



Parks and Recreation Commission Meeting Minutes

Inger Hiller, Chair
Brian Glotzbach, Vice Chair
Sarah Grider
Jan Meyer
Aaron Nagel
Michael Waggoner

Wednesday, April 17, 2019

5:00 PM

The Millhouse at Philip S. Miller Park
1381 W. Plum Creek Pkwy.
Castle Rock, CO 80109

NOTE: THIS MEETING IS OPEN TO THE PUBLIC. THREE OR MORE COUNCIL MEMBERS MAY ALSO ATTEND THIS MEETING, DURING WHICH THE ITEMS LISTED HEREIN WILL BE DISCUSSED.

TIMES SHOWN ARE APPROXIMATE AND MAY BE ADJUSTED DUE TO CHANGES TO THE AGENDA.

CALL TO ORDER

Brian Glotzbach arrived at approximately 5:23 p.m.

Present 5 - Aaron Nagel, Brian Glotzbach, Sarah Grider, Inger Hiller, and Jan Meyer

Not Present 1 - Michael Waggoner

ADDITIONS/DELETIONS/MODIFICATIONS TO THE AGENDA

None.

PUBLIC COMMENT

DURING THIS TIME, MEMBERS OF THE PUBLIC ARE INVITED TO ADDRESS THE COMMISSION AND STAFF ON ITEMS THAT ARE NOT ON THE AGENDA. COMMENTS SHOULD BE LIMITED TO NO MORE THAN FOUR (4) MINUTES.

None.

MINUTES OF THE REGULAR MEETING

[PRAC
2019-011](#)

Approval of the Minutes of the March 27 Parks and Recreation Commission Meeting

It was motioned and seconded to approve the minutes of the March 27, 2019 Parks and Recreation Commission meeting.

Yes: 4 - Nagel, Grider, Hiller, and Meyer

Not Present: 2 - Waggoner, and Glotzbach

NEW AGENDA TOPICS

[PRAC
2019-012](#)

Proposed 5-Year Capital Improvement Plan Draft

Assistant Director Jeff Smullen provided an overview of the proposed Parks and Recreation Capital Improvement Plan (CIP) for 2019-2024. The plan's

purpose is to direct the implementation of the vision for all parks, open space, trails and recreation capital projects. The plan will be presented to Town Council during the 2020 budget process and will be available for public comment in May.

The Department's budget includes five capital funds: Parks and Recreation Capital Fund, Conservation Trust Fund, Annual Trail Improvements Fund, General Long Term Planning Fund and Community Center Fund. Highlights from the plan include:

- Designing and constructing the next neighborhood park in Cobblestone Ranch
- Investing in Rueter-Hess Reservoir recreational development
- Implementing miscellaneous improvements and renovations at existing park properties
- Completing trail additions/extensions, including the East Plum Creek Trail Southern Extension, a 2-mile soft-surface addition at Gateway Mesa Open Space and the Colorado Front Range Trail through Castle Rock
- Replacing the synthetic turf on athletic fields at Butterfield, Gemstone, Matney, Rhyolite Regional and Bison parks
- Replacing the cardio and spin equipment at the Recreation Center
- Possibly designing and beginning construction of the next indoor recreation facility

The proposed CIP along with all Parks and Recreation Department planning documents can be viewed online at CRgov.com/ParksPlan.

PARKS AND RECREATION DEPARTMENT COMMENTS

Parks and Recreation staff provided Commission members with the following updates:

- The Department hosted a study session for Town Council on April 16. The presentation provided an overview of the Department and its operational costs and challenges.
- Festival Park was a finalist in the Inspire Category of Urban Land Institute's 2019 Impact Awards. Fort Collins won the award with their alleyway project. Festival Park's nomination video can be viewed online at CRgov.com/FestivalPark. The Colorado Lottery also announced Festival Park as one of eleven projects to receive the Starburst Award, which recognizes excellent use of Colorado Lottery Funds. Staff will also be attending the Denver Regional Council of Governments to accept the Metro Vision award for the park, which recognizes regional efforts to create connected communities through excellent natural and built environments.

- Upcoming events include Earth Day Willow Harvest and Planting, Basics of Bird Watching, Climb4 Change, Tri the Rock and first Rueter-Hess Paddle Day of 2019.
- Ticket sales for the 2019 Summer Concert Series are already trending significantly ahead of sales from previous years. Over 2,000 tickets have been sold.
- A newly designed monthly report will be issued in May. The future report will use new branding guidelines and formatting.
- On May 30, the Castle Rock Parks and Trails Foundation will host a fundraising event at the Epic Sky Trek with half-off admission. Proceeds from the event will be used to help fund the future exercise/FitGround course at Philip S. Miller Park.

COMMISSION COMMENTS

None.

ADJOURN