

**Town of Castle Rock**  
**First Amendment to the 2021 Budget**  
**Requests for Supplemental Appropriations**

**Attachment B**

**GENERAL FUND - 110**

110-1361-413.xx-xx <i>(multiple accounts)</i>	Personnel - Part-Time Facilities is requesting supplemental appropriations for part time pay. This funding was a COVID-19 budget reduction in 2020 and was mistakenly left out of the 2021 appropriation.	\$ 21,612
110-2260-422.40-30	Services & Other - Repair & Maintenance Buildings The Fire Department is requesting supplemental appropriations for projects involving the Fire Training Center tower within the Public Safety Training Facility that started in 2020 and continues in 2021.	51,572
110-1311-413.61.12	Supplies- Office Equipment Municipal Court is requesting supplemental appropriations for office equipment and furniture. New furniture was ordered in 2020 and not received until 2021.	9,878
110-5210-452.30-70	Services & Other - Rock Scaling Parks and Recreation is requesting supplemental appropriations for the rock scaling project. The purpose of this project is to migrate potential rock fall around the Rock perimeter trail. This project was placed on hold in 2020 and is expected to be completed in 2021.	25,000
110-2120-421.61-28	Supplies - Weapons Systems Police is requesting supplemental appropriations for weapons and ammunition. These purchases were initiated in 2020, but not received until 2021.	54,514
<b>TOTAL GENERAL FUND EXPENDITURES</b>		<b>\$ 162,576</b>

**TRANSPORTATION FUND - 120**

**EXPENDITURES**

120-3120-431.40-35	Services & Other - Repair & Maintenance-Streets Transportation is requesting supplemental appropriations for roadway maintenance striping. This request was planned during the 2021-2025 budget process, but not included in the 2021 appropriation.	\$ 45,000
120-3120-431.30-70	Services & Other - Other Professional Services Transportation is requesting supplemental appropriations for the Alley Master Plan project which was deferred until 2021. These funds were budgeted for and went unused in 2020.	220,000
<b>TOTAL TRANSPORTATION FUND EXPENDITURES</b>		<b>\$ 265,000</b>

**PARKS & RECREATION CAPITAL FUND - 130**

**EXPENDITURES**

130-5275-452.75-21	Capital - Cobblestone Park The Parks and Recreation department requests supplemental appropriation for design and construction of the Cobblestone Ranch Park. This project was originally planned for 2022 but design and construction work will begin in 2021.	\$ 1,300,000
<b>TOTAL PARKS &amp; RECREATION CAPITAL FUND EXPENDITURES</b>		<b>\$ 1,300,000</b>

**Town of Castle Rock**  
**First Amendment to the 2021 Budget**  
**Requests for Supplemental Appropriations**

**FIRE CAPITAL FUND - 132**

**EXPENDITURES**

132-2275-422.70-30	Capital - Machinery & Equipment	\$	60,000
	Fire is requesting supplemental appropriations for tools and equipment needed to enable the Emergency Vehicle Technician to expand fleet repair and testing services.		
<b>TOTAL FIRE CAPITAL FUND EXPENDITURES</b>		<b>\$</b>	<b>60,000</b>

**POLICE CAPITAL FUND - 133**

**EXPENDITURES**

133-2175-421.70-10	Capital - Site Improvements	\$	61,745
	The Police Department requests supplemental appropriations for costs associated with the parking lot expansion project. This project was deferred from 2020 to 2021 and additional funding is needed based on revised project cost estimates.		
<b>TOTAL POLICE CAPITAL FUND EXPENDITURES</b>		<b>\$</b>	<b>61,745</b>

**GENERAL LONG-TERM PLANNING FUND - 136**

**REVENUES**

136-0000-395.10-00	Reimbursements	\$	125,000
	Facilities requests supplemental appropriations in the General Long-Term Planning Fund. As part of a developer agreement, a portion of demolition costs will be reimbursed once the project is complete in 2021.		
<b>TOTAL GENERAL LONG-TERM PLANNING FUND REVENUES</b>		<b>\$</b>	<b>125,000</b>

**EXPENDITURES**

136-1860-418.30-90	Services & Other - Technical Services	\$	32,200
	Facilities requests supplemental appropriations in the General Long-Term Planning Fund for environmental monitoring and reporting at Town Hall and 830 N. Wilcox.		
136-1860-418.40-30	Services & Other - Repair & Maintenance-Buildings		150,000
	Facilities requests supplemental appropriations in the General Long-Term Planning Fund for Americans with Disabilities Act improvements at the Police Station.		
136-1860-418.30-70	Services & Other - Other Professional Services		326,932
	Facilities requests supplemental appropriations in the General Long-Term Planning Fund for site work and demolition.		
<b>TOTAL GENERAL LONG-TERM PLANNING FUND EXPENDITURES</b>		<b>\$</b>	<b>509,132</b>

**Town of Castle Rock**  
**First Amendment to the 2021 Budget**  
**Requests for Supplemental Appropriations**

**WATER FUND - 210**

**EXPENDITURES**

210-4221-442.70-43	Billing Software Castle Rock Water requests supplemental appropriations for new water billing software.	\$ 87,500
210-4230-442.30-40	Engineering Services Castle Rock Water requests supplemental appropriations for an engineering study that was started in 2020 and is planned to be completed in 2021.	21,505
210-4230-442.30-90	Technical Services Castle Rock Water requests supplemental appropriations for a study that was started in 2020 and is planned to be completed in 2021.	16,820
210-4240-442.80-40	Leak Detection Program Castle Rock Water requests supplemental appropriations for continued work on the leak detection program, which started in 2020 and is planned to be completed in 2021.	5,000
210-4250-442.40-32	Repair & Maintenance - Equipment Castle Rock Water requests supplemental appropriation for the Meadows disconnect upgrade that began in 2020 and will be completed in 2021.	14,667
210-4275-442.40-37	Repair & Maintenance - Wells Castle Rock Water requests supplemental appropriations for the Denver Basin rehabilitation project. This is an ongoing project.	290,185
210-4260-442.10-10	Plant Operators Shift Differential Castle Rock Water requests supplemental appropriations for Plant Operational staff differential pay for second and third shift.	16,200
210-4221-442.xx-xx (multiple accounts)	New Billing Specialist Castle Rock Water requests supplemental appropriations for a new Billing Specialist. This position was planned for 2022, but due to demands has been requested to start mid-2021. This position is split between the four water funds.	13,090
210-4260-442.xx-xx (multiple accounts)	New Plant Operators Castle Rock Water requests supplemental appropriations for two additional plant operators. These positions were planned for 2022, but due to high demand has been requested to move to mid-2021.	39,666
210-4275-442.78-24	Glovers Waterline Replacement Castle Rock Water requests supplemental appropriations for the Glovers waterline replacement project. This project begun in 2020 and is continuing into 2021. Additional funding is needed due to bids for the project coming in higher than originally budgeted.	1,027,700
210-4275-442.75-55	Waterline Rehabilitation Castle Rock Water requests supplemental appropriations for waterline rehabilitation work with the Parkview Tributary.	65,000
<b>TOTAL WATER FUND EXPENDITURES</b>		<b>\$ 1,597,333</b>

**Town of Castle Rock**  
**First Amendment to the 2021 Budget**  
**Requests for Supplemental Appropriations**

**WATER RESOURCES FUND - 211**

**EXPENDITURES**

211-4321-443.70-43	Billing Software Castle Rock Water requests supplemental appropriations for new water billing software.	\$ 87,500
211-4330-443.81-10	Services & Other - Conservation Rebates Castle Rock Water requests supplemental appropriations to continue the food/beverage toilet retrofit program what was initiated in late 2020 and will continue throughout 2021.	38,986
211-4340-443.30-40	Services & Other - Engineering Services Castle Rock Water requests supplemental appropriations for ongoing work with the water supply/demand model. This work began in late 2020 and will continue into 2021.	249,985
211-4340-443.30-70	Services & Other - Other Professional Services Castle Rock Water requests supplemental appropriations for the Lawn Irrigation Return Flow (LIRF) Project (Phase I) and well transducers and telemetry.	99,057
211-43xx-443.40-37 (multiple accounts)	Services & Other - Repair & Maintenance-Wells Castle Rock Water requests supplemental appropriations for continued work with the Alluvial Well rehabilitation project and other well maintenance projects that started in 2020.	93,855
211-4340-443.30-50	Services & Other - Legal Services Castle Rock Water requests supplemental appropriations for legal services related to the Alternative Source of Supply project. This project stated in 2020 and the final payments are being made during the first half of 2021.	19,157
211-4360-443.10-10	Plant Operators Shift Differential Castle Rock Water requests supplemental appropriations for Plant Operational staff differential pay for second and third shift.	10,800
211-4360-443.xx-xx (multiple accounts)	New Plant Operators Castle Rock Water requests supplemental appropriations for two additional plant operators. These positions were planned for 2022, but due to high demand has been requested to move to mid-2021.	26,443
211-4321-443.xx-xx (multiple accounts)	New Billing Specialist Castle Rock Water requests supplemental appropriations for a new Billing Specialist. This position was planned for 2022, but due to demands has been requested to start mid-2021. This position is split between the four water funds.	13,090
<b>TOTAL WATER RESOURCES FUND EXPENDITURES</b>		<b>\$ 638,873</b>

**Town of Castle Rock**  
**First Amendment to the 2021 Budget**  
**Requests for Supplemental Appropriations**

**STORMWATER FUND - 212**

**EXPENDITURES**

212-4421-444.70-43	Billing Software Castle Rock Water requests supplemental appropriations for new water billing software.	\$ 87,500
212-4421-444.xx-xx (multiple accounts)	New Billing Specialist Castle Rock Water requests supplemental appropriations for a new Billing Specialist. This position was planned for 2022, but due to demands has been requested to start mid-2021. This position is split between the four water funds.	13,090
212-4430-444.30-40	Services & Other - Engineering Services Castle Rock Water requests supplemental appropriations for consultation services for stormwater capital improvement projects. This request is for services that started in 2020 and will be completed in 2021.	4,000
212-4475-444.70-10	Capital - Police Department floodwall Castle Rock Water requests supplemental appropriations for floodwall work associated with the Police Department parking lot expansion project.	400,000
<b>TOTAL STORMWATER FUND EXPENDITURES</b>		<b>\$ 504,590</b>

**WASTEWATER FUND - 213**

**EXPENDITURES**

213-4521-445.70-43	Billing Software Castle Rock Water requests supplemental appropriations for new water billing software.	\$ 87,500
213-4575-445.80-09	Services & Other - Plum Creek Water Reclamation Authority (PCWRA) Capital Buy-in Castle Rock Water is requesting supplemental appropriations for wastewater treatment expenses at the Plum Creek Water Reclamation Authority (PCWRA).	452,598
213-4521-445.xx-xx (multiple accounts)	New Billing Specialist Castle Rock Water requests supplemental appropriations for a new Billing Specialist. This position was planned for 2022, but due to demands has been requested to start mid-2021. This position is split between the four water funds.	13,090
213-4530-445.50-22	Services & Other - Software Maintenance Agreement Castle Rock Water is requesting supplemental appropriations for a software subscription for wastewater planning.	13,000
<b>TOTAL WASTEWATER FUND EXPENDITURES</b>		<b>\$ 566,188</b>

**EMPLOYEE BENEFITS FUND - 220**

**EXPENDITURES**

220-8000-480.30-70	Health Savings Account (HSA) Contributions The Human Resources division requests supplemental appropriations for HSA contributions that the Town makes to accounts that employee HSA accounts. These funds were budgeted in 2020 and put on hold for use in 2021.	\$ 50,000
<b>TOTAL EMPLOYEE BENEFITS FUND EXPENDITURES</b>		<b>\$ 50,000</b>

**Town of Castle Rock**  
**First Amendment to the 2021 Budget**  
**Requests for Supplemental Appropriations**

**FLEET SERVICES FUND - 221**

<b>EXPENDITURES</b>		
221-8100-481.22-30	Personnel - Tool Allowance	\$ 5,000
	Fleet is requesting supplemental appropriations for tool allowance for the fleet technicians. This request was approved during the 2021 budget process, but was mistakenly left out of the 2021 appropriation.	
<b>TOTAL FLEET SERVICES FUND EXPENDITURES</b>		<b>\$ 5,000</b>

<b><u>REVENUES ALL FUNDS</u></b>	<b>\$ 125,000</b>
<b><u>EXPENDITURES ALL FUNDS</u></b>	<b>\$ 5,720,437</b>

ESTIMATED ENDING FUNDS AVAILABLE FOR 2021*					Attachment C	
<i>Information presented on a Budgetary Basis</i>		2020 Preliminary Actual	2021 Revised Budget	2021 Budget Revisions	2021 Amended Budget	
<b>General Fund</b>	Revenues	\$ 60,435,907	\$ 54,924,252	\$ -	\$ 54,924,252	
	Expenditures	52,882,183	57,638,570	162,576	57,801,146	
	Net Change	7,553,724	(2,714,318)	(162,576)	(2,876,894)	
<b>Estimated Ending Funds Available</b>		<b>27,762,800</b>	<b>25,048,482</b>		<b>24,885,906</b>	
Designations & Reservations:						
Contractual Reserve			300,000	-	300,000	
Revenue Stabilization Reserve			1,934,038	-	1,934,038	
Catastrophic Events Reserve			1,157,625	-	1,157,625	
Capital Reserve			1,948,703	-	1,948,703	
Opportunity/Economic Dev. Reserve			1,296,152	-	1,296,152	
TABOR Reserve			2,151,353	-	2,151,353	
<b>Total Designations &amp; Reservations</b>			<b>8,787,871</b>	-	<b>8,787,871</b>	
<b>Unobligated Reserves</b>			<b>16,260,611</b>	<b>(162,576)</b>	<b>16,098,035</b>	
<b>Transportation Fund</b>	Revenues	\$ 27,121,235	\$ 24,655,314	\$ -	\$ 24,655,314	
	Expenditures	20,175,983	29,201,642	265,000	29,466,642	
	Net Change	6,945,252	(4,546,328)	(265,000)	(4,811,328)	
<b>Estimated Ending Funds Available</b>		<b>15,385,041</b>	<b>10,838,713</b>		<b>10,573,713</b>	
Designations & Reservations:						
Revenue Stabilization Reserve			342,337	-	342,337	
Catastrophic Events Reserve			1,731,891	-	1,731,891	
Capital Reserve			8,764,485	(265,000)	8,499,485	
<b>Total Designations &amp; Reservations</b>			<b>10,838,713</b>	<b>(265,000)</b>	<b>10,573,713</b>	
<b>Unobligated Reserves</b>			-	-	-	
<b>Parks &amp; Recreation Capital Fund</b>	Revenues	\$ 7,166,730	\$ 5,800,744	\$ -	\$ 5,800,744	
	Expenditures	1,044,028	5,282,278	1,300,000	6,582,278	
	Net Change	6,122,702	518,466	(1,300,000)	(781,534)	
<b>Estimated Ending Funds Available</b>		<b>8,215,713</b>	<b>8,734,179</b>		<b>7,434,179</b>	
Neighborhood Park Reserve			1,000,000	-	1,000,000	
Regional Park Reserve			750,000	-	750,000	
Recreation Facility Reserve			375,000	-	375,000	
Committed for Fund Purpose			6,609,179	(1,300,000)	5,309,179	
<b>Total Designations &amp; Reservations</b>			<b>8,734,179</b>	<b>(1,300,000)</b>	<b>7,434,179</b>	
<b>Unobligated Reserves</b>			-	-	-	
<b>Fire Capital Fund</b>	Revenues	\$ 1,358,310	\$ 994,317	\$ -	\$ 994,317	
	Expenditures	1,394,707	335,302	60,000	395,302	
	Net Change	(36,397)	659,015	(60,000)	599,015	
<b>Estimated Ending Funds Available</b>		<b>1,178,076</b>	<b>1,837,091</b>		<b>1,777,091</b>	
Committed for Fund Purpose			1,837,091	(60,000)	1,777,091	
<b>Unobligated Reserves</b>			-	-	-	
<b>Police Capital Fund</b>	Revenues	\$ 633,069	\$ 493,539	\$ -	\$ 493,539	
	Expenditures	328,874	617,473	61,745	679,218	
	Net Change	304,195	(123,934)	(61,745)	(185,679)	
<b>Estimated Ending Funds Available</b>		<b>445,986</b>	<b>322,052</b>	-	<b>260,307</b>	
Committed for Fund Purpose			322,052	(61,745)	260,307	
<b>Unobligated Reserves</b>			-	-	-	

ESTIMATED ENDING FUNDS AVAILABLE FOR 2021*						
<i>Information presented on a Budgetary Basis</i>		2020 Preliminary Actual	2021 Revised Budget	2021 Budget Revisions	2021 Amended Budget	
<b>General Long-Term Planning Fund</b>	Revenues	\$ 3,102,876	\$ 2,230,320	\$ 125,000	\$ 2,355,320	
	Expenditures	795,765	2,857,159	509,132	3,366,291	
	Net Change	2,307,111	(626,839)	(384,132)	(1,010,971)	
	<b>Estimated Ending Funds Available</b>	<b>4,849,956</b>	<b>4,223,117</b>	-	<b>3,838,985</b>	
Committed for Fund Purpose			2,601,974	(384,132)	2,217,842	
<b>Unobligated Reserves</b>			-	-	-	
<b>Water Fund</b>	Revenues	\$ 25,113,147	\$ 25,058,674	\$ -	\$ 25,058,674	
	Expenditures	21,272,086	36,217,799	1,597,333	37,815,132	
	Net Change	3,841,061	(11,159,125)	(1,597,333)	(12,756,458)	
	<b>Estimated Ending Funds Available</b>	<b>25,219,199</b>	<b>14,060,074</b>		<b>12,462,741</b>	
Designations & Reservations:						
Operating Designations			2,091,627	(1,509,833)	581,794	
Capital Reserve			5,945,353	(87,500)	5,857,853	
Reserve for Catastrophic Failure			4,663,005	-	4,663,005	
Rate Stabilization Reserve			1,360,089	-	1,360,089	
Committed for Fund Purpose			-	-	-	
<b>Total Designations &amp; Reservations</b>			<b>14,060,074</b>	<b>(1,597,333)</b>	<b>12,462,741</b>	
<b>Unobligated Reserves</b>			-	-	-	
<b>Water Resources Fund</b>	Revenues	\$ 36,031,147	\$ 32,519,972	\$ -	\$ 32,519,972	
	Expenditures	48,861,899	40,097,560	638,873	40,736,433	
	Net Change	(12,830,752)	(7,577,588)	(638,873)	(8,216,461)	
	<b>Estimated Ending Funds Available</b>	<b>43,964,847</b>	<b>36,387,259</b>		<b>35,748,386</b>	
Designations & Reservations:						
Operating Designations			1,862,326	(551,373)	1,310,953	
Capital Reserve			30,270,286	(87,500)	30,182,786	
Reserve for Catastrophic Failure			4,254,647	-	4,254,647	
Committed for Fund Purpose			-	-	-	
<b>Total Designations &amp; Reservations</b>			<b>36,387,259</b>	<b>(638,873)</b>	<b>35,748,386</b>	
<b>Unobligated Reserves</b>			-	-	-	
<b>Stormwater Fund</b>	Revenues	\$ 10,093,466	\$ 5,377,035	\$ -	\$ 5,377,035	
	Expenditures	7,914,346	15,266,117	504,590	15,770,707	
	Net Change	2,179,120	(9,889,082)	(504,590)	(10,393,672)	
	<b>Estimated Ending Funds Available</b>	<b>15,134,811</b>	<b>5,245,729</b>		<b>4,741,139</b>	
Designations & Reservations:						
Operating Designations			435,099	(17,090)	418,009	
Capital Reserve			3,223,752	(487,500)	2,736,252	
Reserve for Catastrophic Failure			1,586,878	-	1,586,878	
Committed for Fund Purpose			-	-	-	
<b>Total Designations &amp; Reservations</b>			<b>5,245,729</b>	<b>(504,590)</b>	<b>4,741,139</b>	
<b>Unobligated Reserves</b>			-	-	-	
<b>Wastewater Fund</b>	Revenues	\$ 14,873,117	\$ 14,358,882	\$ -	\$ 14,358,882	
	Expenditures	9,628,032	20,844,261	566,188	21,410,449	
	Net Change	5,245,085	(6,485,379)	(566,188)	(7,051,567)	
	<b>Estimated Ending Funds Available</b>	<b>13,938,320</b>	<b>7,452,941</b>		<b>6,886,753</b>	
Designations & Reservations:						
Operating Designations			1,363,190	(478,688)	884,502	
Capital Reserve			4,129,830	(87,500)	4,042,330	
Reserve for Catastrophic Failure			1,959,921	-	1,959,921	
Committed for Fund Purpose			-	-	-	
<b>Total Designations &amp; Reservations</b>			<b>7,452,941</b>	<b>(566,188)</b>	<b>6,886,753</b>	
<b>Unobligated Reserves</b>			-	-	-	



ESTIMATED ENDING FUNDS AVAILABLE FOR 2021*					
<i>Information presented on a Budgetary Basis</i>		2020 Preliminary Actual	2021 Revised Budget	2021 Budget Revisions	2021 Amended Budget
<b>Employee Benefits Fund</b>	Revenues	\$ 9,477,701	\$ 10,137,759	\$ -	\$ 10,137,759
	Expenditures	8,900,006	9,440,370	50,000	9,490,370
	Net Change	577,695	697,389	(50,000)	647,389
<b>Estimated Ending Funds Available</b>		<b>1,854,749</b>	<b>2,552,138</b>		<b>2,502,138</b>
Designations & Reservations:					
Claims Reserve			2,142,020	-	2,142,020
Health Care Cost Reserve			410,118	(50,000)	360,118
<b>Total Designations &amp; Reservations</b>			<b>2,552,138</b>	<b>(50,000)</b>	<b>2,502,138</b>
<b>Unobligated Reserves</b>			-	-	-
<b>Fleet Services Fund</b>	Revenues	\$ 2,773,113	\$ 5,293,494	\$ -	\$ 5,293,494
	Expenditures	2,907,278	5,078,014	5,000	5,083,014
	Net Change	(134,165)	215,480	(5,000)	210,480
<b>Estimated Ending Funds Available</b>		<b>3,941,055</b>	<b>4,156,535</b>		<b>4,151,535</b>
Committed for Fund Purpose			4,156,535	(5,000)	4,151,535
<b>Unobligated Reserves</b>			-		-
<b>Total All Funds</b>	Revenues	\$ 198,179,818	\$ 181,844,302	\$ 125,000	\$ 181,969,302
	Expenditures	176,105,187	222,876,545	5,720,437	228,596,982
	Net Change	22,074,631	(41,032,243)	(5,595,437)	(46,627,680)
<b>Estimated Ending Funds Available</b>		<b>\$ 161,890,553</b>	<b>\$ 120,858,310</b>		<b>\$ 115,262,873</b>
<b>Total Designations &amp; Reservations</b>			99,441,816	(3,621,984)	95,819,832
<b>Total Committed for Fund Purpose</b>			17,113,709	(1,810,877)	15,302,832
<b>Total Unobligated Fund Balance</b>			4,302,785	(162,576)	4,140,209
<b>Estimated Ending Funds Available</b>			<b>\$ 120,858,310</b>	<b>\$ (5,595,437)</b>	<b>\$ 115,262,873</b>
*Not all Town funds are represented, only funds that reflect changes resulting from budget amendment items.					