

M O N T H L Y R E P O R T F O R T H E

OFFICE OF TOWN CLERK

*Providing exceptional public service
to our community and internal partners,
with a commitment to integrity, honesty,
and accountability, while conforming to the
highest standards of conduct and ethics.*



APRIL 2020





Elections

Guardians of Democracy
Designated Election Official
FCPA Filing Officer

Eight active Candidate and Issue Committees

Election of Councilmembers for Districts 1, 2, 4 and 6 on November 3, 2020

Nomination petitions can be picked up beginning August 4 and must be turned in by August 24.

Candidates have registered for Districts 2 and 6.

Records

Historian, Archivist, Keeper of the Laws, Legal Notices

Route and execute Town documents

Codify Town laws

Archive Town records into Alchemy

Publish and post legal notices

Process recordings and agreements for Legal

Documents Processed



Open Records Requests

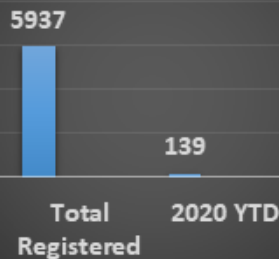


CORA Requests

Provide Transparency to the Public

Coordinate with departments to fill public records requests under Colorado Open Records Act

No Knock Registrations



No Knock Program

Program Created in 2008



Liquor Licensing Authority

New Licenses

Waiting on CO to Issue:

Great Divide Brewery in Riverwalk The
Oaks in Plum Creek
Tribe in Riverwalk
Crystal Valley Wine & Spirits
Genji sushi in Whole Foods

Pending Hearing

La Loma

New Licenses Issued

Whole Foods

** All have been issued Stocking Permits*

Transfers

The Whiskey Lodge (previously Astro Tap) - Pending

Summer Patios

B&B Cafe - Pending
Z'Abbracci's - Pending

Special Events

Pending COVID-19 Status



New: 2017(3), 2018(7), 2019 (8)
Transfers: 2017(11), 2018(9), 2019 (6)
Special Events: 2017(77), 2018(77), 2019 (77)
Other: 2017(136), 2018(137), 2019 (154)