



**Town of Castle Rock
100 North Wilcox Street
Castle Rock, CO 80104**

Town Council Meeting Minutes

Mayor Jennifer Green
Mayor Pro Tem Renee Valentine
Councilmember Jess Loban
Councilmember James Townsend
Councilmember Jason Bower
Councilmember George Teal
Councilmember Brett Ford

Tuesday, April 4, 2017

6:00 PM

Council Chambers

CALL TO ORDER / ROLL CALL

Mayor Green called the meeting to order at 5:10 PM

Present: 4 - Council Member Townsend, Mayor Green, Council Member Bower, and Council Member Teal

Not Present: 3 - Council Member Loban, Mayor Pro Tem Valentine, and Council Member Ford

RECESS TO EXECUTIVE SESSION

[EXEC](#)
[2017-006](#)

Executive Session: Miller's Landing Public Finance Agreement

Teal moved, seconded by Bower, to go into Executive Session pursuant to C.R.S. §24-6-402(4)(e) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations and instructing the Town's negotiators regarding the Miller's Landing Public Finance Agreement.

The motion passed by the following vote:

Yes: 4 - Loban, Green, Bower, and Teal

Not Present: 3 - Townsend, Valentine, and Ford

RECONVENE

Mayor Green reconvened the meeting at 6:44 PM.

Present: 6 - Council Member Loban, Council Member Townsend, Mayor Green, Council Member Bower, Council Member Teal, and Council Member Ford

Not Present: 1 - Mayor Pro Tem Valentine

INVOCATION - Pastor Tate Thronndson, Castlevue Baptist

PLEDGE OF ALLEGIANCE

COUNCIL COMMENTS

Teal requested the Council take a position to oppose HB 1242 (proposed increase in sales tax to fund transportation) and requested staff to prepare letters to the Douglas County legislative delegation, DRCOG officials, CML, Governor Hickenlooper and the Metro Mayor's caucus stating the Town's opposition and the reasons therefore.

Corliss recommended staff circulate a draft of the letter to assure that all points

were covered to the Council's satisfaction, and then the item be placed on the April 18th agenda for ratification.

Teal moved, seconded by Green, to direct staff to draft a letter stating the Town Council's opposition to HB 1242 for review and approval at the April 18, 2017 Council meeting.

The motion passed by the following vote:

Yes: 6 - Loban, Townsend, Green, Bower, Teal, and Ford

Not Present: 1 - Valentine

Other items presented were informational only and did not require action by Council.

[ID 2017-019](#)

Executive Session Report: Miller's Landing Public Finance Agreement

Mayor Green read the following statement into the record:

The participants in the executive session were: Town Manager David Corliss, Town Attorney Bob Slentz, Finance Director Trish Muller, Director of Development Services Bill Detweiler, EDC REpresentaitves Frak Gray and Marcus Notheisen, and EPS consultants Daniel Guimond and Elliot Kilham. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns. (*No objections were stated*).

[PROC 2017-003](#)

Proclamation: Arbor Day 2017

Green read the Proclamation declaring April 21, 2017 as Arbor Day into the record.

UNSCHEDULED PUBLIC APPEARANCES

The following members of the public made comments or asked questions of the Council related to a variety of items that were NOT included on the regular agenda:

Gary Herr

TOWN MANAGER'S REPORT

[DIR 2017-013](#)

Discussion/Direction: Call Special Town Council Meeting for Boards and Commissions Interviews on May 9, 2017

Teal moved, seconded by Green, to call a SPECIAL Town Council Meeting for 5:00

PM on May 9, 2017 for the purpose of conducting Board and Commission interviews.

The motion passed by the following vote:

Yes: 6 - Loban, Townsend, Green, Bower, Teal, and Ford

Not Present: 1 - Valentine

[ID 2017-020](#) **Update: Quasi-Judicial Projects**

[ID 2017-021](#) **Presentation: Castle Rock Water Conservation Website (CRconserve.com)**

TOWN ATTORNEY'S REPORT

None

ACCEPTANCE OF AGENDA

Loban moved, seconded by Teal, to accept the agenda as presented.

The motion passed by the following vote:

Yes: 6 - Loban, Townsend, Green, Bower, Teal, and Ford

Not Present: 1 - Valentine

CONSENT CALENDAR

[ORD 2017-006](#) **Ordinance Vacating a Portion of a Public Alley Located in the NW Quarter of Section 11, Township 8 South, Range 67 West, Town of Castle Rock (North Portion)** (Second Reading - Passed 7-0 on First Reading on March 28, 2017) *[Riverwalk Project]*

[ORD 2017-007](#) **Ordinance Vacating a Portion of a Public Alley Located in the NW Quarter of Section 11, Township 8 South, Range 67 West, Town of Castle Rock (South Portion)** (Second Reading - Passed 7-0 on First Reading on March 28, 2017) *[Riverwalk Project]*

[ORD 2017-008](#) **Ordinance Approving the First Amendment to the Franchise Agreement between the Town of Castle Rock and the Intermountain Rural Electric Association** (Second Reading - Passed 7-0 on First Reading on March 28, 2017) *[Riverwalk Project]*

[ORD 2017-009](#) **Ordinance Authorizing the Conveyance of Tract E, The Meadows Filing No. 20, Phase 1 to Douglas County School District RE-1** *[Low Meadow and Celestial Avenue in Meadows Town Center]* (Second Reading - Passed 7-0 on First Reading on March 28, 2017)

[ORD 2017-010](#) **Ordinance Approving the First Amendment to Water Lease Agreement between the Town of Castle Rock and the Town of**

Wiggins (Second Reading - Passed 7-0 on First Reading on March 28, 2017)

Green moved, seconded by Bower, to approve the Consent Calendar as read.

The motion passed by a vote of:

Yes: 6 - Loban, Townsend, Green, Bower, Teal, and Ford

Not Present: 1 - Valentine

QUASI JUDICIAL HEARINGS

[ORD 2017-005](#) **Ordinance Amending the Town's Zone District Map by Rezoning Lot 2, Block 1, Heckendorf Ranch Filing No. 2, 1st Amendment and Lot 2, Heckendorf Ranch Filing No. 2, 3rd Amendment from PD to PL-1 District [Crystal Valley Parkway and Plum Creek Boulevard]** (Second Reading - Approved 7-0 on First Reading on March 28, 2017)

Ordinance was presented on second reading; there were no changes, and no additional comment had been received since the prior hearing.

Teal moved, seconded by Ford, to approve Ordinance 2017-005 as presented on second reading.

The motion passed by the following vote:

Yes: 6 - Loban, Townsend, Green, Bower, Teal, and Ford

Not Present: 1 - Valentine

ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

[RES 2017-036](#) **Resolution Approving the Town of Castle Rock Services Agreement with HB&A, LLC for Construction Document Preparation Services [For Parks and Facilities Maintenance Building]**

Sprague presented information regarding need for and location of proposed Parks and Facilities Maintenance Building, and requested Council approval of service agreement with HB&A to prepare construction drawings so the project could be put out to bid this summer.

Teal moved, seconded by Loban, to approve Resolution No. 2017-036 as presented.

The motion passed by the following vote:

Yes: 6 - Loban, Townsend, Green, Bower, Teal, and Ford

Not Present: 1 - Valentine

[ID 2017-022](#) **Update: Preliminary 2016 Unaudited Year-End Financial Review**

Corliss reviewed highlights of preliminary (unaudited) financial reports, noting

revenues were approximately 3% above budget, and expenses were also below budget. Noted initial projections indicated the Town's revenue would be below the TABOR cap for 2016, so there was no issue of excess revenues.

ORD 2017-011 Ordinance Approving Supplemental Appropriations for 2017 and the First Amendment to the 2017 Budget Authorizing Changes for Year 2017 (First Reading)

Muller reviewed proposed first amendment to 2017 Budget. Noted approximately \$81 million of amendment resulted from carry over of funds previously appropriated in 2016 for various capital projects. Noted all of these projects were previously approved by Council. Reviewed the request for supplemental appropriations totaling approximately \$4 million.

Green moved, seconded by Ford, to approve Ordinance No. 2017-011 as presented on First Reading.

The motion passed by the following vote:

Yes: 6 - Loban, Townsend, Green, Bower, Teal, and Ford

Not Present: 1 - Valentine

DIR 2017-007 Discussion/Direction: TABOR 2015 Revenue Proposed Expenditures

Corliss noted staff had prepared a list of recommended, one time expenditure items for use of the 2015 excess TABOR revenues voters authorized the Town to retain in 2016.

Cauley, Morales and Goebel reviewed the proposed expenditures within the areas of public safety, emergency medical service and transportation improvements.

Townsend moved, seconded by Teal, to approve using the 2015 TABOR Revenue as authorized by voters in the November 2016 election for public safety, EMS and transportation expenditures as outlined.

The motion passed by the following vote:

Yes: 6 - Loban, Townsend, Green, Bower, Teal, and Ford

Not Present: 1 - Valentine

ADJOURN

The meeting was adjourned at 8:33 PM