

# **Castle Rock Public Art Commission**

## **Request for Proposals for Public Art**

For placement in Castle Rock's Philip S. Miller Park  
1375 W. Plum Creek Parkway, Castle Rock, CO 80109

The Castle Rock Public Art Commission seeks to commission a new public art project at Philip S. Miller Park to deepen the visitor experience.

### ***Section Process***

Artists with proven experience in the creation of art for public spaces are encouraged to apply.

A Selection Committee that includes members of Town Council, the Public Art Commission, the Parks and Recreation Commission, Parks and Recreation staff associated with the project, and other interested parties will choose up to three semi-finalists who will be asked to continue in the process.

The Selection Committee will review proposals submitted by artists based on the following criteria: quality, appropriateness and suitability.

Semi-finalists will be selected based on the body of work presented. These finalists will be requested to present a detailed description of the artwork proposed for the specific space, including a depiction of the proposed artwork; information regarding scale and materials; a paragraph description of the artwork; and a budget itemizing the cost of the artwork and all installation costs.

The Public Art Commission will make a recommendation to Town Council regarding its first choice selection for placement in the park. Town Council will have the final approval of the selected art. The Town reserves the right to reject any and all proposals submitted.

### ***Criteria that will be considered in review of the proposals***

#### **Design Considerations:**

The artwork acquired for this site must be durable, low-maintenance, pose no hazard to the public, require minimal conservation (optimally maintenance free for up to 15 years), meet safety standards, and adhere to building codes and other state regulations.

Potential adverse site conditions include: wind, sun, snow, extreme heat, freezing temperatures, potential for vandalism, etc. Artists submitting proposals are required to provide a statement of recommended maintenance, as well as a recommendation for lighting the artwork.

The proposed artwork must be an original work.

#### **Concept, Medium, and Forms:**

All art media will be considered.

The scale of the artwork should relate well to the surrounding architectural elements and be attractive from a distance view, as well as up close, by visitors.

Location:

The proposed piece must be suitable to the location in Philip S. Miller Park, 1375 W. Plum Creek Parkway, Castle Rock, CO.

The art piece should be scaled so as to fit in an area that is minimum of 4 x 4 feet. The exact location of the piece may vary depending on the proposed size and scale.

Artist's Ability:

The artist's ability to carry out the commission, to keep the project within budget, and to complete the work on schedule is paramount.

Assessment is based on evidence of successful projects undertaken and completed, as noted in the artist's resume and work samples.

Budget:

Artists submitting proposals should include ALL expenses for the proposed art piece/s, including supplies and materials, the cost of transportation, sub-ground-level anchoring (footing), excavation, labor and equipment costs of installation, and any above-ground base, as well as lighting.

Please note that travel expenses for site visits must be included within the project budget.

No design fees will be paid for preliminary sketches or designs submitted with the proposal.

An itemized breakout of costs is required.

The maximum amount available for this commission, including all elements referenced above, is \$50,000.

Email Submissions Accepted Only:

Deadline for Submissions: July 31, 2018, at 5:00 PM

Entries must include at a minimum the following items:

- A letter of interest in this project from the artist, outlining the artist's concept for the specific project proposed for this site; this should include specifications such as dimensions and weight (please indicate any unusual foundation support or anchoring that might be anticipated)
- A minimum of eight color photos showing samples of the artist's work, including an inventory and description, submitted electronically (full and detail shots preferred)
- Artist's resume

Semi-finalists may be asked to refine their proposals or present their plans to the Selection Committee. The committee reserves the right to make a decision that is in the best interest of the project and to adjust the process as needed.

Up to three finalists will each receive a stipend of \$500 for concept proposals, which may include models, maquettes, fully executed cartoons, digital simulations, etc. Finalists must be available to present their concepts in person to the review panel in Castle Rock, CO.

Submittals should be emailed to Kristin Zagurski at [kzagurski@CRgov.com](mailto:kzagurski@CRgov.com). Questions may be directed to Ms. Zagurski via email or by calling 720-733-3552.

### ***General Liability Insurance***

Artists receiving contracts for commissions are required to have current General Liability Insurance. Artists are not required to have General Liability insurance at the time the proposal is submitted. However, artists selected for the project are required to submit a current Certificate of Insurance at the time of contracting to verify that a current general liability insurance policy is in place and that limits of coverage are appropriate to the scope of the project being undertaken. The artist's amortized portion of this cost should be included in the budget at the time of submission.

### ***Illegal Aliens***

By submitting a proposal, proposer hereby certifies that at the time of this certification, proposer does not knowingly employ or contract with an illegal alien; and that proposer has participated or attempted to participate in the *E-verify program or the Department program, as defined in C.R.S. §§ 8-17.5-101(3.3) and 8-17.5-102(3.7), respectively, in order to confirm the employment eligibility of all employees who are newly hired for employment to perform the work under the public contract for services.*

### **Timeline**

July 31	Deadline for submittals
August	Semi-finalists selected
September	Semi-finalists will present mock-ups
October	Winner will be awarded
Spring/summer 2019	Installation

### **Payments**

15% upon award

35% upon start of fabrication

35% upon completion and approval

Balance upon installation and title of ownership for the artwork