



Design Review Board Meeting Minutes

Chair Stuart Butler
Vice Chair Garo Chalian
Bob Pasicznyuk
David Goode
Jeremy Begley
Steven Crosier
Nick Hier

Wednesday, September 9, 2020

6:00 PM

Virtual Board Meeting

Online: <https://crgov.webex.com/crgov>

Phone-in: 720-650-7664

Meeting Number: 146 291 7831

Meeting Password: Sept9DRB

This meeting is open to the public and will be held in a fully virtual format in accordance with Town Council Meeting Special Procedures During Declared Disasters.

To join the meeting online, visit: <https://crgov.webex.com/crgov/>

To join the meeting by phone, call: 720-650-7664

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**** ALL TIMES ARE APPROXIMATE ****

In lieu of appearing in person for public comment, please sign up to speak by sending an email to the Town Planner, Julie Kirkpatrick (jkirkpatrick@crgov.com) no later than 1 P.M. on the day of the hearing, to be added to the list of speakers. Public comments may also be submitted in writing via email to the Town Planner, to be included in the public record.

CALL TO ORDER / ROLL CALL

Vice Chair Chalian called the meeting to order 6:07 p.m. The meeting was held as a "Connected Meeting" in accordance with the Special Procedures During Declared Disasters.

Present 4 - Bob Pasicznyuk, David Goode, Vice Chair Garo Chalian, and Jeremy Begley

Not Present 3 - Nick Hier, Steven Crosier, and Chair Stuart Butler

Attendance 5 - Jason Bower, Brad Boland, Julie Kirkpatrick, Julie Parker, and Sandra Aguilar

CERTIFICATION OF MEETING

Ms. Kirkpatrick confirmed that the meeting and agenda has been noticed in accordance with the requirements of the Open Meetings Law.

APPROVAL OF MINUTES

[DRB 2020-011](#) Minutes: August 26, 2020 Design Review Board Minutes

Attachments: [DRB08.26.2020minutes-DRAFT](#)

Moved by Goode, seconded by Begley, that Design Review Board minutes for August 26, 2020 be approved as presented.

The motion passed by the following vote: 4 to 0

Yes: 4 - Pasicznyuk, Goode, Vice Chair Chalian, and Begley

Not Present: 3 - Hier, Crosier, and Chair Butler

TOWN COUNCIL UPDATE

Mayor Pro-Tem Bower informed the board that Council is reviewing the 2021 budget and the Town is managing small business grants to assist our local businesses.

PUBLIC HEARING ITEMS

[DRB 2020-012](#) Encore SDP 1st Amendment - Common Sign Plan

Subject Property: 20 North Wilcox Street
Lots 1-2 Block 32
Town of Castle Rock Amendment 33,
Located in the Northwest One-Quarter of Section 11,
Township 8 South, Range 67 West of the 6th P.M.,
Town of Castle Rock, County of Douglas, State of Colorado

Attachments: [Staff Memorandum](#)

[Attachment A: Proposed Common Sign Plan](#)

[Public Record Document: Staff Presentation DRB - Encore Common Sign Plan 9.9.20](#)

[Public Record Document: Applicant Presentation ENCORE SIGNAGE](#)

Staff member Mr. Boland presented on the DRB 2020-012 Encore SDP 1st Amendment - Common Sign Plan and explained the project identification signage (branding) and potential tenant signage. Staff recommends approval as the application meets the criteria for the intent of the DOD, Downtown Master Plan and Town design guidelines.

Applicant: Abigail Knab with Arthouse Design provided visuals for various signage.

Public Comment: None

Moved by Begley, seconded by Pasicznyuk, that DRB 2020-012 Encore SDP 1st Amendment - Common Sign Plan be approved as presented.

The motion passed by the following vote: 4 to 0

Yes: 4 - Pasicznyuk, Goode, Vice Chair Chalian, and Begley

Not Present: 3 - Hier, Crosier, and Chair Butler

BOARD MEMBER ITEMS

None

Check for quorum for upcoming meetings:

Sept. 23

Oct. 14

ITEMS FROM STAFF

Ms. Kirkpatrick checked for quorum for the Oct. 14 meeting which did not have anything currently on the agenda, and Sept. 23. All present had no conflicts. There were no other updates.

ADJOURN

Moved by Vice Chair Chalian, seconded by Goode to adjourned the meeting at 6:30 p.m.

The motion passed by the following vote: 4 to 0

Minutes approved by the Design Review Board on _____ by a vote of _____ in favor, _____ opposed, with _____ abstention (s).

Minutes submitted electronically by Julie Parker, Sr. Office Assistant