



## Public Safety Commission Meeting Minutes - Final

Chairperson Nate Marsh  
Vice-Chair Clark Hammelman  
Debra Beck  
Don MacBrayne  
Richard Morton  
Andy Powell  
Carl Smith  
Steve Thayer  
Laurie Van Court

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Thursday, June 1, 2023

3:00 PM

Castle Rock Fire & Rescue  
300 Perry St., Castle Rock, CO 80104

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This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time.

### Call to Order and Attendance

Chairperson Marsh called the meeting to order at 3:01 p.m.

**Present** 8 - Chairperson Nate Marsh, Andy Powell, Richard Morton, Vice Chair Clark Hammelman, Carl Smith, Steve Thayer, Debra Beck, and Laurie Van Court

**Not Present** 1 - Don MacBrayne

**Attendance** 4 - Jack Cauley, Norris Croom, Matt Osborn, and Becky Hernandez

### Approval of Meeting Minutes

[PS 2023-016](#) Public Safety Commission meeting minutes - May 4, 2023

**Attachments:** [PSC 05-04-2023 Minutes](#)

**Mr. Morton moved to approve the May 4, 2023 minutes. Mr. Hammelman seconded the motion. All were in favor; the motion carried.**

**Yes:** 8 - Chairperson Marsh, Powell, Morton, Vice Chair Hammelman, Smith, Thayer, Beck, and Van Court

**Not Present:** 1 - MacBrayne

### Introductions

All commissioners were introduced to Ms. Van Court, the newly selected Public Safety Commissioner.

### Nomination

Chairperson Marsh requested selection of a new vice-chairperson. Mr. Morton nominated Mr. Hammelman; Mr. Powell seconded. No other nominations were received. All were in favor.

### Fire Department Report

[PS 2023-017](#) CRFD April Report

**Attachments:** [CRFD April Report](#)

- The commission members previously received the department's April report via email.
- Staffing updates
  - The department has three vacancies.
  - 230 applications were received.
  - Approximately 70 candidates were interviewed.
  - A couple of retirements are expected in Fiscal Year 2024.
  - The department expects to request a total of eight (8) new hires to attend the August 2023 West Metro Academy.
- 2024 Budget
  - The budgeting process continues as the Town works toward balancing all requests within the Town's 2023-2027 Balanced Financial Plan.
- Planning Commission (Annexation request)
  - Chief Croom attended a recent meeting regarding a five-acre annexation request and a zoning change located off Ridge Road.
  - Town Council presentation is scheduled for June 6.
  - Discussion on blasting as well as other issues.
- Questions for Chief Croom:
  - Will Council approve these presentations, or is it for informational purposes only? Chief Croom stated the Council will move to approve, and the Department will ask for their approval via a Resolution.

**2022 Standards of Cover updates****2022 Standards of Cover presentation - June 20**

- Due to the Fire Department's accreditation, a Town Council report is required.
- This presentation includes:
  - Defining risk by service type (Fire, EMS, Tech Rescue, HAZMAT, Wildland) for all planning zones.
  - Levels of service/risks defined as low, medium and high.
  - Performance Gaps (challenges) include Planning Zones (PZ) 2, 6, 7, 8.
  - Reviewed recommendations (e.g., first arrival response times in PZ 2; Station 156 with a goal to open in late 2025; monitor medic unit call volume established in 2021 Fire Master Plan; monitor PZ 9 for growth, increased calls for service; monitor potential growth in PZ 8 to anticipate possible changes).

**Strategic Plan**

- 2020-2024 Strategic Plan presentation - June 20
  - The Strategic Plan is community and membership driven.
  - It reviews the Town's and Department's pillars (Vision, Mission and

Values).

- Recommendations included:
  - Community Wildfire Protection Plan (complete)
  - Fire Training Center Update (in progress)
  - Fleet & Logistics Facilities Plan (in progress)
  - Global Technology Review (in progress)
  - Special Operations Management Plan (complete)
  - Facilities Update Plan (complete)

**Chairperson Marsh requested a motion to recommend the two plans to Town Council. Mr. Powell moved to approve and Mr. Hammelman seconded. All were in favor.**

**Yes:** 8 - Chairperson Marsh, Powell, Morton, Vice Chair Hammelman, Smith, Thayer, Beck, and Van Court

**Not Present:** 1 - MacBrayne

## Police Department Report

[PS 2023-018](#) CRPD April Report

**Attachments:** [CRPD April Report](#)

- The commission members previously received the department's April report via email.
- POST Academy graduation - June 1
  - Four new officers are graduating the five-month-long academy.
  - They will move into the Field Training Officer (FTO) program, which is approximately 16-weeks in length.
    - Cmdr. Gorman described the FTO program.
- Courtroom remodel update
  - The remodel is now scheduled to be completed by early September 2023.
- Questions/Comments for Commander Gorman:
  - Are there reasons fatal crashes appear to be increasing?  
Discussion on the recent fatal crashes including a motor vehicle/pedestrian incident.
  - Discussion on "crashes" versus "accidents."

## New Business

N/A

## Old Business

N/A

## Commissioner Comments and Questions

- Councilmember Cavey reviewed the 2023 Community Survey with the Commissioners.
  - Received kudos for both the Fire and Police departments.
- Discussion on grant money for seatbelt awareness.

## Adjourn

Mr. Morton made a motion to adjourn the meeting; Chairperson Marsh seconded the motion.

The meeting adjourned at 4:01 p.m.

The next Public Safety Commission meeting is scheduled for:  
July 6, 2023 (3:00 p.m.) at the Fire Department.