



Public Safety Commission Meeting Minutes

Travis Menard, Chairperson
Janet Sloan, Vice-Chairperson
Tim Arvidson
Bonnie Dews
David Dostaler
Kerstin Keough
Ruby Martinez
Keith Moreland

Thursday, June 7, 2018

3:00 PM

Castle Rock Police Station
100 Perry Street
Castle Rock, CO 80104

This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time.

The Public Safety Commission meets monthly at the Town's Fire & Protection Headquarters or Police Department.

Call to Order and Attendance

Former Vice-Chairperson Dews called the meeting to order at 3:01 p.m.

Present 8 - Bonnie Dews, Travis Menard, Keith Moreland, Janet Sloan, Tim Arvidson, David Dostaler, Kerstin Keough, and Dan Smoker

Not Present 1 - Ruby Martinez

Attendance 3 - Jack Cauley, Norris Croom, and Becky Hernandez

Approval of Meeting Minutes

[PS 2018-006](#) Public Safety Commission Meeting Minutes - May 3, 2018

Mr. Menard moved to approve the May 3, 2018 minutes. Ms. Sloan seconded the motion; the motion carried.

Yes: 8 - Dews, Menard, Moreland, Sloan, Arvidson, Dostaler, Keough, and Smoker

Not Present: 1 - Martinez

[PS 2018-014](#) Board Nominations - Chairperson

Mr. Dostaler made a motion to vote for the chairperson positions, Mr. Smoker seconded the motion.

Nominations for chairperson and vice-chairperson were requested.

- The following commissioners volunteered for the chairperson position: Ms. Dews and Mr. Menard. The commissioners voted Mr. Menard as the Chairperson (Vote 5-1).

[PS 2018-015](#) Board Nominations - Vice Chairperson

Mr. Smoker made a motion to vote for the vice-chairperson position, Mr. Arvidson seconded.

- The following commissioners volunteered for the vice-chairperson position: Mr. Arvidson and Ms. Sloan. The commissioners voted Ms. Sloan as the Vice-Chairperson (Vote 4-2).

Fire Department Report

- Interim Chief Croom introduced himself to the commission.
 - Explained hiring process for Fire Chief following Chief Morales' retirement last month.

[PS 2018-007](#) Fire Department's May and June 2018 Monthly Report.

- Interim Chief Croom distributed the Fire Department's April monthly report.
 - Meadows fire discussed.
- Town of Castle Rock and unincorporated Douglas County entered Stage 1 fire restrictions due to current weather conditions.
 - Experiencing similar conditions last seen in 2002.
 - Question regarding local helicopter services. Chief Croom discussed the recent changes with Rampart firefighting services. At this time, there is no helicopter firefighting service located within Castle Rock. Douglas County Commissioners are considering a long-term plan, but the Town County does have a Call When Needed (CWN) contract. The next Douglas County Commissioners' meeting is scheduled next week.
- Question on fireworks' sales - Chief Croom explained that the fire department cannot stop the sale of fireworks, but they can stop the use of fireworks during Stage 1 restrictions.
- Station 152 (485 Crystal Valley Parkway)
 - Grand opening - Aug. 4 from 10 - 12 (invitation forthcoming).
 - Final Completion is scheduled for June 20 with a soft opening expected the first week of July.
- Promotional ceremony - June 18 at 6 pm at Town Hall (invitation forthcoming).
- New fire academy.
 - Due to current firefighter openings, a new fire academy will be scheduled for August.
- Apparatus discussion.
 - Quint - the new Quint is in service; ceremony to be scheduled soon.
- Fire Academy (12 fire recruits graduated).

- One of the new Castle Rock firefighters was awarded class valedictorian and another was awarded the "Grit" award.
 - The new firefighters are completing orientation (June 20 assigned on-line).
- PSTF
 - Existing facility has been revised to contain maintenance bays, office space upstairs, equipment storage, and will include sprinklers but no classrooms.
 - Architect is currently updating plans.
- Question on deployments. Chief Croom stated there are no apparatus or personnel out on deployments at this time; however, the department expects to be available by June 25.
- Question on Volunteer Pension Fire Board. Chief Croom explained the process for representation on this board.

Police Department Report

[PS 2018-008](#)

Police Department's May and June 2018 Monthly Report.

- Chief Cauley distributed the Police Department's April monthly report.
- Staffing update.
 - Two commander retirements last month.
 - Promotions finalized for three corporals, three sergeants, and two commanders.
- Citizens' Police Academy's graduation is tonight, June 7.
- Police Academy graduation is tonight, June 7.
 - The two new graduating officers will enter the Field Training program.
 - The officers are expected to join the patrol division in September.
 - One new police officer was hired on Monday, June 4.
 - The department is fully staffed as of this date.
- One by one policing presentation by Chief Cauley.
 - Question regarding pushback or buy in on the One by One policing from the staff. Chief Cauley stated that the officers are very proud of what they do here and understand and agree with our department's culture.
 - Question on how the Chief plans on keeping the One by One policing fresh in everyone's minds. Chief Cauley stated it is done every day; also, our new annual award will keep it at the forefront.
 - Question on how to alert the community about what the police department is doing here with the One by One policing and can the public nominate for this award. Chief stated the department has been working at getting our messages out through our department's Facebook page. Discussion on evolution of the Town and how this program can be really successful. The commissioners would like to explore areas to assist in pushing the department's message out to the community.
- National Night Out.
 - Scheduled for Aug. 7 (5-10 pm) at the Philip S. Miller Park pavilions.

New Business

- Welcome and introductions of new commissioners.
- Volunteers requested for the Castle Rock Fire Department's pension board.
 - Vice-chairperson Sloan and Commissioner Keough volunteered.

Mr. Smoker made a motion to cancel the July 5, 2018 due to the holiday; Mr. Arvidson seconded. All were in favor.

Yes: 8 - Dews, Menard, Moreland, Sloan, Arvidson, Dostaler, Keough, and Smoker

Not Present: 1 - Martinez

Old Business

N/A

Commissioner Comments and Questions

N/A

Adjourn

Vice-chairperson Sloan made a motion to adjourn the meeting; Commissioner Keough seconded the motion. All were in favor. Meeting adjourned at 4:50 p.m.

The next Public Safety Commission meeting is scheduled for August 2, 2017 at 3:00 p.m. at the Fire Department.