Historic Preservation Board
Meeting Minutes - Final

Desiree LaFleur
Carlos Salinas
John Beystehner
David Goode
Steven Crosier
Annamarie Engelhard
James Gleim

Wednesday, June 3, 2020 **6:00 PM** **Virtual Board Meeting**
Online: https://crgovb.webex.com
Phone-in: 720-650-7664
Meeting Number: 969 230 634
Meeting Password: June3HPB

This meeting is open to the public and will be held in a fully virtual format in accordance with Town Council Meeting Special Procedures During Declared Disasters.

To join the meeting online, visit: http://crgov.webex.com
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**** ALL TIMES ARE APPROXIMATE ****

In lieu of appearing in person for public comment, please sign up to speak by sending an email to the Town Planner, Julie Kirkpatrick (jkirkpatrick@crgov.com) no later than 1 P.M. on the day of the hearing, to be added to the list of speakers. Public comments may also be submitted in writing via email to the Town Planner, to be included in the public record.

CALL TO ORDER / ROLL CALL

The meeting was called to order at 6:00 p.m. by Chair Beystehner. The meeting was open to the public and held in a fully virtual format in accordance with Town Council Meeting Special Procedures During Declared Disasters.

Present 7 - Vice Chair Desiree LaFleur, Carlos Salinas, Chair John Beystehner, David Goode, Steven Crosier, Annamarie Engelhard, and James Gleim

Attendance 6 - Sandra Aguilar, Elizabeth Allen, Julie Kirkpatrick, Julie Parker, Jason Bower, and Tara Vargish

CERTIFICATION OF MEETING

Staff member Julie Kirkpatrick confirmed the meeting and agenda had been posted according to the Open Meetings Law.

ELECTION OF OFFICERS, ETC.

HPB 2020-007 Discussion Action Item: Election of Chair

Nominated by Gleim to re-appoint Beystehner as Chair of the Board. Seconded by LaFleur.
The motion passed: 6-0 (Beystehner with abstaining)

Yes: 6 - Vice Chair LaFleur, Salinas, Goode, Crosier, Engelhard, and Gleim

Abstain: 1 - Chair Beystehner

HPB 2020-008 Discussion Action Item: Election of Vice-Chair

Nominated by Goode to re-appoint La Fleur as Vice Chair of the Board. Seconded by Salinas.
The motion passed: 7-0

Yes: 7 - Vice Chair LaFleur, Salinas, Chair Beystehner, Goode, Crosier, Engelhard, and Gleim

HPB 2020-009 Discussion Action Item: Appointment of Design Review Board Representatives (2)

Nominated by LaFleur, and accepted by Goode and with a nomination by Beystehner, and accepted by Crosier for Goode and Crosier to be the Design Review Board representatives.
The motion passed: 7-0

Yes: 7 - Vice Chair LaFleur, Salinas, Chair Beystehner, Goode, Crosier, Engelhard, and Gleim

APPROVAL OF MINUTES

HPB 2020-005 Minutes: February 5, 2020 Historic Preservation Board Meeting

Attachments: HPB02.05.2020Minutes-DRAFT

Moved by LaFleur, seconded by Crosier, that Historic Preservation Board minutes from Feb. 5, 2020 be Approved as presented.
The motion passed: 7-0

Yes: 7 - Vice Chair LaFleur, Salinas, Chair Beystehner, Goode, Crosier, Engelhard, and Gleim

TOWN COUNCIL UPDATE

Mayor Pro-Tem Bower updated the Board that Council is looking at changes to the Town budget as it has been significantly impacted by COVID-19. Town Attorney Bob Slentz is retiring; Council, after a nation-wide search has provided an offer for his replacement.

PUBLIC HEARING ITEMS

HPB RESO 2020-002 Resolution: Landmark Alteration Certificate: 620 2nd Street Garage Re-Build

Attachments: Staff Memorandum

Attachment A : Vicinity Map

Attachment B: Resolution

Attachment C: Proposed Site Plan, Elevation Drawings, and Color/materials
Attachment D: Cultural Resource Survey, updated July, 2019 & Property Photos
Attachment E: Stalheim Engineers, Inc., Evaluation of Existing Detached Garage Letter dated February 13, 2020
Attachment F: Public Comments

Public Record Document: Staff Presentation HP - 620 Second

Public Record Document: Applicant Presentation HP - Kirk House Garage

Staff member Julie Kirkpatrick provided details regarding the application for the building of a garage at 620 Second Street, a locally land marked property. Staff recommends approval as the design does meet Town criteria.

Applicant: Nathan Albers, architect, representing the owner Jody Anderson, presented additional details.

Public Comment: none

Moved by LaFleur, seconded by Salinas, that HPB Resolution 2020-01 Landmark Alteration Certificate for 620 2nd Street be Approved as presented.
The motion passed: 7-0

Yes: 7 - Vice Chair LaFleur, Salinas, Chair Beystehner, Goode, Crosier, Engelhard, and Gleim

DISCUSSION ACTION ITEMS

HPB 2020-003 Discussion Action Item: Historic Preservation Month Celebration Ideas (v.2 Follow Up Discussion)

Staff member Kirkpatrick reported that the events for May's Historic Preservation Month were canceled due to COVID-19 and hope to reschedule them for fall.

HPB 2020-006 Proclamation: May 2020 proclaimed as Historic Preservation Month (presented at Town Council May 5, 2020)

Attachments: Historic Preservation Month Proclamation 2020

Mayor Pro-Tem Bower did take the proclamation for Historic Preservation Month to Council for approval.

BOARD MEMBER ITEMS

Chair Beystehner checked for quorum for the July 1, 2020 meeting and all board members plan to be in virtual attendance.

Check for quorum for upcoming meetings

ITEMS FROM STAFF

Staff member Julie Kirkpatrick stated that the funds for the grants and assistance for trolley tours are no longer available as the Town's budget has been cut due to COVID-19. Cara Reed, neighborhood liaison, in her monthly HOA newsletter, highlighted historical aspects in Town to acknowledge Historic Preservation Month and and hopes to highlight the walking tours too.

ADJOURN

The meeting was adjourned at 7:02 p.m.

Moved by Beystehner, seconded by Goode, that the meeting be adjourned.
The motion passed: 7-0

Yes: 7 - Vice Chair LaFleur, Salinas, Chair Beystehner, Goode, Crosier, Engelhard, and Gleim