

2.14.010 - General.

- A. All boards and commissions of the Town of Castle Rock (including, but not limited to, Planning Commission, Liquor Licensing Authority, Historic Preservation Board, Board of Adjustments, Board of Building Appeals, Election Commission, Public Safety Commission, Castle Rock Water Commission, Public Works Commission, Parks and Recreation Commission, Public Art Commission Design Review Board) shall serve at the pleasure of the Town Council.
- B. Any member of a board or commission may be removed with or without cause by a majority vote (four (4) or more) of the Town Council.
- C. All members of a board or commission shall be bona fide residents of the Town of Castle Rock at the time of appointment and discontinuance of residency shall terminate membership, unless otherwise specified in such board or commission's by-laws. The residency requirement shall not apply to members of the Downtown Development Authority who are business or property owners; members of the Historic Preservation Board who are residents of Douglas County and/or are subject matter experts specifically recruited to fill vacancies, or to members of the Public Art Commission. Other boards and commission who wish to allow nonresidents to serve shall require approval of this exception from Town Council.
- D. All board and commission members shall serve without compensation.
- E. Except for emergency absences, medical condition absences and absences resulting from military leave of less than two (2) continuous months, no Commissioner shall miss more than six (6) meetings in any twelve-month period. Upon any seventh absence within twelve (12) months, other than for an emergency, medical condition or military leave of less than two (2) months, as determined by the Chair, the Commissioner shall be deemed to have resigned from the board or commission, and the Council shall appoint a replacement.

(Ord. No. 2016-044, § 1.B., 12-6-2016; Ord. No. 2015-04, § 1, 1-27-2015)

2.14.020 - Term limits.

- A. Effective June 1, 2015, the term for all board or commission members (with the exception of Downtown Development Authority and Election Commission) shall be two (2) years. Each board and commission shall establish a schedule within their by-laws to effect staggered terms.
- B. No board or commission member, with the exception of members of the Historic Preservation Board, shall serve more than three (3) consecutive two-year terms ("Term Limit"). A partial term shall be counted as a full term served. A partial term is defined as any period of time less than two (2) years. Members of the Historic Preservation Board may serve four consecutive two-year terms.
- C. Board and commission Term Limits shall be retroactive. Any member who has served six (6) consecutive years by the end of member's current term will not be eligible for reappointment for a new term.
- D. A citizen must wait four (4) years (two (2) full terms) prior to re-applying to serve on the same board or commission for which the member was disqualified to serve due to Term Limits.

(Ord. No. 2015-04, § 1, 2-17-2015)

2.14.030 - Board and commission Charter.

This Chapter 2.14 supersedes any charter or by-law established by a board and commission currently in effect.

(Ord. No. 2015-04, § 1, 2-17-2015)

2.14.040 - By-laws.

Each board and commission shall be responsible for adopting its own by-laws promulgating the rules and regulations on the conduct of their meetings; provided, however, that, the Town Council shall have the sole authority to adopt, and amend from time to time, by resolution, rules and procedures governing the remote attendance and participation of board and commission members and the general public by telephone or other electronic means, subject to reasonable qualifications and limitations.

(Ord. No. 2020-015, § 2, 9-1-2020; Ord. No. 2015-04, § 1, 2-17-2015)