



Parks and Recreation Commission Meeting Minutes

Inger Hiller, Chair
Brian Glotzbach, Vice Chair
Sarah Grider
Jan Meyer
Michael Smith
Michael Waggoner

Wednesday, May 20, 2020

5:00 PM

Virtual meeting of the Parks and
Recreation Commission

NOTE: THIS MEETING IS OPEN TO THE PUBLIC. THREE OR MORE COUNCIL MEMBERS MAY ALSO ATTEND THIS MEETING, DURING WHICH THE ITEMS LISTED HEREIN WILL BE DISCUSSED.

This meeting will be held in a fully virtual format. Times shown are approximate and may be adjusted due to changes to the agenda.

Join the meeting online:

<https://crgov.webex.com/crgov/j.php?MTID=m49a3751886c1cd2851808f8ae15eeb92>

Join the meeting by phone:

+1-720-650-7664

Use meeting number/access code 963 656 139

Use meeting password: H6g3dDT4HFS

CALL TO ORDER

The meeting was called to order at approximately 5 p.m. Michael Smith and Brian Glotzbach arrived at approximately 5:15 p.m.

Council Liaison Caryn Johnson was present, along with Town staff, including Jeff Brauer, Jeff Smullen, Mike Kilman, Bob Maloney, Brian Peterson and Maia Aman. Member of the public Korby Smith was also present.

Present 6 - Vice Chair Brian Glotzbach, Commissioner Sarah Grider, Chair Inger Hiller, Chair Inger Hiller, Commissioner Jan Meyer, and Commissioner Michael Smith

Not Present 1 - Commissioner Michael Waggoner

ADDITIONS/DELETIONS/MODIFICATIONS TO THE AGENDA

None.

PUBLIC COMMENT

DURING THIS TIME, MEMBERS OF THE PUBLIC ARE INVITED TO ADDRESS THE COMMISSION AND STAFF ON ITEMS THAT ARE NOT ON THE AGENDA. COMMENTS SHOULD BE LIMITED TO NO MORE THAN FOUR (4) MINUTES.

None.

MINUTES OF THE REGULAR MEETING

It was motioned by Jan Meyer and seconded by Sarah Grider to approve the minutes of the April 15 Parks and Recreation Commission meeting.

"I move to approve the minutes of the April 15 Parks and Recreation Commission

meeting."

Yes: 3 - Commissioner Grider, Chair Hiller, and Commissioner Meyer

Not Present: 3 - Vice Chair Glotzbach, Commissioner Smith, and Commissioner Waggoner

[TMP 2020-337](#)

Approval of the Minutes of April 15, 2020

FORMAL THANK YOU TO OUTGOING COMMISSIONERS

Presented by Jeff Brauer, Director of Parks and Recreation

Director of Parks and Recreation Jeff Brauer thanked the outgoing Commission members for their dedication. The Department depends on volunteers like Jan Meyer and Michael Waggoner to oversee our parks and recreation programs and services and to assess our financials and planning. Both have provided exceptional examples of ideal service through their demonstrated passion, reliability and integrity. Throughout their tenures, they have helped guide the Department through many successful accomplishments.

PARKS AND RECREATION DEPARTMENT COMMENTS

Staff provided Commission members the following updates:

- The Castle Rock Mayor will be hosting a virtual public open house on Thursday, May 21 from 7-8 p.m. The Department will provide attendees a brief update. Meeting details are available at CRgov.com/events.
- Last Tuesday, the Department received the update that licensed summer camps were approved by the Colorado Department of Human Services and Tri County Health to reopen. Camps will be hosted from the Miller Activity Complex with very strict requirements in place.
- Staff are preparing to reopen the Recreation Center in June. Patrons will likely have to reserve workout timeslots in designated areas; cleaning will be performed by staff in between sessions. Little information is available as to when pools will be able to reopen.
- Efforts are currently underway by Development Services to annex Gateway Mesa Open Space since the property was never fully incorporated into the Town of Castle Rock.
- The Department has contracted two landscape architecture firms to begin designing several park improvement projects at Butterfield Park, Mitchell Gulch Park and Plum Creek area parks. Once parks are fully opened by the Governor, staff will initiate public process to garner feedback on the renovations.
- Seven sculpture will be installed at various locations in June and July as part of Douglas County Art Encounters. This program ran through the county provides rotating sculptures to Castle Rock each year.
- New Commission members will begin their terms in June after official Council appointment. We look forward to welcoming Korby Smith and Shawn L'Eserpance.
- As part of the reaccreditation process, the Department has worked with the Town Managers office to complete an accessibility audit of facilities and programs. A transition plan will be completed throughout the summer that will establish a long-term plan to comply with the Americans with Disabilities Act.

COMMISSION COMMENTS

Inger Hiller asked whether or not the June meeting would be held virtually. Maia Aman responded by explaining that it likely would be and staff would keep the Commission posted.

Sarah Grider and Brian Glotzbach both thanked Jan for her service.

ADJOURN

The meeting adjourned at approximately 5:35 p.m.