

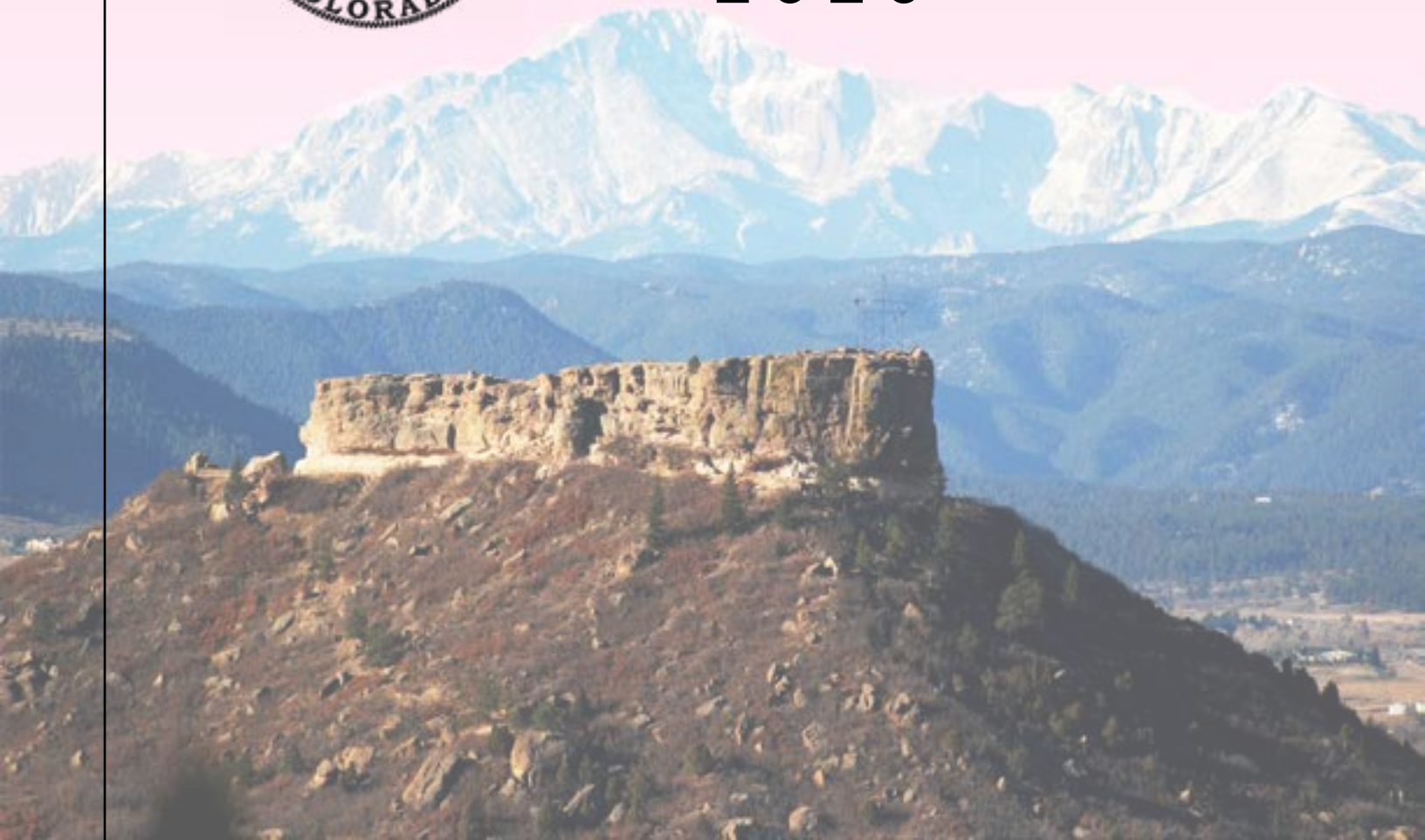
M O N T H L Y R E P O R T F O R T H E

OFFICE OF TOWN CLERK

*Providing exceptional public service
to our community and internal partners,
with a commitment to integrity, honesty,
and accountability, while conforming to the
highest standards of conduct and ethics.*



**SEPTEMBER
2020**





Elections

www.CRgov.com/elections

Guardians of Democracy
Designated Election Official
FCPA Filing Officer

November 3, 2020 Election Day

Election of Councilmembers

District 1 - Wade, Brier, Hollingshead

District 2 - Weaver, Doheney, Godfrey, Cavey

District 4 - LaFleur, Shepherd

District 6 - Dietz, Hernandez, Katona

17 Open Candidate and Issue Committees

FCPA reports due Oct 1,13.25 Nov 13

Records

www.CRgov.com/municipal code

Historian, Archivist, Keeper of the
Laws, Legal Notices

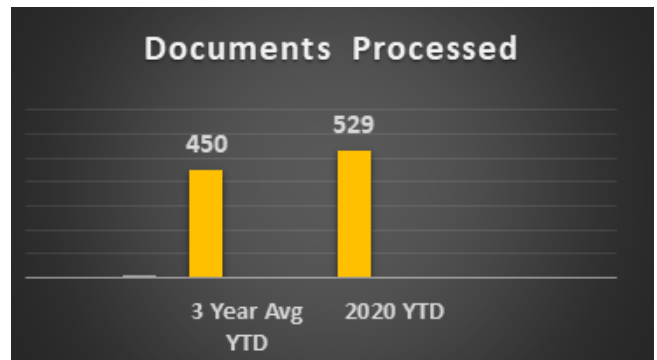
Route and execute Town documents

Codify Town laws

Archive Town records into Alchemy

Publish and post legal notices

Process recordings and agreements for Legal



CORA Requests

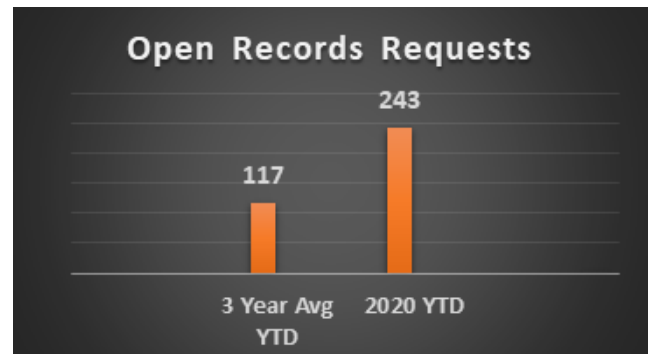
www.CRgov.com/openrecords

Provide Transparency to the Public

Coordinate with departments to fill

public records requests under

Colorado Open Records Act



No Knock Program

www.CRgov.com/noknock

Program Created in 2008

6,739 Total No Knock Registrations

1,251 YTD New Registrations

12 YTD Reissued



Liquor Licensing Authority

www.CRgov.com/liquor

Assistance to Businesses

Communications: Emails sent to all licensees providing information on current Executive Orders.
Modifications: All COVID modifications were extended to the end of the year.

New Licenses

Los Santos - pending CO
Tribe in Riverwalk - pending CO
La Loma - pending CO
Perry Street Social District - hearing in Nov

Transfers

The Backyard/Maddie's - hearing 10/20
Rose's Bella Cucina - pending

Summer Patios and Outdoor Modifications

NOTE: All COVID modifications have been extended to the end of the year or until the state order is lifted

B&B Cafe Patio
Z'Abbracci's Patio + COVID modification
Scileppi's Patio + COVID modification
Crowfoot Patio
Crush COVID modification
Castle Café Patio + COVID modification
Angies COVID modification
Union COVID modification
My Cafe COVID modification
Black Eyed Pea permanent modification
Whiskey Lodge COVID modification 105
West Public Consumption Area
Cork and Keg COVID modification

Special Events

Starting June 14 - Farmers Market
Sept 4 - First Friday
Sep 12 - Summer Concert at PSM
Sept 13 & 14 - ArtFest
Sept 17 - Miller Park Free Concert
Sept 19 - Barks and Brews at Outlets
Oct 25 - TOCR Fall Festival



New: 2017(3), 2018(7), 2019 (8)
Transfers: 2017(11), 2018(9), 2019 (6)
Special Events: 2017(77), 2018(77), 2019 (77)
Other: 2017(136), 2018(137), 2019 (154)



Election Information

November 3, 2020 Election

Conduct of Election

Town Council approved the Ordinance to coordinate the election with Douglas County and authorizes approval of the Intergovernmental Agreement. The Ballot was certified with the County along with the address list and boundary map. Town Clerk will review FCPA reports, coordinate with Douglas County and participate in the Logic and Accuracy Test, the Risk Limiting Audit, and serve on the Canvass Board.

Ballot Content

Candidates for Town Council Districts 1, 2, 4, and 6 will appear on the ballot.

Candidates

Candidates that have registered appear on our website under Elections/Financial Filings.

District 1 - Robert Wade, Geneva Brier, Ryan Hollingshead

District 2 - Stephen Weaver, Keegan Doheney, Gary Godfrey, Laura Cavey

District 4 - Desiree LaFleur, Preston Shepherd

District 6 - Tim Dietz, Gregory K. Hernandez, Matt Katona

10/12 Ballots mailed

11/3 Election

12/1 Newly elected Council sworn in

Other Activities

Annexations

Memmen Parcel Annexation process

Metro Districts

Crystal Valley Metro Districts 1 and 2 Amended Consolidated Service Plan approved by Council July 21

Castle Pines Commercial Metro Districts 1 and 4 Quinquennial Review - team reviews and reports to Council

Special District Budgets - will be presented to Council

Metro District Annual Reports due September 1 - Delinquent Metro Districts will be sent a letter requiring reports to be filed within 30 days or Council can take action. Team will review and present summary to Council

Workload

Records processed, CORA requests and liquor licensing applications continue to increase from 2019.