



Historic Preservation Board Meeting Minutes - Final

Chair John Beystehner
Vice-Chair David Goode
Carlos Salinas
Steven Crosier
Annamarie Engelhard
James Gleim
Mike Borgelt

Wednesday, May 5, 2021

6:00 PM

Virtual Commission Meeting
Online: <https://crgov.webex.com/crgov>
Phone-in: 720-650-7664
Meeting Number: 146 909 4625
Meeting Password: 2021HPBMeeting

**** ALL TIMES ARE APPROXIMATE ****

CALL TO ORDER / ROLL CALL

The meeting was called to order at 6:00 p.m. by Vice-Chair Goode. The meeting was held as a "Connected Meeting" in accordance with the Special Procedures During Declared Disasters.

Present 5 - Vice Chair David Goode, Carlos Salinas, Annamarie Engelhard, James Gleim, and Mike Borgelt

Not Present 2 - Chair John Beystehner, and Boardmember Steven Crosier

Attendance 6 - Desiree LaFleur, Julie Kirkpatrick, Tara Vargish, Julie Parker, Elizabeth Allen, and Sandra Aguilar

CERTIFICATION OF MEETING

Ms. Kirkpatrick confirmed the meeting and agenda has been noticed in accordance with the requirements of the Open Meetings Law.

APPROVAL OF MINUTES

[HPB 2021-009](#) Minutes: April 7, 2021 Historic Preservation Board Meeting Minutes

Attachments: [HPB04.07.2021Minutes-DRAFT](#)

Moved by Gleim, seconded by Salinas to approve the April 7, 2021 Historic Preservation Board Meeting minutes. The motion passed by the following vote: 5 to 0

Yes: 5 - Goode, Salinas, Engelhard, Gleim, and Borgelt

Not Present: 2 - Chair Beystehner, and Boardmember Crosier

TOWN COUNCIL UPDATE

Town Councilmember LaFleur reported that she has seen people participating in the scavenger hunt.

DISCUSSION ACTION ITEMS

[HPB 2021-010](#) Grant Application: 208 N. Cantril Street (Dyer House) - Lots 4, 5, & 6, Block 14, Craig & Gould's Addition to Castle Rock, Town of Castle Rock, County of

Douglas, Colorado

Attachments: [Staff Memorandum](#)

[Attachment A: Vicinity Map](#)

[Attachment B: Local Restoration Grant Application](#)

[Public Record: 208 N Cantril Grant Staff Report](#)

Ms. Kirkpatrick presented the Grant Application for 208 N. Cantril Street (Dyer House), a locally and nationally landmarked property.

Moved by Boardmember Gleim, seconded by Boardmember Salinas, that Historic Preservation Board approve the grant for \$1,755.54 to assist with window restoration and storm door installation at the Dyer House, located at 208 N. Cantril Street, per the grant application submitted by the property owner. The motion passed by the following vote: 5 to 0

Yes: 5 - Goode, Salinas, Engelhard, Gleim, and Borgelt

Not Present: 2 - Chair Beystehner, and Boardmember Crosier

[HPB 2021-008](#) Discussion: Historic Preservation Month Activities (Version 2, Continued from April 7, 2021)

Attachments: [April 7 - Staff Presentation](#)

[April 7 - C. Welch line drawing](#)

[April 7 - Town of Castle Rock plat](#)

[April 7 - CR Museum cut-out 3D puzzle](#)

[April 7 - Sample Crack-the-Code puzzle](#)

[April 7 - Sample Paint-by-Number Castle Rock](#)

[Public Record: Placemat 1](#)

[Public Record: Placemat 2](#)

[Public Record: discussion items staff](#)

Ms. Kirkpatrick updated the Board on the activities for Historic Preservation Month. A news release has gone out for the scavenger hunt, Scavenge the Rock. Prizes are available and will be drawn on June 5. Ms. Kirkpatrick showed her appreciation for the collaboration between the Museum, Community Relations team, Parks and Rec, and staff. Two place mats were created, a color by number with word find and maze and the second was the Welch line drawing. Appreciation was given to the Public Art Commission for their assistance. This Place Matters is an Instagram promotion with participants to provide a picture with a pet and post at #ThisPlaceMatters with a tag for CRgov. Angie Delao with the Museum provided additional comments.

Per a recommendation from Board member Salinas, Vice-Chair Goode received an unanimous thumbs up from the Board to place planning for Historic Preservation Month on the November meeting agenda in order to have more timely preparation. The Board is planning to help distribute the place mats, with no more than two Board members gathering at once.

[HPB 2021-011](#) Discussion: Public Art Commission Collaboration: Board Member Salinas

Board member Salinas reported on the collaboration with Public Art Commission regarding Historic Preservation month activities. The group felt it would be beneficial to start planning earlier in the year to help for better timing with collaboration. Ms. Kirkpatrick mentioned the Painting Positively campaign and the possibility of including historic landmarks. Many ideas were discussed at the Public Art Commission Collaboration meeting.

[HPB 2021-012](#) Discussion/Direction: An Ordinance Amending the Castle Rock Municipal Code Regarding Historic Preservation Board Membership Adding a Non-Voting Liaison

Attachments: [Staff Memorandum](#)

[Attachment A: DRAFT Ordinance](#)

[Attachment B: Castle Rock Historical Society & Museum letter of support](#)

[Public Record: Non-voting liaison staff presentation](#)

Ms. Kirkpatrick reported that Town Council directed staff to provide an ordinance for the Historic Preservation Board to add to a nonvoting liaison representing the Castle Rock Historical Society and Museum to foster additional collaboration. This representative would be nominated by the Historical Society Board and appointed by Town Council.

Moved by Boardmember Borgelt, seconded by Boardmember Engelhard to recommend to Town Council to add a non-voting member liaison to the Historic Preservation Board from the Castle Rock Historical Society and Museum. The motion passed by the following vote: 5 to 0

Yes: 5 - Goode, Salinas, Engelhard, Gleim, and Borgelt

Not Present: 2 - Chair Beystehner, and Boardmember Crosier

BOARD MEMBER ITEMS

Design Review Board member, David Goode, said the board had a study session regarding legal aspects which the Historic Preservation Board will be having this meeting.

Check for quorum for upcoming meetings

Design Review Board Update

Vice Chair Goode checked for quorum and Goode will not be available June 2 and Gleim is tentative. All members plan to be available for the July 7 meeting.

ITEMS FROM STAFF

Ms. Kirkpatrick reported the new CLG representative is Jason Obrien with History Colorado and will help with CLG training. Ms. Kirkpatrick provided the link for the training calendar and recommended Board members attend as warranted, with budget available to cover those training costs. New board member interviews are on May 11 with a total of 9 applications. For the June 2 meeting, there will be administrative business, voting for the recommendations for chair, vice chair, and DRB representative for Town Council consideration. July 7, Barbara Darden,

historic architect consultant, will present the Craig & Gould Recon Survey. Town Council will consider a formal proclamation in May for Historic Preservation month at the next Town Council Meeting.

ADJOURN TO STUDY SESSION

Moved by Vice-Chair Goode, seconded by Boardmember Salinas to adjourned the meeting at 6:51 p.m. and go into a study session.

Yes: 5 - Goode, Salinas, Engelhard, Gleim, and Borgelt

Not Present: 2 - Chair Beystehner, and Boardmember Crosier