



Public Works Commission Meeting Minutes - Final

William Leung, Chair
Larry Grauberger, Vice-Chair
Butch Stinton
Kevin Raasch
Maricela Shukie
Mike White

Monday, March 2, 2020

5:30 PM

**Castle Rock Service Center
4175 N. Castleton Court
Castle Rock, CO 80104**

This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed.

Dinner and Informal Discussion

Call To Order

- Present** 5 - Larry Grauberger, Chair William Leung, Butch Stinton, Butch Stinton, and Commissioner Maricela Shukie
- Not Present** 2 - Chair Kevin Raasch, and Mike White
- Attendance** 5 - Dan Sailer, Caryn Johnson, Frank Castillo, Brian Kelley, and Monica Cammalleri

Public Comment on Items Not on the Agenda

There were no public comments.

Action Items

[PWC 2020-001](#) Approval of January 6, 2020 Meeting Minutes

Motion made by Commissioner Larry Grauberger, seconded by Commissioner Butch Stinton to approved the meeting minutes from January 6, 2020 meeting.

- Yes:** 4 - Grauberger, Chair Leung, Stinton, and Commissioner Shukie
- Not Present:** 2 - Chair Raasch, and White

[PWC 2020-002](#) Resolution Approving a Construction Contract between the Town of Castle Rock and Jalisco International, Inc., for the Plum Creek Parkway Roadway Widening & Roundabout Improvement Phase 1B Project

The purpose to request Town Council to approve a Resolution approving a Construction Contract with Jalisco International, Inc. for the Plum Creek Parkway Roadway Widening & Roundabout Improvement Project. The work includes installation of new storm sewer pipe, drainage inlets and manholes, constructing roundabouts at Gilbert Street and Eaton Street, constructing two new eastbound lanes, and replacing the pavement on the existing lanes between Gilbert and Eaton. There will be new sidewalk along the south side of the roadway with Rectangular Rapid Flashing Beacons (RRFB) at all pedestrian crossings. The project has a retaining wall along the back of the sidewalk in the eastern portion, and patterned concrete for median cover.

Motion made by Commissioner Butch Stinton, seconded by Commissioner Larry Grauberger to approved the Resolution Approving a Construction Contract between

**the Town of Castle
Rock and Jalisco International, Inc., for the Plum Creek Parkway Roadway
Widening & Roundabout Improvement Phase 1B Project**

Yes: 4 - Grauberger, Chair Leung, Stinton, and Commissioner Shukie

Not Present: 2 - Chair Raasch, and White

**PWC 2020-003 Award of Contracts for the 2020 Pavement Maintenance Program, and
Capital Projects**

The purpose of this item is to seek the Commission's recommendation to Council to approve the award of the six (6) Pavement Maintenance Program (PMP) and Capital Improvements Project contracts for 2020. PMP is the Town's annual program that allows us to make the needed repairs to the street system. This program is necessary to keep our infrastructure in good condition for the safety of the traveling public and extend the useable life of the street. To do this, we generally employ several different types of treatments. Various treatments were presented.

Town staff determines which streets require maintenance by evaluating the street's condition rating based on a visual analysis. Following the visual inspection, staff utilizes a pavement maintenance software program, Cartegraph, to establish condition ratings which rates them from poor to excellent condition. After all these factors are analyzed, the type of street maintenance treatment is identified. The software's recommendations are evaluated and a comprehensive plan is created to maintain the program's overall condition index (OCI) goals and develop a budget for maintenance.

**Motion made by Commissioner Maricela Shukie, seconded by Commissioner Larry Grauberger to approved the Award of Contracts for the 2020 Pavement Maintenance Program,
and Capital Improvement Projects**

**PWC 2020-004 Resolution Approving a Construction Contract with Straight Line Sawcutting,
Inc. for the 2020 Town Facility Parking Lot Improvement Project**

The purpose of this is to request Commission's endorsement to Town Council for entering into a construction contract Straight Line Sawcutting, Inc. to perform parking lot maintenance activities. Maintaining the Town's Facility parking lots is important for public safety, and a means to preserve and extend the useable life of the pavement. The 2020 Town Facility Parking Lot Improvement Project will address the parking lots at Service Center, Front and Back lots, Red Hawk Club House, Red Hawk Maintenance Shop, Rhyolite Park, Recreational Center, Milestone Pump Station, Miller Treatment Plant, A7 Well Field, and Castle Oaks Lift Station.

Motion made by Commissioner Butch Stinton, seconded by Commissioner Maricela Shukie to approved the Resolution Approving a Construction Contract with Straight Line Sawcutting, Inc. for the 2020 Town Facility Parking Lot Improvement Project

Yes: 4 - Grauberger, Chair Leung, Stinton, and Commissioner Shukie

Not Present: 2 - Chair Raasch, and White

PWC 2020-005 Resolution Approving a Variance Pursuant to Chapter 9.16.070.E of the

Castle Rock Municipal Code for Night Time Construction Activities Related to the 2020 Pavement Maintenance Program, 2020 Town Facility Parking Lot Improvement Program, and 2020 Capital Improvement Program Projects

The Public Works Department is requesting a variance to the Town's noise ordinance to allow for various planned street maintenance and construction activities to occur at night within Town limits outside of the time periods currently permitted by the Municipal Code. The variance would be from April, 2020 to November, 2020.

By authorizing night work, impacts to the traveling public and businesses will be minimized. Construction activities suitable for night work will, in general, have the activity duration reduced by half. This is due to the ability to have larger areas of oneway traffic or close portions of a street, which allows contractors to have a larger area to work in to increase productivity. The night work, in general, will start at approximately 7:00 p.m. and be completed by 5:00 a.m., prior to peak morning traffic.

Staff and the Town's contractors understand the importance of minimizing noise disturbances adjacent to residential areas during night time activities. All night work scheduled will be approved by the Town to minimize resident disruption. The project team will conduct public outreach to provide residents with advance notice of scheduled night time work. Staff is recommending approval of the variance to the Town's noise ordinance in order to minimize disruption to the traveling public and normal business activities.

Motion made by Commissioner Butch Stinton, seconded by Commissioner Larry Grauberger to approved the Resolution Approving a Variance Pursuant to Chapter 9.16.070.E of the Castle Rock Municipal Code for Night Time Construction Activities Related to the 2020 Pavement Maintenance Program, 2020 Town Facility Parking Lot Improvement Program, and 2020 Capital Improvement Program Projects

Yes: 4 - Grauberger, Chair Leung, Stinton, and Commissioner Shukie

Not Present: 2 - Chair Raasch, and White

[PWC 2020-006](#) Resolution Authorizing the Town Manager and Finance Director to Reallocate Approved Funds for the Pavement Maintenance Program, and the Street Reconstruction Program

This item is requesting the Public Works Commission formal recommendation to Town Council for the approval of a Resolution authorizing the Town Manager and Finance Director to reallocate contract funds among independent Pavement Maintenance Program (PMP) contracts, and Street Reconstruction contracts that have been approved by Town Council. This approval provides for the efficient adjustment of work scopes among contracts that result from changes that are identified during the course of the year without any increase to the approved PMP, and Street Reconstruction budgets. In past years staff has noticed that it is common to realize savings in some contract areas and increases in others as a result of changing conditions and newly identified maintenance needs.

In order to expedite completion of projects within the PMP, and the Street Reconstruction Program, staff is requesting that Council authorize the Town Manager and Finance Director to reallocate savings as necessary in certain approved contract to other approved contracts as necessary to accommodate any identified changes to work scopes. These reallocations of funds will not increase the total appropriated budget for the programs.

Motion made by Commissioner Butch Stinton, seconded by Commissioner Maricela to approved the Resolution Authorizing the Town Manager and Finance Director to

Reallocate Approved Funds for the Pavement Maintenance Program, and the Street Reconstruction Program

Yes: 4 - Grauberger, Chair Leung, Stinton, and Commissioner Shukie

Not Present: 2 - Chair Raasch, and White

Informational / Discussion Items

[PWC 2020-007](#) Projects Update - Dan Sailer

An overview of the current Public Works projects/programs was provided to the Commission in their packet.

Town Council Liaison Comments

Councilperson Johnson updated the Commission staff on Council items.

Commissioner Comments / Questions

Adjourn

Meeting adjourned at 7:30 p.m.