



## Design Review Board Meeting Minutes - Draft

Chair Stuart Butler  
Vice Chair Max Brooks  
Garro Chalian  
Dennis Dickey  
Desiree LaFleur  
Bob Pasicznyuk  
Michelle Wimmer

---

Wednesday, August 22, 2018

6:00 PM

Town Hall  
100 N. Wilcox Street  
Castle Rock, CO 80104

---

### CALL TO ORDER / ROLL CALL / CERTIFICATION OF MEETING

#### CALL TO ORDER

Chair Butler called the meeting to order at 6:00 p.m.

#### CERTIFICATION OF MEETING

Recording Secretary, Jackie Jensen, confirmed that notice of this meeting and the agenda had been posted and witnessed in accordance with the Open Meetings Law.

#### ROLL CALL

- Present** 4 - Michelle Wimmer, Desiree LaFleur, Chair Stuart Butler, and Garro Chalian
- Not Present** 3 - Dennis Dickey, Vice Chair Max Brooks, and Bob Pasicznyuk
- Attendance** 2 - Julie Kirkpatrick, and Jackie Jensen

### APPROVAL OF MINUTES

[DRB 2018-010](#) Minutes: July 11, 2018 Design Review Board Meeting

Attachments: [Minutes](#)

**Motion:** Board Member Wimmer moved to approve the July 11, 2018 minutes, as written. Chair Butler seconded the motion.

**Yes:** 4 - Wimmer, LaFleur, Chair Butler, and Chalian

**Not Present:** 3 - Dickey, Vice Chair Brooks, and Pasicznyuk

### UNSCHEDULED PUBLIC APPEARANCES

None.

### PUBLIC HEARING ITEMS

[DRB 2018-009](#) Canopy Sign - 310 S. Wilcox Street (Valero/Circle K Fuel Station)

Attachments: [Staff Memorandum and Attachments](#)

**Staff Presentation:** Julie Kirkpatrick, Long Range Project Manager and Staff Liaison, presented and answered questions.

**Applicant Presentation:** None.

**Public Comment:** None.

**Motion:** Board Member LaFleur moved to approve the signs for 310 S. Wilcox Street. Board Member Chalian seconded the motion.

**Yes:** 4 - Wimmer, LaFleur, Chair Butler, and Chalian

**Not Present:** 3 - Dickey, Vice Chair Brooks, and Pasicznyuk

## **TOWN COUNCIL UPDATE**

None.

## **BOARD MEMBER ITEMS**

None.

## **ITEMS FROM STAFF**

### **DRB/HP Work Session Picnic Availability for September 12th**

Ms. Kirkpatrick advised the Board that she is planning a joint Design Review Board and Historic Preservation Board Picnic and Work Session for Wednesday, September 12, 2018. All Board members present were in favor and stated they could attend.

## **ADJOURN**

Chair Butler adjourned the meeting at 6:06 p.m.