. Funding requests must include provisions for the necessities of life: water, energy, food or shelter assistance.

Applicant presentations:

American Legion Post 1187 - requested amount: \$2,500

- Senior vice Commander Larry Underwood presented an overview of Post 1187.
- Requested funding would be used to assist homeless and low-income veterans and current service members in meeting their food, shelter, and energy needs.
- The grant would help fund the cost of sending four local high school students to the State Leadership Conference.
- Funds from this grant will also be used to purchase U.S. flags for display throughout Castle Rock and uniforms for Post members who volunteer to serve in the Honor Guard for funerals and other ceremonies to honor military veterans.
- The Post is run by all volunteers and is solely dependent on donations.

Crisis Center - requested amount \$20,000

- Executive Director Jennifer Walker presented an overview of the Crisis Center.
- Requested funding would be used to provide emergency shelter, food, personal care items and therapy for victims of domestic violence.
- In addition, the grant provides funds for legal advocacy, safety plans, case management and community resources through the Community Advocacy Program (CAP).
- In 2020, the agency reached 1,846 community members through 34 education, outreach and prevention activities. The Crisis Center is the only agency serving those impacted by domestic violence in our area.
- The organization collaborates with Douglas County law enforcement on the Lethality program and operates a mobile advocacy program.

Help & Hope Center - requested amount \$20,000

- Executive Director Dan Marlow presented an overview of the Center.
- Funding would be used to purchase food for the food bank. The goal of the food bank is to provide at least seven days of food to residents in need, serving over twenty client households per day, five days per week.
- Funding will not only support the on-site food bank but will also provide support for the agency's once a month off-site senior food banks located at Reyn Rock Plaza, Oakwood Apartments and Auburn Ridge - three low-income older adult housing facilities here in Castle Rock.
- In 2020, Help & Hope Center provided 20,048 community members with \$2,054,682 of direct and in-kind client assistance and distributed \$1,481,574 in food, hygiene, and household supplies.

Commissioner comments:

- Mr. Mangers was asked about the funding amount. The grant is not funded through the Town budget. This is an independent grant - Mr. Mangers.
- Discussion ensued concerning increasing the award to \$42,500. Mr. Mangers will inquire.
- Brief discussion held on increased funding in the future.

Commission recommendations:

- After a discussion was held on each organization's request and presentation, Commission members agreed unanimously to recommend funding as follows -
 - o American Legion Post 1187 - \$2,500
 - o Crisis Center - \$18,750
 - o Help & Hope Center - \$18,750

Commission recommendations will be presented to Council in November.

New Business

Ms. Keough proposed the following motion -The Public Safety Commission resolve to formally and publicly declare our support for a YES vote on ballot questions 2A and 2D, thereby supporting the future funding and growth of Castle Rock Police and Fire and Rescue departments. Mr. Thayer seconded the motion. All were in favor.

Old Business

n/a

Adjourn

Mr. Smoker made a motion to adjourn the meeting: Ms. Keough seconded the motion. All were in favor.

The meeting adjourned at 4:00 pm

The next Public Safety Commission meeting is scheduled for November 4, 2021. This meeting will be hosted by the Police Department.