

M O N T H L Y R E P O R T F O R T H E

OFFICE OF TOWN CLERK

*Providing exceptional public service
to our community and internal partners,
with a commitment to integrity, honesty,
and accountability, while conforming to the
highest standards of conduct and ethics.*



**M A Y
2 0 2 1**





Special Event Liquor Permits

May Events

May 1	Cowboy Ball, Event Center
May 1	Incline Gymnastics, Moms and Mimosas, Outlets
May 2	Paws 4 Life, Moms and Mimosas, Outlets
May 7	Healing Warriors, Moms and Mimosas, Outlets
May 8	Special Olympics, Moms and Mimosas, Outlets
May 8	Rocky Mountain Elk Foundation, Fundraiser, Event Center
May 9	Rylie's Ark, Rylie's Run, Fairgrounds
May 15	National Turkey Foundation, Fundraiswer, Kirk Hall
May 21	Town of Castle Rock, Date Night, PS Miller Park
May 23	DMA, Music in the Park, Festival Park

June & July Events

June 4	Town of Castle Rock, First Fridays, Festival Park
June 5	DC Fair Foundation, Elephant Rock Sunrise/Sunset, PS Miller Park
June 6	DC Fair Foundation, Elephant Rock Race, Fairgrounds
June 13	Castle Rock Rotary, Ducky Derby, Festival Park
June 17	Parks & Trails Foundation, Tunes for Trails, PS Miller Park
June 18	Classic Car Show Concert & Street Party
June 19	Classic Car Show
June 19	Town of Castle Rock, Summer Concerts, Amphitheater
June 23	ACC, Fundraiser, ACC
June 25	Douglas Land Conservancy, Art Exhibit, White Pavillion
July 2	Town of Castle Rock, First Fridays, Festival Park
July 3	Douglas County Veterans Monument Foundation, Festival Park
July 4	Live Free Foundation, Rock-it Run, Event Center
July 10	Town of Castle Rock, Summer Concerts, Amphitheater
July 15	Parks & Trails Foundation, Tunes for Trails, PS Miller Park
July 17	Castle Rock Summer Jam, Amphitheater
July 17	Winefest, Butterfield Crossing Park
July 24	Music in the Park, Festival Park
July 30	Longhorn Cattle Drive, Festival Park
July 31	DMA, Boots & Brews, Festival Park
Jul 31-Aug 5	Douglas County Fair, Fairgrounds



Elections

www.CRgov.com/elections

Guardians of Democracy
Designated Election Official
FCPA Filing Officer

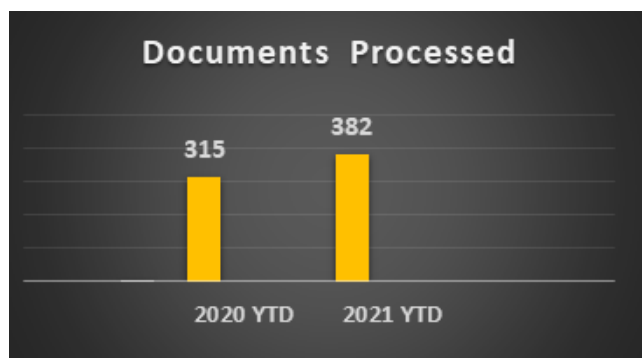
Council will be presented with possible ballot questions for the November 2021 coordinated election

Records

www.CRgov.com/municipal code

Historian, Archivist, Keeper of the Laws, Legal Notices

Route and execute Town documents
Codify Town laws
Archive Town records into Alchemy
Publish and post legal notices
Process recordings and agreements for Legal

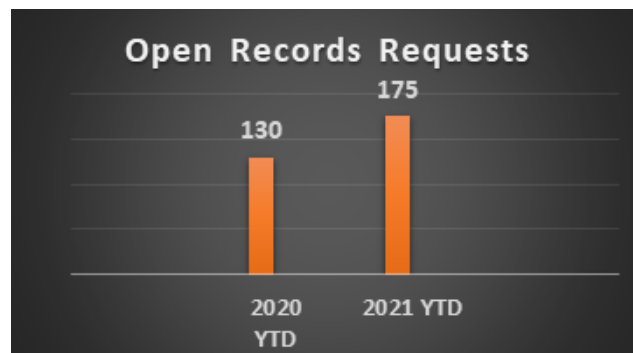


CORA Requests

www.CRgov.com/openrecords

Provide Transparency to the Public

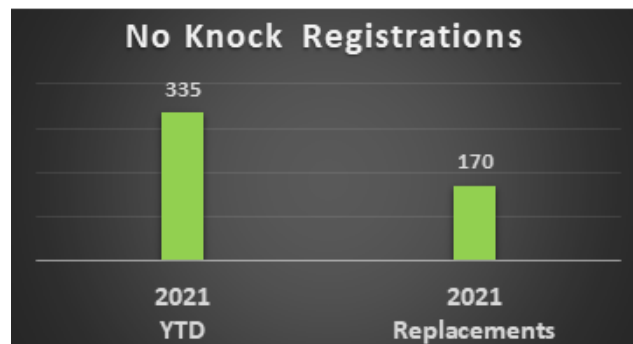
Coordinate with departments to fill public records requests under Colorado Open Records Act



No Knock Program

www.CRgov.com/noknock

Program Created in 2008
7,252 Total





Liquor Licensing Authority

www.CRgov.com/liquor

State waiving renewal fees for On Premise licenses until October, 2021.

Outdoor Modifications

COVID modifications extended to Oct 2021 per Exec Order

State waiving modification fees until October 2021

B&B Cafe	COVID Patio
Crowfoot	COVID Patio
Crush	COVID Modification
Angies	COVID Modification
Union	COVID Modification
My Cafe	COVID Modification
Whiskey Lodge	COVID Modification
Cork and Keg	COVID Modification
Z'Abbracci's	COVID Patio + Modification
Scileppi's	COVID Patio + Modification
Castle Café	COVID Patio + Modification
105 West	Public Consumption Area

New Licenses

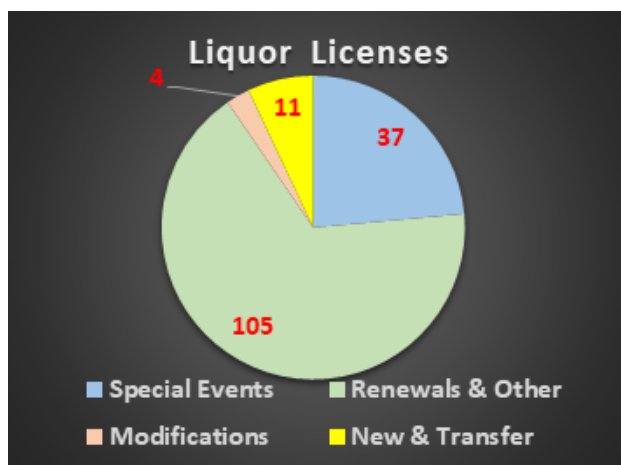
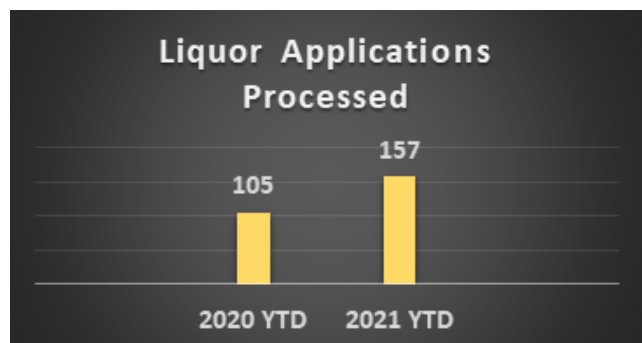
Sushi Castle - Issued

Los Santos - pending CO
Perry Street Social District - pending CO
7-11 on Lake Gulch - pending CO

The I.C. - Hearing 6/15
Rock Liquors - Hearing 6/23
Dos Santos - Hearing TBD

Transfers

Emporium - Pending
Stumpy's - Pending



	2017	2018	2019	2020
New:	3	7	8	12
Transfers:	11	9	6	6
Special Events:	77	77	77	32
Modifications:	7	11	10	22
Other:	155	145	143	187



Other Activity

IN PROCESS

Public Records Request Software - Evaluating software to assist with automation, streamlining and improved public interface for CORA requests.

Liquor Licensing Software - Evaluating software to assist with automation, streamlining processes, and improved public interface for processing liquor licensing, automating reminders to licensees, and providing a portal for them to access their information, submit applications, pay fees, and check their status, etc.