



## Public Safety Commission Meeting Minutes - Draft

Travis Menard, Chairperson  
Janet Peterson, Vice-Chairperson  
Tim Arvidson  
Bonnie Dews  
David Dostaler  
Kerstin Keough  
Ruby Martinez  
Kieth Moreland  
Dan Smoker

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Thursday, March 7, 2019

3:00 PM

Castle Rock Police Station  
100 Perry Street  
Castle Rock, CO 80104

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This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time.

The Public Safety Commission meets monthly at the Town of Castle Rock Fire & Rescue Headquarters or Police Department.

### Call to Order and Attendance

Chairperson Menard called the meeting to order at 3:01 p.m. Two guests attended as well: Eston Schwecke and Daniel Smoker.

**Present** 9 - Bonnie Dews, Ruby Martinez, Travis Menard, Kieth Moreland, Janet Peterson, Tim Arvidson, David Dostaler, Kerstin Keough, and Dan Smoker

**Attendance** 3 - Jack Cauley, Norris Croom, and Becky Hernandez

### Approval of Meeting Minutes

**Present** 9 - Bonnie Dews, Ruby Martinez, Travis Menard, Kieth Moreland, Janet Peterson, Tim Arvidson, David Dostaler, Kerstin Keough, and Dan Smoker

[PS 2019-007](#) Public Safety Commission meeting minutes - February 7, 2019

**Attachments:** [PSC02-07-2019 Minutes](#)

Mr. Smoker moved to approve the Feb. 7, 2019 minutes. Ms. Keough seconded the motion; the motion carried unanimously.

**Yes:** 9 - Dews, Martinez, Menard, Moreland, Peterson, Arvidson, Dostaler, Keough, and Smoker

### Fire Department Report

[PS 2019-008](#) CRFD January Report

**Attachments:** [CRFD January Report](#)

- Chief Croom distributed the Fire Department's 2018 annual report, study session presentation, and January monthly report.
- Fireworks sales and Stage 1 fire restrictions.
  - Town Council voted to indefinitely table the issue of cancelling fireworks sales during Stage 1 fire restrictions by a vote of 7-0.
  - Fireworks may continue to be sold within the Town during Stage 1 restrictions; however, fireworks cannot be used during the restrictions.

- Vendors are required to post signs prohibiting the use of fireworks at their stands, when under Stage 1 fire restrictions.
- Study session overview for Councilmembers.
  - Discussion on the parameters of the Town limits and the entire fire protection district's limits.
  - Call volumes discussed for future and existing development areas.
  - Future staffing challenges assessed.
    - 13 additional staff required in the following divisions:
      - Operations - 6
      - Training - 3
      - Logistics - 1
      - Administration - 1
      - Life Safety - 2
    - Minimum staffing for a new station is 12 per station with an approximate cost of \$1.7 million.
    - Future capital of \$7 million is anticipated with another \$2.8 - \$3 million in staffing.
- Annual Report - if there are any questions regarding the annual report, please contact Chief Croom.
- The two new engines have been received and are being outfitted.

## Police Department Report

[PS 2019-009](#) CRPD January Report

Attachments: [CRPD January Report](#)

- Chief Cauley distributed the Police Department's January monthly report.
  - There is a new look to the department's monthly report, which now follows our strategic plan's priorities and goals on a monthly basis. Interesting new statistics include:
    - Co-Responder Team (CRT) - mental health crisis program.
    - Lethality Assessment Program (LAP) - high risk assessments involve contacting the crisis center and officer follow-up. It provides an extra step for serving victims.
    - 2018 dashboard shows Town crashes up 5%; however, total crimes were down 22%.
  - The crime analyst's statistical report assists in deploying officers based on current crime trends.
- Citizens' Police Academy is now open and accepting applications online.
- Chief Cauley is in the process of conducting one-on-one meetings with the entire department.
- Study session overview of the strategic plan provided examples in each priority area.
  - Challenges associated with growth and officers per 1,000 compared regionally and nationally.
  - Our officers are visible on the streets; however, our department is on the lower end of the spectrum with regard of the number per thousand.
- Recent presentations

- Secondhand dealers (consignment) - update from Town Council meeting, Mar. 5, 2019.
    - Provides more protection for victims and retailers involving secondhand dealers.
    - Currently, there is a state statute but not local ordinance.
    - Another presentation will be scheduled at an upcoming Town Council meeting.
  - Economic Development Council - presented the department's strategic plan and one-by-one policing on Mar. 7, 2019. The feedback was very positive.
  - Rotary - preparing for an upcoming Rotary presentation.
- Hiring update
  - Officer position is now posted; the department has one vacancy at this time.

## **New Business**

N/A

## **Old Business**

N/A

## **Commissioner Comments and Questions**

- Ms. Dews inquired about future staffing for the Crystal Valley Ranch fire station due to all the growth in Crystal Valley Ranch. Chief Croom stated the department monitors call volume, response times and looks for opportunities to address issues. For example, this could be done by adding more crew and apparatus prior to building another station.
- Mr. Menard asked if Station 154 is maxed out and what is the staffing need per apparatus? Chief Croom explained there is room to expand, and the minimum is three personnel per apparatus.
- Ms. Dews asked Chief Cauley about police department needs. Chief Cauley explained staffing needs regarding officers per 1,000. The department is sitting at 1.1 officers per 1,000 at the present time. Castle Rock Police Department is one of the lowest in the state. We know that challenge comes with population growth. Discussion on economy growth.
- Ms. Dews requested a fire apparatus demonstration, much like the Town Academy. Chief Croom stated it may be possible to include the commissioners in the next Town Academy nights for both the police and fire presentations. Chief Croom will inquire about this possibility with the Assistant Town Manager.
- Ms. Petersen asked what types of crime are being reported electronically utilizing ePoliceReporting. Chief Cauley explained the various types of crime that are eligible for electronic submission (e.g., thefts, identity crime, vandalism). The department is also working with retailers to begin reporting through this online tool.
- Mr. Dostaler asked if the department has seen an increase of vehicle theft recovery because of GPS-enabled vehicles. Chief Cauley stated it is not very often. Many of these thefts involve people leaving their vehicles

running or their fobs left in the car.

- Mr. Dostaler mentioned he was able to attend a recent Coffee with a Cop and enjoyed the event.
- Ms. Dews provided an update on her church's emergency shelter.
  - There are now 30 emergency shelter members.
  - A phone number will be provided to Red Cross, and the police and fire departments.
- Ms. Dews also inquired if there will again be training for Boy Scouts regarding emergency shelter. Chief Croom requested she forward the pertinent information.

## Adjourn

Ms. Keough made a motion to adjourn the meeting; Mr. Smoker seconded the motion. All were in favor.

The meeting adjourned at 3:55 p.m.