



## Public Safety Commission Meeting Minutes

Chairperson Dan Smoker  
Vice Chair Kerstin Keough  
Jose Guerrero  
Nate Marsh  
Janet Peterson  
Carl Smith  
Steve Thayer  
Mike Wells  
Chrissy Williams

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Thursday, October 1, 2020

3:00 PM

PSTF North Building - Red Room  
301 Malibu St.  
Castle Rock, CO 80109

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This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time.

The Public Safety Commission meets monthly at the Town of Castle Rock Fire & Rescue Headquarters or Police Department.

### 3:00 P.M. Call to Order and Attendance

Chairperson Smoker called the meeting to order at 3:00 p.m

Guests - Pete Mangers, Revenue Manager

**Present** 7 - Vice Chair Kerstin Keough, Chairperson Dan Smoker, Chrissy Williams, Nate Marsh, Carl Smith, Steve Thayer, and Mike Wells

**Not Present** 2 - Janet Peterson, and Jose Guerrero

**Attendance** 3 - Norris Croom, Tim Gorman, and Deborah Stanley

### Approval of Meeting Minutes

[PS 2020-027](#) Public Safety Commission meeting minutes - September 3, 2020

**Attachments:** [PSC Sept. 3, 2020 minutes](#)

**Mr. Marsh moved to approve the September 3, 2020 minutes. Ms. Williams seconded the motion; the motion carried.**

**Yes:** 7 - Vice Chair Keough, Chairperson Smoker, Williams, Marsh, Smith, Thayer, and Wells

**Not Present:** 2 - Peterson, and Guerrero

### Fire Department Report

#### CRFD August Report

- Commission members were emailed a copy of the Fire Department's August Report prior to today's meeting.
- Fire Department personnel have been deployed to Wildland fires here in the state for the past seven weeks.
  - Reimbursement for the deployments cover our costs.
  - The department has submitted reimbursement paperwork, totaling \$137,000, for the Grizzly Creek Fire.
  - The brush truck used for deployments is undergoing

- maintenance and will be available to deploy in two weeks.
- In the past two weeks, Douglas County has seen an increase in COVID cases.
  - If trend continues, the County might move from Level 1 - Cautious to Level 2 - Concern
  - The increase could be due to the Labor Day holiday and schools reopening.
  - The County has not seen any significant increases in hospitalizations.
- Chief Croom was asked the progress on the ISO review.
  - Water information and other required data have been submitted to ISO.
  - Due to COVID, ISO is behind schedule.
  - The Town reduced it's rating from a 5 to a 2 four years ago and is hoping to reduce it down to a 1. We should know more the first part of next year.
  - Only 98 fire departments nationwide are both accredited and have an ISO rating of 1.
- Chief Croom was asked about the use of ketamine.
  - Our medical director still supports its use.
  - The state has formed a task force to review its use. We expect the state to remove it from protocols in the future.
  - The department uses it very infrequently.
- The County and the Town are still under Stage 1 fire restrictions.
  - Even though temperatures are down, we are on the edge of extreme drought conditions.
  - The Town is watching closely as water usage is up here in Castle Rock.
  - The statewide fire ban expired October 3.

## Police Department Report

[PS 2020-029](#) CRPD August Report

Attachments: [CRPD August Report](#)

- Commission members were emailed a copy of the Police Department's August report prior to today's meeting.
- Commander Gorman distributed the Police Department's 2019 Annual Report to commission members.
- Public Safety Commission members were invited to attend the swearing-in ceremony scheduled for October 12, 9:00 a.m.
  - Seven officers will be sworn-in.
  - Event will be held at 301 Malibu St., the North Building of the Public Safety Training Facility campus.
  - Contact Becky Hernandez if you plan to attend.
- Thefts from motor vehicles are up.
  - 70% of vehicle break-ins occur in unlocked cars.

- The department is looking at a number of different tactics.
- The department has had better luck with cameras. Able to identify suspects by posting images on social media and bulletins.
- Commander Gorman was recognized for his employment longevity.
  - On October 10, Commander Gorman will be employed with the Town for 38 years.
  - Most tenure of any Town employee.
- Commander Gorman was asked if the department uses DNA testing for cold cases - no, the department has only one cold case.
  - Brief discussion of the case.
  - No suspects.
- Commander Gorman was asked about the decrease in traffic stops and tickets.
  - The department is leaving the issuance of tickets to officer compassion and discretion.
- Commander Gorman was asked about the seven officer vacancies the department has had this year.
  - Majority left to go to other jurisdictions.
  - The option to select FPPA will help with staffing and retention.
  - The department is pleased to welcome three additional volunteers to the Victim Assistance Unit. This is a tremendous program. The department will consider providing a presentation of the program in the future.

### **Special Presentation - 2021 Philip S Miller Nonprofit Funding Program applications**

- Philip S. Miller Resource Grant Program - The annual budget set for this program is \$40,000.
  - Pete Mangers presented an overview of the program. A cap of five (5) individual grants are awarded annually. The budget for this program is reviewed and approved annually by Town Council.
    - To be eligible, applicants must be a 501(c) (3) or 501(c) (19) organization. Funding requests must include provisions for the necessities of life: water, energy, food or shelter assistance.
  - Applicant presentations:
    - American Legion Post 1187 - requested amount: \$2,500
      - Senior Vice Commander Larry Underwood presented an overview of Post 1187.
      - Requested funding would be used to assist homeless and low-income veterans and current service members in meeting their food, shelter, and energy needs.
      - The grant would help fund the cost of sending two local high school students to the American Legion Boys State Leadership Conference.

- Funds from this grant will also be used to purchase U.S. flags for displaying throughout Castle Rock and uniforms for Post members who volunteer to serve in the Honor Guard for funerals and other ceremonies to honor military veterans.
- Crisis Center - requested amount \$20,000
  - Executive Director Jennifer Walker presented an overview of the Crisis Center.
  - Requested funding would be used to provide emergency shelter, food, personal care items and therapy for victims of domestic violence.
  - The grant would also provide funds for legal advocacy, safety plans, case management and community resources through the Community Advocacy Program (CAP).
  - In 2019, the agency assisted nearly 8,000 people, of which approximately 50% were from Castle Rock.
- Douglas County Veterans Monument Foundation - requested amount \$15,000
  - Chairman Jarrod Wildman presented an overview of the foundation.
  - The foundation provides emergency assistance grants of up to \$2,000 for veterans in need, to assist with mortgage/rent, utilities, and car repairs.
  - Funds will also be used to preserve the Douglas County Veterans Monument as an iconic gathering place.
  - The primary fundraisers funding this program have all been cancelled this year due to COVID-19 and social distancing requirements.
- Help & Hope Center - requested amount \$20,000
  - Executive Director Dan Marlow presented an overview of the Center.
  - Funding would be used to purchase food for the food bank. The goal of the food bank is to provide at least seven days of food to residents in need.
  - Funding will not only support the on-site food bank but will also provide support for the agency's once a month off-site senior food banks located at Reyn Rock Plaza, Oakwood apartments and Auburn Ridge - three low-income older adult housing facilities here in Castle Rock.
  - In 2019 Help & Hope Center provided 20,431 community members with \$2,003,186 of direct and in-kind client assistance. In 2019 the Center distributed \$1,468,578 in food, hygiene, and household supplies.
- Home Builders Foundation - requested amount \$7,500

- Executive Director Beth Forbes presented an overview of the foundation.
- The mission of the foundation is to build independence, provide opportunities, and elevate lives for individuals with physical disabilities and their families.
- The foundation provides essential home modifications such as ramps, stair lifts, and remodels to individuals with physical disabilities and their families at no cost.
- On average, the foundation lifts a financial burden of more than \$8,000 for each of the Castle Rock community members it serves.
- Commissioner comments:
  - Mr. Mangers was asked about the funding amount. The grant is not funded through the Town budget. This is an independent grant - Mr. Mangers.
  - Brief discussion held on increased funding in the future.
- Commission recommendations:
  - After a discussion was held on each organization's request and presentation, Commission members agreed unanimously to recommend funding as follows -
    - American Legion Post 1187 - \$2,500
    - Crisis Center - \$10,000
    - Douglas County Veterans Monument Foundation - \$10,000
    - Help & Hope Center - \$12,500
    - Home Builders Foundation - \$5,000
- Commission recommendations will be presented to Council in November.

## New Business

- Chairperson Smoker reminded commission members of the attendance policy - a limit of six missed meetings in a 12-month period.
- Our Town Council liaison has resigned. Town Council has chosen not to fill this position until after the elections in November.

## Old Business

- n/a

## Adjourn

Ms. Keough made a motion to adjourn the meeting; Mr. Thayer seconded the motion. All were in favor.

**The meeting adjourned at 4:34 p.m.**

**The next Public Safety Commission meeting is scheduled for  
November 5, 2020 at 3:00 p.m. at the Police Department**