



## **Town Council Meeting Minutes - Draft**

Mayor Jason Gray  
Mayor Pro Tem Jason Bower  
Councilmember Jess Loban  
Councilmember James Townsend  
Councilmember Kevin Bracken  
Councilmember Caryn Johnson  
Councilmember George Teal

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**Tuesday, August 18, 2020**

**6:00 PM**

**Town Hall Council Chambers**

**100 N. Wilcox Street**

**Castle Rock, CO 80104**

**Phone in: (720) 650-7664**

**Meeting #: 146 882 0164**

**[www.CRgov.com/Aug18Council](http://www.CRgov.com/Aug18Council)**

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This meeting is open to the public and will be held in a virtual format in accordance with Town Council Meeting Special Procedures During Declared Disasters. Public may choose to attend in person at Town Hall, or electronically or by phone if preferred - remote participation is encouraged. This meeting will be hosted online and can be accessed at [www.CRgov.com/Aug18Council](http://www.CRgov.com/Aug18Council), or phone in by calling (720) 650-7664, meeting code 146 882 0164. All Town Council Meetings are also streamed online in real time at [www.CRgov.com/WatchCouncil](http://www.CRgov.com/WatchCouncil), and are broadcast for Comcast Cable subscribers on Channel 22 (please note there is a delay to the broadcast).

All times indicated on the agenda are approximate. Remote participants please visit [www.CRgov.com/CouncilComments](http://www.CRgov.com/CouncilComments) to sign up to speak to an item, and for related instructions. Public Comments may also be submitted in writing online by 1:00 p.m. August 18, 2020, to be included in the public record.

### **COUNCIL DINNER & INFORMAL DISCUSSION**

### **INVOCATION - Pastor Wayne Hanson, Summit Church**

### **CALL TO ORDER / ROLL CALL**

Councilmembers Johnson and Townsend attended remotely. Townsend joined the meeting at a later time.

**Present:** 6 - Councilmember Loban, Councilmember Bracken, Mayor Pro Tem Bower, Councilmember Johnson, Mayor Gray, Councilmember Teal

**Not Present:** 1 - Councilmember Townsend

### **PLEDGE OF ALLEGIANCE**

### **COUNCIL COMMENTS**

[PROC  
2020-014](#)

#### **Proclamation of Commendation to Councilmember Jess Loban**

Mayor Gray presented the proclamation to Councilmember Loban and David Corliss, Town Manager, presented him with an inscribed clock on behalf of the staff. Councilmember Loban thanked everyone and his fellow Councilmembers and the commitment to our first responders. He noted how the Town can stand on our own two feet, and thanked Marlowe for his work in the Water department.

Loban stated that we want to be able to sustain ourselves and take care of the citizens here, and all if it would not be possible without the support from Dave and his team. The staff is phenomenal and Loban encourages citizens to participate in the programs offered to learn about the Town. He thanked all the voters in his District and wishes the best to all of his peers and the Town of Castle Rock.

Councilmember Bracken wished Jess well and will miss his family and his service to the Town.

Councilmember Teal wished Jess the best of luck and that it has been great working with him.

Councilmember Johnson wished Jess and his family well. Johnson additionally thanked the volunteers that assisted last year contributing almost 40,000 hours to our Town.

Mayor Pro Tem Bower thanked Jess for his service to the community and appreciates all of his effort.

Mayor Gray thanked Jess and his family who reached out to him, and stated it has been great working with him. He stated it showed his commitment and that he kept the citizens' best interests at heart. Gray added to take in what your fellow citizens are going through and that it is harder for some than others. Be respectful, kind, compassionate, and to shop local.

[APPT  
2020-004](#)

#### **Appointment: Downtown Development Authority**

**Moved by Mayor Pro Tem Bower, seconded by Councilmember Loban, to Approve the Appointment as presented. The motion passed by the following vote:**

**Yes:** 6 - Loban, Bracken, Bower, Johnson, Gray, Teal

**Not Present:** 1 - Townsend

### **UNSCHEDULED PUBLIC APPEARANCES**

No public comment.

### **TOWN MANAGER'S REPORT**

David Corliss, Town Manager, referenced the Council calendar items, and that they plan to meet with the hybrid format through October. Corliss reminded Council that the Chamber Annual Banquet is this weekend.

[ID 2020-081](#)

#### **Update: Monthly Department Reports**

[ID 2020-082](#)

#### **Update: 2020 Service Contract Midyear Reports**

David Corliss, Town Manager, stated that these presentations will be given at the

September 1 Council meeting.

[ID 2020-083](#)

**2019 Volunteer Utilization**

[ID 2020-084](#)

**Update: Residential Unit Data (through June 30, 2020)**

David Corliss, Town Manager, referenced this quarterly report that shows entitlements that are already in the books. Staff is reviewing existing entitlements and will report back to Council on the status of them.

[ID 2020-085](#)

**Update: Quasi-Judicial Projects**

[ID 2020-086](#)

**Development Services Projects Updates**

**TOWN ATTORNEY'S REPORT**

No report.

Councilmember Townsend joined the meeting at 6:30 pm.

**Present:** 7 - Councilmember Loban, Councilmember Townsend, Councilmember Bracken, Mayor Pro Tem Bower, Councilmember Johnson, Mayor Gray, Councilmember Teal

**ACCEPTANCE OF AGENDA**

**Moved by Mayor Pro Tem Bower, seconded by Councilmember Loban, to Accept the Agenda as presented. The motion passed by the following vote:**

**Yes:** 7 - Loban, Townsend, Bracken, Bower, Johnson, Gray, Teal

**CONSENT CALENDAR**

[ORD 2020-011](#)

**Ordinance Directing that the November 3, 2020, Regular Municipal Election of the Town of Castle Rock Be Conducted By Douglas County as a Coordinated Election and Authorizing Approval of the Intergovernmental Agreement (Second Reading - Approved on First Reading on July 21, 2020 by a vote of 6-0)**

[RES 2020-069](#)

**Resolution Approving the Amended and Restated Establishing Intergovernmental Agreement for the Douglas County Housing Authority, a Multijurisdictional Housing Authority**

[RES 2020-070](#)

**Resolution Approving the Town of Castle Rock/Town of Lochbuie Water Lease Agreement**

[RES 2020-071](#)

**Resolution Approving the Third Amendment to the Intergovernmental Agreement for the Option to Purchase and Right of First Refusal Regarding Ground Water Rights, Easements and Related Improvements [*Cherokee Groundwater Agreement*]**

[MIN 2020-014](#)

**Minutes: July 21, 2020 Town Council Meeting**

**Moved by Loban, seconded by Mayor Pro Tem Bower to approve the Consent Calendar as read. The motion passed by a vote of:**

**Yes:** 7 - Loban, Townsend, Bracken, Bower, Johnson, Gray, Teal

## **QUASI JUDICIAL HEARINGS**

Mayor Gray read the quasi-judicial script into the record. No members of Town Council voiced any conflict of interest. Lisa Anderson, Town Clerk, stated the items were published in accordance with law.

[ORD 2020-009](#) **Ordinance Annexing to the Town of Castle Rock, Colorado, Four Parcels Totaling 199.33 Acres Located in all or Portions of Southeast  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$  Section 32, the Southwest  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$  Section 33, Township 7 South, Range 66 West of the 6th Prime Meridian, the West Half of Northwest  $\frac{1}{4}$  Section 4, North Half of the Northeast  $\frac{1}{4}$  Section 5 and the Northeast  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  Section 5, Township 8 South, Range 66 West of the 6th Prime Meridian, County of Douglas, State of Colorado [Gateway Mesa Annexation] (Second Reading - Approved on First Reading on July 21, 2020 by a vote of 6-0) [located adjacent to State Highway 86, east of intersection at Enderud Blvd/High Point Rd]**

Ordinance 2020-009 and Ordinance 2020-010 were presented and public comment taken together and will be voted on separately.

David Corliss, Town Manager, stated this is the annexation and re-zoning to PL-2 for the Town-owned property at Gateway Mesa. There was no public comment on first reading and staff can respond to any questions.

Councilmember Teal asked once we rezone to PL-2 what are the provisions allowed for further development on the land. Vargish stated currently it has a conservation easement that allows the trails and parking facility. There are no plans to make any changes, but just bring it into the Town. Teal asked what would happen if the Town sold the property; Corliss stated rezoning would require a vote of the people and to break the conservation easement.

***No public comment.***

Mayor Gray noted that this is one more thing the Town is doing to preserve open space.

**Moved by Councilmember Johnson, seconded by Mayor Pro Tem Bower, that Quasi-Judicial Ordinance 2020-009 be Approved on Second Reading as presented. The motion passed by the following vote:**

**Yes:** 7 - Loban, Townsend, Bracken, Bower, Johnson, Gray, Teal

[ORD 2020-010](#) **Ordinance Amending the Town's Zone District Map by Approving a Change of Zone to PL-2 Public Land in the Gateway Mesa**

**Annexation Area (Second Reading - Approved on First Reading on July 21, 2020 by a vote of 6-0) [located adjacent to State Highway 86, east of intersection at Enderud Blvd/High Point Rd]**

Ordinance 2020-009 and Ordinance 2020-010 were presented and public comment taken together and will be voted on separately.

**Moved by Councilmember Loban, seconded by Councilmember Bracken, that Quasi-Judicial Ordinance 2020-010 be Approved on Second Reading as presented. The motion passed by the following vote:**

**Yes:** 7 - Loban, Townsend, Bracken, Bower, Johnson, Gray, Teal

**[RES 2020-072](#) Resolution Approving a Site Development Plan for Lot 6, Founders Marketplace, Filing No. 1, Amendment No. 2 (SDP20-0020 Medical Offices at Founders Marketplace) [located near Fifth St. and Ridge Rd.]**

Tara Vargish, Development Services Director, presented the item located in Founders Market Place east of Founders Parkway and North of Highway 86 and described the zoning surrounding the area. It is a single story building with access from Aloha street and parking on the west side away from the residential properties with no access on the back side of the building. The applicant has met all the criteria in the site development plan. The Planning Commission voted 6-0 to recommend approval.

Councilmember Loban confirmed that the Resolution approves the site plan and that it complies with the zoning. Loban asked why we don't cure the zoning first then approve the site plan. Mike Hyman, Town Attorney, stated this is a more efficient approach and that he concurs with the previous Town Attorney's opinion.

Councilmember Johnson asked if Council approves it, it is only specifically for this property and not any other properties that still have the 25 year clause. Vargish replied that it is only this specific lot in this specific site development plan. Corliss stated staff is reviewing existing entitlements and looking at all of the supporting documents for expiration language and coming back with a report and maps to Council.

Representing the applicant, Charlie Meyer with Davis Partnership Architects, gave a presentation on the Founders Crossing Medical Building.

***No public comment.***

Councilmember Loban voted against the one before and supports the use of the property and design, but he has an issue with the zoning process.

Councilmember Teal spoke in support of the item. He was also interested in the expiration provision but would be supporting this item.

Councilmember Loban inquired when the road went in. Vargish stated that Aloha street was built in 2018 but the development to the south was under construction within that 25 year limit.

Councilmember Bracken asked if we did nothing and the property just sat there, what would their options be. Hyman stated there is no remedy in the original agreement. If there is no clear remedy, we may have an issue enforcing that completion clause. It is within the Town Council authority to move forward. Bracken likes that it is primary employment and that it fits but to be fair.

Councilmember Johnson has issues with the 25 year clause, but also agrees that the primary employment is desirable.

Councilmember Loban likes the project, but feels we should remedy the zoning issue first when there is an expiration clause.

**Moved by Councilmember Teal, seconded by Mayor Pro Tem Bower, that Quasi-Judicial Resolution 2020-072 be Approved as presented. The motion passed by the following vote:**

**Yes:** 5 - Townsend, Bracken, Bower, Gray, Teal

**No:** 2 - Loban, Johnson

## **ADVERTISED PUBLIC HEARINGS & DISCUSSION ACTION ITEMS**

### [DIR 2020-030](#)

#### **Discussion/Direction: District 1 Town Councilmember Vacancy**

David Corliss, Town Manager, stated the Charter does not require that Town Council make an appointment to fill the vacancy as it is within 90 days of the election.

#### ***Citizens that addressed Council:***

Ryan Hollingshead, resident of District 1, thanked Councilmembers Loban and Bracken for bringing his name up to appoint him for the vacancy and feels that District 1 deserves representation. He stated he would be happy to serve. He spoke about the involvement he has had in the community and the school.

Councilmember Johnson feels it is not good to leave a vacancy, but considering the timeline and that there are at least three individuals that wish to run for that District she recommends not filling it.

Councilmember Loban wants District 1 to be represented and asked for consideration to appoint Hollingshead to fill the vacancy.

Councilmember Bracken feels District 1 should be represented and have someone to call. He doesn't see any downside of putting an interim in, and there is a vote coming up pretty soon. Bracken stated that Loban's vote of dissent on the previous item is a good example of representation of District 1. His position is to go with Loban's recommendation as it is his seat.

Councilmember Teal came in halfway through his first term but was not appointed. He was elected during a normal Town election for a two-year term. Teal feels Ryan is qualified to run for this position, but feels this close to the election filling the vacancy influences voters in District 1. He also offers his assistance to anyone in

District 1 that has concerns.

Councilmember Townsend doesn't feel it is good to appoint someone this close to the election without interviewing all applicants. He feels Hollingshead is intelligent and dedicated to the Town.

Mayor Pro Tem Bower also feels it is so close to the election, and that it should remain vacant. He received emails from former Councilmembers that feel it should be left open.

Mayor Gray spoke to Hollingshead and has known him for a long time. Gray stated we are within 90 days and there are already two people that are already confirmed to be on the ballot and it would be giving an advantage to Hollingshead.

Councilmember Bracken thanked Loban for the recommendation of a quality individual but understands the respect for the other candidates.

Councilmember Teal referenced Section 2-6 regarding vacancies and clarified the requirements.

[ORD 2020-012](#)

**Ordinance Authorizing the Execution and Delivery of Certain Certificates of Participation Pursuant to a Lease Transaction; Authorizing the Execution and Delivery by the Town of a Site Lease Agreement, a Lease Purchase Agreement, and Other Documents Related Thereto; and Providing Other Matters Related Thereto (First Reading)** *[Certificates of Participation for financing the Town owned parking spaces in the Encore project]*

Trish Muller, Director of Finance, gave a presentation on the Encore Project that will provide 308 public parking spaces which is anticipated to be completed in spring 2021. A consultant did a financial analysis who feels they can sufficiently cover the debt. They want to issue a Certificate of Participation which does not require a vote and is not a debt of the Town. The maximum interest rate is 4.5%. The Town currently has an AA+ rating. They wish to issue the COPs in early October.

Councilmember Loban asked when we could get our AA+ back if we drop to a AA. Muller stated we don't lose the AA+ overall rating, and that the product is at the AA level.

Councilmember Teal stated the maximum interest rate states 4.5%, and asked what are we at now. Trish stated we are currently around 3.5%.

***No public comment.***

David Corliss, Town Manager, stated one of the major themes is that the development would be able to pay for those public parking spaces. We haven't made any progress payments on the parking structure. We only have to come up with our proceeds at the time of closing when we can start using the parking. It is unusual not to have to pay progress payments, and shows the partnership with this project.

**Moved by Mayor Pro Tem Bower, seconded by Councilmember Loban, that Ordinance 2020-012 be Approved on First Reading as presented. The motion passed by the following vote:**

**Yes:** 6 - Loban, Townsend, Bracken, Bower, Gray, Teal

**No:** 1 - Johnson

**ORD 2020-013 Ordinance Authorizing the Issuance of the Town of Castle Rock, Colorado, Taxable Sales and Use Tax Revenue Refunding Bonds, Series 2020; Pledging a Portion of the Sales and Use Tax Revenues of the Town for the Payment of the Bonds; and Providing for the Refunding Certain of the Town's Outstanding Sales and Use Tax Revenue Bonds (First Reading)**

Trish Muller, Director of Finance, stated the refinancing is taking advantage of the conditions. In 2005 voters approved \$30M in sales and use tax revenue bonds to be used for transportation improvements. In 2008 they approved \$10M for the southeast and southwest arterial connection that was refinanced in 2016. In 2013 we issued \$20M for the North Meadows extension and propose refinancing those bonds. There is an estimated savings of \$2.1M and they would structure the savings on the front end to mature no later than 6/1/30. The issuance of refunding bonds is in early October.

***Citizens that addressed Council:***

Matt Katona, resident, asked specific questions about the bond.

Councilmember Teal asked to hear the answers to his questions at this time.

Muller referenced the agenda packet that has some of those answers. She stated we are restructuring the debt to take advantage of a lower interest rate and to structure it for savings in the first few years.

Councilmember Teal feels this is a no brainer and referenced the recent transaction on the E740 Board. Teal thanked Muller for taking advantage of this and would like to hear the results after the closing.

**Moved by Councilmember Teal, seconded by Mayor Pro Tem Bower, that Ordinance 2020-013 be Approved on First Reading as presented. The motion passed by the following vote:**

**Yes:** 7 - Loban, Townsend, Bracken, Bower, Johnson, Gray, Teal

**DIR 2020-031 Discussion/Direction of the Introduction to the Proposed 2021 Budget**

David Corliss, Town Manager, presented the recommended budget and recognized the budget team Trish, Chris, Alex, and Nicole along with Kristin, Matt and the department heads who have been part of the process of reviewing revenues and expenditures for recommendation to Council that reflects Council's priorities: Public Safety, Transportation, Water, Parks and Recreation, and

Economic Development. It will come to Council on September 1 for first reading. Second reading and the mill levy will be on December 1.

Councilmember Teal referenced the projected 3% sales tax. This year is 4.4% and last year was 4%. He asked why we are forecasting only 3% next year. Corliss stated they look at projected new entrants that may be added in retail.

***Citizens that addressed Council:***

Matt Katona, citizen, had questions about the budget. David Corliss, Town Manager, explained the process and how they budget the reserve funds. Reserve funds also influence our bond rating. The Town purchases various software programs and build in for maintenance costs.

**[DIR 2020-032](#)**

**Discussion/Direction: 2021 Rates and Fees**

Mark Marlowe, Director of Castle Rock Water, provided an update on their annual rates and fees study. He reported there are no rate changes for residential or non-residential customers.

Councilmember Loban thanked Marlowe for all the hard work he has done and for not raising the rates.

Councilmember Johnson asked if he explained the flat rate sewer charge. Marlowe reported that sewer rates for new residential customers is based on average winter monthly consumption and then once they have it in place the next year, their payment is adjusted. Now they are using the average for each billing class. Johnson asked about the Irrigation permit proposing \$555. Marlowe stated he will check on that.

Councilmember Teal thanked Marlowe for doing the work.

***No public comment.***

**[ORD 2020-014](#)**

**Ordinance Approving the Third Amendment to the 2020 Budget by Making Supplemental Appropriations for 2020 and Authorizing Changes for Year 2020 (First Reading)**

Trish Muller, Director of Finance, gave an overview of the budget amendment with an Increase in revenues by \$30,470,990 and expenditures by \$20,716,258. They will transfer money from the general fund to the New Parking Fund to gather revenues and debt service and will budget in COP issuance costs. There are refunding costs for transportation bonds of about \$200,000.

Councilmember Johnson asked if future parking projects will remain separate. Trish stated they would be separated.

***No public comment.***

**Moved by Councilmember Loban, seconded by Mayor Pro Tem Bower, that Ordinance 2020-014 be Approved on First Reading as presented. The motion passed by the following vote:**

**Yes:** 7 - Loban, Townsend, Bracken, Bower, Johnson, Gray, Teal

**[RES 2020-073](#) Resolution By the Town Council Stating Its Opposition to the Site Application Submitted by JRW Family Limited Partnership, LLLP, To The Colorado Department of Public Health and Environment For A New Wastewater Treatment Plant to Serve the Pine Canyon Development**

Mark Marlowe, Director of Castle Rock Water, provided a presentation of opposition to the site application for a new wastewater treatment plant to serve the Pine Canyon development. Pine Canyon applied for rezoning in Douglas County in May and are proposing a wastewater treatment plant on site. They must submit their plan to the Town, the Chatfield Watershed Authority, the Tri County Health department and then present it to the state by September 15. Reasons for disapproval is that we have a drinking water supply that is downstream from their treatment plant, they don't have a sufficient organization, and it is right along a heavily used trail. This development is within the service area of the Plum Creek Water Treatment Facility. Marlowe stated there are consolidation requirements, but they are trying to get out of it because we cost more then doing it themselves. Marlowe added that they don't have a waste load allocation and are proposing a trade that involves removing livestock on the property. Staff and the Water Commission recommend denial of the site application.

Councilmember Loban asked if they talked to the other partners. Marlowe stated they have talked to Chatfield and a number of board members. Loban confirmed that the applicant owns the property and that staff will provide all of the details to the state, Douglas County, Chatfield, and Tri County.

Mayor Pro Tem Bower stated that Council takes property rights seriously, but feels the applicant needs to be a team player with their neighbors.

***No public comment.***

**Moved by Councilmember Loban, seconded by Councilmember Bracken, that Resolution 2020-073 be Approved as presented. The motion passed by the following vote:**

**Yes:** 7 - Loban, Townsend, Bracken, Bower, Johnson, Gray, Teal

**RECESS TO TOWN OF CASTLE ROCK FESTIVAL PARK COMMONS  
GENERAL IMPROVEMENT DISTRICT MEETING**

Recessed at 9:15 pm to the Town of Castle Rock Festival Park Commons General Improvement District meeting.

**RECONVENE TOWN COUNCIL MEETING - ADVERTISED PUBLIC HEARINGS &  
DISCUSSION ACTION ITEMS**

The Town Council meeting reconvened at 9:22 pm.

**ORD 2020-015 Ordinance Amending Sections 2.02.040(B) and 2.14.040 of the Castle Rock Municipal Code Regarding Council Procedures and**

**Board and Commission Bylaws to Allow for the Remote Attendance and Participation of Council, Board and Commission Members and the General Public at Meetings of the Town Council and Town Boards and Commissions (First Reading)**

Mike Hyman, Town Attorney, introduced Elizabeth Allen, Senior Assistant Town Attorney. The Ordinance provides that Council can adopt remote attendance and participation via resolution for Council meetings and Boards and Commission meetings.

Councilmember Johnson appreciates the availability of this option.

***No public comment.***

Councilmember Teal stated there were meetings he could not attend because of travel for work and knows there are other members of Council that have the same struggle. He feels we are able to hold these meetings successfully and is in favor.

Mayor Pro Tem Bower stated he is not in favor, as when he attends remotely he feels there is a different dynamic. He is okay allowing exceptions, and is open to have residents to provide comments virtually.

**Moved by Councilmember Teal, seconded by Councilmember Johnson, that Ordinance 2020-015 be Approved on First Reading as presented. The motion passed by the following vote:**

**Yes:** 5 - Townsend, Bracken, Johnson, Gray, Teal

**No:** 2 - Loban, Bower

Moved by Mayor Pro Tem Bower, seconded by Councilmember Teal, to extend the meeting to 10 pm. The motion passed by the following vote:

**Yes:** 7 - Loban, Townsend, Bracken, Bower, Johnson, Gray, Teal

**[RES 2020-074](#)**

**Resolution Approving an Intergovernmental Agreement between the Town of Castle Rock and Colorado Department of Transportation for the Design and Construction of the Four Corners Intersection Improvements Project (Founders Parkway, SH-86, Fifth Street, and Ridge Road)**

Dan Sailer, Director of Public Works, provided an overview of the roundabout project at the corner of 5th/Highway 86 and Founders/Ridge Road. The grant pays initial upfront costs and then they are reimbursed up to 80%. Planned construction is in 2022.

***No public comment.***

**Moved by Mayor Pro Tem Bower, seconded by Councilmember Teal, that Resolution 2020-074 be Approved as presented. The motion passed by the following vote:**

**Yes:** 7 - Loban, Townsend, Bracken, Bower, Johnson, Gray, Teal

[RES 2020-075](#)**Resolution Approving an Amendment to Increase the Purchase Order for the Construction Contract between the Town of Castle Rock and Jalisco International Inc. for the Plum Creek Parkway Widening and Roundabout Project *[Gilbert Street to Eaton Street]***

Dan Sailer, Director of Public Works, stated this is a request to increase the purchase order for the construction of the Plum Creek Widening and Roundabout project for additional requirements.

Councilmember Loban confirmed with Sailer that past performance is taken into consideration for future jobs with vendors.

Councilmember Johnson acknowledged that staff adjusted the presentation from comments from the Public Works Commission and that this road was constructed a long time ago so there were probably a lot of unknowns.

Mayor Gray stated we want to ensure we do it right the first time.

***No public comment.***

**Moved by Mayor Pro Tem Bower, seconded by Councilmember Teal, that Resolution 2020-075 be Approved as presented. The motion passed by the following vote:**

**Yes:** 7 - Loban, Townsend, Bracken, Bower, Johnson, Gray, Teal

[RES 2020-076](#)**Resolution Finding the Petition For Annexation to the Town of Castle Rock, Colorado, Designated On The Annexation Map as The Memmen Parcel Annexation, to be in Substantial Compliance with Section 30 of Article II of The Colorado Constitution and with the Requirements of Section 31-12-107(1), C.R.S.; And Establishing a Date, Time and Place for the Hearing Prescribed Under Section 31-12-108, C.R.S., To Determine If The Property Petitioned For Annexation to the Town of Castle Rock Is Eligible For Annexation Under Section 30 of Article II of The Colorado Constitution and The Municipal Annexation Act of 1965 *[located west of Ridge Road, south of Fifth Street, and north of the Plum Creek Parkway]***

Tara Vargish, Director of Development Services, provided an overview of the annexation location west of Ridge Road and explained the annexation process. This is only to determine if the application is complete and if approved, a hearing to determine if it meets the eligibility requirements would be on October 6.

***No public comment.***

**Moved by Councilmember Loban, seconded by Mayor Pro Tem Bower, that Resolution 2020-076 be Approved as presented. The motion passed by the following vote:**

**Yes:** 7 - Loban, Townsend, Bracken, Bower, Johnson, Gray, Teal

**ADDITIONAL UNSCHEDULED PUBLIC APPEARANCES**

None.

## **ADJOURN**

**Moved by Mayor Pro Tem Bower, seconded by Councilmember Teal, to Adjourn.  
The motion passed by the following vote:**

**Yes:** 7 - Loban, Townsend, Bracken, Bower, Johnson, Gray, Teal

Meeting Adjourned at 9:52 pm.

Submitted by:

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Lisa Anderson, Town Clerk