



**Town of Castle Rock
100 North Wilcox Street
Castle Rock, CO 80104**

Town Council Meeting Minutes

Mayor Jennifer Green
Mayor Pro Tem Renee Valentine
Councilmember Jess Loban
Councilmember James Townsend
Councilmember Jason Bower
Councilmember George Teal
Councilmember Brett Ford

Tuesday, March 28, 2017

6:00 PM

Council Chambers

INVOCATION - Pastor Todd Meyer, Valley View Christian Church

CALL TO ORDER / ROLL CALL

Mayor Green called the meeting to order at 6:04 PM

Present: 7 - Council Member Loban, Council Member Townsend, Mayor Green, Council Member Bower, Mayor Pro Tem Valentine, Council Member Teal, and Council Member Ford

PLEDGE OF ALLEGIANCE

COUNCIL COMMENTS

Items presented were for discussion only and did not require direction from or action by Town Council.

[PROC
2017-002](#)

Presentation: My Water Pledge, the Mayor's Challenge

Green read the proclamation declaring April 2017 as Water Conservation Month into the record

UNSCHEDULED PUBLIC APPEARANCES

The following members of the public made comments or asked questions of the Council related to a variety of items that were NOT included on the regular agenda:

Josh Gildroy

TOWN MANAGER'S REPORT

Goebel noted based on a variety of circumstances, the Meadows Parkway Reconstruction project would be deferred until the summer of 2018.

[ID 2017-015](#)

Presentation: Pursuing Excellence Gold Tier 2017

[ID 2017-016](#)

Update: Monthly Department Reports

[ID 2017-017](#)

Update: Quasi-Judicial Projects

TOWN ATTORNEY'S REPORT

Deputy Town Attorney Hugdahl stated staff was planning to hold an open house seeking public input on potential changes to the Animal Code on April 11, 2017.

Noted the the Ordinance would be presented to Council for review and consideration after public input was incorporated.

ACCEPTANCE OF AGENDA

Green noted the Executive Session regarding the Town Attorney's performance evaluation would be deferred until a later date.

Valentine moved, seconded by Teal, to approve the agenda as presented, with the deletion of the Executive Session regarding the performance review for the Town Attorney.

The motion passed by the following vote:

Yes: 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

CONSENT CALENDAR

[MIN 2017-004](#) **Minutes: February 21 and March 7, 2017 Town Council Meeting**

ORD 2017-004 Ordinance Approving an Agricultural Lease with Ruppel Farms, LLC [Box Elder Well Field] (Second Reading - Approved March 7, 2017 on First Reading 6-0)

Valentine moved, seconded by Teal to approve the Consent Calendar as read.

The motion passed by a vote of:

Yes: 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

QUASI JUDICIAL HEARINGS

[ORD 2017-005](#) **Ordinance Amending the Town's Zone District Map by Rezoning Lot 2, Block 1, Heckendorf Ranch Filing No. 2, 1st Amendment and Lot 2, Heckendorf Ranch Filing No. 2, 3rd Amendment from PD to PL-1 District (First Reading) [Crystal Valley Parkway and Plum Creek Boulevard]**

Detweiler provided overview of proposed rezoning of two parcels to allow for construction of the Fire Station in Crystal Valley. Planning Commission recommended approval of the application.

Teal moved, seconded by Valentine, to approve Ordinance No. 2017-005 as presented on first reading.

The motion passed by the following vote:

Yes: 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

RECESS TO EXECUTIVE SESSION

[EXEC](#)
[2017-003](#)**Executive Session: Millers Landing Public Finance Agreement**

Green moved, seconded by Teal, to recess to Executive Session pursuant to C.R.S. §24-6-402(4)(e) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategies for negotiations and instructing the Town's negotiators regarding the Miller's Landing Public Finance Agreement at 6:56 PM.

The motion passed by the following vote:

Yes: 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

RECONVENE

The meeting reconvened at 9:27 PM

[EXEC](#)
[2017-005](#)**Executive Session Report: Millers Landing Public Finance Agreement**

Upon reconvening the meeting, Mayor Green read the following statement into the record:

The participants in the executive session were: Town Manager Dave Corliss, Deputy Town Attorney Heidi Hugdahl, Finance Director Trish Muller, Development Services Director Bill Detweiler and EPS consultants Daniel Guimond and Elliot Kilham. For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record. *(No objections were stated).*

EXTENSION OF MEETING

At 9:30 PM, Valentine moved, seconded by Teal, to extend the meeting until 10:00 PM.

The motion passed by the following vote:

Yes: 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS[RES 2017-033](#)**Resolution Adopting a Policy Regarding the Process for Appointment of Citizen Volunteers to the Town's Boards and Commissions**

Misare reviewed the process used in past years to recruit, interview and appoint citizen volunteers to the Town's 11 Boards and Commissions and questioned if Council desired any amendments to the procedures.

Valentine moved, seconded by Ford, to approve Resolution No. 2017-033 as presented.

The motion passed by the following vote:

Yes: 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

[DIR 2017-012](#) **Discussion/Direction: Applications for the Council Community Grant Program for the 1st Quarter 2017 (4 Applications)**

Muller reviewed applications for first quarter community grant funding.

The following members of the public made statements or asked questions on this item:

Pam Alsup Diane Shuck

Valentine moved, seconded by Ford, to approve a \$500 community grant for the Douglas County High School After Prom.

The motion passed by the following vote:

Yes: 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

Teal moved, seconded by Ford, to approve a \$500 community grant for the Castle View High School After Prom.

The motion passed by the following vote:

Yes: 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

Valentine moved, seconded by Ford, to approve a \$500 community grant for the Sky Cliff Stroke Center.

The motion passed by the following vote:

Yes: 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

[ORD 2017-006](#) **Ordinance Vacating a Portion of a Public Alley Located in the NW Quarter of Section 11, Township 8 South, Range 67 West, Town of Castle Rock (North Portion) (First Reading) [Riverwalk Project]**

Proposed Ordinance approved the vacation of an alley in order to facilitate construction of the Riverwalk development project, while retaining continued access to and the right to maintain all existing public and private utilities within the easement until such time as said utilities were relocated

Bower moved, seconded by Ford, to approve Ordinance No. 2017-006 as presented on first reading.

The motion passed by the following vote:

Yes: 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

ORD 2017-007 Ordinance Vacating a Portion of a Public Alley Located in the NW Quarter of Section 11, Township 8 South, Range 67 West, Town of Castle Rock (South Portion) (First Reading) *[Riverwalk Project]*

Proposed Ordinance approved the vacation of an alley in order to facilitate construction of the Riverwalk development project, while retaining continued access to and the right to maintain all existing public and private utilities within the easement until such time as said utilities were relocated. Noted this Ordinance was conditioned on the replatting of the lots adjacent to the vacated area into a single lot.

Bower moved, seconded by Ford, to approve Ordinance No. 2017-007 as presented on first reading.

The motion passed by the following vote:

Yes: 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

ORD 2017-008 Ordinance Approving the First Amendment to the Franchise Agreement between the Town of Castle Rock and the Intermountain Rural Electric Association (First Reading) *[Riverwalk Project]*

The proposed Ordinance approved an amendment to the existing Franchise Agreement between the Town and IREA in order to expand the uses for which Franchise Credit (as established in the Franchise Agreement) may be applied, including for private improvements which had a demonstrated public benefit.

Bower moved, seconded by Valentine, to approve Ordinance No. 2017-008 as presented on First Reading.

The motion passed by the following vote:

Yes: 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

ORD 2017-009 Ordinance Authorizing the Conveyance of Tract E, The Meadows Filing No. 20, Phase 1 to Douglas County School District RE-1 *[Low Meadow and Celestial Avenue in Meadows Town Center]* (First Reading)

Braurer reviewed request to convey a 10 acre dedicated school site to Douglas County School District for construction of a new Charter School scheduled to open in August 2018.

Valentine moved, seconded by Loban, to approve Ordinance No. 2017-009 as presented on first reading.

The motion passed by the following vote:

Yes: 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

[ORD 2017-010](#) **Ordinance Approving the First Amendment to Water Lease Agreement between the Town of Castle Rock and the Town of Wiggins (First Reading)**

Marlowe stated proposed amendment to 2016 lease extended the lease for three additional years and increased the leased amount from 300 to 600 acre feet per year.

Loban moved, seconded by Valentine, to approve Ordinance No. 2017-010 as presented on first reading.

The motion passed by the following vote:

Yes: 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

[RES 2017-034](#) **Resolution Approving the Town of Castle Rock / Ravenna Metropolitan District Spot Water Lease Agreement**

Marlowe reviewed proposed spot water lease for 195 acre feet of surplus water with Ravenna Metropolitan District. The agreement will terminate at the end of 2017.

Bower moved, seconded by Valentine, to approve Resolution No. 2017-034 as presented.

The motion passed by the following vote:

Yes: 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

EXTENSION OF MEETING

At 9:58 PM, Teal moved, seconded by Valentine, to extend the meeting until 10:30 PM

The motion passed by the following vote

Yes: 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

[RES 2017-035](#) **Resolution Adopting the 2016 Wastewater Master Plan**

Marlowe reviewed key findings and recommendations of the 2016 Waste Water Master plan which were based on a reassessment of the wastewater program needs for the Town.

Ford moved, seconded by Valentine, to approve Resolution No. 2017-035 as presented.

The motion passed by the following vote:

Yes: 7 - Loban, Townsend, Green, Bower, Valentine, Teal, and Ford

ADJOURN

The meeting was adjourned at 10:09 PM