



## Design Review Board Meeting Minutes - Final

Chair Stuart Butler  
Vice Chair Desiree LaFleur  
Garro Chalian  
Dennis Dickey  
Bob Pasicznyuk  
Michelle Wimmer  
Charles Fletcher

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Wednesday, May 22, 2019

6:00 PM

Town Hall  
100 N. Wilcox Street  
Castle Rock, CO 80104

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This meeting is open to the public. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed.

**\*\* ALL TIMES ARE APPROXIMATE \*\***

### DINNER FOR BOARD MEMBERS

### CALL TO ORDER / ROLL CALL

The meeting was called to order at 6:00 p.m.

**Present** 4 - Michelle Wimmer, Vice Chair Desiree LaFleur, Chair Stuart Butler, and Charles Fletcher

**Not Present** 3 - Dennis Dickey, Bob Pasicznyuk, and Garro Chalian

**Attendance** 4 - Sandra Aguilar, Elizabeth Allen, Jason Bower, and Julie Kirkpatrick

### CERTIFICATION OF MEETING

Staff member, Julie Kirkpatrick, confirmed that notice of this meeting and the agenda had been posted and witnessed in accordance with the requirements of the Open Meetings Law.

### APPROVAL OF MINUTES

[DRB 2019-005](#) Minutes: March 27, 2019 Design Review Board Meeting Minutes

**Attachments:** [March 27, 2019 DRB Minutes-DRAFT](#)

**With a motion by Board Member Fletcher and a second by Board Member Wimmer, the minutes for the March 27, 2019 meeting were approved.**

**Passed: 4-0**

### TOWN COUNCIL UPDATE

Mayor Pro Tem Bowers provided an update regarding Town Council looking into purchasing portions of property at the Plum Creek golf course. Council also requested staff propose sizes and numbers of goats, pigs and ducks that could be allowed. Council approved the first reading of the ordinance that would prohibit the sale of kratom to people under the age of 18.

### PUBLIC HEARING ITEMS

**Present** 4 - Charles Fletcher, Vice Chair Desiree LaFleur, Michelle Wimmer, and Chair Stuart Butler

**Not Present** 3 - Bob Pasicznyuk, Dennis Dickey, and Garro Chalian

[DRB 2019-006](#) Site Development Plan: Facade and Landscaping Improvements at 501 N. Wilcox Street (Independent/Guaranty Bank)

**Attachments:** [Agenda Memorandum - Staff Report](#)

[Attachment A: Site Development Plan - facade and landscape](#)

Staff member Julie Kirkpatrick presented the site development plan for facade and landscape changes to 501 N. Wilcox St. which staff recommends approval. Applicants Scott Vencill and Jose Aguirre presented the proposed improvements and provided samples.

**Board Member Fletcher moved to approve the Site Development Plan for 501 N. Wilcox St. as shown. The motion was seconded by Board Member Wimmer and was approved.**

**Passed: 4-0**

**Yes:** 4 - Wimmer, Vice Chair LaFleur, Chair Butler, and Fletcher

**Not Present:** 3 - Dickey, Pasicznyuk, and Chalian

[DRB 2019-007](#) Site Development Plan: Patio Changes at 215 N. Wilcox Street (Riverwalk North)

**Attachments:** [Agenda Memorandum - Staff Report](#)

[Attachment A: Site Development Plan Amendment - patio expansion, trail stairs](#)

[Attachment B: Patio Rendering](#)

Staff member Julie Kirkpatrick presented the application for Riverwalk North for a patio extension. Staff recommends approval with the condition that Town Council approves the right of way vacation. Applicants Dan Craine and Deron Granville were available for questions from the board. The patio would be extended further out from existing plans into the right of way and stairs would be added leading down to the trail from the Douglas County building.

**Board Member Fletcher moved to approve the Site Development Plan for Patio Enclosure on 215 N. Wilcox St. on the condition Town Council approves the Right of Way. The motion was seconded by Board Member LaFleur and was passed.**

**Passed: 4-0**

**Yes:** 4 - Wimmer, Vice Chair LaFleur, Chair Butler, and Fletcher

**Not Present:** 3 - Dickey, Pasicznyuk, and Chalian

## DISCUSSION ACTION ITEMS

None

## BOARD MEMBER ITEMS

Board Member LaFleur invited the board to view the new painting at the Castle

Rock Museum.

#### **ITEMS FROM STAFF**

Mrs. Kirkpatrick informed the board the Municipal Code, Chapter 2 regarding attendance for boards and commissions is being adjusted for clarity and parity. The proposal is to allow 3 unexcused absences per year instead of the current 6 absences. The board asked for clarification on what constitutes an excused absence and provided input. Mrs. Kirkpatrick will inform the Town Clerk of the board's discussion.

#### **ADJOURN**

The meeting was adjourned at 6:43 p.m.