



Town Council Meeting Minutes - Draft

Mayor Jason Gray
Mayor Pro Tem Jason Bower
Councilmember James Townsend
Councilmember Kevin Bracken
Councilmember Caryn Johnson
Councilmember George Teal

Tuesday, September 1, 2020

6:00 PM

Council Chambers
100 N. Wilcox Street
Castle Rock, CO 80104
www.CRgov.com/Sept1Council
Phone in: (720) 650-7664
Meeting Code: 146 615 6609

This meeting is open to the public and will be held in a virtual format in accordance with Town Council Meeting Special Procedures During Declared Disasters. Public may choose to attend in person at Town Hall, or electronically or by phone if preferred - remote participation is encouraged. This meeting will be hosted online and can be accessed at www.CRgov.com/Sept1Council, or phone in by calling (720) 650-7664, meeting code 146 615 6609. All Town Council Meetings are also streamed online in real time at www.CRgov.com/WatchCouncil, and are broadcast for Comcast Cable subscribers on Channel 22 (please note there is a delay to the broadcast).

All times indicated on the agenda are approximate. Remote participants please visit www.CRgov.com/CouncilComments to sign up to speak to an item, and for related instructions. Public Comments may also be submitted in writing online by 1:00 p.m. September 1, 2020, to be included in the public record.

COUNCIL DINNER & INFORMAL DISCUSSION

EXECUTIVE SESSION

Note that Councilmember Loban is listed as absent, however, he was not removed from the roll at the time of the minutes and is no longer on Town Council.

Moved by Mayor Pro Tem Bower, seconded by Councilmember Teal, to Adjourn to Executive Session. The motion passed by the following vote:

Yes: 5 - Bracken, Bower, Johnson, Gray, Teal

Not Present: 2 - Loban, Townsend

[EXEC](#)
[2020-007](#)

Executive Session: Town Manager's Annual Performance Evaluation

INVOCATION - Pastor Mike Polhemus, The Rock Church

CALL TO ORDER / ROLL CALL

Please note that Mayor Gray and Councilmembers Townsend and Johnson attended remotely.

Present: 6 - Councilmember Townsend, Councilmember Bracken, Mayor Pro Tem Bower, Councilmember Johnson, Mayor Gray, Councilmember Teal

PLEDGE OF ALLEGIANCE

COUNCIL COMMENTS

Councilmember Bracken announced Council just performed the Town Manager's annual review and that they appreciate him, he is a leader in our Town, is revered in the front range area, and is doing a great job. He wanted to thank him publicly.

Councilmember Townsend feels Dave has provided excellent leadership during this very difficult time.

Councilmember Johnson echoed their comments about Dave and thanked him for keeping the Town fiscally on track.

Councilmember Teal is very proud they hired him five years ago and noted that it was at the height of the prairie dog issue.

Mayor Pro Tem Bower agrees with all the other comments and stated he is the right man for the Town.

Mayor Gray stated that he has juggled running the Town at the same time dealing with the pandemic and doing a great job. Sales tax numbers are up, but the Mayor urged citizens to protect their small businesses by shopping local.

[EXEC 2020-008](#)

Executive Session Report: September 1, 2020 - Town Manager's Annual Performance Evaluation

Mayor Pro Tem Bower read the report of the Executive Session held at 5pm. No objections or report of any violation of the open meetings law were raised.

Moved by Mayor Pro Tem Bower, seconded by Councilmember Teal, to authorize a 5% increase to the Town Manager's salary effective June 1, 2020. The motion passed by the following vote:

Yes: 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

Not Present: 1 - Loban

UNSCHEDULED PUBLIC APPEARANCES

No public comment.

TOWN MANAGER'S REPORT

David Corliss, Town Manager, reminded Council of items on the calendar through October.

[ID 2020-087](#)

Update of the Second Quarter Financial Review, Period Ending June 30, 2020

[ID 2020-088](#)

Update: Proposed New Year's Eve Fireworks Show

David Corliss, Town Manager, stated that staff is proposing that the Town have a

fireworks show at 7pm on New Years Eve.

Moved by Councilmember Teal, seconded by Councilmember Bracken, to Authorize a fireworks show at 7pm on New Year's Eve. The motion passed by the following vote:

Yes: 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

Not Present: 1 - Loban

[ID 2020-089](#)

Update: Quasi-Judicial Projects

[ID 2020-090](#)

Department Services Projects Update

TOWN ATTORNEY'S REPORT

[ID 2020-091](#)

Castle Oaks Metropolitan District No. 3 Proposed General Obligation Limited Tax Refunding and Improvement Bonds, Series 2020

Mike Hyman, Town Attorney, discussed two proposed bond issuances from special districts. There is no action needed from the Town Council. Staff presents the proposals and the districts submit financial information which have met the requirements in the Code.

Castle Oaks Metro District 3 is proposing to refund outstanding bonds and obtain additional funds that will max out their current debt issuance limitation with the goal for a reduction of the tax rate to taxpayers.

Trish Muller, Director of Finance, stated they issued the bonds in 2017, and that they project savings and commends them for saving money for the homeowners by taking advantage of the low rates.

Councilmember Teal stated it is a good time to take on debt and refinancing and it will be a savings to taxpayers.

Councilmember Johnson noted the savings to the residents.

[ID 2020-092](#)

Castlevue Metropolitan District No. 2 Proposed Limited General Obligation Bonds, Series 2020A(3) and Proposed Subordinate General Obligation Bonds, Series 2020B(3)

Mike Hyman, Town Attorney, discussed two proposed bond issuances from special districts. There is no action needed from the Town Council. Staff presents the proposals and the districts submit financial information which have met the requirements in the Code.

Castlevue Metro District 2 is requesting \$3.385M issuance and a \$324,000 bond issuance to fund some additional public improvement costs. Hyman stated they are within their debt limit at 50 mills which is within their maximum levy of 63 mills. They are taking advantage of interest rates to reduce costs to taxpayers.

ACCEPTANCE OF AGENDA

Moved by Councilmember Bracken, seconded by Councilmember Johnson, to Accept the Agenda as presented. The motion passed by the following vote:

Yes: 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

Not Present: 1 - Loban

CONSENT CALENDAR

[ORD 2020-013](#) Ordinance Authorizing the Issuance of the Town of Castle Rock, Colorado, Taxable Sales and Use Tax Revenue Refunding Bonds, Series 2020; Pledging a Portion of the Sales and Use Tax Revenues of the Town for the Payment of the Bonds; and Providing for the Refunding Certain of the Town's Outstanding Sales and Use Tax Revenue Bonds (Second Reading - Approved on First Reading on August 18, 2020 by a vote of 7-0)

[ORD 2020-014](#) Ordinance Approving the Third Amendment to the 2020 Budget by Making Supplemental Appropriations for 2020 and Authorizing Changes for Year 2020 (Second Reading - Approved on First Reading on August 18, 2020 by a vote of 7-0)

[RES 2020-077](#) Resolution Approving the Fourth Amendment for Purchase and Sale of Water Assets and Water Line Capacity (Lost Creek) *[PVLLC, Weld County Long Term Water]*

[MIN 2020-015](#) Minutes: August 18, 2020 Town Council Meeting

Moved by Councilmember Teal, seconded by Councilmember Johnson to approve the Consent Calendar as read. The motion passed by a vote of:

Yes: 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

Not Present: 1 - Loban

RECESS TO TOWN OF CASTLE ROCK FESTIVAL PARK COMMONS GENERAL IMPROVEMENT DISTRICT MEETING

Mayor Pro Tem Bower recessed the meeting to the Town of Castle Rock Festival Park Commons General Improvement District meeting at 6:33 pm.

RECONVENE TOWN COUNCIL MEETING

The Town Council meeting reconvened at 6:37 pm.

QUASI JUDICIAL HEARINGS

Mayor Pro Tem Bower read the quasi judicial script. No members of Town Council voiced any conflict of interest. Lisa Anderson, Town Clerk, confirmed the item was published in accordance with law.

[RES 2020-078](#) **Resolution Approving a Use By Special Review For Lot 31, Block 27, The Meadows Filing 18 Allowing a Large In-Home Daycare (Located at 2893 Deerfoot Way)**

Tara Vargish, Director of Development Services, provided an overview of the item and noted that they held a neighborhood meeting. Staff finds they meet the objectives of the Vision 2020 and 2030 Comprehensive Master Plan, the Planned Development Zoning and Municipal Code. Planning Commission recommends approval.

The applicant provided an overview of their request and provided a background of their experience and their current licensed in-home daycare that they wish to expand into a large in-home daycare.

No public comment.

Councilmember Teal stated this is a case where we have good residents that are looking to expand their business and capitalize on their property.

Councilmember Bracken wished them good luck with their expansion.

Councilmember Johnson stated she used in-home daycare when her kids were young and is glad to see they are able to make good use of their space.

Moved by Councilmember Teal, seconded by Mayor Gray, that Quasi-Judicial Resolution 2020-078 be Approved as presented. The motion passed by the following vote:

Yes: 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

Not Present: 1 - Loban

ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS

[ORD 2020-012](#) **Ordinance Authorizing the Execution and Delivery of Certain Certificates of Participation Pursuant to a Lease Transaction; Authorizing the Execution and Delivery by the Town of a Site Lease Agreement, a Lease Purchase Agreement, and Other Documents Related Thereto; and Providing Other Matters Related Thereto (Second Reading - Approved on First Reading on August 18, 2020 by a vote of 6-1) [Certificates of Participation for financing the Town owned parking spaces in the Encore project]**

Trish Muller, Director of Finance, summarized the presentation that was given on first reading. Muller stated that if Council approves the parameters and they are not met, staff will not go through with the issuance.

No public comment.

Moved by Councilmember Townsend, seconded by Mayor Gray, that Ordinance 2020-012 be Approved on Second Reading as presented. The motion passed by the following vote:

Yes: 5 - Townsend, Bracken, Bower, Gray, Teal

No: 1 - Johnson

Not Present: 1 - Loban

ORD 2020-016 Ordinance Adopting the 2021 Budget for the Town of Castle Rock, Colorado (First Reading)

David Corliss, Town Manager, provided an overview of the 2021 proposed budget that was initially presented on August 18, 2020.

No public comment.

Moved by Councilmember Teal, seconded by Councilmember Bracken, that Ordinance 2020-016 be Approved on First Reading as presented. The motion passed by the following vote:

Yes: 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

Not Present: 1 - Loban

DIR 2020-033 Discussion/Direction: Christmas Eve Holiday

David Corliss, Town Manager, asked Council to approve a one-time full holiday for Christmas Eve this year to show staff appreciation for their dedication during the pandemic shutdowns.

Councilmember Teal stated it has been a hard year for our residents and that staff has worked hard.

Councilmember Bracken feels it is a nice gesture for staff and the additional time they put in over COVID.

Mayor Pro Tem Bower encouraged everyone to bring their families downtown.

Moved by Mayor Pro Tem Bower, seconded by Councilmember Teal, to Approve a one-time holiday adjustment to provide a full-day holiday for Town staff on December 24, 2020. The motion passed by the following vote:

Yes: 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

Not Present: 1 - Loban

RES 2020-079 Resolution Approving the Affiliation of Eligible Police Officers of the Town of Castle Rock with the Fire and Police Pension Association of Colorado Statewide Defined Benefit Plan

Jack Cauley, Police Chief, presented information regarding Police officers joining the Fire and Police Pension Association that was previously presented to Council. This allows officers to choose to join FPPA or to remain in their current retirement plan.

Councilmember Teal stated if Council approves this, officers then will make the choice to participate in FPPA. Teal asked why they wouldn't just enroll all officers in FPPA. Chief Cauley stated that it may not be beneficial to officers that are near the end of their career to enroll in FPPA which is calculated based on their years of service.

Councilmember Townsend asked if there are comparable municipalities that do not offer FPPA. Cauley stated there are over 200 in the state, and that within Douglas County, Lone Tree and Parker offer the plan. Townsend is concerned about the long-term costs and being tied into a long-term benefit that we may not be able to afford in the future as contributions increase. Townsend asked if there are other programs that we could offer that would offset this program. Cauley could not think of any, and feels it is important to be able to offer the option to our officers. Cauley added that this plan is well funded and well managed, and added that the Fire department has been in the plan for over 30 years. David Corliss, Town Manager, stated after looking at our five-year budget we can accommodate it.

Councilmember Bracken noted that the Fire department is already enrolled in it and we are able to plot out contributions in the future. He noted that this would substitute for their retirement account if they enrolled.

No public comment.

Councilmember Teal stated this concern comes up, but he is in favor of this item and encourages everyone to vote yes.

Mayor Pro Tem Bower feels it is important to have good police officers. You have to have exceptional training and people and this will allow the Town to retain them longer.

Moved by Councilmember Teal, seconded by Mayor Gray, that Resolution 2020-079 be Approved as presented. The motion passed by the following vote:

Yes: 5 - Bracken, Bower, Johnson, Gray, Teal

No: 1 - Townsend

Not Present: 1 - Loban

[ORD 2020-017](#) Ordinance Amending Titles 3, 4, and 13 of the Castle Rock Municipal Code By Changing Stormwater Development Impact Fees, Renewable Water Resource Fees, Water System Development Fees, Meter Set Fees; and Making Certain Editorial Updates to Such Titles (First Reading)

Mark Marlowe, Director of Castle Rock Water, presented an overview of this item that was previously presented to Council showing no increase in rates. Staff and Castle Rock Water Commission recommends approval.

Individuals that addressed Council:

Frank Gray, CEO of the Economic Development Council stated that they support this item and added that allowing the development community to weigh in was appreciated to have an early conversation to discuss it openly.

Councilmember Teal commended Marlowe.

Moved by Councilmember Teal, seconded by Councilmember Johnson, that Ordinance 2020-017 be Approved on First Reading as presented. The motion passed by the following vote:

Yes: 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

Not Present: 1 - Loban

[ID 2020-093](#)

Presentation: 2021 Service Contract Funding Requests

David Corliss, Town Manager, introduced the item.

Mike McNairy, Chairman of the Board of Directors for the Chamber, and Pam Ridler, CEO of the Chamber, provided an overview of their 2021 request that has not increased, the accomplishments they have had this year, and the assistance provided to businesses during the shutdowns. McNairy reminded everyone that ArtFest will be held on the 12th and 13th downtown; and Ridler announced that they plan on holding Starlighting this year.

Kevin Tilson, Director of the Castle Rock Downtown Alliance presented an overview of the Downtown Development Authority. Council provides a plan of development and they provide several programs and invest in infrastructure. He reported that Riverwalk is almost completely leased for residential, retail and office space. Their request is the same as in prior years.

Kevin Tilson, Director of the Castle Rock Downtown Alliance provided an overview of the Downtown Merchants Association. They provide community events, generate commerce, and accomplish goals in the Vision 2030 plan. Tilson highlighted their response to COVID-19 in supporting downtown businesses with assistance and marketing programs. Tilson announced that Sept 27-Oct 4 will be Burger Week in downtown.

Mayor Gray asked if they have plans to assist with the 10% decrease in downtown revenue. Tilson stated that successful downtowns can point to daytime and evening activity. They feel the new properties, including the View property they will be presenting tonight, will bring more parking and more people downtown.

Frank Gray, CEO of the Castle Rock Economic Development Council, provided their mission to support existing primary employers, bring primary employers to Castle Rock, and focus on highly targeted retail. Additionally, he highlighted their efforts to assist businesses during the COVID shutdowns.

Mayor Pro Tem Bower thanked him on behalf of the other businesses, and that he appreciated them being immediately online giving them the answers they needed. He feels they would not be where they are if it wasn't for them.

Councilmember Bracken said well done and thanked them for their help. Gray

stated it was possible because of our public private partnerships.

Stacy McCormick, Castle Rock Historical Society, highlighted their efforts and thanked Council for their past support. Angie DeLeo, Director of the Museum, was also in attendance. McCormick played a video to emphasize relishing the past, embracing the current, and inviting the future. Their featured exhibit is the Sante Fe, the Other Depot.

Debbie Haney, Executive Director of Castle Rock Senior Center, provided an overview of their membership and activities. Throughout COVID they have continued to provide transportation services, and re-imagined their center by adding grocery delivery, meals on wheels, virtual programming for guest speakers and exercise classes. She invited everyone to their parking lot concert with an Elvis impersonator next week. Haney stated they have presented virtual trips shared on Facebook and YouTube. Their request is the same amount this year for Transportation and Senior Services. She noted that it is their 50th anniversary in 2021.

Diane Leavesly, Douglas County Housing Partnership, stated they are a multi-jurisdictional organization and Castle Pines has expressed interest in joining. She provided an overview of all of the services they provide.

Marsha Alston, Douglas County Youth Initiative, stated they are a partnership among many of the County taxing authorities and summarized the seven issues that are facing Douglas County Youth and families today.

No public comment.

Mayor Gray commented on the amount of love they give to our community, and he appreciates all the hard work they do.

Mayor Pro Tem Bower stated we are a rich community because of people that make us a rich community in people.

Moved by Mayor Pro Tem Bower, seconded by Councilmember Townsend, to Direct staff to place the service contracts on the Consent Calendar. The motion passed by the following vote:

Yes: 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

Not Present: 1 - Loban

[DIR 2020-034](#)

Discussion/Direction: The View at Castle Rock Project Overview
[located near the intersection of Sixth Street and Jerry Street]

David Corliss, Town Manager, stated this is the discussion and direction on the public finance agreement if it proceeds, and that the Design Review Board (DRB) will review the site plan for the project. Council will have authority over the public finance agreement which is also approved by the Downtown Development Authority (DDA).

Banks Floodman, one of the partners with Sunflower Development Group, and Conner Treanor with TreanorHL presented the site at 6th and Jerry (currently the

Heath self-storage site). It is over 2 acres and they are proposing a multi-family development with 182,000 feet of rentable square footage with 218 units, 14,500 square feet of office space, 5,000 square feet of retail, 400 structured parking spaces, and 29 public/private angled spaces. There is a pool area on the south side and dog park on the north side. It will be six stories with the top level having loft units. Treanor provided architectural concepts of the building.

Councilmember Johnson inquired about the access to the parking. Floodman stated the majority would be off of Jerry and a potential access point from the alley, and that traffic will dictate that. Councilmember Johnson inquired about maintenance costs of the alley retaining wall. Corliss stated that shoring up of the eastern portion of the alley was settled a year or so ago. Johnson inquired if the alley is staying the same size. Corliss stated the alley must still be maintained for the properties on the east side and it is Town right-of-way. Johnson also confirmed they would have a loading zone.

David Corliss, Town Manager, presented elements of the proposed redevelopment agreement with a shareback of 55% of the property tax increment through 2038 with a cap of \$3,250,000 and a share back of 55% of sales tax increment through 2030 with a cap of \$1,000,000. The Town will purchase 100 public parking spaces in exchange for waiving \$3,000,000 in fees which will be repaid by the DDA Special Fund, the Town will allow the use of up to \$100,000 of existing IREA credits to bury on-site utilities, and a Public Improvement Fee (PIF) of 1% will be captured by the development.

Councilmember Johnson asked if the 55% shareback is similar to other agreements. Corliss stated we did 70% for Riverwalk, the Mercantile was 50%; and for Encore, a big portion of the sales tax comes back to the Town for the purchase of the parking spaces. This would be less than Riverwalk and higher than Mercantile. Johnson inquired about the fee waiver. Corliss stated they looked at all fee waivers, when they would be paid back and the loan for Festival Park. The View, Riverwalk and Encore projects are scheduled to be paid off by 2025, and the Festival Park loan should be paid off by 2023. Corliss stated some fees have to be paid at first - water resources fee at the time of permit and Town use sales tax; and then the rest of the fees are paid pro rata. Johnson inquired if the PIF is similar to Promenade. Corliss replied they have credit PIF where we share some of the sales tax, and an add-on PIF is added to the Town's sales tax. Corliss stated we don't consider the PIF a tax, we consider it a fee, but it looks like a tax.

Kevin Tilson, stated the DDA voted unanimously to support this project and fits the plan of development. He proposed to direct staff to draft a redevelopment agreement to bring back to the DDA and Town Council. This adds public parking on the north end and the project generates use taxes itself.

Individuals that addressed Council:

Will Hagget, non-resident living outside of Castle Rock, stated our vision embraces history, heritage and small town, and he feels this project does not do that. He noted that 42% of citizens said the #1 issue is that we are growing too fast. This is a huge project that is four times the size of the building to the west

and larger than the Riverwalk and sets a precedent. He asks Council to defend the character of this Town.

Councilmember Teal stated this defends the vibrancy of our downtown to bring residents downtown in an area that has historically not been desirable for residency and this project will provide daytime and nighttime activity.

Mayor Gray stated the reason he moved to Castle Rock is because of the development proposed in the early 2000's. It is a great redevelopment that brings density downtown to support the downtown businesses and help them thrive with more activity.

Mayor Pro Tem Bower feels it is a great project and that storage facilities don't belong in a downtown. He stated people don't remember when we had two marijuana stores, the B&B was closed, and we had three pawn shops. For the past eight years, people have asked for more parking, and the DDA has been working to provide more parking downtown.

Moved by Councilmember Teal, seconded by Mayor Gray, I to Direct Town Staff to prepare a redevelopment agreement with Sunflower Development Group, LLC for the View project in Castle Rock, including the initial terms as presented. The motion passed by the following vote:

Yes: 5 - Townsend, Bracken, Bower, Gray, Teal

No: 1 - Johnson

Not Present: 1 - Loban

Moved by Councilmember Teal, seconded by Councilmember Johnson, to extend the meeting to 10pm. The motion passed by the following vote:

Yes: 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

Not Present: 1 - Loban

[DIR 2020-035](#)

Discussion/Direction: Community Development Block Grant (CDBG) Entitlement Status

David Corliss, Town Manager, stated the rules have changed that makes it more desirable to participate. Corliss stated that Council must direct staff to participate by September 15, and that organizations that receive County CBDG funds cannot serve Castle Rock. Matt Gohl, Special Projects Manager, provided the information to Council and was available for questions.

No public comment.

Councilmember Teal stated the new rules are going to be good, but to keep an eye on it to ensure old rules do not return.

Councilmember Johnson thanked Matt for all of the work he did and following up on the information.

Councilmember Bracken asked what would happen if we want to opt out next

year. Gohl stated we could withdraw from the program before we accept funding that year, and that we will evaluate it on an ongoing basis. Bracken asked what would happen if there are projects in place. Gohl stated he will look into it, but his understanding is that the funding would return to the CDBG pool. Corliss stated that the consolidated plan serves as a contract. HUD has to approve it as well. If HUD comes back with requirements that are not acceptable, we do not have to approve it and can exit.

Councilmember Teal asked what we are looking at for funding. Gohl stated the 2020 estimate is about \$222,000, so we anticipate a similar amount for 2021.

Moved by Councilmember Teal, seconded by Mayor Pro Tem Bower, to Accept CBDG entitlement status and Direct Staff to proceed with the development of the consolidated plan. The motion passed by the following vote:

Yes: 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

Not Present: 1 - Loban

[ORD 2020-015](#) Ordinance Amending Sections 2.02.040(B) and 2.14.040 of the Castle Rock Municipal Code Regarding Council Procedures and Board and Commission Bylaws to Allow for the Remote Attendance and Participation of Council, Board and Commission Members and the General Public at Meetings of the Town Council and Town Boards and Commissions (Second Reading - Approved on First Reading on August 18, 2020 by a vote of 5-2)

Elizabeth Allen, Senior Assistant Town Attorney, stated the Ordinance clarifies Council's ability to approve further changes.

Councilmember Townsend left the meeting at 8:40pm before voting on Ordinance 2020-015.

Moved by Councilmember Teal, seconded by Mayor Pro Tem Bower, that Ordinance 2020-015 be Approved on Second Reading as presented. The motion passed by the following vote:

Yes: 4 - Bracken, Johnson, Gray, Teal

No: 1 - Bower

Not Present: 2 - Loban, Townsend

[RES 2020-080](#) Resolution Extending the Declared Disaster Enacted by Resolution 2020-039

Moved by Councilmember Johnson, seconded by Mayor Gray, that Resolution 2020-080 be Approved as presented. The motion passed by the following vote:

Yes: 4 - Bracken, Bower, Johnson, Gray

No: 1 - Teal

Not Present: 2 - Loban, Townsend

[RES 2020-081](#) **Resolution Adopting Town Council Electronic Participation, Connected, And Portal Meeting Policy**

Elizabeth Allen, Senior Assistant Town Attorney, is available for questions.

Councilmember Townsend rejoined the meeting at 8:45 pm during the discussion of this item.

Councilmember Johnson asked to clarify that Council can address this later or is this an ongoing possibility. Allen stated this will automatically expire on December 31, 2020 unless it is withdrawn prior to that. Johnson wanted to ensure electronic participation could continue past the end of the year. Corliss stated the Ordinance amends the Town Code to allow Council to amend the remote meeting policy by Resolution. Corliss stated the Code allows Council to make a decision on how to hold their meetings for a period of time or into perpetuity.

No public comment.

Moved by Councilmember Teal, seconded by Mayor Gray, that Resolution 2020-081 be Approved as presented. The motion passed by the following vote:

Yes: 5 - Townsend, Bracken, Bower, Gray, Teal

No: 1 - Johnson

Not Present: 1 - Loban

[DIR 2020-036](#) **Discussion/Direction: Additional COVID-19 Small Business Support Grant Program (CARES act reimbursement eligible for business COVID costs and business interruption)**

Kristin Read, Assistant Town Manager, provided an overview and asked if Council wished to engage in a similar grant program that would qualify under the CARES Act. The proposed program would focus on revenue losses between May and August. Read feels we could get applications next week and bring the recommendations to Council by October 6 and then disburse grants. The program would focus on businesses up to 25 employees. They estimate at least 100 local businesses may qualify with a program cost of approximately \$500,000 funded partly from the \$150,000 not used in the KIVA loan program.

No public comment.

Moved by Councilmember Teal, seconded by Councilmember Bracken, to Direct Staff to proceed with the additional COVID-19 Small Business Support Grant Program. The motion passed by the following vote:

Yes: 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

Not Present: 1 - Loban

[ORD 2020-018](#) **Ordinance Approving the Fourth Amendment to the Intergovernmental Agreement for the Option to Purchase and Right**

of First Refusal Regarding Ground Water Rights, Easements and Related Improvements (First Reading) [Cherokee Ranch, Douglas County CO]

Mark Marlowe, Director of Castle Rock Water, provided the key terms of the amendment. Marlowe stated it allows us to get an equal amount of WISE infrastructure for an equal amount of ground water rights. He noted that this is a Water Resources project, so there will be a transfer from the Water Resources Fund to the Water Fund. Staff and Water Commission recommends approval.

No public comment.

Moved by Councilmember Teal, seconded by Mayor Pro Tem Bower, that Ordinance 2020-018 be Approved as presented. The motion passed by the following vote:

Yes: 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

Not Present: 1 - Loban

ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES

None.

ADJOURN

Moved by Councilmember Johnson, seconded by Councilmember Bracken, to Adjourn. The motion passed by the following vote:

Yes: 6 - Townsend, Bracken, Bower, Johnson, Gray, Teal

Not Present: 1 - Loban

Meeting adjourned at 10:00 pm.

Submitted by:

Lisa Anderson, Town Clerk