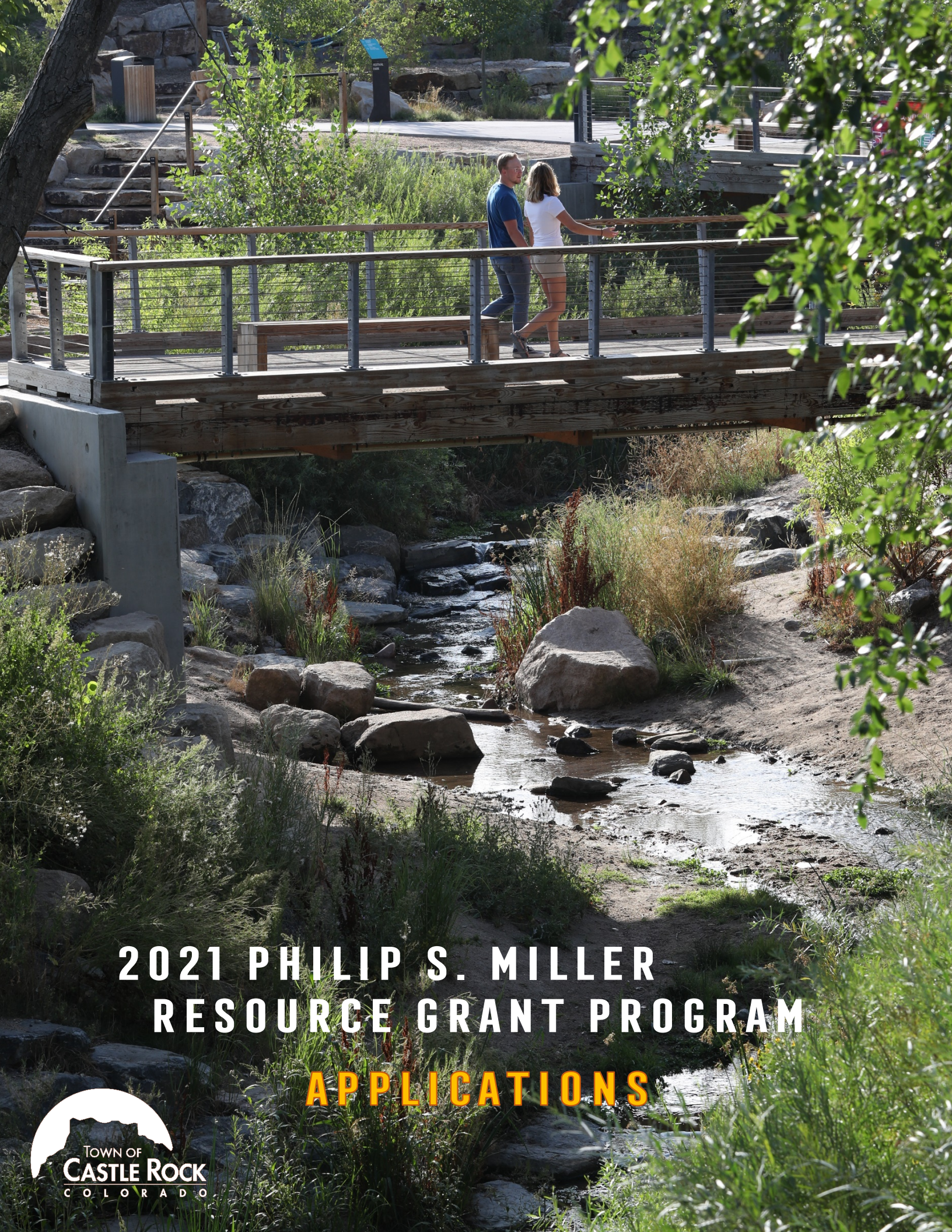
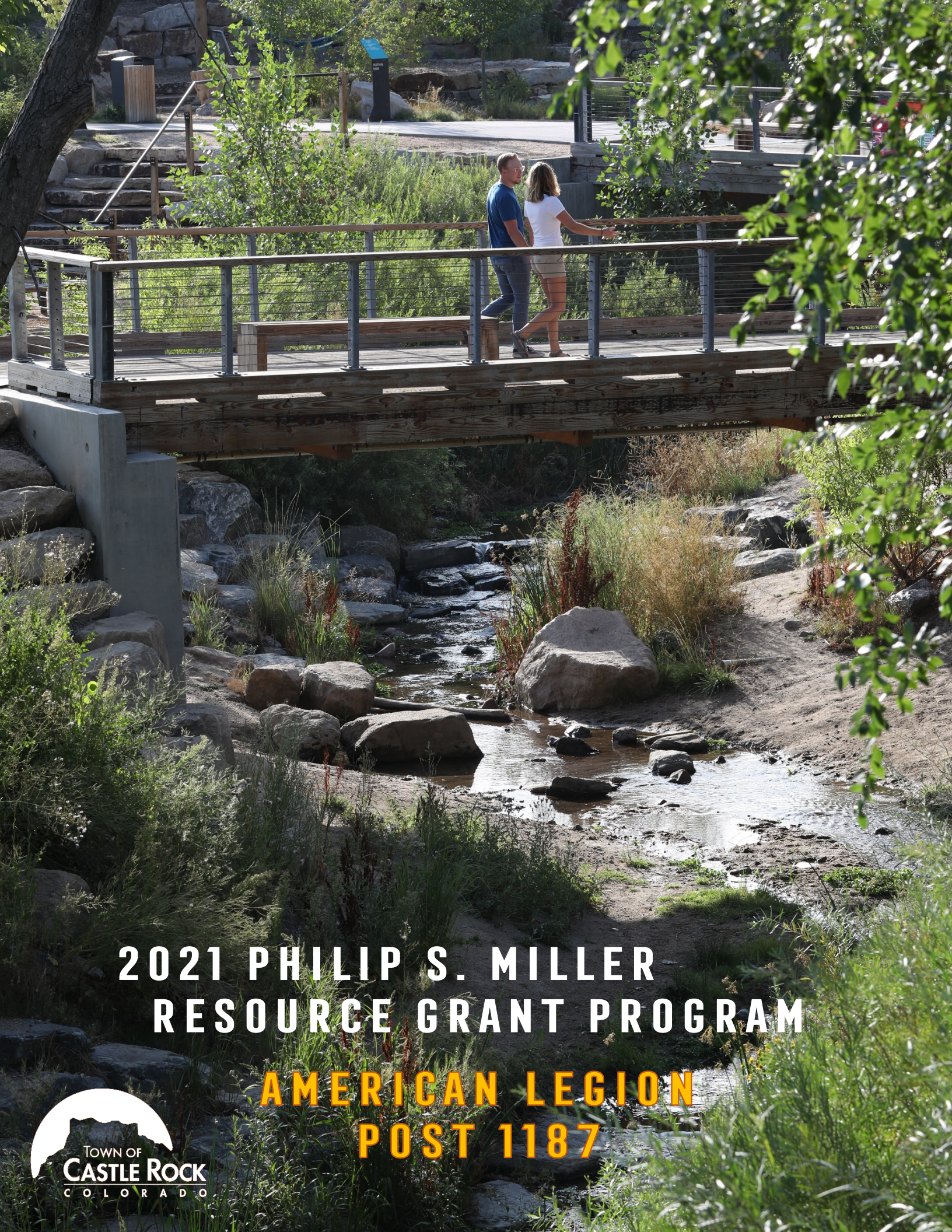


2021 PHILIP S. MILLER RESOURCE GRANT PROGRAM

APPLICATIONS

TOWN OF CASTLE ROCK
COLORADO



2021 PHILIP S. MILLER RESOURCE GRANT PROGRAM

AMERICAN LEGION POST 1187

TOWN OF CASTLE ROCK
COLORADO

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Philip S. Miller Resource Grant Program 2020-2021 Application

PHILIP S. MILLER RESOURCE GRANT PROGRAM 2020-2021 APPLICATION
DUE BY 5:00 PM AUGUST 1, 2020

ORGANIZATION:	**American Legion Post 1187**
ADDRESS:	1862 Malton Court
CITY:	Castle Rock
STATE:	CO
ZIP:	80104
CONTACT PERSON:	Larry Underwood
TITLE:	Vice Commander
PHONE NUMBER:	3036631509
E-MAIL ADDRESS:	lkuwood@comcast.net
EXECUTIVE DIRECTOR/PRESIDENT:	Wayne Turner
BOARD OF DIRECTORS:	*Field not completed.*
NON-PROFIT STATUS:	501(C)(19)
AMOUNT REQUESTED:	**$2,500.00**
PROVISIONS FOR THE NECESSITIES OF LIFE:	FOOD, ENERGY, SHELTER
PURPOSE OF GRANT:	The grant would primarily be used by American Legion Post 1187 to assist homeless/low income veterans and current service members in meeting their food, shelter, and energy needs. The grant would also help the Post provide other services to military families, and promote patriotism in the community.
ORGANIZATION'S GOALS/MISSION STATEMENT:	American Legion Post 1187 is the Castle Rock branch of the American Legion. The Legion is the nation’s largest wartime veterans service organization, committed to mentoring youth

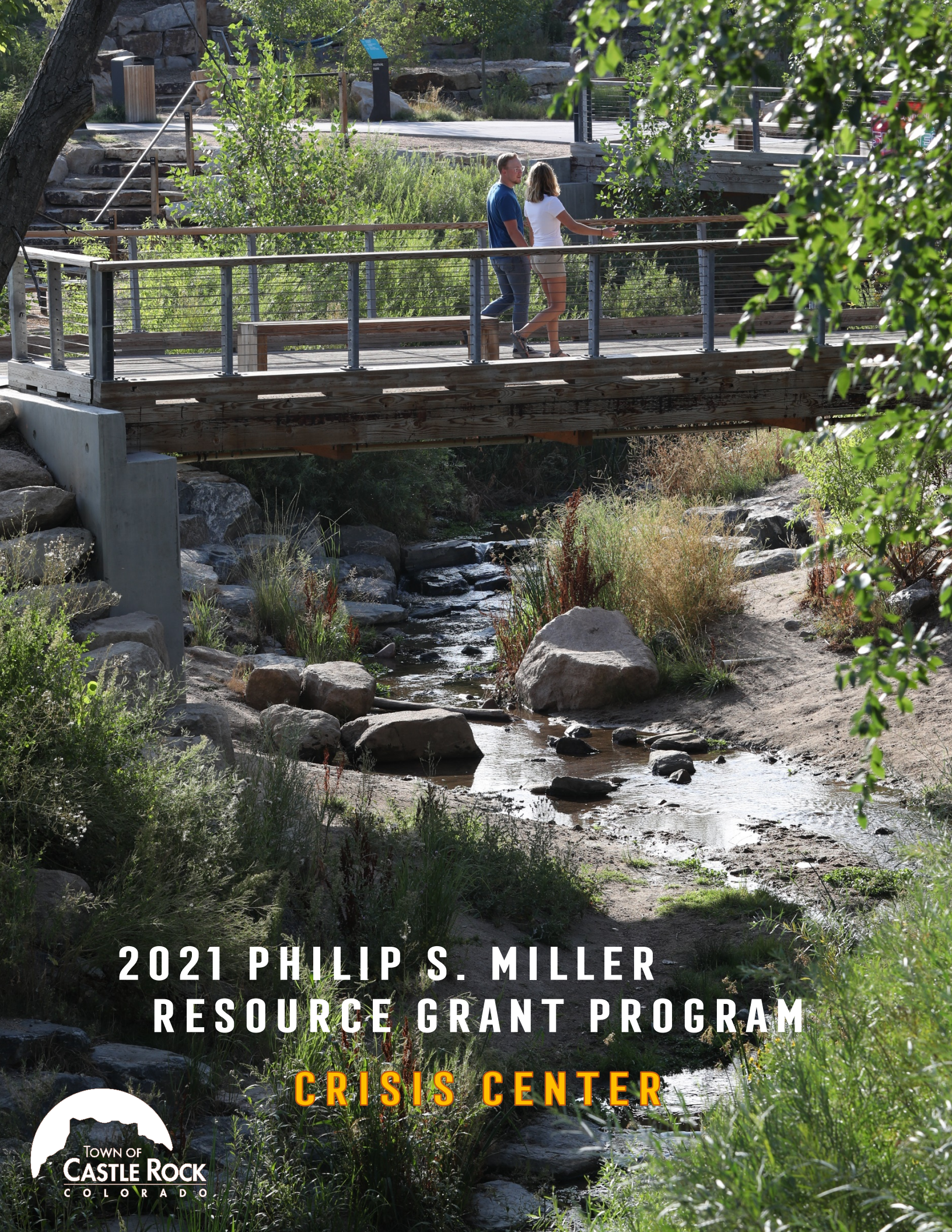
	and sponsorship of wholesome programs in our communities, advocating patriotism and honor, promoting strong national security, and continued devotion to our fellow service members and veterans.
HOW YOU WILL USE THE FUNDS GRANTED:	American Legion Post 1187 would primarily use the grant funds to assist homeless/low income veterans and service members in meeting their food, shelter, and energy needs. The Post helps veterans and their families transition from military life to civilian life, whether through assistance in relocating, obtaining comfort items, or connecting them to Veterans Administration services. Funds would also help purchase uniforms that Honor Guard members need to serve military funerals and local events, as well as to help purchase U.S. flags that are displayed throughout Castle Rock for national holidays. Finally, funds would be used to help send four local high school students to the American Legion Boys State leadership conference.
TIME TABLE FOR IMPLEMENTATION:	American Legion Post 1187 would spend the grant funds within the grant year (calendar year 2021).
OTHER ORGANIZATIONS PARTICIPATING WITH YOUR ORGANIZATION IN THIS PROJECT:	American Legion Post 1187 partners with a local Boy Scouts Council in a food drive, the donations from which are given to the Help and Hope Center in Castle Rock. The Post Honor Guard has served Castle Rock cemeteries, local high school sporting events, meetings of local civic organizations (such as the Castle Rock Daughters of the American Revolution), and patriotic events at Castle Rock schools, assisted living facilities, and at Philip S. Miller Library. The Post contributed to Christmas gifts for veterans at Colorado State Veterans Home at Fitzsimmons. Finally, Post 1187 connects veterans and current military service members and their families to programs of the Veterans Administration.
STRATEGIES FOR SUSTAINED FUNDING AT THE END OF THE GRANT PERIOD:	At the end of the grant period, American Legion Post 1187 will pursue funding for this project from organizations such as Walmart Community giving, and from funds raised from membership dues, Post-sponsored community events, and Honor Guard service.
EVALUATION: DISCUSS EXPECTED RESULTS, HOW YOU DEFINE AND	American Legion Post 1187 expects to assist homeless/low income veterans and current service members, and their families, in meeting their shelter, food, and energy needs. Any military members requesting assistance must prove his/her

MEASURE SUCCESS, AND HOW THE PROJECT'S RESULTS WILL BE USED AND DISSEMINATED:	military service prior to receiving funds. The Post tracks the number of veterans receiving assistance, and the amount and purpose of funds received. The Post also tracks the number of flags purchased for display, and the number of funerals and other events served by the Honor Guard. The results of our community programs are disseminated in our quarterly newsletter, at monthly meetings of Post members, and on the Post Facebook page.
DESCRIBE SPECIFIC BENEFITS TO TOWN RESIDENTS INCLUDING NUMBER OF RESIDENTS SERVED, IF AVAILABLE:	American Legion Post 1187 benefits homeless/low income veterans and service members in Castle Rock by assisting them with their shelter, food, and energy needs. The number of veterans and their families that the Post is able to assist depends on the amount of funding we have available. Our Post's Honor Guard serves at approximately 250 veterans' funerals per year, as well as at many local events in Castle Rock, especially for Memorial Day, Independence Day, sporting events at local high schools, and meetings of local civic groups.
IF THE TOWN IS ABLE TO PROVIDE ONLY PARTIAL FUNDING, HOW WILL YOU FIND THE PROGRAM/PROJECT?	As a small service organization, Post 1187 would be grateful for any amount of funding from the Philip S. Miller Resource Grant Program. Any funding received would be used to assist homeless/low income veterans with housing, food, and energy needs, and to help the Post provide other community services as described above.
IF PREVIOUSLY AWARDED A TOWN GRANT, PLEASE INCLUDE A SUMMARY OF THE PROGRAM/PROJECT AND EVALUATE THE SUCCESS:	American Legion Post 1187 is grateful for the grant of $2,500 we received from the Philip S. Miller Resource Grant Program during 2018-2019. Funds were used for food, energy, and shelter needs for homeless veterans in Castle Rock. For instance, the Post payed a hotel bill for a veteran and his wife in Castle Rock while they waited three weeks for their permanent housing to become available. In another instance, the Post provided a homeless veteran with gasoline for his car. Funds were also used to purchase U.S. flags which were displayed throughout for the City of Castle Rock; uniforms for Post members who volunteer to serve in the Honor Guard for funerals and other ceremonies to honor military veterans.

ATTACHMENTS:
PLEASE ATTACH ALL APPLICABLE DOCUMENTS IN PDF (Portable Document Format). Other formats may not transfer.

PROGRAM/PROJECT BUDGET (Excel form provided on "Grants" page)	2021 Budget[7867].pdf
PROOF OF NON-PROFIT STATUS	American Legion W-9 2018[7908] (1).pdf
MOST CURRENT YTD FINANCIALS	2021 Budget[7867].pdf
MOST CURRENT AUDITED FINANCIALS AND MANAGEMENT LETTER, IF AVAILABLE	*Field not completed.*
CURRENT BUDGET (including Revenues and Expenditures detailing percentage relation between anticipated administrative costs and project costs)	2021 Budget[7867].pdf
OTHER:	*Field not completed.*
OTHER:	*Field not completed.*
OTHER:	*Field not completed.*
ADDITIONAL COMMENTS:	American Legion Post 1187 thanks the Philip S. Miller Resource Grant Program for the previous funding we have received, and for reviewing this grant request.

Please submit completed application and attachments or print and deliver to: Town of Castle Rock, Finance Department, 100 N. Wilcox Street, Castle Rock, CO 80104



2021 PHILIP S. MILLER RESOURCE GRANT PROGRAM

CRISIS CENTER

TOWN OF CASTLE ROCK COLORADO

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Philip S. Miller Resource Grant Program 2020-2021 Application

PHILIP S. MILLER RESOURCE GRANT PROGRAM 2020-2021 APPLICATION
DUE BY 5:00 PM AUGUST 1, 2020

ORGANIZATION:	**Crisis Center**
ADDRESS:	PO Box 631302
CITY:	Littleton
STATE:	CO
ZIP:	80163
CONTACT PERSON:	Amy McCandless
TITLE:	Director of Development
PHONE NUMBER:	303-678-2518
E-MAIL ADDRESS:	amccandless@thecrisiscenter.org
EXECUTIVE DIRECTOR/PRESIDENT:	Jennifer Walker
BOARD OF DIRECTORS:	Michele Duncan, Insurance Advisor, Arch Insurance Krista Tushar, Attorney, Riggs, Abney, et al Jason Christensen, Non-Profit Professional Becky Beall-Moore, Finance and Nonprofit Professional Lori Nebelsick-Gullett, Education Consultant Michelle McLeod, Director, IMA Financial Group, Inc. Lisa Stull,Owner/Therapist, Comprehensive Counseling Solutions Diane Cookson, President, UCHealth Highlands Ranch Hospital Christine Harris, Self-Employed, Therapist Barb Gay, President, Watson and Company, Inc. Krystie Kania, Assistant Vice President FirstBank, Douglas County Tim Moore, Douglas County Sheriff's Office, Chief of Operations Sue Quirk, Administrative Assistant, St. Andrew United Methodist Church Artie Lehl, Programs Manager, Douglas County Housing

	Partnership Catrina Bubier MD, Physician, Women's Health Care Associates
NON-PROFIT STATUS:	501(C)(3)
AMOUNT REQUESTED:	**$20,000**
PROVISIONS FOR THE NECESSITIES OF LIFE:	SHELTER
PURPOSE OF GRANT:	The Crisis Center is respectfully seeking $20,000 in continued operational support of our emergency shelter and community-based advocacy programs for adults and children impacted by domestic violence in our community.
ORGANIZATION'S GOALS/MISSION STATEMENT:	Established in 1985, the Crisis Center exists to end domestic violence through advocacy, education, and prevention; while helping communities live free of violence. We serve the 18th Judicial District, which includes Douglas, Elbert, Lincoln and parts of Arapahoe Counties. Our services include a 24-hour crisis line, emergency shelter, therapy, legal advocacy and community-based advocacy for adults and children impacted by domestic violence. We also provide prevention activities, education and outreach to the community. Our goals and objectives are to provide safety, healing and education to stop the generational cycle of domestic abuse. Our programs help those impacted understand why the abuse happens, recover through a variety of interventions, and gain the tools to become emotionally stable and self-sufficient. We educate the community to have a better understanding of the personal tragedies involved, the resulting public impact, and the economic costs from the growing incidence of family violence and conflict. The Crisis Center utilizes non-profit best practices, implements evidenced-based programs and utilizes innovative and collaborative ideas in planning for the future and sustainability of the organization.
HOW YOU WILL USE THE FUNDS GRANTED:	Awarded funds will be used to support our emergency shelter and community-based advocacy programs. Our emergency shelter program includes a 24-hour crisis line and 7-bed emergency shelter for adults and children impacted by domestic violence. Crisis line calls are responded to by

	trained advocates and volunteers who offer crisis intervention, information, referrals and provide support. If danger is imminent from a violence partner, we arrange for those impacted to stay in our emergency shelter. If we are full, we support the client in finding other safe options. While in shelter, individuals receive assistance with daily essentials for living (personal care items, hygiene items, food, clothing, etc.), therapy, legal advocacy, community-based advocacy, and access to a wide array of other community resources. Individuals may continue with non-residential services after leaving shelter. In addition, and in response to the COVID-19 pandemic, the Crisis Center has implemented social distancing measures at our emergency shelter. To ensure continued and uninterrupted services to those in need, we have established a partnership with a local hotel for additional emergency sheltering space. We expect this partnership to continue well into 2021 given the current state of the COVID-19 pandemic. The Crisis Center's Community Advocacy Program (CAP) is an-evidenced based advocacy intervention that helps adults protect themselves and their children from further violence by utilizing the community resources they report needing. Community-based advocates assist in developing safety plans, provide case management, support and advocacy. Client outcomes include maintaining a safe living environment, completion of the client's goals, decrease in physical violence and depression, easier access to community resources, greater independence and ultimately remaining violence free. Our staff have been providing tele-advocacy in light of the COVID-19 pandemic to ensure the needs of clients are being met without interruption.
TIME TABLE FOR IMPLEMENTATION:	Our emergency shelter operates 24/7, 365 days a year. Staff are at shelter Monday-Thursday until 8:00 p.m. and Friday until 6:00 p.m., as well as on the weekends for 6-hour shifts. Our therapy, legal and CAP services are provided Monday-Friday, primarily from 8:00 a.m. – 5:00 p.m., however group and individual appointments are provided to best meet the client's needs.
OTHER ORGANIZATIONS	Specific to the Crisis Center direct service programs, there is no duplication of services, as the Crisis Center is the only

PARTICIPATING WITH YOUR ORGANIZATION IN THIS PROJECT:	agency serving those impacted of domestic violence and has the only shelter (of any kind) in three of the four counties of our catchment area, including Douglas, Elbert and Lincoln Counties. We partner with other shelters in the state, transitional housing agencies, the Douglas and Elbert County Departments of Human Services, mental health agencies, Help & Hope, Douglas County School District, and other agencies serving this population. We hold active memberships in the National Coalition Against Domestic Violence, Violence Free Colorado, the Colorado Organization for Victim's Assistance and the Colorado Association of Non-Profit Organizations. Additionally, the Crisis Center participates in a collaborative called Douglas County Cares (DC Cares), which includes representatives from Douglas County government, the Crisis Center, Douglas County Housing Partnership, Douglas County School District; local churches and several other human service non-profits. These organizations work together to provide wrap-around services to Douglas County residents that need financial assistance and support to gain and/or maintain housing and employment. Nearly 65% of the families referred and assisted through DC Cares, have experienced domestic violence. The Crisis Center continues to work with Douglas County Law Enforcement agencies specific to the Lethality Assessment Program (LAP). LAP allows law enforcement officers to identify those individuals of intimate partner violence who are at the greatest risk of being killed, based upon an 11-question assessment while on-scene at a domestic call. Crisis Center advocates meet with them the following day to address immediate concerns, safety plan and offer services and resources. On calls where there is imminent danger, law enforcement encourages them to call the Crisis Center's 24-hour crisis line for immediate safety planning and resources. In 2019, we assisted 190 individuals who identified as being high-risk, 44 (23%) of whom engaged in services.
STRATEGIES FOR SUSTAINED FUNDING AT THE END OF THE GRANT PERIOD:	In 2019, the Crisis Center received $1,295,167 in support and revenue and spent $1,302,518 in expenses. For the first time in five years, we were able to provide all employees with salary adjustments and look to continue that in the next years as we strive to have every position salary meet fair market

value.

We continue to grow our operating reserve by intentionally working toward building a 90-day reserve (25% of the annual operating budget) by setting aside excess cash each quarter in short-term investments, including a money market account. These funds are restricted to capital improvements, unforeseen and emergent situations, and short-term cash flow shortages.

While the Crisis Center continues to rely heavily on government funding to support our direct service program staff, efforts to building relationships with our individual and corporate donors, collaborative partners and private foundations has yielded positive results in retention and additional dollars with continued growth in our annual Gala event. We remain diligent in our mission with 79% of our funds going directly back to client programs and services. Below is a breakdown of Crisis Center funding:

• Government grants: 64%
• Foundation grants: 3%
• Individual donors: 11%
• Special events: 12%
• United Way donations: 4%
• Corporate support: 3%
• Churches and civic organizations: 1%
• Earned income: 1%
• Other: 1%

EVALUATION: DISCUSS EXPECTED RESULTS, HOW YOU DEFINE AND MEASURE SUCCESS, AND HOW THE PROJECT'S RESULTS WILL BE USED AND DISSEMINATED:

The Crisis Center administers client surveys and assessments to gather data on outputs and outcomes. The information gathered from surveys is meant to assess satisfaction with services provided; the professionalism of staff and volunteers; and overall impact of services, including reduction in trauma symptoms and progress towards self-sufficiency.

Surveys are administered every six months for our clinical program, at the time a person exits our emergency shelter, and after three meetings for our legal advocacy program. There is a separate evaluation for the CAP program. Results are published in our Annual Report, which is posted to our website and distributed to funders and utilized in constituent communication when appropriate.

The long-term impact we strive to achieve is for clients to gain skills necessary for independence, safety and living lives free from violence. More specifically, the Crisis Center expects to achieve the following outputs during the funding year: We expect to assist at least 1,500 callers through our 24-hour crisis line; provide at least 1,300 nights of shelter to at least 100 adults and children; provide at least 75 adults with community-based advocacy; at least 275 clients with legal advocacy; and at least 275 adults and children with therapy services, in each year of the grant award.
We strive for clients to gain skills necessary for independence and safety, with 85% of clients reporting: a stronger understanding of domestic violence because of services received; progress towards self-sufficiency; knowledge on how to plan for their personal safety and have been provided information and support in accessing community resources.

DESCRIBE SPECIFIC BENEFITS TO TOWN RESIDENTS INCLUDING NUMBER OF RESIDENTS SERVED, IF AVAILABLE:

The Crisis Center's programs and services follow the Town of Castle Rock's vision of making Castle Rock an ideal place to call home, by focusing on a commitment to family, health, and public safety. As the only agency providing services to victims of domestic violence in Douglas County, and the only emergency shelter facility, the Crisis Center continues to be a vital component to the quality of life of Castle Rock residents.

Last year alone, the Crisis Center reached nearly 8,000 people, of which approximately 571 were unduplicated clients receiving direct services. From data and statistical tracking, we know that more than 50% of our clients are from Castle Rock. Similarly, of the thousands of people receiving specialized trainings and specific education about domestic violence, approximately 65% are from Castle Rock.

Specific to clients that reside in Castle Rock, the Town of Castle Rock's funding allowed each client $66 toward the services we provide them and the overall cost per Castle Rock resident is $0.35.

In a 2010 study, it was determined that a victim of domestic violence who accesses any public service (police, human services, etc.) costs the community $10,000 a year for each victim (Ashton, et al 2010). Approximately 70% of Crisis Center clients do not access any public serve, saving the Town of Castle Rock approximately $1.14 million annually.

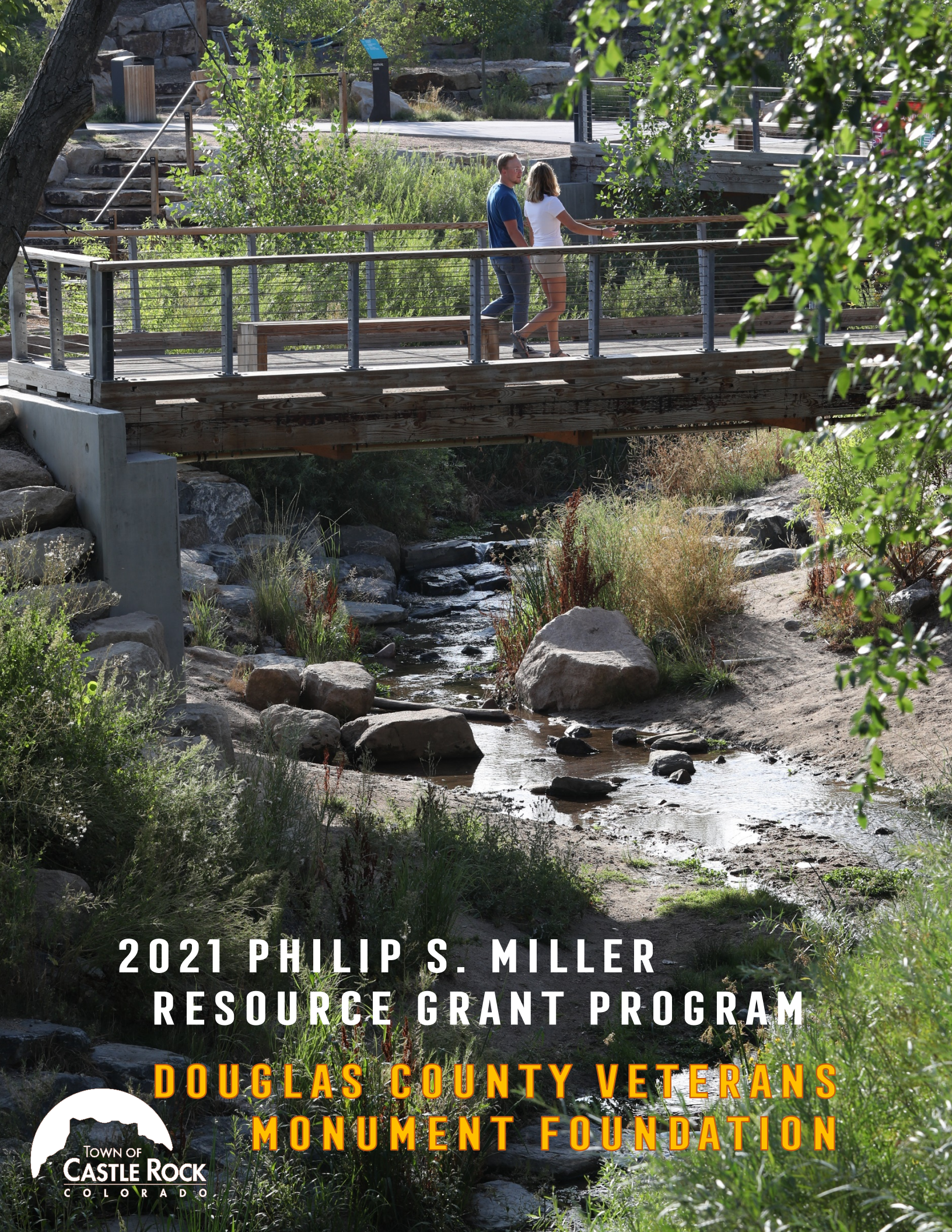
	If not addressed, we know that domestic violence is detrimental to families and the community as a whole. The adults and children we serve have experienced physical, sexual, and emotional trauma, sometimes for the majority of their lives. For approximately 70% of those victims, the Crisis Center is the first point of supportive contact, empowering them to move towards increased safety, self-sufficiency, economic productivity, and healthy relationships.
IF THE TOWN IS ABLE TO PROVIDE ONLY PARTIAL FUNDING, HOW WILL YOU FIND THE PROGRAM/PROJECT?	The Crisis Center is grateful for the on-going support from the Town of Castle Rock. (History of funding from 2012-2019: $13,500, $16,000, $17,500, $17,500, $20,000, $20,000, $17,500, $20,000 respectively). Specific to this grant request, all funds awarded will be used for our emergency shelter and community-based advocacy programs. If we are awarded only partial funding, we will continue to focus on building relationships with new and existing donors and diversifying our income sources to meet the required need; however funding from the Town of Castle Rock is an essential part of our budget and to serving those from the Castle Rock community.
IF PREVIOUSLY AWARDED A TOWN GRANT, PLEASE INCLUDE A SUMMARY OF THE PROGRAM/PROJECT AND EVALUATE THE SUCCESS:	In 2019, we provided direct service to 571 unduplicated adults and children impacted by domestic violence; 31% of adults utilized more than one service. Specifically, we provided legal services to 281 clients, therapy to 311 adults and children, community-based advocacy to 80 clients, and 1,297 nights of emergency shelter to 92 individuals. We responded to 1,551 calls to our 24-hour crisis line and reached 5,863 community members through education, outreach and prevention activities. Outcomes from 2019 client surveys show positive results in both our emergency shelter and non-residential programs, with an average overall satisfaction of 94%. Specifically, clients stated the following: • 95% gained knowledge about community resources • 93% know more ways to plan for their safety • 89% are more hopeful about their future • 94% are more self-sufficient than before engaging in services • 95% understand the violence was not their fault • 93% stated their overall emotional health and well-being have improved

	• 97% stated their parenting skills have improved and they are able to connect with their children in a healthier way • 94% stated their parenting skills have improved and they are able to connect with their children in a healthier way

ATTACHMENTS:
PLEASE ATTACH ALL APPLICABLE DOCUMENTS IN PDF (Portable Document Format). Other formats may not transfer.

PROGRAM/PROJECT BUDGET (Excel form provided on "Grants" page)	2020 PSMGP Project Budget_201504131249295381.pdf
PROOF OF NON-PROFIT STATUS	IRS Affirmation Letter signed-updated 2019.pdf
MOST CURRENT YTD FINANCIALS	ProfitandLoss May 2020.pdf
MOST CURRENT AUDITED FINANCIALS AND MANAGEMENT LETTER, IF AVAILABLE	2019 Audited Financial Statements.pdf
CURRENT BUDGET (including Revenues and Expenditures detailing percentage relation between anticipated administrative costs and project costs)	2020 Crisis Center program budget_roll up.pdf
OTHER:	BalanceSheet May 2020.pdf
OTHER:	2019 Annual Report.pdf
OTHER:	2020 PSMGP Project Budget_201504131249295381.pdf
ADDITIONAL COMMENTS:	*Field not completed.*

Please submit completed application and attachments or print and deliver to: Town of Castle Rock, Finance Department, 100 N. Wilcox Street, Castle Rock, CO 80104



2021 PHILIP S. MILLER RESOURCE GRANT PROGRAM

DOUGLAS COUNTY VETERANS MONUMENT FOUNDATION

TOWN OF CASTLE ROCK
COLORADO

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Philip S. Miller Resource Grant Program 2020-2021 Application

PHILIP S. MILLER RESOURCE GRANT PROGRAM 2020-2021 APPLICATION
DUE BY 5:00 PM AUGUST 1, 2020

ORGANIZATION:	**Douglas County Veterans Monument Foundation**
ADDRESS:	4833 Front St.
CITY:	Castle Rock
STATE:	Colorado
ZIP:	80104
CONTACT PERSON:	Debbie DeVoe
TITLE:	Chief Administrative Officer
PHONE NUMBER:	3036813777
E-MAIL ADDRESS:	debbie@dcvmf.org
EXECUTIVE DIRECTOR/PRESIDENT:	Jarrod Wildman
BOARD OF DIRECTORS:	Todd DeVoe David Maxwell Darcy Hoffman Rob Lilly Ron Matheny Ken Sobzack Nick Lucey Jake Veith Jodi McKillip
NON-PROFIT STATUS:	501(C)(3)
AMOUNT REQUESTED:	**$15,000**
PROVISIONS FOR THE NECESSITIES OF LIFE:	WATER, ENERGY, SHELTER
PURPOSE OF GRANT:	DCVMF has been providing emergency assistance grants to our Veterans in need up to $2,000 each to assist with

	mortgage/rent, utilities, car repairs, etc. Upon receipt of the application, we are able to process and if approved by our Board of Directors are able to provide the funds in a timely manner preventing possible evictions. Due to Covid-19 and social distancing requirements our fundraising has come to a halt. In reviewing our budgetary requirements and historical giving, we are rapidly approaching our threshold to fulfill our incoming requests from Veterans in need.
ORGANIZATION'S GOALS/MISSION STATEMENT:	The DCVM Mission is two pronged: First to support Douglas County Veterans by providing emergency assistance and improving the quality of life. Second, to preserve the Douglas County Veterans Monument as an iconic gathering place where all can honor past, present and future veterans.
HOW YOU WILL USE THE FUNDS GRANTED:	The funds granted will enable us to continue in our mission of helping to provide emergency housing and utility assistance, preventing Veterans from being evicted, or their utilities being turned off.
TIME TABLE FOR IMPLEMENTATION:	DCVMF fundraising for our Veteran emergency assistance grants is a continual process throughout the year, our historical data shows that we can disperse the Philip S. Miller grant funds within 9 months of receipt fulfilling the request for emergency housing assistance and utilities for Castle Rock Veteran residents.
OTHER ORGANIZATIONS PARTICIPATING WITH YOUR ORGANIZATION IN THIS PROJECT:	N/A
STRATEGIES FOR SUSTAINED FUNDING AT THE END OF THE GRANT PERIOD:	Our primary fundraisers have been an annual Golf Tournament and a 5-10K VetFest, bringing in over $20,000 each year, along with several smaller local events throughout the year, all of which have been cancelled due to Covid-19 and social distancing requirements. We are pivoting to an online fundraising approach utilizing several social media platforms as well as crowd funding until we are able to return to in person fundraising campaigns.
EVALUATION: DISCUSS EXPECTED RESULTS, HOW YOU	We expect to see local Veterans remain in their homes, keep their vehicles and live a quality of life expected of an average person. We measure our success by these same standards

DEFINE AND MEASURE SUCCESS, AND HOW THE PROJECT'S RESULTS WILL BE USED AND DISSEMINATED:	and disseminate the funds directly to creditors and landlords typically within a week of the award approval.
DESCRIBE SPECIFIC BENEFITS TO TOWN RESIDENTS INCLUDING NUMBER OF RESIDENTS SERVED, IF AVAILABLE:	The funds will be used to continue providing emergency housing and utility assistance. In 2019 we approved 26 applications of which 65% were Castle Rock residents, totaling over $29,000. We believe that because of our Board of Directors duty of care, and well defined processes and procedures and our commitment to our Veterans, we are able to render assistance in a timely manner and prevent evictions or utilities being turned off.
IF THE TOWN IS ABLE TO PROVIDE ONLY PARTIAL FUNDING, HOW WILL YOU FIND THE PROGRAM/PROJECT?	Any amount awarded from the Philip S. Miller grant would go to fulfilling requests for emergency housing or utility assistance to Castle Rock Residents whom are Veterans.
IF PREVIOUSLY AWARDED A TOWN GRANT, PLEASE INCLUDE A SUMMARY OF THE PROGRAM/PROJECT AND EVALUATE THE SUCCESS:	DCVMF was awarded a $500 grant from the Town of Castle Rock, in which we hosted a Veterans Breakfast with Key note speakers and approximately 100 of our local Veterans and were able to provide valuable veteran resources. The event was well regarded by attendees and provided a networking opportunity as well as building awareness for DCVMF's Veterans assistance grant program helping to increase applications by nearly 50%

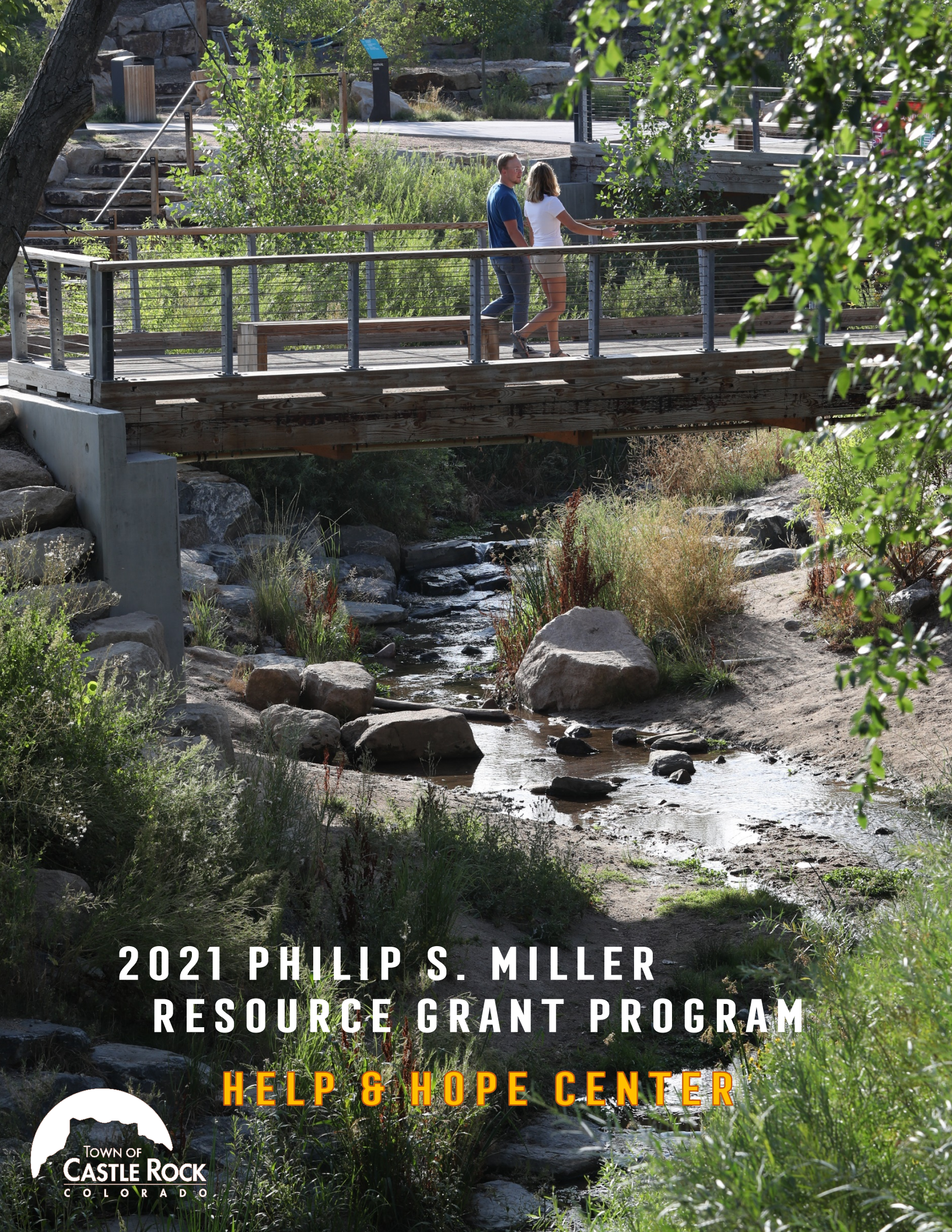
ATTACHMENTS:
PLEASE ATTACH ALL APPLICABLE DOCUMENTS IN PDF (Portable Document Format). Other formats may not transfer.

PROGRAM/PROJECT BUDGET (Excel form provided on "Grants" page)	PSMGP Project Budget.xlsx
PROOF OF NON-PROFIT STATUS	DCVMF 501c3.pdf

MOST CURRENT YTD FINANCIALS	DCVMF JUNE.pdf
MOST CURRENT AUDITED FINANCIALS AND MANAGEMENT LETTER, IF AVAILABLE	*Field not completed.*
CURRENT BUDGET (including Revenues and Expenditures detailing percentage relation between anticipated administrative costs and project costs)	DCVMF 2020 Budget.pdf
OTHER:	PSMGP project budget.pdf
OTHER:	*Field not completed.*
OTHER:	*Field not completed.*
ADDITIONAL COMMENTS:	I was not able to upload Program/Project Budget using the 'choose file' button, so I uploaded a pdf version in other. Thank you for your consideration

Please submit completed application and attachments or print and deliver to: Town of Castle Rock, Finance Department, 100 N. Wilcox Street, Castle Rock, CO 80104

Email not displaying correctly? View it in your browser.



2021 PHILIP S. MILLER RESOURCE GRANT PROGRAM

HELP & HOPE CENTER

TOWN OF CASTLE ROCK COLORADO

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Philip S. Miller Resource Grant Program 2020-2021 Application

PHILIP S. MILLER RESOURCE GRANT PROGRAM 2020-2021 APPLICATION
DUE BY 5:00 PM AUGUST 1, 2020

ORGANIZATION:	**Help & Hope Center**
ADDRESS:	1638 Park Street
CITY:	Castle Rock
STATE:	CO
ZIP:	80109
CONTACT PERSON:	Jenny Follmer
TITLE:	Deputy Director
PHONE NUMBER:	3036881114
E-MAIL ADDRESS:	jenny@helpandhopecenter.org
EXECUTIVE DIRECTOR/PRESIDENT:	Dan Marlow
BOARD OF DIRECTORS:	Bob Pasicznyuk Dave Hieronymus Kristen Wenaas Heather Looney Peter B. Goldstein Nick Lucey Dan Weidman Sarah Miles Chris Donner
NON-PROFIT STATUS:	501(C)(3)
AMOUNT REQUESTED:	**$20,000**
PROVISIONS FOR THE NECESSITIES OF LIFE:	FOOD
PURPOSE OF GRANT:	The mission of Help & Hope Center directly aligns with your grant fund's goal of providing for the necessities of life--in this case hunger relief. In 2019 the Center provided 20,431

	community members with $2,003,186 of direct and in-kind client assistance. In 2019 the Center distributed $1,468,578 in food, hygiene, and household supplies. 897,314 lbs. of food were distributed. Approximately 96% of agency clients receive these basic services. The Center also conducts three off-site food banks monthly at low-income senior housing units (Reyn Rock Plaza, Oakwood Apartments, and Auburn Ridge), providing food/hygiene assistance to senior citizens in need. Funding from the Philip S. Miller Resource Grant Program will not only support our on-site client choice food bank, but will also provide support for the Center's once a month senior food banks. In addition, we hope to be able to meet the increased demand for services as more and more residents lose their jobs and/or become ill during the ongoing Covid-19 crisis. We don't want to turn away anyone in need during this difficult time.
ORGANIZATION'S GOALS/MISSION STATEMENT:	Help & Hope Center is a 501(c) (3) human service organization whose mission is to meet the immediate needs of residents of Douglas and Elbert counties who are in financial distress and at risk of becoming homeless, to help them work through troublesome times with dignity. Goals: a. To continue to meet the basic needs of residents of Douglas and Elbert Counties who are experiencing hunger and homelessness or are at risk for these conditions, and to advocate for those in need; b. To collaborate with new and existing community partners to provide comprehensive services for Douglas and Elbert County residents in need; c. To participate in county and statewide collaborative activities in order to achieve necessary system wide change; d. To build on the strength of our facility and staff, both paid and volunteer, in order to meet client services goals and allow for service expansion, including establishing new programs that encourage self-sufficiency; e. To generate sufficient revenue and control expenses in order to accomplish the agency’s strategic goals.
HOW YOU WILL USE THE FUNDS GRANTED:	Funds will be used to purchase food for the food bank. Receiving food from the food bank that would ordinarily come out of a budget allows our clients to put that money toward

	paying other bills--utility bills, rent, prescriptions, or even gas for the family car. With 96% of our clients receiving food, this is our priority. We give each family member enough non-perishable food for seven days, depending on food bank stock, three meals a day plus snacks, including protein, whole grains, fruits, and vegetables. Donated perishable foods are distributed liberally on the day they are received. We employ a client choice model, which empowers our clients. Having the opportunity to choose their own food gives clients a sense of dignity and control. limits waste, and allows them to tailor the help they receive to be the best possible fit for their own unique situation. It has also allowed us to provide more fresh food choices for clients, as we now have the room and refrigerators necessary to store fresh foods such as fruits and vegetables.
TIME TABLE FOR IMPLEMENTATION:	Funds will be expended as soon as they are received. The overarching goal is to provide at least seven days of nutritious food, three meals per day plus snacks, to residents in need, serving over twenty client households per day, five days per week.
OTHER ORGANIZATIONS PARTICIPATING WITH YOUR ORGANIZATION IN THIS PROJECT:	Help & Hope Center collaborates with corporate donors, including Sam's Club, Sprouts, Target, Safeway, WalMart, King Soopers, Outback Steakhouse, Starbucks, Chipotle, and other local restaurants through the food rescue program. The Center also collaborates with Food Bank of the Rockies, the Emergency Food Assistance Program (TEFAP), Catholic Charities, 9Cares Colorado Shares, local Boy Scouts and Girl Scouts, several local Rotary groups, and other service organizations and churches.
STRATEGIES FOR SUSTAINED FUNDING AT THE END OF THE GRANT PERIOD:	Help & Hope Center continues to seek food donations from new sources, especially during the ongoing Covid-19 crisis. The client choice food bank has decreased food waste. In addition, the Center has just received funding to expand our existing refrigerator and purchase two additional refrigerators, which will allow us to store and distribute more perishable foods to clients. Further, as the Center continues to provide a safety net for residents, the agency is also working to achieve long-term solutions to the problems facing these individuals and families. If clients can move toward self-sufficiency, they will have less reliance on emergency services.

EVALUATION: DISCUSS EXPECTED RESULTS, HOW YOU DEFINE AND MEASURE SUCCESS, AND HOW THE PROJECT'S RESULTS WILL BE USED AND DISSEMINATED:	Help & Hope Center takes both a process and outcome approach to evaluation. The goal of ongoing evaluation is to gather necessary information for improving and accounting for agency, program, and client specific effectiveness as well as the appropriate allocation of resources. The agency utilizes a wide range of evaluation tools to assess the agency's overall impact. The Center's organizational actionable evaluation, both process and outcome, seeks to measure our program impacts/outcomes against our goals and mission on an ongoing basis. It is based on observable and measurable activities to create sustainable changes to our client community. Measurement tools: • Clients served and services delivered are tracked in a client database, EmpowOR, a state-of-the-art, user friendly, web-based participant/client, services and results tracking software • Number of referrals to other agencies/reports from other agencies are tracked and analyzed • Number of volunteers and volunteer hours are logged daily • Client feedback, captured through visit assessment surveys, is analyzed and acted upon in a timely manner
DESCRIBE SPECIFIC BENEFITS TO TOWN RESIDENTS INCLUDING NUMBER OF RESIDENTS SERVED, IF AVAILABLE:	In 2019 Help & Hope Center provided 20,431 community members with $2,003,186 of direct and in-kind client assistance. In 2019 the Center distributed $1,468,578 in food, hygiene, and household supplies. 897,314 lbs. of food were distributed. Approximately 96% of agency clients receive these basic services.
IF THE TOWN IS ABLE TO PROVIDE ONLY PARTIAL FUNDING, HOW WILL YOU FUND THE PROGRAM/PROJECT?	Help & Hope Center is continually seeking new partnerships and collaborations. We have been fortunate to establish partnerships with Food Bank of the Rockies and a number of grocers that participate in the food rescue program. which has increased the agency's food donations. In addition, we have continued to receive funding to purchase Colorado Proud products to distribute to our clients, which has increased our selection of available fresh foods. Our thrift store also continues to generate revenue that can be used to purchase food to supplement our current inventory if needed.

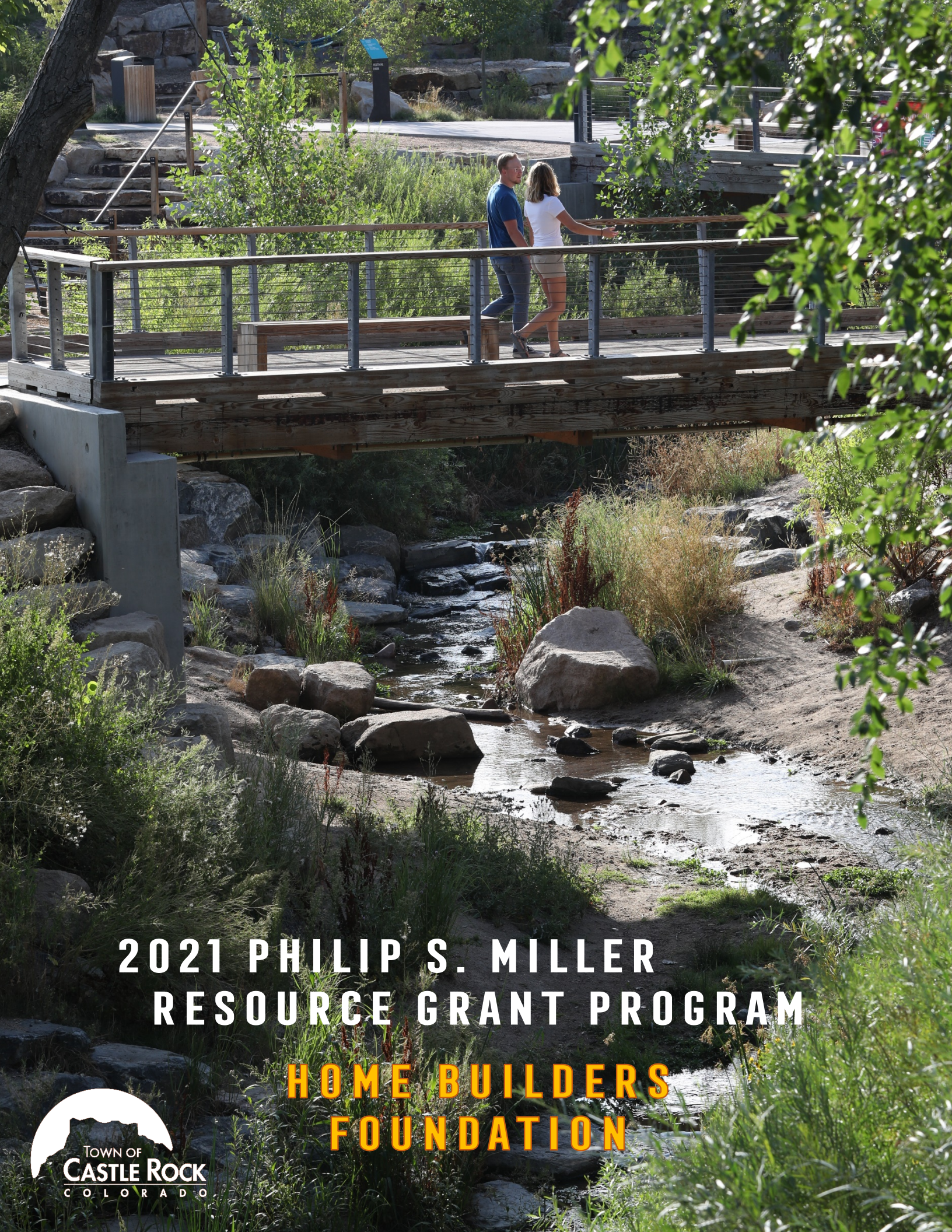
IF PREVIOUSLY AWARDED A TOWN GRANT, PLEASE INCLUDE A SUMMARY OF THE PROGRAM/PROJECT AND EVALUATE THE SUCCESS:	We are in the process of calculating numbers for the 2019 grant award and will submit a final summary report as soon as possible. The $20,000 received from the Philip S. Miller Resource Grant in 2018 was used to purchase 79,706 pounds of food. Approximately 8,206 clients received food with this funding.

ATTACHMENTS:
PLEASE ATTACH ALL APPLICABLE DOCUMENTS IN PDF (Portable Document Format). Other formats may not transfer.

PROGRAM/PROJECT BUDGET (Excel form provided on "Grants" page)	2020 Food Bank Budget.xlsx
PROOF OF NON-PROFIT STATUS	I.R.S. Tax Determination Letter.pdf
MOST CURRENT YTD FINANCIALS	*Field not completed.*
MOST CURRENT AUDITED FINANCIALS AND MANAGEMENT LETTER, IF AVAILABLE	HHC 2019 Audited Financial Statements.pdf
CURRENT BUDGET (including Revenues and Expenditures detailing percentage relation between anticipated administrative costs and project costs)	Budget Summary 2020.pdf
OTHER:	*Field not completed.*
OTHER:	2020 Food Bank Budget.xlsx
OTHER:	*Field not completed.*
ADDITIONAL COMMENTS:	I had to attach the YTD financials in two different places as Excel files. When I convert them to .pdf files they lose their

formatting. If you have trouble viewing them, let me know, and I can copy and scan them. Also, when I tried to upload the program budget it did not show as uploaded, so I uploaded it under 'other.' Please let me know if you need any additional information.

Please submit completed application and attachments or print and deliver to: Town of Castle Rock, Finance Department, 100 N. Wilcox Street, Castle Rock, CO 80104



2021 PHILIP S. MILLER RESOURCE GRANT PROGRAM

HOME BUILDERS FOUNDATION

TOWN OF CASTLE ROCK
COLORADO

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Philip S. Miller Resource Grant Program 2020-2021 Application

PHILIP S. MILLER RESOURCE GRANT PROGRAM 2020-2021 APPLICATION
DUE BY 5:00 PM AUGUST 1, 2020

ORGANIZATION:	**HBA Foundation dba Home Builders Foundation**
ADDRESS:	9033 E. Easter Pl., Ste. 200
CITY:	Centennial
STATE:	CO
ZIP:	80112
CONTACT PERSON:	Beth Forbes
TITLE:	Executive Director
PHONE NUMBER:	3035516721
E-MAIL ADDRESS:	bforbes@hbfdenver.org
EXECUTIVE DIRECTOR/PRESIDENT:	Beth Forbes
BOARD OF DIRECTORS:	Niki Abeyta, Board Member, Craig Hospital, Clinical Care Manager Devin Bundy, Board Member, McClure Concrete, General Manager and Owner Nathan Colburn, President, Accessible Systems, Vice President Lane Haberer, Board Member, Haberer Group, Lead Operations Manager/Partner Geoff Haskell, Board Member, Builders FirstSource, Sales Manager John Hovde, Board Member, Infinity Home Collection, Chief Operations Manager Jim Iversen, President Elect, Rio Grande Co., President John Keith, Executive Committee Member, Harvard Communities, President Kacey Keogh, Board Member, Brookfield Residential, Designer Terry Kyger, Treasurer, Saddleback Design, Senior Vice President and Chief Financial Officer

	Christine Layne, Board Member, HBF Recipient, Community Volunteer Mackenzie Leatherman, Secretary, Ferguson Enterprises, Area Sales Manager Derek Longwell, Board Member, FirstBank, Executive Vice President Dan Lowe, Board Member, Alpine Lumber, Manager Larry Malone, Board Member, Berkeley Homes, Vice President of Development and Construction Adam McCartie, Board Member, OrePac Building Products, Sales Manager Jeff McGovern, Board Member, Brookfield Residential Ashley Reutter, Board Member, Lennar, Director of Purchasing Damian Rosenberg, Board Member, PASCO, Director of Outreach Cheryl Schuette, Board Member, Cheryl Schuette & Associates Kevin Seward, Board Member, Weyerhaeuser, General Manager Mike Smith, Board Member, Boise Cascade, Senior Account Manager Mike Tayloe, Executive Committee Member, MT Sales, Owner Heather Thomas, Board Member, Wood, Smith, Henning & Berman LLP, Associate Luke Waugh, Project Fulfillment Committee Chair, Saddleback Design, Vice President Bill Wood, Past President, Colorado Home Building, Instructor Kate Wyeth, Board Member, LP Building Solutions, Territory Sales Manager
NON-PROFIT STATUS:	501(C)(3)
AMOUNT REQUESTED:	**7500**
PROVISIONS FOR THE NECESSITIES OF LIFE:	SHELTER
PURPOSE OF GRANT:	Home Builders Foundation (HBF) requests $7,500 from the Town of Castle Rock's Philip S. Miller Resource Grant Program to support its Accessible Home Modification Program. This program provides essential home modifications like ramps, stair lifts, and remodels to individuals with physical disabilities and their families at no cost to clients. Demand for

HBF's services has grown in recent years, with more than a 50% increase in approved projects between 2018 and 2019. Castle Rock is among the tight-knit communities in Douglas County where HBF has a long history of service and makes lifechanging impacts for residents with disabilities that extend to their families, support networks, and the community itself.

For example, three separate events left Castle Rock community builder Linda Vias paralyzed, without her voice or the use of the left side of her body. Although she continued to remain active, going on service trips to Africa and racing in marathons, her old kitchen limited her ability to bake for her community. In collaboration with the Construction Industry Networking Group (CING) and CBA Construction, HBF provided Linda not only a brand-new kitchen but also a fully accessible washroom, front and garage ramps, and access to her back patio. "When you love to cook and bake for people, an accessible kitchen is everything," Linda shared. "HBF and CING gave me the tools to keep on and to always give back." By meeting Linda's needs, HBF not only provided local members of the homebuilding industry with a meaningful way to give back to their community but also empowered Linda to pay it forward in her "love language" of baking. HBF seeks the support of the Town of Castle Rock to continue serving clients like Linda in 2021 so that they too can be safe and independent in their homes and engage fully in the community.

ORGANIZATION'S GOALS/MISSION STATEMENT:	In 1993, members of the home building industry in the Denver metro area established Home Builders Foundation (HBF) with the goal of providing home modifications for families in need, leveraging their skills and resources to give back to their community. The initial beneficiaries were victims of crime or circumstance, and projects ranged from painting to home repairs and additions. Among HBF's early clients were survivors of the Columbine High School shootings in 1999. In 2008, the HBF Board of Directors refocused the agency's mission, directing efforts to provide home modifications that address accessibility needs for people with physical disabilities at no cost to clients. Today HBF's mission is to build independence, provide opportunities, and elevate lives for individuals with physical disabilities and their families. HBF helps a diverse group of individuals in need of

accessibility solutions, including people of all ages and genders; veterans; those with congenital or long-term disabilities, such as multiple sclerosis, cerebral palsy, and spina bifida; those who have suffered a traumatic brain or spinal cord injury and are now paralyzed; and many more. In 2019, hundreds of skilled HBF volunteers completed 279 home modification projects for 128 clients, collectively valued at more than $1 million, all at no cost to clients. These modifications, which range from entry ramps to full room remodels, enhance clients' quality of life, safety, independence, and ability to engage with their communities. HBF has seen a significant rise in demand since refocusing its mission, from 39 projects in 2007 to 279 projects in 2019, including 14 projects for seven Castle Rock residents between 2018 and 2019.

HBF embodies the Town of Castle Rock's 2030 Vision by providing services that uphold the Four Cornerstones of Community Services and a Thriving Economy. By finding accessibility solutions for individuals with disabilities and their families, HBF helps Castle Rock maintain a high quality of life as a safe, family-friendly community for everyone and enhances the wellbeing of Castle Rock clients by providing modifications that improve mobility in and out of the home, opening up opportunities for fuller community engagement and recreation. Additionally, accessible home modifications can be costly and time-consuming, leading to long wait times through public assistance programs that can limit individuals with disabilities' job prospects and ability to participate in the local economy. Moreover, significant income disparities between Coloradans with and without disabilities (UNH Annual Disability Statistics Compendium, 2019) can place essential modifications out of reach for those who do not qualify for public assistance or exceed the $14,000 lifetime limit on benefits available through Health First Colorado (Colorado's Medicaid Program). HBF's no-cost services alleviate this burden and help to diversify the local economy while also empowering clients to access medical care, school, work, faith communities, and other resources essential to their wellbeing.

HOW YOU WILL USE THE FUNDS GRANTED:	HBF will use the funds granted to provide accessible home modifications to Castle Rock residents with physical disabilities to enhance their safety, independence, well-being,

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	and community access. In collaboration with a committed corps of skilled volunteers from the local building industry and more than fifty project and community partners, HBF will complete accessible home modifications for each client, expending on average $2,500 per client. Therefore, $7,500 will enable HBF to serve approximately three Castle Rock residents in 2021. In 2019, HBF provided 128 clients with 279 modifications worth a retail value of $1.1 million. On average, HBF therefore lifted a financial burden of more than $8,000 for each of the Castle Rock community members it served, as well as empowering them to participate fully in and give back to their community.
TIME TABLE FOR IMPLEMENTATION:	HBF will provide accessible home modifications to clients residing in Castle Rock as applications are approved throughout 2021, allocating funds as work items are approved. HBF regularly serves 3–4 clients in Castle Rock each year and each of these clients receives, on average, two individual work items (e.g., ramp and stair lift). The benefits of these modifications extend to clients' families and networks of care, and the organization anticipates serving the same number of clients in 2021. HBF plans to complete one project per quarter in 2021; however, based on demand and project approval and scope, HBF may work on an accelerated timeline and complete the three projects more quickly.
OTHER ORGANIZATIONS PARTICIPATING WITH YOUR ORGANIZATION IN THIS PROJECT:	HBF develops strong relationships with the communities it serves, including members of the home building industry, hospitals, rehabilitative wellness centers, home and community-based services, and organizations that support and advocate for people with disabilities. HBF began when home building industry professionals in the community established the organization to give back by providing home modifications for families in need. Today, HBF relies on more than 75 project partners for skilled volunteers and in-kind donations. HBF has also built a strong relationship with the Castle Rock High Noon Rotary Club over the last two years and was selected as the beneficiary of its Inaugural and Second Annual Cornhole Tournaments in January 2019 and 2020. Additionally, as part of its 2019 strategic plan, HBF is formalizing existing community partnerships with Craig Hospital, the National Multiple Sclerosis Society Colorado-Wyoming Chapter, NeuAbility, Personal Assistance Services of Colorado, and the Chanda Plan Foundation. This

	formalization process has enhanced both HBF's and its partners' outreach, exposure, and referral systems; indeed, during the first year of the plan HBF saw tremendous success, including a doubling of referrals.
STRATEGIES FOR SUSTAINED FUNDING AT THE END OF THE GRANT PERIOD:	Every project that HBF undertakes is self-contained and, once complete, does not require additional funds to sustain. Each prospective client applies for needed modifications, and if the project is approved, HBF carefully matches the client with a Project Captain and team of skilled volunteers who apply their expertise to complete modifications, often in as little as one day. Following project completion and inspection, clients are eligible to request additional modifications in the future but must submit a new application to HBF for approval. Thus, HBF anticipates that $7,500 will allow HBF to complete three projects for Castle Rock residents, and HBF will submit future funding requests to support additional projects. HBF has a diverse array of funding sources, including grant funding, corporate donations, individual contributions, in-kind donations, and more, to support its operations. Additionally, HBF brings together individuals with disabilities, community partners such as Craig Hospital and the National Multiple Sclerosis Society, and hundreds of skilled volunteers to create a robust and dedicated network of support, referral, and volunteerism. Moreover, as COVID-19 limits HBF's ability to provide indoor home modifications and hold fundraising events, the organization is proactively seeking additional grant funding and leveraging partnerships and social media outreach to support critical services for clients during this difficult time.
EVALUATION: DISCUSS EXPECTED RESULTS, HOW YOU DEFINE AND MEASURE SUCCESS, AND HOW THE PROJECT'S RESULTS WILL BE USED AND DISSEMINATED:	During the grant period, HBF expects to successfully complete accessible home modifications for at least three individuals and their families in Castle Rock, and for those clients to report significant improvements to their independence, quality of life, and safety. HBF measures impact by collecting client feedback using a multi-part evaluation process, which includes a pre-project survey, an inspection at the completion of each project, a post-project survey, and additional long-term follow-up on each project to determine client satisfaction and further modification needs. HBF considers responses that agree or strongly agree with post-project survey questions an indication of program success. Comparison of pre- and post-project survey results in 2019 showed that among

respondents:
• 9% felt independent in their homes prior to HBF's work, whereas 94% experienced an increased sense of independence due to HBF's work.
• 14% were satisfied with their quality of life in their homes prior to HBF's work, whereas 96% experienced enhanced quality of life due to HBF's work.
• 25% felt safe when moving around their homes prior to HBF's work, whereas 94% reported improved safety in the home due to HBF's work.
HBF also gauges success based on reduction of financial burden to clients and their families, client testimonials, caregiver feedback, volunteer engagement, and increased networking and referrals by clients, volunteers, and partner organizations. Recent testimonials have highlighted the importance of HBF's work as many clients are spending more time than ever at home for their safety. "The modifications completed by HBF have helped me get ready and for my family to deal with COVID-19," client Michael S. wrote. "To be able to fully and independently access my house is a great gift during an otherwise difficult time."

HBF uses these evaluation results, alongside client focus groups, to improve and innovate the program and to assess the benefit and viability of expanding program services. Additionally, HBF disseminates the results in its outreach efforts, annual reports, and fundraising appeals to raise awareness of HBF's work, forge and deepen partnerships, and ensure community-informed organizational development.

DESCRIBE SPECIFIC BENEFITS TO TOWN RESIDENTS INCLUDING NUMBER OF RESIDENTS SERVED, IF AVAILABLE:	In the last two years HBF has completed 14 projects for seven clients for Castle Rock. As of July 2020, HBF already has nine open work items for three clients. The benefits of HBF's modifications extend far beyond clients served to their families, friends, networks of care, and ultimately the community itself. For instance, Castle Rock mom Rianna and her family were involved in a head-on collision during a routine drive home that left her 9-year-old son Jace paralyzed from the waist down. Although Rianna and her partner Johnathan moved their family to a ranch-style home to improve accessibility for Jace, thick carpet, no ramp, and other barriers posed challenges to Jace's independence as he adjusted to life in a wheelchair. HBF and its skilled partners from the homebuilding industry met the family's accessibility needs by

	installing hardwood floors, widening doors, and installing a ramp and roll-in shower so that Jace can independently access his entire home. Jace's mobility within his home and ability to come and go without assistance from his family is allowing him to learn, play, and grow into a strong member of the Castle Rock community. Moreover, this project, valued at $20,000, was completed at no cost to the family, reducing their financial burden and enhancing their opportunities during a difficult time.
IF THE TOWN IS ABLE TO PROVIDE ONLY PARTIAL FUNDING, HOW WILL YOU FUND THE PROGRAM/PROJECT?	If the Town of Castle Rock is able to provide only partial funding for Accessible Home Modification Program services in Castle Rock, HBF will be able to complete fewer projects and will need to raise additional funds to serve additional residents. As a growing hub for the Greater Denver disability community, HBF cultivates strong relationships with members of the homebuilding industry throughout the eight counties it serves, including organizations like the Castle Rock High Noon Rotary Club in Douglas County, and leverages grant funding, corporate donations, individual contributions, in-kind donations, and more to support its operations.
IF PREVIOUSLY AWARDED A TOWN GRANT, PLEASE INCLUDE A SUMMARY OF THE PROGRAM/PROJECT AND EVALUATE THE SUCCESS:	N/A

ATTACHMENTS:
PLEASE ATTACH ALL APPLICABLE DOCUMENTS IN PDF (Portable Document Format). Other formats may not transfer.

PROGRAM/PROJECT BUDGET (Excel form provided on "Grants" page)	HBF Town of Castle Rock 2020 Project Budget.pdf
PROOF OF NON-PROFIT STATUS	HBF Town of Castle Rock 2020 Proof of Nonprofit Status.pdf
MOST CURRENT YTD FINANCIALS	HBF Town of Castle Rock 2020 YTD FS.pdf

MOST CURRENT AUDITED FINANCIALS AND MANAGEMENT LETTER, IF AVAILABLE	HBF Town of Castle Rock 2020 Audited Financials.pdf
CURRENT BUDGET (including Revenues and Expenditures detailing percentage relation between anticipated administrative costs and project costs)	HBF Town of Castle Rock 2020 Budget.pdf
OTHER:	HBF Town of Castle Rock 2020 Client Photo-Jace and Team.pdf
OTHER:	HBF Town of Castle Rock 2020 Client Photo-Linda V..pdf
OTHER:	*Field not completed.*
ADDITIONAL COMMENTS:	When the COVID-19 crisis forced HBF to cancel its largest annual fundraising event and postpone in-progress projects this spring, HBF worked diligently with clients and volunteers to raise awareness and fundraise. As public health orders have expired, outdoor and single-volunteer projects have now safely resumed with volunteers wearing appropriate PPE to protect themselves and beneficiaries. Demand for HBF's services remains strong in Castle Rock, as the pandemic illuminates the critical nature of accessible home modifications for clients of all ages spending more time than ever at home. HBF is therefore grateful for the opportunity to submit a proposal for the committee's consideration and looks forward to building a partnership with the Town of Castle Rock to support vulnerable members of the community and their extended networks of love and care during these unprecedented times.

Please submit completed application and attachments or print and deliver to: Town of Castle Rock, Finance Department, 100 N. Wilcox Street, Castle Rock, CO 80104