



## Historic Preservation Board Meeting Minutes

Chair John Beystehner  
Vice-Chair David Goode  
Carlos Salinas  
Steven Crosier  
Annamarie Engelhard  
James Gleim

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Wednesday, February 3, 2021

6:00 PM

Virtual Commission Meeting  
Online: <https://crgov.webex.com/crgov>  
Phone-in: 720-650-7664  
Meeting Number: 146 909 4625  
Meeting Password: 2021HPBMeeting

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This meeting is open to the public and will be held in a fully virtual format in accordance with Town Council Meeting Special Procedures During Declared Disasters.

To join the meeting online, visit: <http://crgov.webex.com>

To join the meeting by phone, call: 720-650-7664

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Meeting Password: 2021HPBMeeting

**\*\* ALL TIMES ARE APPROXIMATE \*\***

In lieu of appearing in person for public comment, please sign up to speak by sending an email to the Town Planner, Julie Kirkpatrick ([jkirkpatrick@crgov.com](mailto:jkirkpatrick@crgov.com)) no later than 1 P.M. on the day of the hearing, to be added to the list of speakers. Public comments may also be submitted in writing via email to the Town Planner, to be included in the public record.

### CALL TO ORDER / ROLL CALL

The meeting was called to order at 6:01 p.m. The meeting was held as a "Connected Meeting" in accordance with the Special Procedures During Declared Disasters.

**Present** 6 - Carlos Salinas, Chair John Beystehner, David Goode, Steven Crosier, Annamarie Engelhard, and James Gleim

**Attendance** 6 - Desiree LaFleur, Julie Kirkpatrick, Tony Felts, Elizabeth Allen, Julie Parker, and Sandra Aguilar

### CERTIFICATION OF MEETING

Ms. Kirkpatrick confirmed the meeting and agenda had been noticed in accordance with the requirements of the Open Meetings Law.

### APPROVAL OF MINUTES

[HPB 2021-003](#) January 6, 2021 Historic Preservation Board Meeting Minutes

**Attachments:** [HPB01.06.2021Minutes-DRAFT](#)

Moved by Gleim, seconded by Salinas, that the January 6, 2021 Historic Preservation Board meeting minutes be approved as presented. The motion passed

by the following vote: 6 to 0

Yes: 6 - Salinas, Chair Beystehner, Goode, Crosier, Engelhard, and Gleim

## TOWN COUNCIL UPDATE

Councilmember LaFleur reported that Town Council approved to keep the Design Review Board responsibilities as is. Council is addressing the green building on Wilcox in hopes of changing the color. There is discussion regarding salvage and demolition of the old city hotel building and the prospects for the land. Councilmember LaFleur asked the opinions of the Board.

## PUBLIC HEARING ITEMS

[HPB 2021-004](#) New Construction: 306 N. Lewis Street Design Review - Lot 5, Block 10, Craig & Gould's Addition to Castle Rock, County of Douglas, State of Colorado

**Attachments:** [Staff Memorandum](#)

[Attachment A: Vicinity Map](#)

[Attachment B: Proposed Plan, Elevations, Materials](#)

[Attachment C: Public Comment](#)

[Public Record: Applicant Presentation 306 N. Lewis](#)

[Public Record: Staff Presentation 306 N Lewis](#)

Ms. Kirkpatrick presented the application for the New Construction at 306 N. Lewis Street Design Review. Staff recommends approval as it meets criteria.  
Applicant: Becky Jorenby, owner and Nathan Albers, architect, provided additional details and answered questions of the Board.  
Public comment: None

**Moved by Salinas, seconded by Goode, that the Historic Preservation Board approve the design of the 400 square foot addition to 306 N. Lewis Street. The motion passed by the following vote: 6 to 0**

Yes: 6 - Salinas, Chair Beystehner, Goode, Crosier, Engelhard, and Gleim

[HPB 2021-005](#) New Construction: 302 N. Lewis Street Design Review - Lot 6, Block 10, Craig & Gould's Addition to Castle Rock, County of Douglas, State of Colorado

**Attachments:** [Staff Memorandum](#)

[Attachment A: Vicinity Map](#)

[Attachment B: Proposed Plan and Elevations](#)

[Attachment C: Public Comments](#)

[Public Record: Staff Presentation 302 N Lewis](#)

Ms. Kirkpatrick presented the application for New Construction at 302 N. Lewis Street Design Review. Staff recommends approval as it meets criteria.  
Applicant: Property owner Mary O'Callaghan's audio prevented presentation. Curt McQueen, contractor, was available for questions.

Public comment: none

**Moved by Chair Beystehner, seconded by Gleim, that Historic Preservation Board approve the design of the detached garage at 302 N. Lewis Street with the condition that the garage windows match the house windows on the south house facade. The motion passed by the following vote: 6 to 0**

**Yes:** 6 - Salinas, Chair Beystehner, Goode, Crosier, Engelhard, and Gleim

## DISCUSSION ACTION ITEMS

May is National Historic Month and the Board discussed opportunities. Councilmember LaFleur is furthering the idea about 3D scans of the historical buildings and utilizing grant money. There is concern regarding business access during the construction of a roundabout on Wilcox and 2nd St. LaFleur suggested a restaurant loop using the trolley to access the restaurants on Friday and Saturday nights. There could be literature on the trolley with historical highlights. The Museum's walking and trolley tour is still uncertain. Salinas suggested a projection display of other highlights of the Town. Additional ideas were discussed including a student art competition and coloring place mats for restaurants.

## BOARD MEMBER ITEMS

### Check for quorum for upcoming meetings

1. Mar. 3, 2021

2. Apr. 7, 2021

All Board members present are available for upcoming meetings.

## ITEMS FROM STAFF

Ms. Kirkpatrick reported the Saving Places conference registration is open for the Board members. Next Wednesday the interviews for new board applicant to replace LaFleur are being held.

## ADJOURN

**Moved by Chair Beystehner, seconded by Crosier, that Historic Preservation Board adjourn at 7:20 p.m. The motion passed by the following vote: 6 to 0**

**Yes:** 6 - Salinas, Chair Beystehner, Goode, Crosier, Engelhard, and Gleim

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Minutes approved by the Historic Preservation Board on \_\_\_\_\_ by a vote of \_\_\_\_\_ in favor, \_\_\_\_\_ opposed, with \_\_\_\_\_ abstention(s).

Minutes submitted electronically by Julie Parker, Sr. Office Assistant