



## Public Safety Commission Meeting Minutes

Travis Menard, Chairperson  
Janet Sloan, Vice-Chairperson  
Tim Arvidson  
Bonnie Dews  
David Dostaler  
Kerstin Keough  
Ruby Martinez  
Kieth Moreland  
Dan Smoker

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Thursday, November 1, 2018

3:00 PM

Castle Rock Police Station  
100 Perry Street  
Castle Rock, CO 80104

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This meeting is open to the public. Please note that all times indicated on the agenda are approximate and interested parties are encouraged to be present earlier than the posted time.

The Public Safety Commission meets monthly at the Town of Castle Rock Fire & Rescue Headquarters or Police Department.

### Call to Order and Attendance

Chairperson Menard called the meeting to order at 3:00 p.m.

**Present** 8 - Ruby Martinez, Travis Menard, Kieth Moreland, Janet Sloan, David Dostaler, Jack Cauley, Norris Croom, and Becky Hernandez

**Not Present** 4 - Bonnie Dews, Tim Arvidson, Kerstin Keough, and Dan Smoker

### Approval of Meeting Minutes

[PS 2018-023](#) Public Safety Commission meeting minutes - October 4, 2018

**Attachments:** [PSC Minutes](#)

**Ms. Sloan moved to approve the October 4, 2018 Public Safety Commission minutes.**

**Ms. Martinez seconded the motion; the motion carried.**

**Yes:** 5 - Martinez, Menard, Moreland, Sloan, and Dostaler

**Not Present:** 4 - Dews, Arvidson, Keough, and Smoker

### Fire Department Report

[PS 2018-024](#) CRFD September Report

**Attachments:** [Fire](#)

- Chief Croom distributed the Fire Department's September monthly report.
- Staffing updates
  - Rich Martin was promoted to Deputy Chief, which creates a new Battalion Chief position. Once this position is filled, other positions within the department will become available (e.g. Lieutenant, etc.). Expectation to fill all positions is early December 2018.
  - Staffing will be down one position due to a military deployment.
- Apparatus updates

- The Type 3 and Type 6 trucks were delivered.
  - Awaiting two fire engines in mid-December.
- Recruit update
  - The department's newest recruits are scheduled to graduate on Friday, November 30.
- Public Safety Training Facility
  - Due to the increased amount in recent quotes, no further changes will be made to the current building. The next steps include technology installation with a planned mid-December occupancy.
- Starlighting reminder - Saturday, November 17.

## Police Department Report

[PS 2018-025](#) CRPD September Report

Attachments: [Police](#)

- Chief Cauley distributed the Police Department's September monthly report.
- Staffing updates
  - The Police Officer position received 345 applicants. Interviews were conducted this week. There are two new positions (2019) and one current vacancy.
  - Dispatcher position includes two new positions (2019) and one current vacancy.
  - The Crime Analyst applicants are in the background phase. This position was previously hired as a contract position.
- Culture update
  - Simon Sinek's "Leaders Eat Last" book will be used again as a *supervisory* learning tool for supervisors and a number of interested staff members.
  - The second phase for the first group (attended in 2018) is scheduled to begin with a new book in early 2019.

**PS 2018-026** 2019-2023 CRPD Strategic Plan - draft

- 2019-2023 CRPD Strategic Plan (draft) - PowerPoint presentation by Chief Cauley.
  - The previous six priorities, goals, and successes have been revised from the 2014-2018 Strategic Plan.
  - Next steps include presentation for the police department's staff, an open house for the community, and will conclude with a Council presentation in early 2019.
  - Six Strategic Priorities:
    1. Crime

2. Traffic Safety
  3. Employees
  4. Prepare for Future Growth
  5. Community Policing & Partnerships
  6. Technology, Equipment & Practices
- Questions: Commissioner Sloan inquired on future plans for a police substation. Chief Cauley stated there are no plans at the current time due to our officers' work processes and related costs. The Town's impact fees, which are designated toward PD, does not collect sufficient funds to pay for a secondary building. These fees are used to pay for additional vehicles and equipment. Discussion ensued on future staffing needs, anticipating Town's expected population growth, and the current population forecast (approximately 2,000 new residents per year).

#### Commission recommendation

- Chairperson Menard asked for a recommendation to approve the Police Department's 2019-2023 Strategic Plan.

**Vice-Chairperson Sloan moved to approve the strategic plan, Mr. Moreland seconded, the motion carried unanimously.**

**Yes:** 5 - Martinez, Menard, Moreland, Sloan, and Dostaler

**Not Present:** 4 - Dews, Arvidson, Keough, and Smoker

#### New Business

N/A

#### Old Business

N/A

#### Commissioner Comments and Questions

- Mr. Dostaler inquired on a couple of issues:
  - Butterfield bike lanes. Chief Croom stated the lanes help to encourage more bicycle use due to the inadequate parking from a nearby high school. Other issues included parking complaints from nearby neighborhoods. Following several meetings, "No Parking" signs were installed in the affected neighborhoods. Discussion on HOAs and their rules regarding no street parking.
  - Meadow View trouble spot (crossing lights). Chief Croom said there is discussion on changing the lane width.

- Ms. Martinez informed the commission of the CodeRed, PulsePoint booth to be available at Starlighting this year (2-4 pm). She and Vice-Chairperson Sloan plan on staffing the booth with other staff members from the Douglas County Sheriff's Office and Castle Rock Police Department. Other commissioners are welcome to assist. Chief Croom will email the Starlighting booth locations.

## Adjourn

Chairperson Menard requested a motion to adjourn.

**Vice-Chairperson Sloan made a motion to adjourn the meeting; Mr. Moreland seconded the motion.**

**Yes:** 5 - Martinez, Menard, Moreland, Sloan, and Dostaler

**Not Present:** 4 - Dews, Arvidson, Keough, and Smoker