



## Planning Commission Meeting Minutes - Final

David Kay - Chair  
Laurie Van Court - Vice Chair  
Dan Ahrens  
Chris Cote  
Charles Fletcher  
Richelle McKim

---

Thursday, May 9, 2019

6:00 PM

Town Hall  
100 N. Wilcox Street  
Castle Rock, CO 80104

---

**This meeting is open to the public. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed.**

**\*\* ALL TIMES ARE APPROXIMATE \*\***

### DINNER FOR BOARD MEMBERS

### CALL TO ORDER / ROLL CALL

**Present** 6 - Laurie Van Court, Chair David Kay, Charles Fletcher, Dan Ahrens, Richelle McKim, and Chris Cote

**Attendance** 2 - Elizabeth Allen, and Kevin Wrede

### CERTIFICATION OF MEETING

Mr. Wrede confirmed the meeting notice and agenda had been posted as required by the Open Meetings Law.

### APPROVAL OF MINUTES

[PC 2019-010](#) Minutes: April 25, 2019 Planning Commission Meeting Minutes

**Attachments:** [April 25, 2019 Planning Commission Meeting Minutes-DRAFT](#)

Commissioner Fletcher moved to approve the April 25 2019 Planning Commission Meeting minutes as written, Vice Chair Van Court seconded.

**Passed: 6-0**

**Yes:** 6 - Van Court, Chair Kay, Fletcher, Ahrens, McKim, and Cote

### TOWN COUNCIL LIAISON UPDATE

None

### STAFF PRESENTATIONS

[PC 2019-011](#) Presentation/Update: Items from Castle Rock Stormwater

**Attachments:** [Staff Memorandum - Storm Drainage Manual](#)

[Public Record Documents: Stormwater Criteria Revisions](#)

David Van Dellen, Stormwater Manager provided the Commission with an overview of the updates being made to the Storm Drainage Design and Technical Criteria Manual. Water will be presenting this item to Town Council in the

upcoming weeks.

**Commissioner Cote motioned to recommend support of the Ordinance be presented to Town Council, Vice Chair Van Court seconded the motion.**

**Passed: 6-0**

**Yes:** 6 - Van Court, Chair Kay, Fletcher, Ahrens, McKim, and Cote

## **COMMISSION ITEMS**

Chair Kay checked availability for a quorum for upcoming Commission Meetings, the Commissioners present plan to attend the meetings. Commissioner Fletcher is unavailable for the June 27, 2019 meeting.

## **STAFF UPDATE**

Mr. Wrede gave the following updates:

Portions of Right-of-Way vacations have been approved for area streets around the Encore project (South Street, First Street and Wilcox Street)

The Lanterns item that was continued from the April 25th meeting is being presented on May 23rd.

Title 17 Code Updates may be presented at the May 23rd meeting as well.

## **ADJOURN**

Chair Kay adjourned the meeting.