



Public Art Commission Meeting Minutes

Susan Paulsen, Chair
Lauri Maloney, Vice Chair
Stephanie Brueggemann
Julisa Morris
Jen Perry
Diana Sterling
Samantha Wood

Thursday, September 10, 2020

4:00 PM

**Central Service Center
1400 Caprice Drive
Castle Rock, CO 80109**

This meeting is open to the public. All times indicated on the agenda are approximate. Three or more Councilmembers may also attend this meeting, during which the items listed herein will be discussed.

To join this meeting virtually, please visit

<https://crgov.webex.com/crgov/j.phpMTID=mae35cc4e0d35d3c4ae6b0bc5bf584179>

Meeting number:

146 109 6459

Password:

wfTig9zmc54 (93844996 from video systems)

CALL TO ORDER / ROLL CALL

The meeting was called to order by Commission Chair Susan Paulsen at approximately 4:06 p.m.

Staff Liaison Maia Aman was present. Councilmember Caryn Johnson attended virtually.

Commissioner Stephanie Brueggemann arrived at approximately 4:11 p.m.

Present 5 - Commissioner Samantha Wood, Commissioner Susan Paulsen, Commissioner Jen Perry, Commissioner Lauri Maloney, and Commissioner Stephanie Brueggemann

Not Present 2 - Commissioner Julisa Morris, and Commissioner Diana Sterling

PUBLIC COMMENT

None.

WELCOME AND CHECK-IN

AGENDA ITEMS

[PAC 2020-060](#) **Approval of the Minutes of August 13, 2020**

Susan Paulsen motioned and Lauri Maloney seconded the approval of the minutes of the August 13, 2020 Public Art Commission meeting.

"I move to approve the minutes of the August 13, 2020 Public Art Commission meeting."

Yes: 4 - Commissioner Wood, Commissioner Paulsen, Commissioner Perry, and Commissioner Maloney

Not Present: 3 - Commissioner Morris, Commissioner Sterling, and Commissioner Brueggemann

[PAC 2020-061](#) **Approval of the Subcommittee Minutes of August 21, 2020 and September 8, 2020**

Susan Paulsen motioned and Stephanie Brueggemann seconded the approval of the minutes of the August 21, 2020 and the September 8, 2020 Public Art Commission Subcommittee meetings.

"I move to approve the minutes of the August 21, 2020 and the September 8, 2020 Public Art Commission Subcommittee meetings."

Yes: 5 - Commissioner Wood, Commissioner Paulsen, Commissioner Perry, Commissioner Maloney, and Commissioner Brueggemann

Not Present: 2 - Commissioner Morris, and Commissioner Sterling

[PAC 2020-062](#) **Public Art Fund Update**

Staff provided Commissioners with an update regarding the current state of the Public Art Fund.

[PAC 2020-063](#) **Douglas County Art Encounters**

Staff provided Commissioners with an update regarding Douglas County Art Encounters. Staff had received the brochures for the program, as well as the plaques. Staff sought feedback pertaining to signage for Otocast and the Commission discussed sign phrasing options.

[PAC 2020-064](#) **Survey for Artfest and Beyond**

Commissioners reviewed a survey that was recreated from the Public Art Plan by member Jen Perry. Jen noted everyone's feedback for incorporation into the final version. Jen planned to distribute a test version prior to making the survey live. The Commission also discussed when to launch the survey and it was determined to post it in October with the ideal goal of receiving 300 responses. It was also noted that the Commission was invited to attend the Downtown Alliance's next board meeting in October to share and promote the survey.

[PAC 2020-065](#) **Request for Proposals for Collection Condition Assessment and Maintenance Plan**

As stewards of public art in Castle Rock, the Public Art Commission is responsible for ensuring the legacy of its art collection. Goal 6 of the Public Art Plan is to, "Take care of the public art collection by developing a maintenance and conservation policy." To this end, the Commission reviewed a draft request for proposals to obtain quotes for an art inventory assessment and a maintenance plan to prioritize future maintenance needs. After approving the draft and receiving submissions from qualified firms, the Commission plans to hold interviews with select firms this fall with the goal of initiating the assessment in 2020.

[PAC 2020-066](#) **Subcommittee Update on Downtown Art Project**

The discussion of the downtown art project was tabled due to time and the need to review plans for the Tree of Wings dedication in October. Commission Chair Susan Paulsen also expressed concern that the Subcommittee had met with staff from the Downtown Alliance when some members had envisioned meeting with Downtown Alliance staff at a regular meeting as a group. A future discussion should be held to better define the roles, responsibilities and expectations of the subcommittee as work is completed by members

between regular meetings. Susan also expressed concern that the Commission may be taking on too much at once and suggested potentially slowing the pace of priorities to ensure the Commission has enough time to thoughtfully discuss agenda items during regular meetings.

[PAC 2020-067](#)

Tree of Wings Dedication and Arts and Humanities Month

The Commission reviewed their general plans for National Arts and Humanities Month, which is in October. It was determined that the Commission would prioritize hosting a dedication event for Tree of Wings, promoting the survey and promoting the use of Otocast through the Town's social media channels. Members discussed potential dates to hold a dedication and directed staff to reach out to the artists and Town Council to assess availability and solidify a schedule.

COMMISSION AND COUNCIL COMMENTS

None.

ADJOURN

The meeting adjourned at approximately 5:45 p.m.