



Board of Adjustment Meeting Minutes - Draft

Linda Baumann - Chair
Talena Jensen - Vice Chair
Kenneth Arnold
Richard Coffey
Kathryn Gienger

Thursday, December 3, 2020

6:00 PM

Virtual Board Meeting

Online: <https://crgov.webex.com/crgov>

Phone-in: 720-650-7664

Meeting Number: 146 590 2228

Meeting Password: December3BOA

This meeting is open to the public and will be held in a fully virtual format in accordance with Town Council Meeting Special Procedures During Declared Disasters.

To join the meeting, visit:

On-line: <https://crgov.webex.com>

Phone-in: 720-650-7664

Meeting Number: 146 590 2228

Meeting Password: December3BOA

**** ALL TIMES ARE APPROXIMATE ****

CALL TO ORDER / ROLL CALL

The meeting was called to order at 6:00 p.m. by Chair Linda Baumann. The meeting was held as a "Connected Meeting" in accordance with the Special Procedures During Declared Disasters.

Present 4 - Linda Baumann, Talena Jensen, Kenneth Arnold, and Kathryn Gienger

Not Present 1 - Richard Coffey

Attendance 5 - Tony Felts, Tammy King, Elizabeth Allen, Sharon Chavez, and Sandra Aguilar

CERTIFICATION OF MEETING

Ms. King verified that the meeting and agenda had been noticed in accordance with the requirements of the Open Meetings Law.

APPROVAL OF MINUTES

[BOA 2020-007](#)

September 3, 2020 Board of Adjustment Meeting Minutes

Moved by Jensen and seconded by Arnold to approve the minutes of the September 3, 2020 Board of Adjustment meeting with the confirmation from staff that 12 additional emails were received after the Board packet was delivered.

The motion passed by the following vote: 3 to 0 with one abstain

Yes: 3 - Baumann, Jensen, and Arnold

Not Present: 1 - Coffey

Abstain: 1 - Gienger

[BOA 2020-010](#)**November 5, 2020 Board of Adjustment Meeting Minutes**

Moved by Jensen and seconded by Gienger to approve the minutes of the November 5, 2020 Board of Adjustment meeting as presented.

The motion passed by the following vote: 3 to 0 with one abstain

Yes: 3 - Baumann, Jensen, and Gienger

Not Present: 1 - Coffey

Abstain: 1 - Arnold

TOWN COUNCIL UPDATE

None

PUBLIC HEARING ITEMS[BOA 2020-011](#)**Request for Approval of Variance from the Minimum Front and Rear Yard Setback****R-2 (Single Family and Duplex Residence District)****Subject Property: 121 N. Gilbert Street**

Mrs. King presented the details for the variance request for 121 Gilbert Street. The board addressed concerns that the extending deck and porch were not considered in the site plan.

Applicant: Corbin Wanninger, property owner, provided additional details, and agreed to resubmit his variance application with the deck and porch included in the variance.

Public Comment: not considered as the variance was continued.

Moved by Gienger, seconded by Jensen, that Board of Adjustment continue the variance request to the January 7 meeting.

The motion passed by the following vote: 4 to 0

Yes: 4 - Baumann, Jensen, Arnold, and Gienger

Not Present: 1 - Coffey

BOARD MEMBER ITEMS

Chair Baumann checked for quorum and all board members plan to be present.

ITEMS FROM STAFF

Mrs. King reported that there will not be a Boards & Commissions dinner due to COVID restrictions, but other recognition opportunities will be identified. It is on the Town Council agenda to choose a Board of Adjustment liaison.

ADJOURN

6:36pm.

Moved by Baumann, seconded by Jensen, that the meeting be adjourned at 6:36 p.m. The motion passed by the following vote: 4 to 0

Yes: 4 - Baumann, Jensen, Arnold, and Gienger

Not Present: 1 - Coffey