



Public Safety Commission Meeting Minutes

Travis Menard, Chairperson
Janet Peterson, Vice-Chairperson
Tim Arvidson
Bonnie Dews
David Dostaler
Kerstin Keough
Ruby Martinez
Kieth Moreland
Dan Smoker

Thursday, January 3, 2019

3:00 PM

Castle Rock Police Department
100 Perry Street
Castle Rock, CO 80104

This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time.

The Public Safety Commission meets monthly at the Town of Castle Rock Fire & Rescue Headquarters or Police Department.

Call to Order and Attendance

Chairperson Menard called the meeting to order at 3:04 p.m.

Present 5 - Ruby Martinez, Travis Menard, Janet Peterson, Tim Arvidson, and Kerstin Keough

Not Present 4 - Bonnie Dews, Kieth Moreland, David Dostaler, and Dan Smoker

Attendance 3 - Jack Cauley, Norris Croom, and Becky Hernandez

Approval of Meeting Minutes

Commissioner Keough moved to approve the December 6, 2018 minutes.
Vice-Chairperson Sloan seconded the motion; the motion carried.

Yes: 5 - Martinez, Menard, Peterson, Arvidson, and Keough

[PS 2019-001](#) Public Safety Commission meeting minutes - December 6, 2018

Attachments: [PSC12-06-2018 Minutes](#)

Approval of Meeting Minutes

Commissioner Keough moved to approve the December 6, 2018 minutes.
Vice-Chairperson Sloan seconded the motion; the motion carried.

Yes: 5 - Martinez, Menard, Peterson, Arvidson, and Keough

Not Present: 4 - Dews, Moreland, Dostaler, and Smoker

Fire Department Report

[PS 2019-002](#) Fire

Attachments: [Fire-Nov 2018](#)

- Chief Croom distributed the Fire Department's November monthly report and the annual banquet invitation, which is scheduled for January 26 at Kirk

Hall, Douglas County Fairgrounds.

- Staffing
 - There are six department vacancies.
- Public Safety Training Facility (PSTF)
 - The move from the temporary PSTF is complete with all personnel and equipment now located at the permanent PSTF building.
 - An upcoming tour for commissioners will be scheduled in the near future.
 - A classroom facility will be constructed at this new location (approx. 5,000 square feet).
- Vehicles
 - Two new Pierce engines are currently in Longmont with an expected delivery within the next two weeks. They are similar to Station 153's engine located in Founders Village.
- Strategic and Master plans are in the revision process.
 - There are plans to conduct a couple more open houses prior to finalizing.
 - The Master Plan is long range forecasting (e.g. stations, personnel).
 - The Strategic Plan is more goal-oriented.
- Town survey
 - The Town's bi-annual survey plans to be distributed in February 2019 with results expected in April 2019.
- Community Wildfire plan to be finalized this year.
- Badge Ceremony - January 14, 2019 (6 p.m.)
 - The department's upcoming promotional Badge Ceremony will be held at Town Hall.

Police Department Report

[PS 2019-003](#) Police

Attachments: [Police-Nov2018](#)

- Chief Cauley distributed the Police Department's November monthly report and the Swearing-in Ceremony invitation scheduled for January 7, 2019 (9 a.m.)
 - The Administration of Oath will be conducted for three police officers, which includes:
 - Two new positions: School Resource Officer (SRO) and Co-Responder Team (CRT) officer.
 - One vacancy replacement.
 - Two officers will attend a police academy.
 - Introducing two new dispatcher positions.
 - Crime Analyst starting on Jan. 14 - formerly a contracted position, now a permanent Town employee.
- Douglas County Memorial Ceremony
 - On New Year's Eve, a special law enforcement ceremony was held at Douglas County Sheriff's Office (DCSO) honoring Deputy Zack

- Parrish. It was the one-year anniversary of his line of duty death.
 - The ceremony included a joint honor guard team, wreath placement at DCSO's memorial, and a moment of silence.
 - Chief Cauley shared that one of their former police officers created a beautifully handcrafted art piece of former CRPD Officer Parrish. The graphite drawing is located in the department's lobby.
- Strategic Plan (2019-2023)
 - Another open house will be scheduled in January.

New Business

N/A

Old Business

N/A

Commissioner Comments and Questions

- Were there any issues related to the holidays? No major issues per Chief Cauley other than retail theft.
- How did the Heroes and Helpers event go? Chief Cauley stated the event was extremely successful. The department was honored to help 60 children receive gifts and clothing.
 - Other significant donations were also received by outside agencies.
- Does Castle Rock have access to Narcan for opioid overdoses? Chiefs Croom and Cauley stated there are a number of challenges when distributing Narcan; however, both departments have had this antidote drug available for a number of years. Castle Rock is not seeing a significant issue with opioids.
- What have we been seeing in the schools related to drugs here in Castle Rock or in Colorado? Chief Cauley stated we have seen some use but nothing of significance in Castle Rock.
- Homeless situation within Douglas County discussed.
- Railroad and quiet zone discussed.

Adjourn

Chairperson Menard requested a motion to adjourn.

Vice-Chairperson Sloan made a motion to adjourn the meeting; Commissioner Martinez seconded the motion. All were in favor.

The meeting adjourned at 3:42 p.m.