Board of Adjustment
Meeting Minutes - Draft

Linda Baumann - Chair
Talena Jensen - Vice Chair
Kenneth Arnold
Richard Coffey
Kathryn Gienger

Thursday, May 6, 2021   **6:00 PM**   **Virtual Board Meeting**
Online: https://crgov.webex.com/crgov
Phone-in: 720-650-7664
Meeting Number: 187 527 4137
Meeting Password: ceRZ4MH49Ac

This meeting is open to the public and will be held in a fully virtual format in accordance with Town Council Meeting Special Procedures During Declared Disasters.

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** ALL TIMES ARE APPROXIMATE **

CALL TO ORDER

The meeting was called to order at 6:03 p.m. by Vice Chair Talena Jensen. The meeting was held as a "Connected Meeting" in accordance with the Special Procedures During Declared Disasters.

Present 5 - Chair Linda Baumann, Vice Chair Talena Jensen, Boardmember Kenneth Arnold, Boardmember Richard Coffey, and Boardmember Kathryn Gienger

Attendance 6 - Tim Dietz, Tammy King, Tony Felts, Elizabeth Allen, Sharon Chavez, and Sandra Aguilar

ROLL CALL

CERTIFICATION OF MEETING

Mrs. King confirmed the meeting and agenda had been noticed in accordance with the requirements of the Open Meetings Law.

APPROVAL OF MINUTES

[BOA 2021-005](#)   **April 1, 2021 Board of Adjustment Meeting Minutes**

Moved by Chair Baumann, seconded by Boardmember Coffey, that the April 1, 2021 Board of Adjustment meeting minutes be approved as presented. The motion passed by the following vote: 4 to 0 with one abstain.

Yes: 4 - Chair Baumann, Jensen, Boardmember Coffey, and Boardmember Gienger

Abstain: 1 - Boardmember Arnold

PUBLIC HEARING ITEMS

[BOA 2021-006](#)   **Request for Approval of Variance from the Minimum Front Yard Setback R-2 (Single Family & Duplex Residential)**

Board member Arnold lost connectivity at the beginning of this presentation and did not return to the meeting.
Mrs. King presented on the Request for Approval of Variance from the Minimum Front Yard Setback R-2 at 408 N. Gilbert St.
Applicant: Jeff Armstrong, applicant, was available for questions from the Board.
Public Comment: none

Moved by Boardmember Coffey, seconded by Chair Baumann, that the Board of Adjustment approve Jeff R. Armstrong's request for approval of a variance from the minimum required front yard setback to construct a single-family residence in the R-2 zone based upon it meeting criteria. The motion passed by the following vote: 4 to 0

Yes: 4 -   Chair Baumann, Jensen, Boardmember Coffey, and Boardmember Gienger

Not Present: 1 -   Boardmember Arnold

[BOA 2021-007](#)   **Request for Approval of Variance from the Minimum Rear Yard Setback PD (Planned Development)**

Mrs. King presented the Request for Approval of Variance from Minimum Rear Yard Setback Planned Development at 5919 High Timer Cir. for a deck to encroach 9.5' into the 20' rear setback.
Applicant: none
Public Comment: none

Moved by Vice Chair Jensen, seconded by Boardmember Gienger, that Board of Adjustment approve Philip & Kristina Jones' request for approval of a variance from the minimum required rear yard setback to construct a deck on a single-family residence in the PD zone; base upon meeting criteria. The motion passed by the following vote: 4 to 0

Yes: 4 -   Chair Baumann, Jensen, Boardmember Coffey, and Boardmember Gienger

Not Present: 1 -   Boardmember Arnold

TOWN COUNCIL UPDATE

Councilmember Dietz had no report.

BOARD MEMBER ITEMS

All Boardmembers present plan on attending the June 3 meeting; however, several Board terms are expiring. Three members are leaving and two are reapplying for other positions. There will be a legal training for the new Board. There are two, possibly three cases for the June 3 meeting.

ITEMS FROM STAFF

None.

ADJOURN

Moved by Jensen, seconded by Chair Baumann, that the Board of Adjustment meeting be adjourned at 6:47 p.m. The motion passed by the following vote: 4 to 0

Yes: 4 - Chair Baumann, Jensen, Boardmember Coffey, and Boardmember Gienger

Not Present: 1 - Boardmember Arnold