



Historic Preservation Board Meeting Minutes

Chair John Beystehner
Vice-Chair David Goode
Carlos Salinas
Steven Crosier
Annamarie Engelhard
James Gleim
Mike Borgelt

Wednesday, April 7, 2021

6:00 PM

Virtual Commission Meeting
Online: <https://crgov.webex.com/crgov>
Phone-in: 720-650-7664
Meeting Number: 146 909 4625
Meeting Password: 2021HPBMeeting

CALL TO ORDER / ROLL CALL

The meeting was called to order at 6:02 p.m. The meeting was held as a "Connected Meeting" in accordance with the Special Procedures During Declared Disasters.

Present 7 - Carlos Salinas, Chair John Beystehner, David Goode, Steven Crosier, Annamarie Engelhard, James Gleim, and Mike Borgelt

Attendance 5 - Julie Kirkpatrick, Elizabeth Allen, Julie Parker, Desiree LaFleur, and Caryn Johnson

CERTIFICATION OF MEETING

Ms. Kirkpatrick confirmed the meeting and agenda had been noticed in accordance with the requirements of the Open Meetings Law.

APPROVAL OF MINUTES

[HPB 2021-007](#) Minutes: March 3, 2021 Historic Preservation Board Meeting Minutes

Attachments: [HPB03.03.2021Minutes-DRAFT](#)

Moved by Salinas, seconded by Goode that the March 3, 2021 Historic Preservation Board meeting minutes be approved as presented.

The motion passed by the following vote: 7 to 0

Yes: 7 - Salinas, Chair Beystehner, Goode, Crosier, Engelhard, Gleim, and Borgelt

TOWN COUNCIL UPDATE

Council Member LaFleur noted that she had introduced to the Council, the possibility of updates to be made at the Wolfensberger/I-25 interchange. She has also been in communication with Randy Reed at the Historical Society regarding the appointment of a non-voting member added to the Historical Preservation Board representing the Historical Society, Ms. LaFleur asked for staff direction on facilitating this collaboration. Town Council recently approved roundabout money and a variance allowing night work on the roundabout proposed at Wilcox and South streets. Also recently approved was a redevelopment agreement and Town owned parking at The View. Angie DeLeo with the Castle Rock Museum, Jennifer Reinhardt with Parks and Kristen Bowling with the DDA have been working together to plan a Town-wide scavenger hunt for Historic Preservation Month and Ms. LaFleur will meet with them again soon.

Council Member LaFleur addressed the following questions from Board Members:

1. Are there any parking provisions for electric vehicles (e-stations) at the new parking garage? Yes, at Encore and The View.
2. What was the result of downtown historic plans/documents discussed at the 04.06.21 Town Council meeting? The meeting went very late, that topic did not come to a conclusion and will go to the next meeting.

DISCUSSION ACTION ITEMS

[HPB 2021-008](#) Discussion: Historic Preservation Month Activities

Attachments: [Staff Presentation](#)
[C. Welch line drawing](#)
[Town of Castle Rock plat](#)
[CR Museum cut-out 3D puzzle](#)
[Sample Crack-the-Code puzzle](#)

Follow-up discussion regarding the Board's participation/collaboration in Historic Preservation Month activities:

PLACEMATS:

Council Member LaFleur will work with Kristen Bowling of the DDA to obtain 4-5 images in blackline format of the Depot, City Hotel, the Rock, the CR Museum and Cindy Welch's Depot Drawing. Placemats could include information about the buildings. Council member LaFleur will provide some pricing estimates to provide crayons to participants with the placemats. She will email the information to Ms. Kirkpatrick. Board Member Englehard created puzzles for the placemats. The Board may use the original Castle Rock plat to create a maze puzzle. Chair Beystehner will continue to create placements for kids to use at local restaurants and will print them as a personal donation to the effort. Board Member Salinas shared a cut-out puzzle he created using pictures of the museum that kids can cut into pieces and put together as a 3-D puzzle.

SCAVENGER HUNT:

Council Member LaFleur shared that many local businesses want to participate in the scavenger hunt. The CR Museum, DDA and Town are working together to facilitate and promote the scavenger hunt, including social media coverage. Angie DeLeo with the CR Museum stated that the museum would like the winners of the scavenger hunt to be announced at a public event. She also shared that the museum will hand out goodie bags when the scavenger hunt is completed and turned in to the museum. Once participants earn a certain number of points, they will be entered into a drawing for the gift cards and prizes supplied by local businesses. They are planning for at least 100 people to participate and will be ready to accommodate more participants as needed.

TIKTOK:

Board Member Goode's students created TicTok videos that included Castle Rock

historic buildings to test the quality of videos. Kids can share them on TikTok and tag each other to get the post out to other accounts. Ms. Kirkpatrick reached out to Community Relations on having first responders create videos. The Town does not have a TikTok account but can use YouTube, Twitter or Facebook. Community Relations asked that the Board provide the song/songs to which the first responders could lip sync and provide the historic building locations to be used in a video. Board Member Engelhard suggested using a current song and re-writing lyrics as to why "This Place Matters". Board Member Borgelt suggested listening to the "Atchison Topeka and Santa Fe" train song as inspiration. Board Member Engelhard will look for fitting songs and will email the suggestions to Ms. Kirkpatrick to be given to Community Relations for the possible first responder volunteer video.

PUBLIC ARTS COMMISSION COLLABORATION:

Public Art Commission meets on 04.08.21 at 4pm. Board Member Salinas will attend and work to foster a relationship and see if the Public Art Commission might be interested in helping with creating multiple placemats. Board Member Salinas will open the dialog with the Public Art Commission on behalf of the Historic Preservation Board on how the two might collaborate with Historic Preservation Month events.

TIME LINES/RESPONSIBILITIES/DIRECTIVES:

Board Member Engelhard will complete puzzles to be used on the placemats (maze, matching game with old buildings, crack the code, word search) and send samples to Chair Beystehner. Council Member LaFleur will get images converted to blacklines for placemats (the Depot, the City Hotel, the Rock, CR Museum). Chair Beystehner will work on a connect the dots image to be added to the placemats and he will place small pictures of historic buildings on map (plat) for maze. Placemats will be size 11x17 and printed by Chair Beystehner. Ms. Kirkpatrick will see if the Town logo can be added to the placemats.

BOARD MEMBER ITEMS

Council Member Engelhard asked for an update on Town Council's discussion on possible options to preserve/restore the Old City Hotel. At this time, there has been no communication received from the current property owner.

Council Member Engelhard requested a study session on the Historic Preservation Plan, she will email this request to Ms. Kirkpatrick. Board Member Engelhard requested an update from the Design Review Board (DRB) representatives from the Historic Preservation Board (HPB) and requested that a DRB update be included on future agendas.

Board Members Crosier and Goode (DRB members for the HPB) stated that The View project was approved at the last DRB meeting. The discussion included a variance request for trees, parking availability for residents and the public, and traffic flow from the garage into the alley and onto Sixth Street.

Check for quorum for upcoming meetings

May 5th: Chair Beystehner is unavailable

June 2nd: Board Members Gleim, Goode and Crosier are unavailable

ITEMS FROM STAFF

Ms. Kirkpatrick noted that the ATSF depot tour is on hold due to Covid precautions. Erica Duvic with History Colorado/SHPO will be holding a webinar for Certified Local Governments discussing what other HP boards are doing, this is tentatively scheduled for June 16, look for information to be emailed from staff. Board Legal Training will be held soon, staff is hoping to hold training on May 5. Ms. Kirkpatrick requested that the Board email any topics for discussion/training to her or to Ms. Allen. Ms. Kirkpatrick updated the Board on terms expiring May 31. Applications are now being accepted through 04.26.21 at 5 pm. Interviews will be held 05.11.21. Chair Beystehner is up for re-appointment so Board Member Goode has agreed to sit in during interviews. Also noted, the Board may have an action item on May 5 (Local Grant Application).

ADJOURN

Moved by Chair Beystehner, seconded by Salinas, that Historic Preservation Board adjourn at 7:24 p.m.

The motion passed by the following vote: 7 to 0

Yes: 7 - Salinas, Chair Beystehner, Goode, Crosier, Engelhard, Gleim, and Borgelt

Minutes approved by the Historic Preservation Board on _____ by a vote of _____ in favor, _____ opposed, with _____ abstention(s).

Minutes submitted electronically by Julie Parker, Sr. Office Assistant