

**RESOLUTION NO. 2007 - 157**

**A RESOLUTION CONFIRMING THE TOWN  
MANAGER'S DESIGNATION OF DEPARTMENTS  
AND DEPARTMENT DIRECTOR POSITIONS  
FOR ALL ADMINISTRATIVE PURPOSES**

**WHEREAS**, Section 3-3(a)(2) of the Town Charter provides that the Town Council must approve the appointment, suspension, transfer or removal of administrative personnel holding department head positions within the organization,

**WHEREAS**, under the Charter and as confirmed by the Town Council in Ordinance 2001-31, the Town Manager is responsible for the administration of all personnel issues in the Town of Castle Rock, and

**WHEREAS**, the Town Manager has requested confirmation from the Town Council as to his determination and designation of departments and department directors in order to assure the proper and lawful implementation and compliance with the referenced Charter provision, and to otherwise allow the proper discharge of the Manager's administrative authority.

**NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF  
THE TOWN OF CASTLE ROCK AS FOLLOWS:**

**Section 1.     Confirmation.** The Town Council confirms the designation of the following Town departments and department director positions:

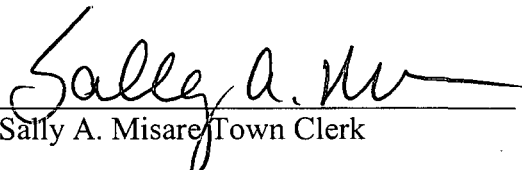
Legal Department – Town Attorney  
Deputy Town Manager  
Town Clerk  
Assistant Town Manager  
Development Services Department – Development Services Director  
Public Works Department – Public Works Director  
Utilities/Water Department – Utilities/Water Director  
Fire and Rescue Department – Fire Chief  
Police Department – Police Chief  
Parks and Recreation Department – Parks and Recreation Director  
Finance Department – Finance Director

The reference in Section 3-3(a)(2) of the Charter to “department head” shall mean the above-referenced department director positions. The Town Manager, in his discretion may change the official name of any of the departments, from time to time, in order to more closely reflect the mission and operations of such department. The Town Manager is authorized and empowered to implement all Town personnel and administrative codes consistent with these designations. When so deemed appropriate by the Town Manager,

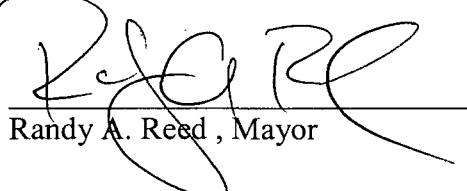
the Town Manager is authorized to take all necessary administrative action to make operational any of the above departments, which are not operating as of the date of this Resolution. Provided however, nothing in this Resolution shall change the responsibility and authority of the Town Council over the office of the Town Attorney, as set forth in Section 5-1 of the Charter.

**PASSED, APPROVED AND ADOPTED** this 18th day of December, 2007, by the Town Council of the Town of Castle Rock, Colorado, on first and final reading by a vote of 6 for and 0 against.

**ATTEST:**

  
Sally A. Misare, Town Clerk

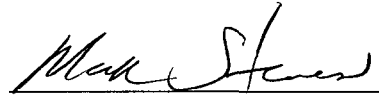
**TOWN OF CASTLE ROCK**

  
Randy A. Reed, Mayor

**Approved as to form:**

  
Robert J. Slentz, Town Attorney

**Approved as to content:**

  
Mark Stevens, Town Manager