



Board of Adjustment Meeting Minutes - Final

Linda Baumann - Chair
Talena Jensen - Vice Chair
Kenneth Arnold
Richard Coffey
Kathryn Gienger

Thursday, January 7, 2021

6:00 PM

Virtual Board Meeting

Online: <https://crgov.webex.com/crgov>

Phone-in: 720-650-7664

Meeting Number: 146 483 9656

Meeting Password: 7DxQmZsMp24

This meeting is open to the public and will be held in a fully virtual format in accordance with Town Council Meeting Special Procedures During Declared Disasters.

Virtual Board Meeting

Online: <https://crgov.webex.com/crgov>

Phone-in: 720-650-7664

Meeting Number: 146 483 9656

Meeting Password: 7DxQmZsMp24

**** ALL TIMES ARE APPROXIMATE ****

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Chair Baumann. The meeting was held as a "Connected Meeting" in accordance with the Special Procedures During Declared Disasters.

ROLL CALL

Town Attorney Allen joined the meeting at 6:02 p.m.

Present 5 - Linda Baumann, Talena Jensen, Kenneth Arnold, Richard Coffey, and Kathryn Gienger

Attendance 6 - Tim Dietz, Elizabeth Allen, Tony Felts, Tammy King, Sharon Chavez, and Sandra Aguilar

CERTIFICATION OF MEETING

Ms. King confirmed that the agenda and meeting had been noticed in accordance with the requirements of the Open Meetings Law.

APPROVAL OF MINUTES

[BOA 2020-012](#) Approval of December 3, 2020 Board of Adjustment Meeting Minutes

Attachments: [December 3, 2020 Board of Adjustment Meeting Minutes](#)

Moved by Arnold, seconded by Jensen, that minutes of the December 3, 2020 Board of Adjustment meeting be approved as presented. The motion passed by the following vote: 5 to 0

Yes: 5 - Baumann, Jensen, Arnold, Coffey, and Gienger

PUBLIC HEARING ITEMS

[BOA 2020-013](#) Request for Approval of Variance from the Minimum Side Yard Setback R-3 (Multi-Family Residential)

Attachments: [Staff Report](#)

[Attachment A: BOA Application Packet – BOA20-0006 – 29 S Cantril Street](#)

Ms. King presented the Request for Approval of Variance from the Minimum Side Yard Setback R-3 (Multi-Family Residential). Staff recommends approval as it meets criteria.

Applicant: Jay Belk provided additional details, specifically the exact encroachment dimensions.

Public Comment: none

Moved by Jensen, seconded by Baumann to approve the Raccoon Ranch LLC's request for approval of a variance from the minimum required side yard setback of 28" to bring current construction up to code for the benefit of constructing an addition on an existing garage in the R-3 zone. The motion passed by the following vote: 4 to 0 with 1 abstain

Yes: 4 - Baumann, Jensen, Arnold, and Coffey

Abstain: 1 - Gienger

Meeting went into Recess

Meeting Reconvened

Moved by Gienger, seconded by Baumann to approve a 5-minute recess. The motion passed by the following vote: 5 to 0

Yes: 6 - Baumann, Jensen, Arnold, Coffey, Gienger, and Chavez

Moved by Jensen, seconded by Arnold, to amend the Variance to align with the clarification of the precise measurements as there was a discrepancy between the application and the report. The motion passed by the following vote: 5 to 0

Yes: 5 - Baumann, Jensen, Arnold, Coffey, and Gienger

TOWN COUNCIL UPDATE

Council Liaison Tim Dietz reported that he appreciated the detail to which the Board conducts their business.

BOARD MEMBER ITEMS

Chair checked for quorum and there were no conflicts anticipated.

ITEMS FROM STAFF

Ms. King reported that the item continued from December for the variance at 121 S. Gilbert Road is expected to be heard in March. It did not appear on this agenda as the applicant had withdrawn the application as significant changes are expected. The item will be reposted and noticed.

Chair Baumann and Attorney Allen reminded the Board that legal education is available.

ADJOURN

Moved by Baumann, seconded by Jensen, that the Board of Adjustment meeting be adjourned at 7:36 p.m. The motion passed by the following vote: 5 to 0

Yes: 5 - Baumann, Jensen, Arnold, Coffey, and Gienger