

M O N T H L Y R E P O R T F O R T H E

OFFICE OF TOWN CLERK

*Providing exceptional public service
to our community and internal partners,
with a commitment to integrity, honesty,
and accountability, while conforming to the
highest standards of conduct and ethics.*



NOVEMBER 2019





Elections

~Guardians of Democracy~
Designated Election Official
FCPA Filing Officer

Six active Candidate and Issue Committees

Festival Park Commons (Encore) General Improvement District ballot issue in November

Records

*Historian, Archivist, Keeper of the
Laws, Legal Notices*

Route and execute Town documents

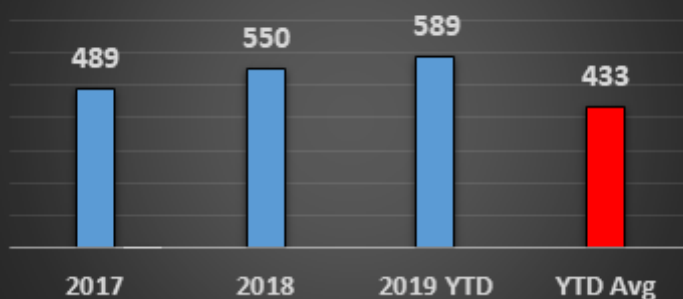
Codify Town laws

Archive Town records into Alchemy

Publish and post legal notices

Process recordings and agreements for Legal

Documents Processed

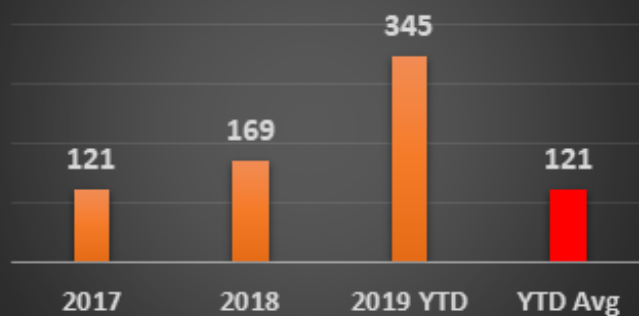


CORA Requests

*Provide Transparency
to the Public*

Coordinate with departments to fill
public records requests under
Colorado Open Records Act

Open Records Requests

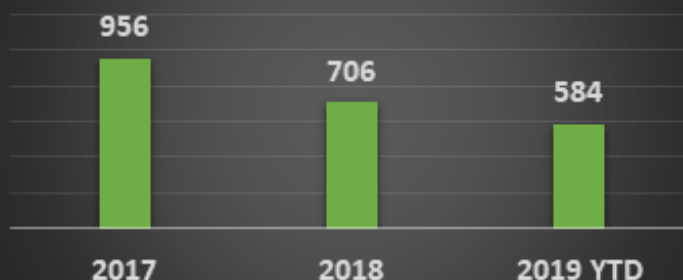


No Knock Program

Program Created in 2008.

Total Addresses Registered 5,765

No Knock Registrations





Liquor Licensing Authority

New Licenses

Whole Foods (*Opening February*)
Great Divide Brewery (*Opening March*)
My Cafe (*previously Egg & I*)
Creative Cork Wine & Paint (*hearing 12/4*)

Summer Patios

B&B, Castle Café, Z'Abbracci's, Angie's

New: 2017(3), 2018(7)
Transfers: 2017(11), 2018(9)
Special Events: 2017(77), 2018(77)
Other: 2017(136), 2018(137)



Upcoming Special Events Liquor Permits

Remaining 2020 events



November 2	Murder Mystery Dinner, Grange
November 6	Treelighting, Outlets
November 23	Starlighting, Downtown
November 29	Carriage Rides
November 30	Carriage Rides
December 6	Carriage Rides
December 7	Carriage Rides
December 7	Storytellers, Festival Park
December 13	Holiday Wine Soiree, Grange
December 13	Carriage Rides
December 14	Carriage Rides
December 20	Carriage Rides
December 21	Carriage Rides
December 27	Carriage Rides
December 28	Carriage Rides