



Historic Preservation Board Meeting Minutes - Final

Shaun Martin - Chair
Desiree LaFleur - Vice Chair
Carlos Salinas
John Beystehner
Lucia McConnell
Michelle Wimmer
Rebecca Smoldt

Wednesday, February 7, 2018

6:00 PM

Town Hall
100 N. Wilcox Street
Castle Rock, CO 80104

This meeting is open to the public. Three or more Council members may also attend this meeting, during which the items listed herein will be discussed

CALL TO ORDER

ROLL CALL

Present 6 - Lucia McConnell, Rebecca Smoldt, Michelle Wimmer, Carlos Salinas, Shaun Martin, and Desiree LaFleur

Not Present 1 - John Beystehner

CERTIFICATION OF MEETING NOTICE

Recording Secretary, Julie Parker confirmed that notice of this meeting and the agenda had been posted and witnessed in accordance with the requirements of the Open Meetings Law.

APPROVAL OF MINUTES

[HPB 2018-002](#) Approval of January 3, 2018 Minutes

Board Member Michelle Wimmer moved to approve the minutes as written. The motion was seconded by Board Member Rebecca Smoldt.

Yes: 6 - McConnell, Smoldt, Wimmer, Salinas, Martin, and LaFleur

Not Present: 1 - Beystehner

RESOLUTION OF APPRECIATION

[HPB 2018-001](#) Resolution of Appreciation for Judy Hostelter

Chair Martin read Resolution HP2018-01, recognizing the contributions of Judy Hostelter as past Historic Preservation Board Staff Liaison.

Board Member Lucia McConnell moved to approve and adopt the Resolution.
Board Member Carlos Salinas seconded the motion.

Yes: 6 - McConnell, Smoldt, Wimmer, Salinas, Martin, and LaFleur

Not Present: 1 - Beystehner

UNSCHEDULED APPEARANCES

Angie DeLeo, Director of Castle Rock Museum and Historical Society, gave

an update on planned Historic Preservation Month events. The Historical Society will offer Trolley tours on May 5, 2018. This year's theme is "Rhyolite" and historical buildings and sites containing rhyolite will be covered on the tour. They will also hold their 3rd annual Tea with entertainment by the Legendary Ladies, the event will be held at the new event center in Town, Urban.

TOWN COUNCIL UPDATE

Mr. Bower provided the following updates:

- A. The Town's Animal Ordinance is currently being reviewed, during the March 6th meeting, Town Legal staff will present findings to Town Council. Two Open Houses on this topic have been held in the past few years.

BOARD MEMBER ITEMS

[HPB 2018-003](#) **Board Member Items: Historic Preservation Budget**

Following up with Finance, Ms. Kirkpatrick states the Board has \$500-\$1000 to be used towards the Historic Preservation Month and education of the community.

[HPB 2018-004](#) **Board Member Items: Historic Preservation Month Events**

****Board Member McConnell** would like for the Board to re-visit the program, "This Place Matters" as a guide for Historic Preservation Month activities.

****The Board** is still interested in possibly producing a Coloring Book for the area school children.

****The idea of a "trading card" type item** with Historic information on one side and pictures to color on the other, was also discussed for future Historic Preservation Month events. Chair Martin expressed concerns with copyright laws pertaining to using photos of properties, Ms. Kirkpatrick will follow up with Legal and also suggested using sketches of properties.

****Chair Martin** directed the Subcommittee Members to email the Board and Ms. Kirkpatrick with more information about the "This Place Matters" program as well as a recap of Board ideas that have been discussed for Historic Preservation Month events.

****Chair Martin** would like the plan of events of the Historic Preservation Month to be finalized at the March meeting.

****The Board** also discussed the possibility of running a booth with historical information at the local Farmer's Market.

****Councilman Bower** suggested an Ice Cream Social at the Museum to get out in the community and raise interest in the upcoming Historic Preservation Month.

**Board Member Desiree LaFleur proposed the idea of supplying informational handouts to the Trolley Tour riders at each stop, making sure that the Historical Society is willing to let the Board work with them on their Trolley Tour.

ITEMS FROM STAFF

Ms. Kirkpatrick provided the following updates to the Board:

- A. Ms. Kirkpatrick and Board Member Carlos Salinas attended portions of the Saving Places Conference.
- B. Zoning Manager, Tammy King will be updating the Board at the March meeting on the recent Accessory Dwelling Unit Ordinance passed by Town Council.
- C. The Downtown Parking Open House will be held on March 1, 2018 at 5:30 pm at Town Hall.
- D. Councilman Bower informed the Board that the Town has hired a Community Officer, who is currently enforcing parking violations.

ADJOURN

Chair Martin adjourned the meeting to Study Session.

[HPB 2018-005](#) **Study Session - Historic Tax Credit Program presented by Mark Rodman, Deputy State Historic Preservation Officer**