

# U. S. Department of Housing and Urban Development



Community Planning and Development

Region VIII, Denver  
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Denver, Colorado 80202-4801

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April 1, 2020

David L. Corliss, Town Manager  
Town of Castle Rock  
100 N. Wilcox St.  
Castle Rock, CO 80104

Dear Mr. Corliss:

The Town of Castle Rock has the sufficient population to meet the definition of a Metropolitan City under the Community Development Block Grant (CDBG) program. This means that Castle Rock is entitled to an annual formula allocation of CDBG funds in Federal Fiscal Year (FY) 2021 and in each subsequent year. We estimate that the Town's FY 2020 CDBG allocation would be approximately \$222,000. A difference in the amount appropriated by Congress for 2021 and other changes that affect the formula distribution of funds will cause the final amount to differ from this estimate.

The Town of Castle Rock must provide a written confirmation to the U.S. Dept. of Housing and Urban Development's Region VIII Office of Community Planning and Development no later than September 15, 2020 of its intent to accept or defer its entitlement status.

Douglas County has also been notified of its eligibility to qualify as an Urban County. Should Douglas County decide to requalify as an urban county, Parker would have two other options: defer its status and become a participating unit of general local government in the county's CDBG program or accept its status and enter into a joint agreement with Douglas County. This decision would have a shorter timeline for response than the notice to HUD of intent to accept or defer its own 2021 entitlement status.

Douglas County was previously an Urban County in the CDBG program. As such, there may be ongoing projects or financial commitments in Castle Rock funded through Douglas County. The CDBG regulations at 24 CFR §570.510 provide the process for a smooth transition of unobligated grant funds and projects from Douglas County to the Town of Castle Rock. Castle Rock must execute a legally binding agreement with Douglas County resolving any outstanding commitments. In addition, should Douglas County decide to requalify as an urban county, Castle Rock would have two other options: defer its status and become participating units of general local government in the county's CDBG program or accept its status and enter into a joint agreement with Douglas County.

Should Castle Rock elect to receive these CDBG funds, the Town must follow a citizen participation plan and prepare a Consolidated Plan (Plan) that includes a housing and homeless

needs assessment, housing market analysis, strategic plan, action plan and certifications. The Plan must be submitted to this office between November 15, 2020 and August 16, 2021.

Please be advised that CDBG Program rules (24 CFR § 570.200(h)) permit a new CDBG formula grant recipient to receive reimbursement of costs necessary to develop its Consolidated Plan and undertake other administrative actions necessary to receive its first grant. Such costs may be reimbursed from Castle Rock's initial grant, provided that Congress appropriates funds for FY2021, that the Town completes an acceptable and timely Consolidated Plan, and that the costs meet other applicable requirements.

Please contact me at [Kathleen.s.burke@hud.gov](mailto:Kathleen.s.burke@hud.gov) or (202) 344-9830 if you have any additional questions or concerns. We look forward to building an effective partnership with the Town of Castle Rock.

Sincerely,



Katy Burke  
Regional Director

Ecc: Evelyn Lim, HUD Regional Administrator, Region VIII

Tina Dill, Douglas County Resource Services Supervisor