

M O N T H L Y   R E P O R T   F O R   T H E

# OFFICE OF TOWN CLERK

*Providing exceptional public service  
to our community and internal partners,  
with a commitment to integrity, honesty,  
and accountability, while conforming to the  
highest standards of conduct and ethics.*



**OCTOBER  
2020**





## Elections

[www.CRgov.com/elections](http://www.CRgov.com/elections)

*Guardians of Democracy*  
Designated Election Official  
FCPA Filing Officer

### November 3, 2020 Election Results

#### Election of Councilmembers

**District 1** - Ryan Hollingshead

**District 2** - Laura Cavey

**District 4** - Desiree LaFleur

**District 6** - Tim Dietz

9 Open Candidate Committees

FCPA reports due Nov 13 & 18

## Records

[www.CRgov.com/municipal code](http://www.CRgov.com/municipal code)

*Historian, Archivist, Keeper of the*  
*Laws, Legal Notices*

Route and execute Town documents

Codify Town laws

Archive Town records into Alchemy

Publish and post legal notices

Process recordings and agreements for Legal

### Documents Processed



### Open Records Requests



## CORA Requests

[www.CRgov.com/openrecords](http://www.CRgov.com/openrecords)

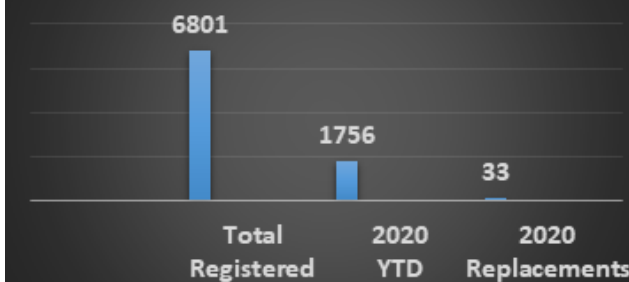
*Provide Transparency to the Public*

Coordinate with departments to fill

public records requests under

Colorado Open Records Act

### No Knock Registrations



## No Knock Program

[www.CRgov.com/noknock](http://www.CRgov.com/noknock)

*Program Created in 2008*



# Liquor Licensing Authority

[www.CRgov.com/liquor](http://www.CRgov.com/liquor)

## Assistance to Businesses

**Communications:** Emails sent to all licensees providing information on current Health and Executive Orders.

**Modifications:** Working with State to extend COVID modifications and summer patio modifications.

## New Licenses

Los Santos - pending CO  
Tribe in Riverwalk - pending CO  
La Loma - pending CO  
Perry Street Social District - hearing in Dec  
Sprouts - hearing TBD

## Transfers

The Backyard/Maddie's - pending State approval  
Ohana Grille/My Cafe - pending State approval

## Summer Patios and Outdoor Modifications

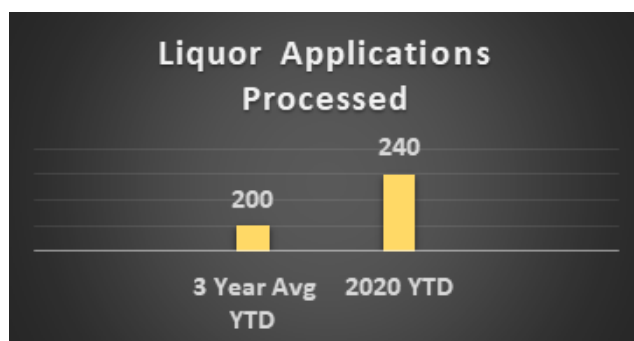
*NOTE: All COVID modifications have been extended into 2021 per Executive Order pending Town approval. Summer patios may be extending pending State response.*

B&B Cafe Patio  
Z'Abbracci's Patio + COVID modification  
Scileppi's Patio + COVID modification  
Crowfoot Patio  
Crush COVID modification  
Castle Café Patio + COVID modification  
Angies COVID modification  
Union COVID modification  
My Cafe COVID modification  
Black Eyed Pea permanent modification  
Whiskey Lodge COVID modification 105  
West Public Consumption Area  
Cork and Keg COVID modification

## Special Events

Nov 14 - Outlets Tree Lighting  
Nov 14 - DCF Anniversary  
Nov 21 - Starlighting

2021 special events on hold



New: 2017( 3), 2018(7), 2019 (8)  
Transfers: 2017(11), 2018(9), 2019 (6)  
Special Events: 2017(77), 2018(77), 2019 (77)  
Other: 2017(136), 2018(137), 2019 (154)



# Election Information

## **November 3, 2020 Election**

Unofficial Election Results:

Councilmember District 1 - Ryan Hollingshead

Councilmember District 2 - Laura Cavey

Councilmember District 4 - Desiree LaFleur

Councilmember District 6 - Tim Dietz

Remaining Election process:

11/17 Risk Limiting Audit

11/24 Canvass Election Results

11/25 Certify Election Results

12/1 Newly elected Council sworn in

## Other Activities

Swearing in for new Poilce Officers on October 12.

Attended Virtual Colorado Municipal Clerk Association Annual Conference in October.

Memmen Parcel Annexation - Eligibility hearing held October 6, 2020. Ordinance approving the annexation and the zoning regulations will be coming to Council when ready.

All Metro Districts have submitted their Annual Reports and a summary will be presented to Town Council.

Records processed, CORA requests and liquor licensing applications continue to increase from 2019.