

**August
2021**

(reporting on July)

Development Services Monthly Report



*For the latest in
Development Activity,
please visit:*

[www.crgov.com/
DevelopmentActivity](http://www.crgov.com/DevelopmentActivity)

Four Corner Stones

- Distinct Town Identity
- Responsible Growth
- Community Service
- Thriving Economy

News from the Director's Desk:

At the Town of Castle Rock, public participation is an integral part of the planning and development review process. The Town is committed to a robust public participation process that includes effective public outreach, notification and community involvement. The Town strives to provide as many opportunities as possible for residents to have a voice and shape the future of the Town.

Residents can participate in the planning and development review process through neighborhood meetings and public hearings. Town code requires development applicants to hold neighborhood meetings for projects involving rezoning requests, major planned development amendments, site development plans or use by special review.

Neighborhood meetings allow residents the opportunity to learn more about the project, ask questions, provide feedback and share concerns. Applicants must host a neighborhood meeting prior to formal submittal to the Town, then host at least two additional neighborhood meetings prior to appearing before Planning Commission and Town Council. Look for information on upcoming neighborhood meetings online at CRgov.com/PublicNotices



Tara Vargish, PE
Director
Development Services

Implementing the Community Vision through Development Activity

Planning

We strive to meet the needs of current and future residents, while balancing existing property rights and implementing the Town's Comprehensive Master Plan. Process land use projects, from large to small, ensuring compliance with Town codes. Some projects require public hearings before Planning Commission and Town Council; Historic Preservation Board; or the Design Review Board.

Development Review

The Development Review Team processes administrative applications for small site development plans, plat or plat changes, construction documents and erosion control plans, and issues construction permits. This team works closely with plan reviewers in CR Water, Public Works, Parks, and Fire to ensure Town design criteria are met, and with Development inspectors who oversee construction.

Building

A building permit is needed for most any residential and commercial construction activities. Our team is here to help determine if a permit is required, what plans are needed, what your fees will be, and how to schedule inspections. Building codes are instrumental in protecting life, health and safety of our community. Submit permits or schedule an inspection online at etrakit.crgov.com.

Zoning

Our Zoning team provides reviews on land use applications, reviews sign permits, issues zoning verifications, state licensing signoffs, reviews for business and liquor licenses, provides code enforcement for the Town, as well as assisting neighborhoods with issues as they arise. You can report a neighborhood concern online at crgov.com, look for ["Report a Concern"](#) or email us at Zoning@crgov.com.

Staff Spotlight

Meet the Staff...

The Development Services Enterprise Team is a diverse group with outstanding professional talent. The team works collectively to accomplish the Mission, Vision, and Values of the organization and to achieve the Enterprise program mission, “Implementing Community Vision through Development Activities.” Each month we will recognize a staff member to provide you with an inside look at the life and work experiences of our teammates.

This month we are introducing you to:



Justin Lindsay, Enterprise Business Analyst

Justin Lindsay started working for the Town as the Business Analyst in January 2019. Justin is responsible for compiling monthly data to analyze service levels, revenues, and permitting activity. He also fulfills data requests within Development Services (DS) and Town-wide regarding development. In addition, he completes CORA (Colorado Open Records Act) requests pertaining to DS.



Each morning Justin balances and tracks the previous day's revenues collected. Justin, our IT Coordinator, and Business Administration Manager maintain and update behind the scenes in Trakit (our tracking software program), such as fees, reviews, and permits to name a few. Justin works directly with our Finance Department to complete the annual budget for DS. Additionally, each year he updates Development Services Fee Schedule and implements those changes within Trakit. Currently, he is working on automatically exporting data from Trakit into Laserfiche (our content management system) to reduce the amount of storage being used in Trakit while maintaining our current retention schedule.

Welcome Jenifer Doane, Community Outreach Program Manager



Jenifer Doane recently joined the Development Services team as our new Community Outreach Program Manager. Jenifer is a communications professional with a passion for community development and engagement. She has served at the local, county, and state levels of government in a variety of roles collaborating with businesses, nonprofits, local agencies, elected officials, and citizens to reach community goals. Prior to receiving her Master of Public Administration, Jenifer was a newspaper reporter and editor for the Denver Post and Crested Butte News.

She also proudly worked for the Butterfly Pavilion, City of Golden, Arapahoe County Open Spaces, and most recently Hudson Gardens. She loves to help people learn and even teaches quilting and beekeeping classes. Her urban farm in Englewood includes cats, dogs, chickens, bunnies, and bees. Most of all, Jenifer is a proud Coloradoan who was born and raised in this beautiful state, and can often be found in the mountains either enjoying a lake on her SUP or snowboarding down a hill.

Employee Recognition

Dena Paulin, Plan Review Project Coordinator

Dena Paulin's work with Obligation Management Tool OMT earned her a staff Applause Award. Specifically, Dena's work demonstrates teamwork, creativity, innovation, and process improvement contributing to increased effectiveness and efficiency within the complicated and time-consuming Developer Agreement arena. Great job Dena!



Julie Parker, Senior Office Assistant



Recently Julie Parker received a Value Award from her fellow staff members. Julie helped facilitate a Town Council meeting via Webex in May when another staff member had to be out of the office. She made time to receive specialized training on Webex and gave up her evening for the Council meeting. She also helped to prepare the Town Manager's presentation.

Julie demonstrates exceptional Team Work, balance, professionalism, and customer service. Since then, Julie has been helping train others to run Webex Meetings and Events. Thank you Julie!

Development Services Upgrades Software!

In Development Services we have many critical software programs that are used on a daily basis. One of them, Trakit, is the core software used for everything from Land Use projects to permitting to code complaints. Considerable effort went into upgrading Trakit in 2019-2020. Hundreds of hours were spent making the upgrade possible, which then allowed us to create our new upgraded Development Activity Map!

Lots of hard work by both Development Services and DoIT Staff on these two important projects!

Thank you to our Development Services Enterprise Team Members who all received an Applause Award:

Santi Smith, Phil Kranz, Justin Lindsay, Jackie Jensen, Dena Paulin, Sandy Vossler, Donna Ferguson, Pam Hall, Julie Kirkpatrick, Brad Boland, Tammy King, Larry Hearold, TJ Kucewesky, Keith Johnston, and Kevin Wrede.

Employee Recognition

Chelsia Obornly, Development Services Technician



Chelsia Obornly, Development Services Technician, recently passed the ICC (International Code Council) Permit Technician exam.

Congratulations Chelsia!

Donna Ferguson, Senior Planner

Senior Planner, Donna Ferguson, recently obtained her AICP (American Institute of Certified Planners) designation!

Congratulations Donna!



Diane Maki, Development Services



Diane received the following email from a customer she assisted with building permits:

***“Diane you are the best!
Thank you so much!!!” Jeanene***

One of our Castle Rock residents came in to Town Hall for a permit. She left us a voicemail about her interaction with Diane!

“I came in to get a permit. Diane did so much for me. She is a great person to deal with. Her customer service was excellent. She helped me with everything!” Mrs. P.

Brett Longnecker, Senior Combination Building Inspector

Building Inspector, Brett Longnecker, was promoted to the position of Senior Combination Building Inspector. Brett began his new position on July 14th! With Brett’s knowledge and leadership skills, the Building Division is very excited to have Brett in his new position.

Congratulation Brett!



Employee Recognition

Cara Reed, Neighborhood Liaison



Cara Reed received the following note from a resident that she had worked with:

“Thank you so much for the phone call yesterday and for your email. This information is great and very helpful!” Stephanie B.

Tara Vargish, Development Services Director and Tracy Shipley, Development Technician Supervisor



“Thank you Tara and Tracy for the quick response. One of the many reasons why I love our town!!!

Also, the Etrakit system is really nice to use!” Stuart B.



Town Board and Commission Meetings have been held in a hybrid format for the past several months. Planning Commissioner Laurie Van Court shared the following praise:

“In thinking about the recent Planning Commission meeting, I realize what an amazing job the Castle Rock staff do in hosting hybrid events. My thanks to everyone for all they do to help us serve our community.”

New Land Use Submittals: Public Hearings Not Required

Administrative land use submittals are reviewed and processed by staff, according to Municipal Town Code, and do not require public hearings. All land use submittals go through a rigorous review by Development Services staff in Planning, Development Review, and Zoning, as well as plan review staff in Castle Rock Water, Public Works, Fire, and Parks and Recreation, to confirm code compliance. Construction Documents, Plats, Administrative Site Development Plans, Erosion Control Plans, and Easements are examples of administrative submittals.

Bella Mesa

Temporary access easement agreement to and from Mesa Middle School, located at 363 N. Mitchell Street.

Castle Rock Adventist Hospital

Site development plan amendment to add three-story, 70,000 square-foot medical office building, located at 2350 Meadows Boulevard.

Castle Rock Auto Dealership

Site development plan for 39,146 square-foot addition, located at 1100 S. Wilcox Street.

Canyons South (County Project)

Sanitary sewer and waterline construction documents for Longstory Avenue in support of single-family residential project. (Town will own and maintain the project's water system per previous agreements.)

Encore

Landscape design revision for mixed-use development, located south of Town Hall.

Hillside/Arbors

Construction documents and erosion control plans for 54 single-family lots, located at northeast corner of Wolfensberger Road and Coachline Road.

Founders Village, Filing No. 24

Replat to accommodate lot line adjustment of two lots in a 194 single-family home project located on the east side of Mitchell Street southeasterly from Mesa Middle School.

Grandmere Plaza

Site development plan amendment for Pizza Hut facade changes, located at 340 S. Wilcox Street.

Lanterns Adult Amenity Center

Landscape design revision for Adult Amenity Center, located at 640 E. Montaine Circle.

Lanterns/Montaine

Construction documents, erosion control plans, and subdivision improvements agreement for 68 single-family lots, located north of Montaine Circle, connecting at Monk Road and Ally Road.

New Land Use Submittals: Public Hearings Not Required Continued

Liberty Village

Drainage design revision for 19 single-family lot subdivision, located on Castle Oaks Drive between the two intersections of Pleasant View Drive.

Meadows

Replat to divide one commercial lot into two commercial lots, located at Virtuoso Loop and Limelight Avenue.

Promenade Multi-Family

Replat for five apartment buildings containing 300 units, club house and combination of attached/detached garages, and surface parking. Construction documents, plat amendment, and erosion control plan design revision for infrastructure improvements for future multi-family development, located between Promenade Parkway and Castlegate Drive West.

Promenade Texas Roadhouse

Site development plan and plat amendment for proposed restaurant, located directly north of Sam's Club on Promenade Parkway.

USPS

Waterline design revisions for new postal facility, located at 220 S. Wilcox Street.

To learn more about projects planned around Town, check out the Development Activity map, which you can access at www.crgov.com/DevelopmentActivity.

New Land Use Submittals: Public Hearings Required

Land Use submittals that incorporate new land into the Town's jurisdiction, establish or modify the zoning rules for the land, or site plan layouts for residential neighborhoods or properties requiring buffering are examples of submittals requiring public hearings. Most of these land use submittals require public hearings in front of Planning Commission for a recommendation to Town Council for final decision. Some are required to have public hearings with the Historic Preservation Board or the Design Review Board. Typically these public hearing items are "quasi-judicial" which limit the hearing body to only discussing and deciding on the action items at the public hearing. Prior to being scheduled for public hearings all submittals go through a rigorous review by Development Services staff in Planning, Development Review, and Zoning, as well as plan review staff in Castle Rock Water, Public Works, Fire, and Parks and Recreation.

Auburn Ventures

Auburn Ventures II LP has submitted an application to amend the zoning and the currently approved site development plan for lot 2 of Auburn Ridge, which is approximately 6 acres in size and generally located in the southwest quadrant of E. Wolfensberger Road and Auburn Drive, southwest of the Auburn Ridge Senior Apartments.

Currently, the zoning permits 100-multi-family units for seniors. The zoning amendment seeks to permit 104 multi-family units for people of all ages and the SDP amendment seeks to rearrange the buildings on the site to reduce impacts to surrounding neighbors. The project is known as Auburn Heights Apartments and proposes a total of five apartment buildings containing a total of 104 units, a clubhouse, pool, dog run, playground, and 222 parking spaces. The proposed parking is a combination of attached garages, detached garages, and surface parking. Both the PDP Amendment and the SDP Amendment will require public hearing before the Planning Commission for review and recommendation and Town Council for review and final decision. The proposal is located within Councilmember Bracken's district.



Vicinity Map

Board & Commission Actions

Development Services supports 5 Boards & Commissions that have specific purposes from building appeals, variance hearings, land use case recommendations or determinations. These boards and commissions are filled by residents, and in some cases business owners, as appointed by Town Council. They voluntarily sit on these boards to serve their community. We appreciate our board and commission members, and thank you for dedicating your time to serving your community!



Historic Preservation Board

On July 7th, the Historic Preservation Board held a hybrid meeting. There were no public hearing items. A resolution of appreciation for James Gleim, recognizing his service on the Historic Preservation Board, was unanimously approved.



In the photo (L to R): Board Member Carlos Salinas, Councilmember Desiree LaFleur, Board Member Mike Borgelt, Board Member Annamarie Engelhard, Board Member James Gleim, Board Member John Beystehner

Not Pictured: Board Member David Goode and Board Member Rob Lange

Planning Commission

On July 8th, the Planning Commission held a hybrid meeting. The following proposal was presented:

High Five Daycare

Located at 978 McMurdo Circle, the applicant requested approval of an increase in kids to be considered for a large in-home daycare which requires an approval of a Use by Special Review plan. There were no members of the public who attended or signed up to speak about the project.



The Commission recommended approval to the Town Council by a unanimous vote of 6-0.

Board & Commission Actions con't

Planning Commission

On July 22nd, the Planning Commission held a hybrid meeting. The Commission heard a presentation from Forum Investments for the development of a 300 unit, multi-family apartment complex to be located in the center of the promenade shopping area.

The Commission approved the proposal by a vote of 6-0.



Vicinity Map

In addition, the Planning Commission recommended to direct the Public Works Department to perform analysis and look at options for improved pedestrian/cycling infrastructure in Promenade, specifically near residential areas like the proposed multi-family apartment complex.

The Commission approved the recommendation by a vote of 6-0.

Design Review Board

On July 28th, the Design Review Board held a hybrid meeting. There were no public hearing items. The Board passed a Resolution of Appreciation recognizing former Board Member Bob Pasicznyuk.

Cancelled Meetings for July:

- Board of Adjustment, July 1st
- Design Review Board, July 14th

You can learn about all the various Town Boards and Commissions online at <https://www.crgov.com/1937/Boards-and-Commissions>

Town Council Actions on Land Use Submittals

Town Council considered the following proposal on July 6th:

StorQuest Annexation

Kim Barrett, KGCB Industries, submitted a Petition for Annexation for four parcels of land that are located approximately one tenth of a mile south of the intersection of State Highway 85 and Liggett Road. The properties are bounded by unincorporated Douglas County properties to the north and south, Union Pacific Railroad right-of-way to the west and Metzler Ranch Planned Development (1996) to the east.

On May 18, 2021, Town Council found the Petition to be in Substantial Compliance with the applicable requirements of the Colorado Municipal Annexation Act of 1965 and scheduled the Eligibility Hearing for July 6, 2021 by a vote of 7-0. The purpose of this hearing was for Town Council to review the statutory allegations made in the Annexation Petition and make a determination as to whether the property is eligible to be considered for annexation into the Town of Castle Rock.



Vicinity Map

Town Council approved the eligibility by a vote of 6-0.

Town Council considered the following proposal on July 20th:

High Five Daycare

The applicant, Kylee Thompson, requested approval of a Use by Special Review for a large in-home daycare at her residence located at 978 McMurdo Circle. A Use by Special Review is required for day care centers including in-home day care per the Castle Oaks Amendment No. 1 Planned Development. A large in-home day care may operate with seven to twelve children, plus two additional school age children. The applicant, operating as High Five Preschool, has been permitted to operate as a small in-home day care since October 15, 2017.

Town Council approved this proposal by a vote of 7-0.



Vicinity Map

To see all current Public Notices for upcoming Public Hearings, please visit:
www.crgov.com/PublicNotices

Customer Service Updates

We Would Like Your Feedback!

Did you know that every time a permit or a land development project is completed, our system automatically sends an email Customer Service Survey to the applicant on file? We've also added a link in our staff emails, as we are seeking input regarding our customer service on permits and projects, level of responsiveness to inquiries, and development activities. If you receive an email from us titled **"We would like your feedback!"** or see the survey link in our staff email signature line, please consider taking a few minutes to answer the survey—we'd love to improve our response rate. Your feedback is valuable to us! All responses are anonymous, unless you request to be contacted by staff. Also, you can enter our monthly drawing to win a \$25 gift card to a local business.

500

Surveys sent out in
July, plus links in
all staff emails

34

Survey
Responses
in July

*"Congratulations to the
winner of our Monthly
Gift Card drawing!"*

We appreciate the customers that completed the survey! Below are a few comments recognizing some of our valuable employees:



"I would like to thank Chelsia Obony for her excellent customer service and kindness."

"Chelsia was so helpful today! Thank you Chelsia."



"Chelsea and Cynthia were most helpful in getting the permit submitted and reviewed."

"Again Chelsea Orbony was extremely helpful. I would not have gotten through this process without her help. She was able to assist in speeding up the final review for us as well, so that we did not upset our client or lose our contract. We are grateful!"



"Tony Felts was so helpful and quick to respond."

Customer Service Updates Continued



"Donna has been so easy to work with! I've enjoyed the process so far with the ToCR and so much of it has to do with her professionalism and care for our project. Thanks!"



"Keep up the good work TJ, its always a pleasure working with you!"

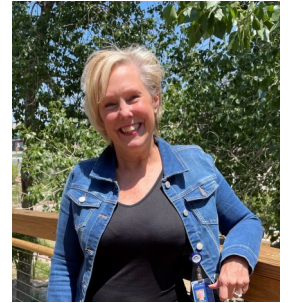
"Working with TJ was very impressive! Wow, does that dude get stuff done or what!?!? He responds in a timely manner and he has a wealth of information, well done!"

"Very responsive and easy to talk with the group."

"Could you please host classes for other cities on how to run their building departments? You are very easy to work with."

"Tammy King has been a great help in finding out regulations on our new build."

"Tammy King has always been so helpful when answering questions and provides more than enough documentation to help with my questions."

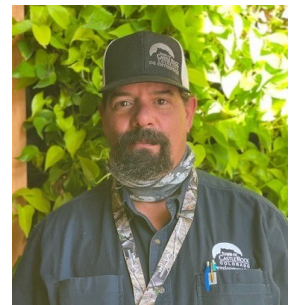


"Tammy King has been extremely helpful, knowledgeable, and responsive."

"Tammy King, Zoning Manager, is quick to respond and accurate in information. I really appreciate that; some cities I have had to wait a week or more for answers, but not Castle Rock!"

"Matt did a good job and was very pleasant."

"Matt was on time, thorough, and respectful - can't ask for more."



"Matt was really polite and professional. Hats off to him and Castle Rock."

"It has been a true pleasure to work with each member of the Development Services/Building department!"

Thank you all for providing excellent customer service!

Customer Service Updates

Building Contractor Luncheon

The Town of Castle Rock has found great value in meeting regularly with our building contractors and their teams. Not only is it a great way to discuss code and policy changes that impact the construction of homes and businesses, we also hear from builders on what is working well and what we could do better in the field or office. We are constantly looking to improve our permitting and inspection processes. Over the course of many luncheons we have received good feedback from our contractor customers,

Development Services, Building Division held a Contractor Luncheon Meeting on July 21st.



*Joseph Montoya
Chief Building Official*

**Next Contractor Luncheon:
Wednesday, August 18, 2021
Town Hall
Council Chambers
11:30 a.m.—1:30 p.m.**

Upcoming Stakeholders Meetings:

- August 18, 2021 • IBC / IRC
- September 15, 2021 • PMG
- October 20, 2021 • IFC
- November 17, 2021 • Miscellaneous codes and final review

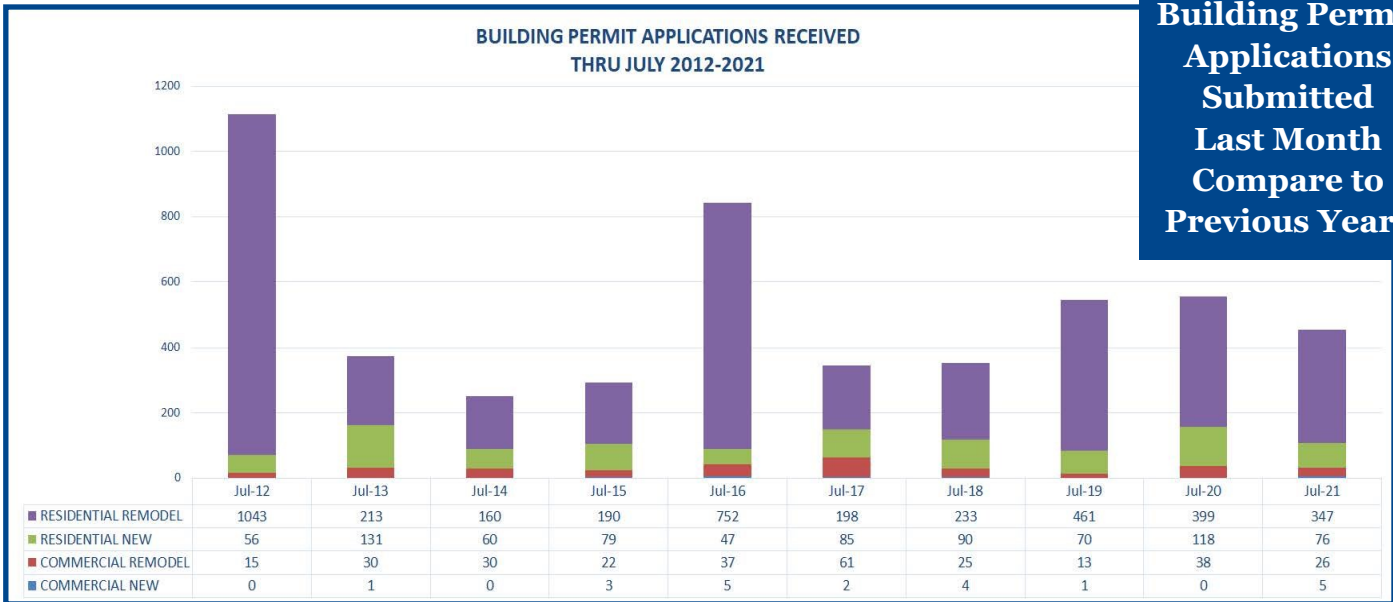
View luncheon meeting summary notes of past meetings at crgov.com/contractorluncheon

Core Service Levels

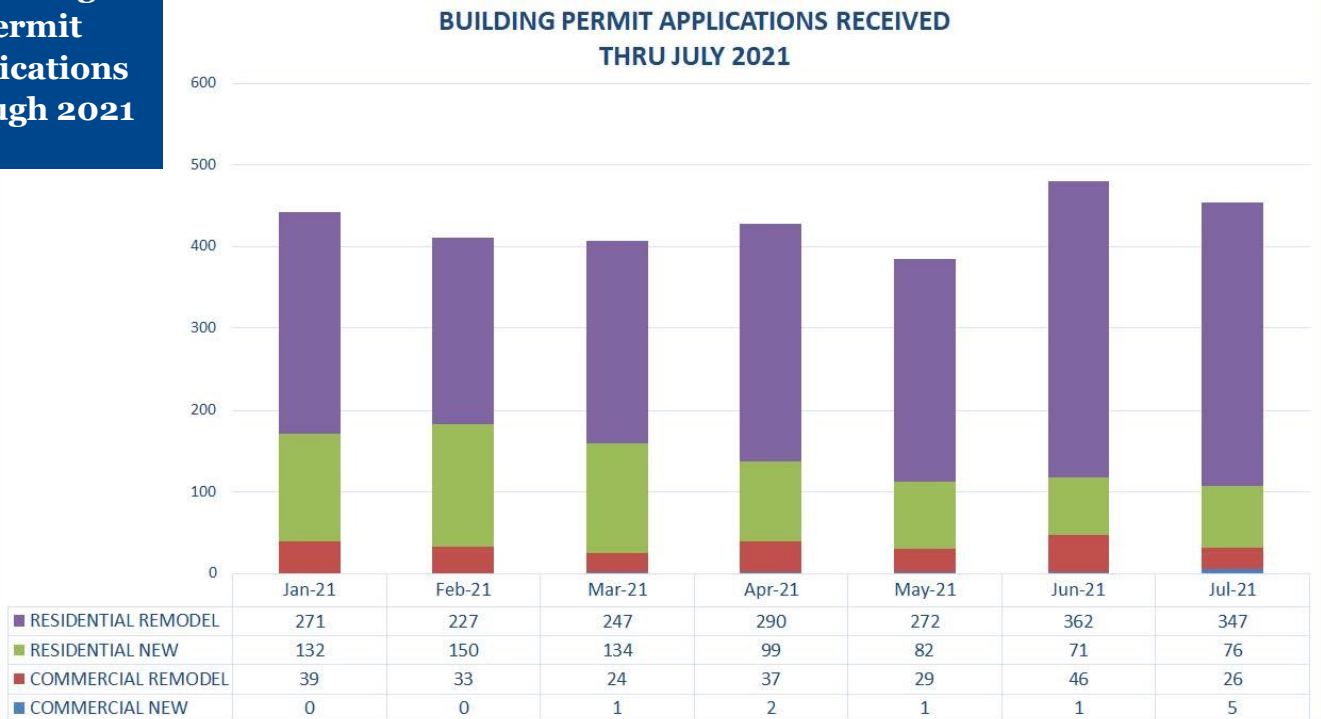
Building Division Core Service Levels

Our Building staff process hundreds of building permits a month, from a new hot water heater or deck, to constructing an entire new home or commercial building. Our inspection team conducts thousands of inspections each month to determine code compliance. We report on the following levels of services monthly, although they are just a snapshot of the some of the work we do.

**How
Building Permit
Applications
Submitted
Last Month
Compare to
Previous Years**

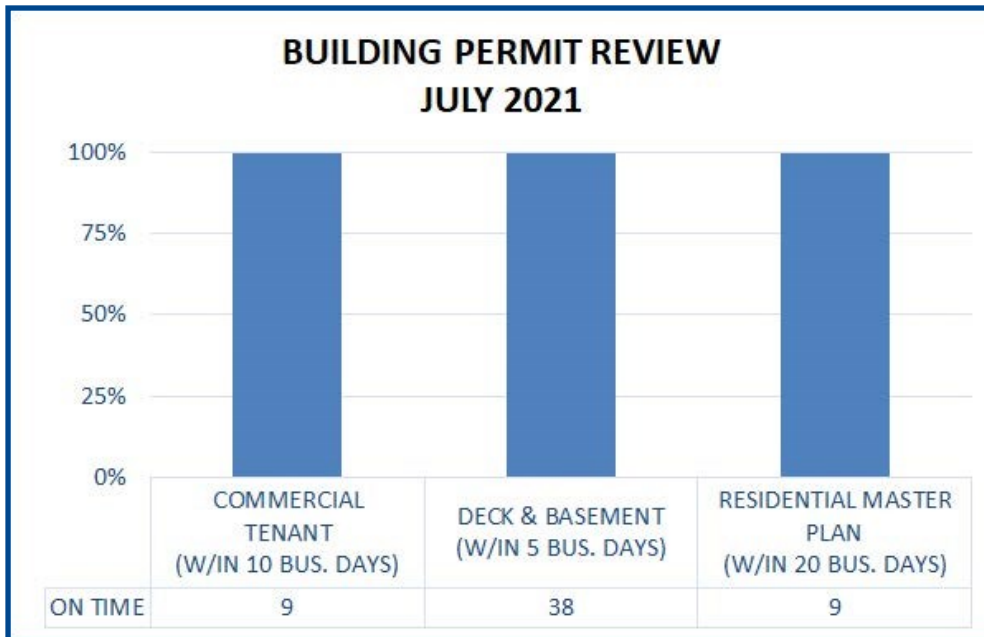


**Building
Permit
Applications
through 2021**



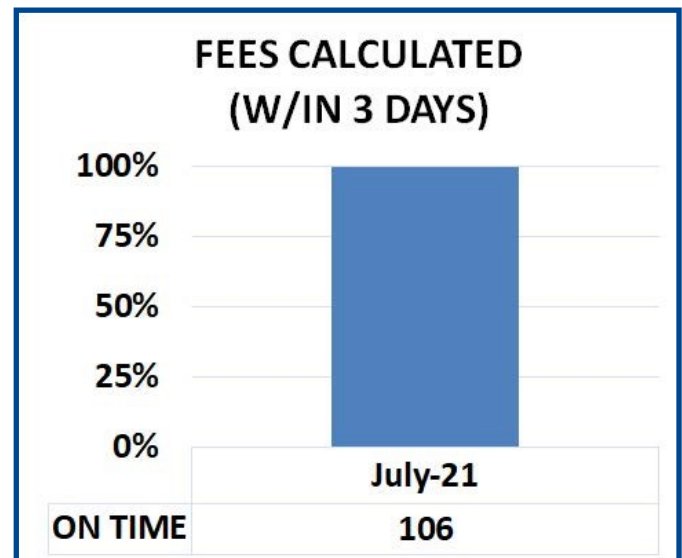
Core Service Levels

Building Division Core Service Levels continued:



**Building
Permit
Reviews**

**Timely
calculation of
building
permit fees is a
division
priority.**



**Remote Inspections
Completed in
July**

0

2,657

**Total Inspections
Completed in
July, 100% on time
w/in 24 hours**

Core Service Levels

Building Division Core Service Levels continued:

Total Building Permits issued each month are a reflection of the volume of construction going on in our community. Permits are required for a range of items, from retaining walls and decks, tenant improvement or home renovation projects, to new construction of residential homes and businesses.

Building permit issuance does vary throughout the year, seasonally, so we compare the current year's monthly totals to past years.

Total Building Permits issued in July = **459**



Monthly Residential Permit Activity

July 2021 saw the same number of Single Family residential permits as July 2020, however there were no Multifamily permits issued this month. Year to date is 35% higher compared to last year's Single Family Permits. Crystal Valley Ranch continues to account for the largest YTD activity with 322 Single Family permits thru July. New commercial permit activity is up, however the total YTD valuation is behind 2020 and the 5 year average.

MONTH COMPARISON	NEW RESIDENTIAL (SFD & SFA UNITS)	NEW MULTI-FAMILY	COMBINED NEW RESIDENTIAL (SFD, SFA, MF # OF UNITS)	NEW COMM
5 YEAR AVG JULY	77	27	104	8
Jul-20	103	124	227	7
Jul-21	103	0	103	8
% CHANGE	0%	-100%	-55%	14%
YTD COMPARISON	NEW RESIDENTIAL (SFD & SFA UNITS)	NEW MULTI-FAMILY	COMBINED NEW RESIDENTIAL (SFD, SFA, MF # OF UNITS)	NEW COMM
5 YR AVG THRU JULY	564	195	759	40
Jul-20	559	240	799	33
Jul-21	754	238	992	46
% CHANGE	35%	-1%	24%	39%
% to 5 year	34%	22%	31%	15%

103

**July 2021
Combined New
Residential
Permits**

Core Service Levels

Zoning Division Core Service Levels

Our Zoning staff processes numerous code enforcement actions per month, from rubbish, abandoned vehicles, and setback encroachments to illegal uses. We respond to complaints from the community, visit sites to determine compliance, and issue Notices of Violations as necessary. Our inspection team removes hundreds of illegal signs encroaching into Town rights-of-ways (ROW).

74

Code Complaint
Response in
July 100% on time
w/in 2 Days.

July 2021

100%
On Time

Sign Complaint Response
w/in 24 hours

1

Signs Removed from ROW
w/in 7 business days

95

Sign Permit Reviewed
w/in 14 business days

8

Site Visits
w/in 5 business days

117

27

Notices of
Violation sent
w/in 10
business days
July 2021

Business Licenses Reviewed in July 2021= 25

BUS. LICENSES REVIEWED
(W/IN 7 BUS. DAYS)



1

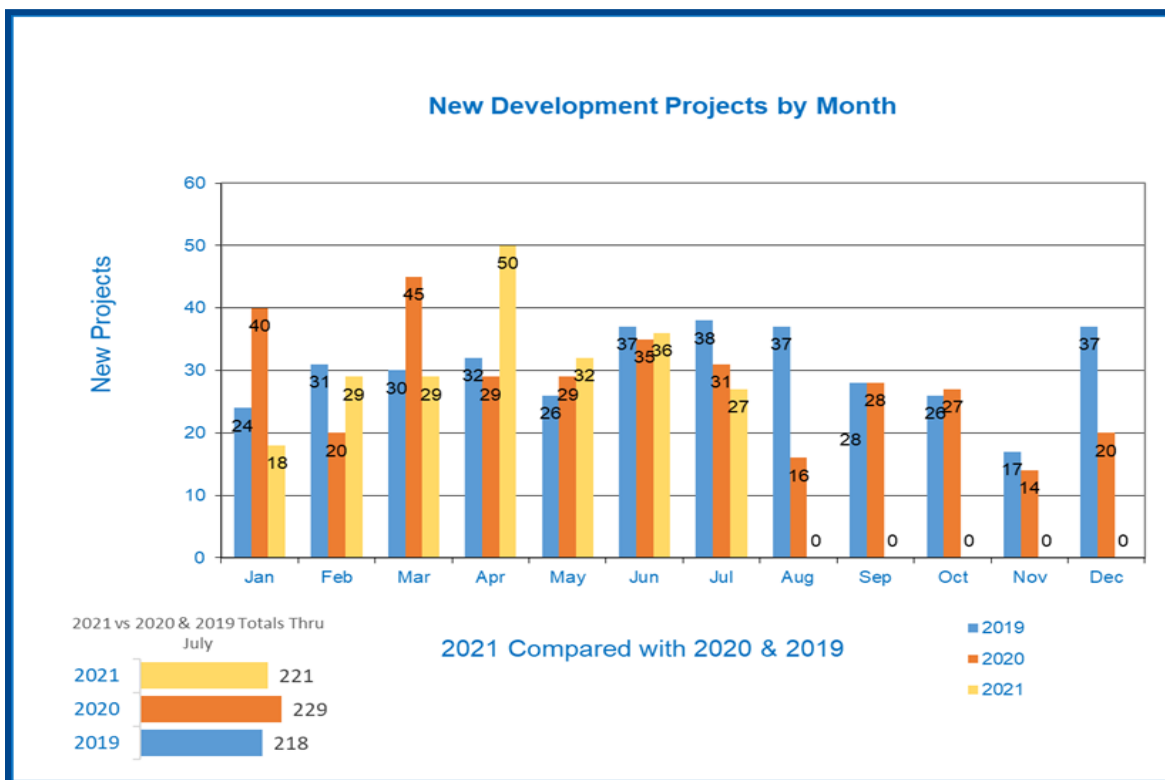
Temporary Use
Permits Issued,
100% on time.
July 2021

Core Service Levels

Planning/Development Review Core Service Levels

Our Planning and Development Review teams process numerous submittals each month. These core service levels are reported for all land use projects, including those that go through public hearings, and those that are under administrative review.

Each month the team receives new land use applications. Application types included in the numbers below are for all types of application, including site development plans, rezoning/planned development plans, use by special reviews, construction documents, platting or modify a plat, erosion control plans, easement agreements, historic preservation applications, field change orders, and technical criteria variances. The current months new project submittals are listed below, along with a comparison to last year:



Each application often goes through multiple rounds of staff review to ensure compliance with Town codes and design criteria. We report monthly on the total number of reviews, the timeliness of these reviews, and the accumulative total for the year compared to previous years.

Planning/Development Review Timelines		
July 2021	On Time	Late
1st Review	38	1
2nd Review	31	1
3rd + Review	9	0

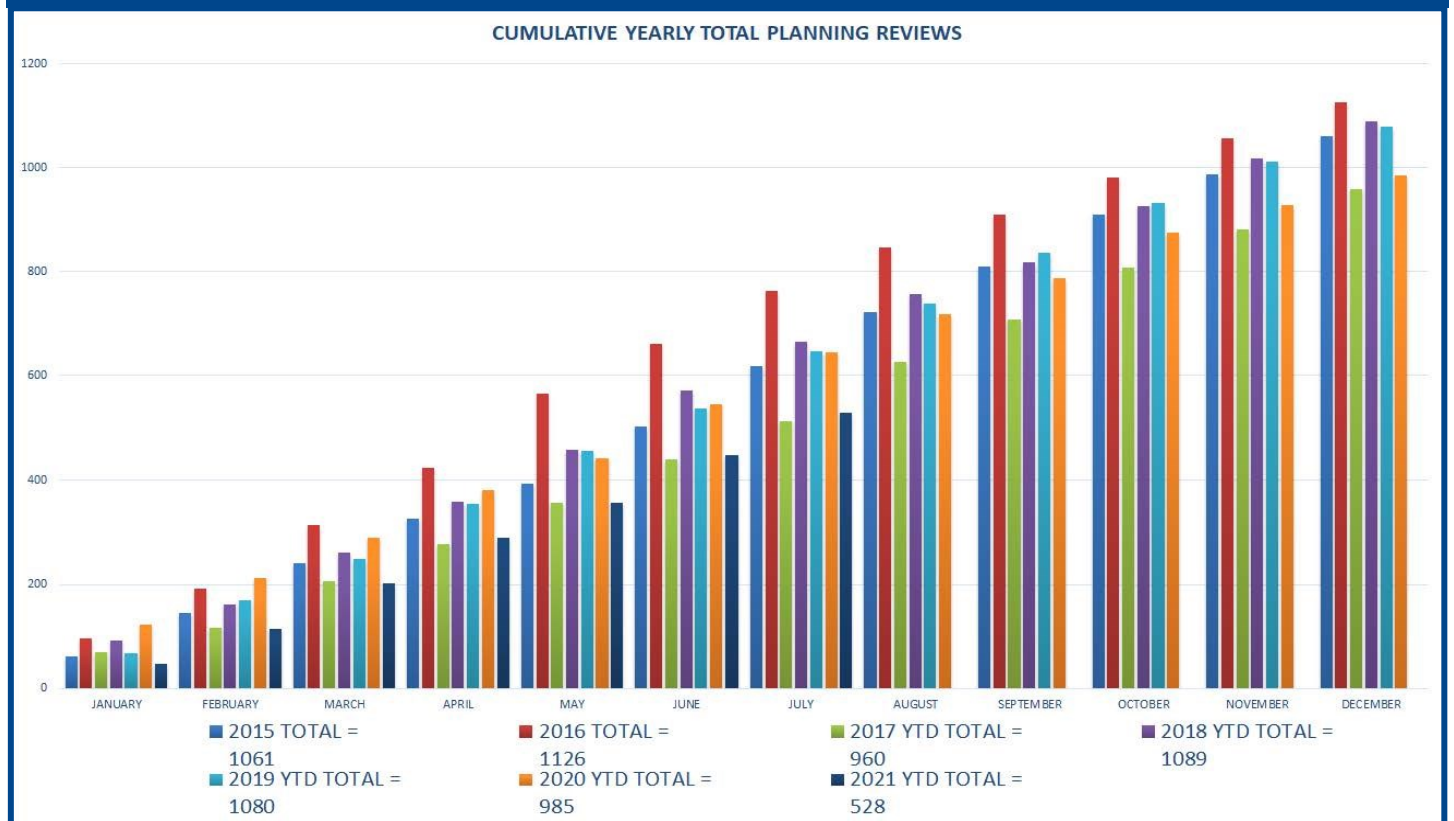
Core Service Levels

Planning/Development Review Core Service Levels continued:

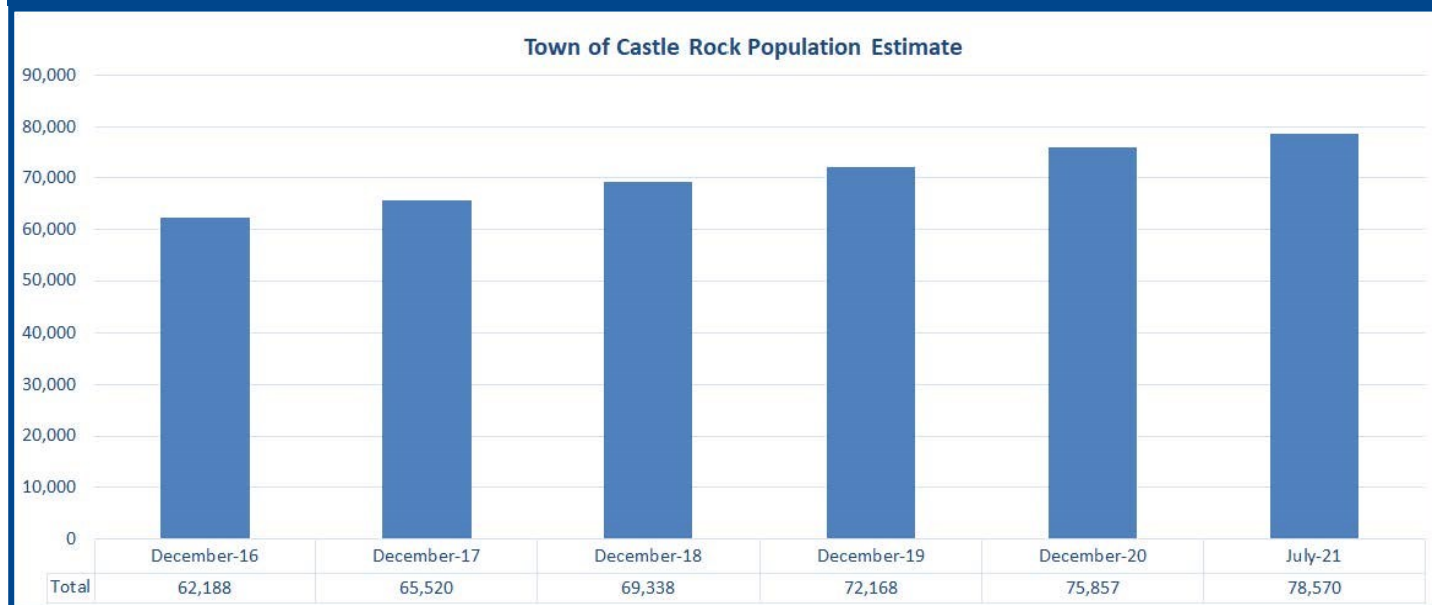
These two charts show the current months total number of land use project reviews compared to the same month in previous years, as well as the cumulative yearly total for planning/development reviews.



CUMULATIVE YEARLY TOTAL PLANNING/DEVELOPMENT REVIEWS



Population Estimate



Castle Rock continues to be a desirable community to live in, and it's no wonder with our rich heritage, wide array of family friendly and recreations activities, great neighborhoods, and stunning views of the mountains. A vibrant downtown, destination shopping, primary employment, higher education and our full service hospital are just some of the amenities our community has to offer. Castle Rock is consistently rated as one of the top communities to live in. It's no wonder folks move here to call it home!

Get monthly Development Highlights in your inbox each month:

Would you like to stay informed about development projects in the Town of Castle Rock? Our monthly Development Highlights newsletter is a resource to keep residents and business owners up-to-date on current and proposed development projects throughout the community.

The newsletter will be delivered to subscribers via email. To subscribe, visit [CRgov.com/NotifyMe](https://www.crgov.com/NotifyMe) then select the envelope icon next to Development Highlights newsletter. Or, visit [CRgov.com/DevelopmentActivity](https://www.crgov.com/DevelopmentActivity) to view issues of the newsletter.



We would like to hear from you!

Do you have any questions on development in your area? Have any questions related to a building permit? Have questions about your setbacks or allowed uses on a property? Please email or call our staff anytime with your questions or feedback. Thank you for being a part of our community!

For Zoning questions, please email Zoning@crgov.com

For Planning questions, please email Planning@crgov.com

To view Building Information online, please visit [crgov.com/building](https://www.crgov.com/building)

To view Public Notices, please visit [crgov.com/publicnotices](https://www.crgov.com/publicnotices)

For the latest in Development Activity, please visit: www.crgov.com/DevelopmentActivity