



Historic Preservation Board Meeting Minutes

Desiree LaFleur
Carlos Salinas
John Beystehner
David Goode
Steven Crosier
Annamarie Engelhard
James Gleim

Wednesday, June 3, 2020

6:00 PM

Virtual Board Meeting
Online: <https://crgovb.webex.com>
Phone-in: 720-650-7664
Meeting Number: 969 230 634
Meeting Password: June3HPB

This meeting is open to the public and will be held in a fully virtual format in accordance with Town Council Meeting Special Procedures During Declared Disasters.

To join the meeting online, visit: <http://crgovb.webex.com>

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**** ALL TIMES ARE APPROXIMATE ****

In lieu of appearing in person for public comment, please sign up to speak by sending an email to the Town Planner, Julie Kirkpatrick (jkirkpatrick@crgov.com) no later than 1 P.M. on the day of the hearing, to be added to the list of speakers. Public comments may also be submitted in writing via email to the Town Planner, to be included in the public record.

CALL TO ORDER / ROLL CALL

The meeting was called to order at 6:00 p.m. by Chair Beystehner. The meeting was open to the public and held in a fully virtual format in accordance with Town Council Meeting Special Procedures During Declared Disasters.

Present 7 - Desiree LaFleur, Carlos Salinas, John Beystehner, David Goode, Steven Crosier, Annamarie Engelhard, and James Gleim

Attendance 6 - Sandra Aguilar, Elizabeth Allen, Julie Kirkpatrick, Julie Parker, Jason Bower, and Tara Vargish

CERTIFICATION OF MEETING

Staff member Julie Kirkpatrick confirmed the meeting and agenda had been posted according to the Open Meetings Law.

ELECTION OF OFFICERS, ETC.

[HPB 2020-007](#) Discussion Action Item: Election of Chair

Nominated by Gleim to re-appoint Beystehner as Chair of the Board. Seconded by LaFleur.

The motion passed: 6-0 (Beystehner with abstaining)

Yes: 6 - LaFleur, Salinas, Goode, Crosier, Engelhard, and Gleim

Abstain: 1 - Beystehner

[HPB 2020-008](#) Discussion Action Item: Election of Vice-Chair

Nominated by Goode to re-appoint La Fleur as Vice Chair of the Board. Seconded by Salinas.

The motion passed: 7-0

Yes: 7 - LaFleur, Salinas, Beystehner, Goode, Crosier, Engelhard, and Gleim

[HPB 2020-009](#) Discussion Action Item: Appointment of Design Review Board Representatives (2)

Nominated by LaFleur, and accepted by Goode and with a nomination by Beystehner, and accepted by Crosier for Goode and Crosier to be the Design Review Board representatives.

The motion passed: 7-0

Yes: 7 - LaFleur, Salinas, Beystehner, Goode, Crosier, Engelhard, and Gleim

APPROVAL OF MINUTES

[HPB 2020-005](#) Minutes: February 5, 2020 Historic Preservation Board Meeting

Attachments: [HPB02.05.2020Minutes-DRAFT](#)

Moved by LaFleur, seconded by Crosier, that Historic Preservation Board minutes from Feb. 5, 2020 be Approved as presented.

The motion passed: 7-0

Yes: 7 - LaFleur, Salinas, Beystehner, Goode, Crosier, Engelhard, and Gleim

TOWN COUNCIL UPDATE

Mayor Pro-Tem Bower updated the Board that Council is looking at changes to the Town budget as it has been significantly impacted by COVID-19. Town Attorney Bob Slentz is retiring; Council, after a nation-wide search has provided an offer for his replacement.

PUBLIC HEARING ITEMS

[HPB RESO 2020-002](#) Resolution: Landmark Alteration Certificate: 620 2nd Street Garage Re-Build

Attachments: [Staff Memorandum](#)[Attachment A : Vicinity Map](#)[Attachment B: Resolution](#)[Attachment C: Proposed Site Plan, Elevation Drawings, and Color/materials](#)[Attachment D: Cultural Resource Survey, updated July, 2019 & Property Photos](#)[Attachment E: Stalheim Engineers, Inc., Evaluation of Existing Detached Garage Letter dated February 13, 2020](#)[Attachment F: Public Comments](#)[Public Record Document: Staff Presentation HP - 620 Second](#)[Public Record Document: Applicant Presentation HP - Kirk House Garage](#)

Staff member Julie Kirkpatrick provided details regarding the application for the building of a garage at 620 Second Street, a locally land marked property. Staff recommends approval as the design does meet Town criteria.

Applicant: Nathan Albers, architect, representing the owner Jody Anderson, presented additional details.

Public Comment: none

**Moved by LaFleur, seconded by Salinas, that HPB Resolution 2020-01 Landmark Alteration Certificate for 620 2nd Street be Approved as presented.
The motion passed: 7-0**

Yes: 7 - LaFleur, Salinas, Beystehner, Goode, Crosier, Engelhard, and Gleim

DISCUSSION ACTION ITEMS

[HPB 2020-003](#) Discussion Action Item: Historic Preservation Month Celebration Ideas (v.2 Follow Up Discussion)

Staff member Kirkpatrick reported that the events for May's Historic Preservation Month were canceled due to COVID-19 and hope to reschedule them for fall.

[HPB 2020-006](#) Proclamation: May 2020 proclaimed as Historic Preservation Month (presented at Town Council May 5, 2020)

Attachments: [Historic Preservation Month Proclamation 2020](#)

Mayor Pro-Tem Bower did take the proclamation for Historic Preservation Month to Council for approval.

BOARD MEMBER ITEMS

Chair Beystehner checked for quorum for the July 1, 2020 meeting and all board members plan to be in virtual attendance.

Check for quorum for upcoming meetings**ITEMS FROM STAFF**

Staff member Julie Kirkpatrick stated that the funds for the grants and assistance for trolley tours are no longer available as the Town's budget has been cut due to COVID-19. Cara Reed, neighborhood liaison, in her monthly HOA newsletter, highlighted historical aspects in Town to acknowledge Historic Preservation Month and hopes to highlight the walking tours too.

ADJOURN

The meeting was adjourned at 7:02 p.m.

**Moved by Beystehner, seconded by Goode, that the meeting be adjourned.
The motion passed: 7-0**

Yes: 7 - LaFleur, Salinas, Beystehner, Goode, Crosier, Engelhard, and Gleim

Minutes approved by the Historic Preservation Board on _____ by a vote of _____
in favor, _____ opposed, with _____ abstention(s).

Minutes submitted electronically by Julie Parker, Sr. Office Assistant