



Public Safety Commission Meeting Minutes - Draft

Tim Arvidson
Bonnie Dews
David Dostaler
Jose Guerrero
Kerstin Keough
Ruby Martinez
Janet Peterson
Dan Smoker
Chrissy Williams

Thursday, June 6, 2019

3:00 PM

Castle Rock Police Station
100 Perry Street
Castle Rock, CO 80104

This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time.

The Public Safety Commission meets monthly at the Town of Castle Rock Fire & Rescue Headquarters or Police Department.

Call to Order and Attendance

Former vice-chairperson Sloan called the meeting to order at 3:02 p.m.

Present 8 - Bonnie Dews, Ruby Martinez, Janet Peterson, Tim Arvidson, Kerstin Keough, Dan Smoker, Chrissy Williams, and Jose Guerrero

Not Present 1 - David Dostaler

Attendance 3 - Jack Cauley, Brian Dimock, and Becky Hernandez

Approval of Meeting Minutes

[PS 2019-016](#) Public Safety Commission meeting minutes - May 2, 2019

Attachments: [PSC05-02-2019 Minutes](#)

Ms. Keogh moved to approve the May 2, 2019 minutes. Mr. Arvidson seconded the motion; the motion carried.

Yes: 8 - Dews, Martinez, Peterson, Arvidson, Keough, Smoker, Williams, and Guerrero

Not Present: 1 - Dostaler

Board Nominations

[PS 2019-020](#) Board Nominations - Chairperson

- Discussion and nominations for the Public Safety Commission chairperson were conducted.
 - Ms. Keough made a motion to select Ms. Sloan as chairperson; Mr. Arvidson seconded. No additional nominations were received. All were in favor.

[PS 2019-021](#) Board Nominations - Vice Chairperson

- Discussion and nominations for the Public Safety Commission vice-chairperson were conducted. Two nominations were received.
 - Ms. Keough nominated Mr. Smoker for vice-chairperson.
 - Ms. Dews nominated Mr. Guerrero.
 - Following discussion, the commissioners voted 5-3 in favor of Mr. Smoker.

Fire Department Report

[PS 2019-017](#) CRFD April Report

Attachments: [Fire](#)

- Fire Marshal Dimock distributed the Fire Department's April monthly report.
- Recent weather has brought moisture; however, warmer weather is approaching.
- Fire Department is currently working on a Community Wildland Plan; other Town departments are involved in this process as well.
- The new Quints are housed at Stations 151 and 155 on each side of Town. An in-service ceremony will be held in June. The commissioners are invited to attend.
- Disaster Preparedness booklets were distributed.

Police Department Report

[PS 2019-018](#) CRPD April Report

Attachments: [Police](#)

- Chief Cauley distributed the Police Department's April monthly report and the 2019-2024 Five-Year Strategic Plan.
 - Discussion on theft statistics as it relates to company stores and their lost management units.
- Officer hiring process
 - Our current process includes a pool of seven officers. An approval was requested to over hire five officer positions; the Town Manager granted the request. Conditional offers will be provided to all seven candidates.
- Academy graduation
 - Two of our newest police officers graduate from the Police Academy tonight, June 6.
- The Citizens Police Academy graduation is next Thursday, June 13, 6 p.m., at the police station. Commissioners are invited to attend.
- One-By-One Policing
 - Chief Cauley informed the new commissioners of the department's One-By-One Policing philosophy. The vision of the department was recently revised to reflect this new philosophy.
 - Supervisory training
 - A second book club began for our command staff and

supervisors using the *Outward Mindset* book by the Arbinger Institute.

- A South African coalition arrives on Monday, June 10, to discuss the department's One-By-One Policing philosophy
- Public Safety Training Center (PSTC)
 - A future 6,000 square foot training center (including classroom space) will be built next to our current PSTC building and Fire tower.
 - The next step is approval from the Town Council, which is expected sometime this month or next.
- Bike Unit
 - The Bike Unit is out on patrol throughout the Town during the summer months.
 - Events include: Dirt Jump and Donuts and Adaptive Cycling.
- 2020 Town Budget
 - An open house will be held next Tuesday, June 11 (5:30 - 7 p.m.) at the Town Council Chambers.
 - Town's budgeting process continues to move forward.
 - Finance is working on all Town department requests.
 - Chief Cauley reminded the commissioners that our department is the lowest officer per population ratio than our surrounding agencies (1.1 per 1,000 population).
 - PD staffing requests include another School Resource Officer to assist in covering the middle schools in Town.
 - Discussion on school safety/security and mental health.
- Our current Community Service Officer (CSO) position will convert from a civilian to sworn position this month.
- The speed limit along Crystal Valley Ranch Parkway will soon increase to 45 mph.
- National Night Out (NNO) - August 6
 - All commissioners are invited to this national event.

New Business

[PS 2019-019](#)

Discussion items: (a) PSC Commissioners roles/expectations - Charter Amendment/Resolution 2004-121 and Municipal Code Ordinance 2015-04 (b) Cancel or reschedule July 4 PSC meeting (c) Meeting times

Attachments: [Resolution 2014-121](#)

[TOCR-Ordinance 2015-04](#)

- Roles and expectations of Public Safety Commissioners
 - The Town Clerk is currently revising the Boards and Commission Manual to be reviewed and approved by Town Council.
 - The Public Safety Commission will be consistent with the final manual.
 - Commissioner absences are expected to be no more than

- three unexcused absences within a 12-month period.
- Mr. Arvidson would like to see more cohesiveness in the PSC group and how they may better serve the police and fire departments.
 - Discussion on the Town's Master Plan, growth, and levels of service.
 - Future presentation requested from each department's five-year plan following the 2020 budget decisions in September.
- Meeting times discussion
 - Chairperson Sloan recommended to keep the meetings at 3 p.m.
 - All commissioners agreed to continue meeting at 3 p.m.
- July 4, 2019 meeting
 - Discussion on rescheduling or cancelling.
 - Vice-Chairperson Smoker motioned to cancel the meeting; Chairperson Sloan seconded. All were in favor. The meeting will be cancelled.

Old Business

Commissioner Comments and Questions

- Does the police department have a reserve officer program?
 - Chief Cauley stated we do not; however, we do retain a volunteer civilian program (community safety officers and administrative volunteers).
- How was the Elephant Rock event?
 - Both fire and police did not experience any issues.
- Regarding the new downtown apartment buildings:
 - How many apartments are in each building? Chief Dimock stated there are 114 units per building.
 - And how many parking spaces? Approximately 144 (south) and 108 (north).
 - Will the railroad quiet zone go forward now? Chief Cauley stated the quiet zone is in progress due to the new condo/parking structure expected in the near future.
- What is the status of the July 4 fireworks?
 - Chief Dimock said there are no issues thus far. The department continues to monitor the conditions up through the event.
- Are we finally out of the 20-year drought?
 - Chief Dimock agreed we are out of the drought at this time.
- Why did the Fire Department transition from their medical director as listed in the monthly report?
 - The Fire Department now receives their direction from an independent source, which also meets Denver Metro protocols.
- Will the Public Safety Commissioners receive polo shirts?
 - The decision was made to no longer provide shirts for the Town's commissions.

Adjourn

The meeting adjourned at 4:50 p.m.