



## Public Safety Commission Meeting Minutes - Final

Janet Peterson, Chairperson  
Dan Smoker, Vice-chairperson  
Tim Arvidson  
Bonnie Dews  
David Dostaler  
Jose Guerrero  
Kerstin Keough  
Ruby Martinez  
Chrissy Williams

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Thursday, October 3, 2019

3:00 PM

Castle Rock Fire & Rescue  
Headquarters  
300 Perry Street  
Castle Rock, CO 80104

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This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time.

The Public Safety Commission meets monthly at the Town of Castle Rock Fire & Rescue Headquarters or Police Department.

### Call to Order and Attendance

Chairperson Peterson called the meeting to order at 3:02 p.m.

Guests: Pete Mangers - Revenue Manager  
Anna Maria Menza - Finance Department

**Present** 8 - Tim Arvidson, Bonnie Dews, David Dostaler, Kerstin Keough, Ruby Martinez, Janet Peterson, Dan Smoker, and Chrissy Williams

**Not Present** 1 - Jose Guerrero

**Attendance** 3 - Norris Croom, Jack Cauley, and Deborah Stanley

### Approval of Meeting Minutes

[PS 2019-032](#) Public Safety Commission meeting minutes - September 5, 2019

**Attachments:** [PSC Sept. 5, 2019 minutes](#)

**Mr. Smoker moved to approve the September 5, 2019 minutes. Mr. Arvidson seconded the motion; the motion carried.**

**Yes:** 8 - Arvidson, Dews, Dostaler, Keough, Martinez, Peterson, Smoker, and Williams

**Not Present:** 1 - Guerrero

### Police Department Report

[PS 2019-031](#) CRPD August Report

**Attachments:** [CRPD August Report](#)

- Chief Cauley distributed the Police Department's August monthly report.
- The Police Department has selected 95 police officer candidates to take the written test.

- The department has some unexpected vacancies.
  - Retirement of one of the detectives.
  - The PIO is leaving at the end of October, moving out of the country with his family.
- The PIO position will be the most challenging to fill and will not be filled until January.
  - The department is currently using other officers to assist and backfill.
  - The Fire Department is also assisting with the transition.
- The department has been short a K-9 dog for quite a while and now has a new K-9 in training (the training will take about a year to complete).
- The department is replacing its backup generator.
  - The old diesel generator is being replaced by one that runs on natural gas.
  - The old generator was built into the building and will need to be disassembled.
  - The new generator has enough capacity to power the whole building. The old generator did not.
- The much-needed expansion of the Police Department's parking lot has been budgeted into the 2020 budget.
  - The project, which will expand the parking lot on the south side of the current lot, will involve removing the existing hill.
- This year's Touch a Truck event had its best turnout.
  - Officer Smith started this program four years ago and it has grown in popularity each year.
- September was Suicide Awareness month. The Police Department participated in getting the word out to the community and first responders.

## Fire Department Report

[PS 2019-031](#) CRPD August Report

**Attachments:** [CRPD August Report](#)

- Chief Croom distributed the Fire Department's August monthly report.
- October is Fire Prevention month. This year's theme is "Not every hero wears a cape, plan and practice your escape!"
  - The department is inviting residents to develop a home fire escape plan.
    - Members of the Fire Department will review the plans on one of four designated drop-off days.
    - Participants will be entered for a chance to win dinner at the firehouse.
  - The department is hosting its annual Fire Safety Poster contest through schools all across Castle Rock.
    - Winning posters will be made into decals and placed

- on the sides of fire trucks for an entire year.
- Winning students will be treated to an ice cream social in their classroom.
- The landscaping has been completed at Station 152. The excess rock will be used for the Public Safety Training Campus (PSTC) Building 2 project.
- Station 154 is getting new siding.
  - The project will be completed by the end of next week.
  - The new exterior will better blend with surrounding businesses.
- The footings and foundation have been poured for PSTC Building 2. The building completion date is spring of 2020.
- The department is finishing the Master Plan drafts.
  - The Master Plan will be presented to Council in January.
  - The plan will now extend to five years to align with the Town's budget cycle.
  - The Strategic Plan will be presented to Public Safety and Mr. Corliss in December.
- The four recruits in the Fire Academy just passed their midterms and will graduate in December.
- The department has three members attending paramedic school. One will finish in January and the other two in late spring.
- The new FPO's have finished their training and are now on shift, providing 24/7 coverage out of Station 152. This is a new program that will provide additional resources.
  - This schedule allows for afterhours inspections and will save on overtime and callbacks.
- The department responded to another fall off the Rock, a week ago, Monday. Patient was a 19-year-old male. Injuries included a concussion and multiple fractures. The patient is progressing well.
  - This is the second fall in 45 days.
- Chief Croom spoke about the 2020 budget and the portion of property taxes that go to the Town.
  - No new positions funded for the next five years.
  - The Fire Department will receive 4.7 million in funding over the next five years to replace SCBAs, radios and cardiac monitors, and to fund the bay remodels at Station 154 and 155.
  - The majority of Town funding comes from sales tax.
  - Discussion on revenue opportunities and Mr. Corliss' support.
- Chief Croom briefed Commission members on the blasting incident that occurred on September 26.
  - Incident occurred west of South Ridge Road and south of Mikelson Boulevard.
  - Debris was expelled onto existing home sites. No injuries occurred.
  - This is not normal and is completely unacceptable.

- The contractor deviated from existing plans. The Fire Department has revoked the blasting permit and the contractor is prohibited from operating within the Town of Castle Rock.
  - The construction company will pay for home inspections for all affected homeowners.
- The area has received no significant moisture recently and as a result, the Douglas County Sheriff's Office has issued Stage 1 fire restrictions. Chief Croom gave his Castle Rock Stage 1 fire restrictions to Mr. Corliss this afternoon.
- The department had two members deploy for Hurricane Dorian.
  - Members of Task Force 1.
  - Team drove to Jacksonville, Florida and staged there until reassigned to Orlando, Florida. From there, the team was sent to Ft. Stewart, Georgia and then Ft. Bragg, North Carolina before returning to Colorado. At each location, the teams practiced their tasks and participated in trainings.

### **Special Presentation - 2020 Philip S Miller Nonprofit Funding Program applications**

- Philip S. Miller Resource Grant Program - The annual budget set for this program is \$40,000.
  - Pete Mangers presented an overview of the program.
    - To be eligible, applicants must be a 501(c) (3) or 501(c) (19) organization. Funding requests must include provisions for the necessities of life: water, energy, food or shelter assistance.

#### **Applicant presentations:**

- Crisis Center - requested amount: \$20,000
  - Executive Director Jennifer Walker presented an overview of the Crisis Center.
  - Requested funding would be used to provide emergency shelter, food, personal care items and therapy and for victims of domestic violence. Half of the clients served reside in Castle Rock.
  - Provides legal advocacy, safety plans, case management and community resources through the Community Advocacy Program (CAP).
  - In 2018, the agency assisted over 7,700 people, of which approximately 50% were from Castle Rock. Approximately 70% of Crisis Center clients do not access any public service, saving the Town of Castle Rock approximately \$1.14 million a year.
- Help & Hope Center (formerly Douglas / Elbert Task Force) - requested amount: \$20,000
  - Executive Director Dan Marlow presented an overview of the Task Force.
  - Funding would be used to purchase food for Mela's

Pantry, which is a client's choice food bank. The goal of the food bank is to provide at least seven days of food to residents in need.

- Funding will not only support the on-site food bank but will also provide support for the agency's once a month off-site senior food banks located at Reyn Rock Plaza, Oakwood apartments and Auburn Ridge - three low-income older adult housing facilities here in Castle Rock.
- In 2018, the Help & Hope Center used the Philip S. Miller grant award to purchase 79,706 lbs. of food. Approximately 8,206 clients from Castle Rock received food with this funding. The Help & Hope Center also provides at risk school-aged children (100 currently in the program) with food for the weekends.

**Commission comments:**

- Would like to see a broader representation of non-profit organizations. Maybe some benefitting children and veterans. Not only serving just one part of our community.
- Better notification to the community of grant availability. Email reminders are sent out to past recipients and press releases are placed on the Town's website - Mr. Mangers.
- Mr. Mangers was asked if there were other grants available - Douglas County has a broad spectrum of available grants. The Town offers one other; the Council Community Grant, which is community based and supports smaller requests.

## Commission Recommendations

[PS 2019-034](#)     2019 Philip S. Miller Resource Grant Program

**Attachments:**   [2019 Philip S. Miller Resource Grant Program.pdf](#)

Discussion was held on each organization's request and presentation. Ms. Dews made a motion recommending the following Philip S. Miller Grant amounts; Mr. Smoker seconded the motion.

Vote results: 8 yea. All in favor. Motion passed unanimously.

Recommendation to Council:

Crisis Center - \$20,000

Help & Hope Center - \$20,000

Recommendation will be presented to Council on November 05.

## New Business

Discussion on having Public Safety Commission representation at this year's Starlighting event. Maybe work in shifts.

- The purpose would be to bring attention to the needs of Public Safety.
- Specific message. No solutions, just hard facts and numbers. Get with Chief Cauley and Chief Croom for information.
- Last year Ms. Peterson and Ms. Martinez joined Douglas County Dispatchers outside of Fire Station 151 to hand out flyers. Ms. Peterson will check to see if dispatchers are planning to attend this year.
- Commissioners will draft the information sheets at next month's meeting. Maybe a card or one-piece flyer.

## Old Business

N/A

## Commissioner Comments and Questions

- Ms. Dews notified the Commission that New Hope Church will host four different, one-hour sessions on fraud protection, presented by the District Attorney. Ms. Dews will provide additional details.
- Ms. Dews informed the Commission that the Red Cross is offering Emergency Response training on October 19. Ms. Dews will provide additional details.
- Chief Croom was asked about the frequency of opioid overdoses here in Castle Rock - we are very fortunate and maybe have one call a month.
- Any issues with vaping? Not many.

## Adjourn

Ms. Peterson made a motion to adjourn the meeting; Mr. Dostaler seconded the motion. All were in favor.

The meeting adjourned at 4:22 p.m.

**The next Public Safety Commission meeting is scheduled for November 7, 2019 at 3:00 p.m. at the Police Department**